NONCREDIT CURRICULUM COMMITTEE AGENDA

November 17, 2026 12:00 pm – 1:50 pm

This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at: https://canyonsonline.zoom.us/j/93343480156, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

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Noncredit Curriculum Committee Members

Chairs: Garrett Rieck – Faculty Co-Chair; Dianne Avery – Administrative Co-Chair

School Representatives: Brittany Applen – Kinesiology, Health & Wellness, Fitness & Athletics; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Health Professions & Public Safety; Justin Hunt – Applied Technologies; Graciela Martinez – Enrollment Services; Jennifer Overdevest – Visual and Performing Arts; Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering

At- Large Members: Micaela Blain – Mathematics, Sciences and Engineering; Kelly Bronco – Health Professions & Public Safety; Jaya George – Health Professions and Public Safety; Donald Kendall – Applied Technologies

Part-Time Faculty Members: Yasser Issa – Business/Personal and Professional Learning; Maral Markarian – Personal and Professional Learning; Katie Simpson – Personal and Professional Learning

Non-Voting Members: Patrick Backes – Articulation Officer & Senior Curriculum Analyst; Maria Thayer – Noncredit Enrollment Services

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.AI-001	Adult Workforce Reentry: AI Basics and Digital Safety	0 Units (Noncredit) 8 - 12 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	K. Jacoby G. Rieck	TBD
NC.AI-002	Workforce Reentry: AI for Daily Life and Work	0 Units (Noncredit) 8 - 12 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	K. Jacoby G. Rieck	TBD
NC.AI-003	AI Fundamentals and Ethics for the Workplace	0 Units (Noncredit) 12 - 18 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	K. Jacoby G. Rieck	TBD
NC.AI-004	AI Applications and Productivity for the Workplace	0 Units (Noncredit) 12 - 18 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	K. Jacoby G. Rieck	TBD
NC.ILA-001	Inclusive Learning Academy: Job Search Strategies	0 Units (Noncredit) 12 - 18 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	B. Lieberman J. Ryan L. Franco	TBD

Subject & Number	Title	Description of Action	Author	Effective
NC.ILA-002	Inclusive Learning Academy: Job Application Materials	0 Units (Noncredit) 12 - 18 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	B. Lieberman J. Ryan L. Franco	TBD
NC.ILA-003	Inclusive Learning Academy: Interview Preparation	0 Units (Noncredit) 12 - 18 hours. **New SLO.** Noncredit category: Workforce Preparation. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	B. Lieberman J. Ryan L. Franco	TBD
NC.RBT-001	Registered Behavior Technician (RBT) Foundations: Applied Behavior Analysis, Data Collection, and Assessment	0 Units (Noncredit) 20 - 24 hours. **New SLO.** Noncredit category: Short-Term Vocational. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	E. Paz-Durocher K. Mcgill-Gartner	TBD
NC.RBT-002	Registered Behavior Technician Practice: Behavior Change, Documentation, Ethics, and Professionalism	0 Units (Noncredit) 20 - 24 hours. **New SLO.** Noncredit category: Short-Term Vocational. **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	E. Paz-Durocher K. Mcgill-Gartner	TBD

NEW COURSE PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.ESL-090	Intermediate College Reading and Writing	0 Units (Noncredit) 75 - 100 hours. **New SLO's (2).** Noncredit category: English as a Second Language. *Mirrored version of ESL-090.* **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	H. Maclean	TBD

Subject & Number	Title	Description of Action	Author	Effective
NC.ESL-091	Accent Reduction	0 Units (Noncredit) 60 - 80 hours. **New SLO's (2).** Noncredit category: English as a Second Language. *Mirrored version of ESL-091.* **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	H. Maclean	TBD
NC.ESL-096	College Listening and Speaking	0 Units (Noncredit) 75 - 100 hours. **New SLO.** Noncredit category: English as a Second Language. *Mirrored version of ESL-096.* **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	H. Maclean	TBD
NC.REAL-107	Property Management	0 Units (Noncredit) 45 - 60 hours. **New SLO.** Noncredit category: Short-Term Vocational. *Mirrored version of ESL-096.* **New Distance Education Addendum: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).**	A. Naddafpour	TBD

NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Artificial Intelligence (AI) Basics for Workforce Reentry	Certificate of Completion	Required courses: NC.AI-001 & 002. 16 - 24 hours. **New PSLO**. Workforce Preparation Certificate.	K. Jacoby G. Rieck	TBD
Artificial Intelligence (AI) Skills for the Workplace	Certificate of Completion	Required courses: NC.AI-003 & 004. 24 - 36 hours. **New PSLO**. Workforce Preparation Certificate.	K. Jacoby G. Rieck	TBD
ESL for College Preparation III	Certificate of Competency	Required courses: NC.ESL-090, 091, 096. 210 - 280 hours. **New PSLO**. English as a Second Language Certificate.	H. Maclean	TBD
Inclusive Learning Academy - Career Readiness	Certificate of Completion	Required courses: NC.ILA-001, 002, 003. 36 - 54 hours. **New PSLO**. Workforce Preparation Certificate.	B. Lieberman J. Ryan L. Franco	TBD
Registered Behavior Technician (RBT) Training	Certificate of Completion	Required courses: NC.RBT-001 & 002. 40 - 48 hours. **New PSLO**. Short-Term Vocational Certificate.	E. Paz-Durocher K. Mcgill-Gartner	TBD

MODIFIED COURSES – CONSENT CALENDAR

The following modified courses were reviewed and recommended for approval as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.OAD-016	Rhythm and Movement for Older Adults	**Changed title (Formerly "Line Dancing for Older Adults).** Revised description, objectives and content, updated textbooks.	W. Hassenpflug	Fall 2027

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed and recommended for approval as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Real Estate	Certificate of Completion	Adding NC.REAL-107 as an elective choice.	A. Naddafpour	Fall 2027

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.VOC-030	Gardening and Pest Management	Adding Correspondence Education Addendum.	G. Rieck	Winter 2027
NC.VOC-031	Garden and Landscape Design	Adding Correspondence Education Addendum.	G. Rieck	Winter 2027

NEW DISTANCE EDUCATION ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.AI-001	Adult Workforce Reentry: AI Basics and Digital Safety	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	K. Jacoby G. Rieck	TBD

Subject & Number	Title	Type of Delivery	Author	Effective
NC.AI-002	Workforce Reentry: AI for Daily Life and Work	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	K. Jacoby G. Rieck	TBD
NC.AI-003	AI Fundamentals and Ethics for the Workplace	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	K. Jacoby G. Rieck	TBD
NC.AI-004	AI Applications and Productivity for the Workplace	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	K. Jacoby G. Rieck	TBD
NC.ESL-090	Intermediate College Reading and Writing	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	H. Maclean	TBD
NC.ESL-091	Accent Reduction	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	H. Maclean	TBD
NC.ESL-096	College Listening and Speaking	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	H. Maclean	TBD
NC.ILA-001	Inclusive Learning Academy: Job Search Strategies	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan L. Franco	TBD
NC.ILA-002	Inclusive Learning Academy: Job Application Materials	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan L. Franco	TBD
NC.ILA-003	Inclusive Learning Academy: Interview Preparation	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan L. Franco	TBD

Subject & Number	Title	Type of Delivery	Author	Effective
NC.REAL-107	Property Management	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	A. Naddafpour	TBD