

# NONCREDIT CURRICULUM COMMITTEE SUMMARY

May 13, 2025

12:00 pm – 1:50 pm

*This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:*

*<https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

*If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at [patrick.backes@canyons.edu](mailto:patrick.backes@canyons.edu). These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.*

**Members Present:** Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Public Safety; Jessica Edmond – Personal and Professional Learning; Souhaila Elmoukari - Personal and Professional Learning; Jaya George – Health Professions; Yasser Issa – Business/Personal and Professional Learning; Graciela Martinez – Enrollment Services/Counseling; Aivee Ortega – Enrollment Services/Counseling (Substitute for Erika Torgeson); Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Garrett Rieck – Faculty Co-Chair; Tony Sanchez – Noncredit Enrollment Service

**Members Absent:** Brittany Applen – Kinesiology, Health & Wellness, Fitness & Athletics; Justin Hunt – Applied Technologies;

## NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.  
These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.COUN-050	Introduction to CSU Transfer	0 Units (Noncredit) 8 - 12 hours. <b>New SLO. New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	A. Ortega D. Solomon L. Yeh P. Garcia	Fall 2025
NC.COUN-060	Introduction to UC Transfer	0 Units (Noncredit) 8 – 12 hours. <b>New SLO. New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	A. Ortega D. Solomon L. Yeh P. Garcia	Fall 2025
NC.OAD-016	Line Dancing for Older Adults	0 Units (Noncredit) 18 - 54 hours. <b>New SLO.</b>	W. Hassenpflug G. Rieck	Fall 2025

**-Motion to approve NC.COUN-050; Motion by Graciela Martinez, second Fiorella Chauca. All in favor: Unanimous**

**-Motion to approve NC.COUN-060; Motion by Jessie Crowley, second Graciela Martinez. All in favor: Unanimous**

**-Motion to approve NC.OAD-016; Motion by Aivee Ortega, second Yasser Issa. All in favor: Unanimous**

## NEW COURSE PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.  
These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.CAWT-110	Keyboard and Document Processing	0 Units (Noncredit) 45 - 60 hours. <b>New SLO's (2).</b> <i>Mirrored version of CAWT-110.</i>	M. Markarian	Fall 2025
NC.NURS-092	Success in Beginning Medical/Surgical Nursing	0 Units (Noncredit) 8 - 12 hours. <b>New SLO. New co-requisite of NURSNG-124.</b> <i>Mirrored version of NURSNG-092.</i>	K. Miura J. Jaramillo	Fall 2025
NC.NURS-095	Success in Intermediate Medical/Surgical Nursing	0 Units (Noncredit) 8 - 12 hours. <b>New SLO. New co-requisite of NURSNG-234.</b> <i>Mirrored version of NURSNG-095.</i>	K. Miura J. Jaramillo	Fall 2025

## MODIFIED PROGRAM PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.  
These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Nursing Success	Certificate of Completion	Adding NC.NURS-092 & 095 to list of course choices. No change in total certificate hours.	K. Miura J. Jaramillo	Fall 2025

## MODIFIED COURSES – CONSENT CALENDAR

The following modified courses were reviewed and recommended for approval as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.CGSL-001	Resources and Strategies for College Success	Revised description, objectives, and content.	E. Torgeson	Fall 2025
NC.CGSL-002	Online Learning and Strategies for Success	Revised description, objectives, and content.	E. Torgeson	Fall 2025
NC.CGSL-003	Money Management for College and Beyond	Revised description, objectives, and content.	E. Torgeson	Fall 2026
NC.CITZ-001	Citizenship for Naturalization	Revised objectives, and content. <b>Revised SLO.</b>	B. Cassidy G. Rieck	Fall 2025
NC.CSKL-012	Job Shadowing	Revised description, objectives, and content.	E. Torgeson	Fall 2025
NC.GNST-050	Learning Disability Eligibility Evaluation	<b>Changed title (Formerly “Orientation &amp; Assessment – Learning Disabilities”).</b> Revised description, objectives, and content.	S. Lee	Fall 2025
NC.GNST-082	Educational Coaching and Assistive Technology	<b>Changed title (Formerly “Individuals Computer Applications”).</b> Revised description, objectives, and content. <b>Revised SLO.</b>	S. Lee	Fall 2025
NC.GNST-091	Specialized Learning Assistance - English	<b>Changed title (Formerly “Individual Studies and Language Skills”).</b> Revised description, objectives, and content. <b>Revised SLO.</b>	S. Lee	Fall 2025
NC.GNST-092	Specialized Learning Assistance - Math	<b>Changed title (Formerly “Individual Learning Assistance – Mathematics”).</b> Revised description, objectives, and content.	S. Lee	Fall 2025
NC.LSKL-050	Understanding Your California Criminal Record	Revised objectives, and content.	C. Carter G. Rieck	Fall 2025
NC.LSKL-060	Parenting Strategies I	Revised objectives, and content.	G. Rieck	Fall 2025
NC.LSKL-061	Parenting Strategies II	Revised objectives, and content.	G. Rieck	Fall 2025
NC.LSKL-070	Anger Management I	Revised objectives, and content.	A. Hongo G. Rieck	Fall 2025
NC.LSKL-071	Anger Management II	Revised objectives, and content.	A. Hongo G. Rieck	Fall 2025
NC.LSKL-080	Domestic Violence I	Revised objectives, and content.	G. Rieck	Fall 2025

Subject & Number	Title	Description of Action	Author	Effective
NC.LSKL-081	Domestic Violence II	Revised description, objectives, and content.	G. Rieck	Fall 2026
NC.LSKL-090	Addiction and Substance Abuse I	Revised objectives, and content. <b>Revised SLO.</b>	G. Rieck	Fall 2025
NC.LSKL-091	Addiction and Substance Abuse II	Revised objectives, and content.	G. Rieck	Fall 2025
NC.MATH-004	Percentages	Revised objectives, and content.	A. Grigoryan	Fall 2025
NC.MATH-005	Rates and Proportions	Revised objectives, and content.	A. Grigoryan	Fall 2025
NC.MATH-006	Signed Numbers	Revised objectives, and content.	A. Grigoryan	Fall 2025

### TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.LFGD-017	Ocean Lifeguard Specialist Academy	Hours increased to 160 hours, no change to curriculum.	K. Barnes	Summer 2025
NC.LFGD-018	Lifeguard Captain Orientation	Hours increased to 40 hours, no change to curriculum.	K. Barnes	Summer 2025
NC.LFGD-020	Lifeguard Unit Operation	Hours increased to 16 hours, no change to curriculum.	K. Barnes	Summer 2025

## NEW DISTANCE EDUCATION ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.COUN-050	Introduction to CSU Transfer	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	A. Ortega D. Solomon L. Yeh P. Garcia	Fall 2025
NC.COUN-060	Introduction to UC Transfer	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	A. Ortega D. Solomon L. Yeh P. Garcia	Fall 2025

**-Motion to approve the 5/13/2025 Consent Calendar as presented above; Motion by Jeremy Patrich, second Yasser Issa. All in favor: Unanimous**

## NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Essential Skills for Microsoft Windows and Keyboarding	Certificate of Completion	Required courses: NC.CAWT-10A and 110. 65 – 84 total hours. <b>New PSLO.</b> Workforce Preparation Certificate.	M. Markarian	TBD
Transfer Preparation	Certificate of Competency	Required courses: NC.CGSL-003 or 004, and NC.COUN-050 or 060. 13 - 28 total hours. <b>New PSLO.</b> Elementary and Secondary Basic Skills Certificate.	A. Ortega D. Solomon L. Yeh P. Garcia	TBD

**-Motion to approve the Essential Skills for Microsoft Windows and Keyboarding Certificate of Completion; Motion by Graciela Martinez, second Jessie Crowley. All in favor: Unanimous**

**-Motion to approve the Transfer Preparation Certificate of Completion; Motion by Fiorella Chauca, second Graciela Martinez. All in favor: Unanimous**

Discussion Items:

-Chair Reports