

NONCREDIT CURRICULUM COMMITTEE SUMMARY

September 22, 2026

12:00 pm – 1:50 pm

This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:

<https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu. These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.

Members Present: Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Senior Curriculum Analyst; Micaela Blain – Mathematics, Sciences and Engineering; Kelly Bronco – Health Professions & Public Safety; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Health Professions & Public Safety; Jaya George – Health Professions and Public Safety; Yasser Issa – Business/Personal and Professional Learning; Donald Kendall – Applied Technologies; Maral Markarian – Personal and Professional Learning; Graciela Martinez – Enrollment Services; Jennifer Overdevest – Visual and Performing Arts; Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Garrett Rieck – Faculty Co-Chair; Katie Simpson – Personal and Professional Learning; Maria Thayer – Noncredit Enrollment Services

Members Absent: Brittany Applen – Kinesiology, Health & Wellness, Fitness & Athletics; Justin Hunt – Applied Technologies

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.PLGL-004	AI for Legal Professionals I: Foundations and Ethics	These courses will uniquely serve our paralegal students, our paralegal alumni, paralegals in the work force, and other legal professionals. This certificate is designed to prepare students, paralegals, and other legal professionals with AI literacy and application, preparing them for careers in litigation, transactional, corporate, and in-house roles alike by educating them on the evolution of artificial intelligence and its impact on the practice of law and ethics, and the growing expectations of technology competence within the legal profession.	L. Young N. Faudree	TBD
NC.PLGL-005	AI for Legal Professionals II: Applications and Practice			
NC.PLGL-006	eDiscovery I	These courses will uniquely serve our paralegal students, paralegal alumni, paralegals in the work force, and other legal professionals. The certificate is designed to prepare students, paralegals, and other legal professionals with the knowledge and practical skills necessary to manage electronically stored information (ESI) throughout the discovery lifecycle. ESI is now a routine component of nearly every civil litigation matter. As technology continues to transform litigation and regulatory practice, legal employers increasingly seek professionals who understand eDiscovery workflows, data preservation, review platforms, production requirements, and technology competence.	L. Young N. Faudree	TBD
NC.PLGL-007	eDiscovery II			
NC.RBT-001	Introduction to Behavior Analysis Strategies	These courses will uniquely serve students to strengthen students' readiness skills in the workforce by aligning instruction with Applied Behavior Analysis (ABA) techniques as well as training to prepare them for a highly sought-out career in Behavioral Science. The objective is to complete the course(s) and training to eventually obtain a Registered Behavior Technician (RBT) certificate. Furthermore, the following are some key points which support ABA principles.	E. Paz-Durocher K. McGill-Gartner	TBD
NC.RBT-002	Introduction to Data Collection for the Behavior Technician			

-Motion to adopt the need for and conduct a full review of NC.PLGL-004 & 005; Motion by Christina Chung, second Jeremy Patrich. All in favor: Unanimous

-Motion to adopt the need for and conduct a full review of NC.PLGL-006 & 007; Motion by Jessie Crowley, second Michaela Blain. All in favor: Unanimous

-Motion to adopt the need for and conduct a full review of NC.RBT-001 & 002; Motion by Graciela Martinez, second Jennfier Overdevest. All in favor: Unanimous

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.

These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.EMS-001	First Responder Interview Preparation	0 Units (Noncredit) 9-12 hours. New SLO.	J. Crowley C. Many	TBD

-Motion to approve NC.EMS-100; Motion by Christina Chung, second Jennifer Overdevest. All in favor: Unanimous

NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Career Preparation for First Responders	Certificate of Completion	Required courses: NC.EMS-001 & NC.HLTH-011, 17-19 hours. New PSLO. Workforce Preparation Certificate.	J. Crowley C. Many	TBD

-Motion to approve the Career Preparation for First Responders Certificate of Completion; Motion by Graciela Martinez, second Kelly Bronco. All in favor: Unanimous