

# NONCREDIT CURRICULUM COMMITTEE SUMMARY

October 15, 2024

12:00 pm – 1:50 pm

*This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:*

*<https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

*If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at [patrick.backes@canyons.edu](mailto:patrick.backes@canyons.edu). These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.*

**Members Present:** Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Public Safety; Jessica Edmond – Personal and Professional Learning; Souhaila Elmoukari - Personal and Professional Learning; Jaya George – Health Professions; Justin Hunt – Applied Technologies; Yasser Issa – Business/Personal and Professional Learning; Graciela Martinez – Enrollment Services/Counseling; Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Garrett Rieck – Faculty Co-Chair; Erika Torgeson – Enrollment Services/Counseling

**Members Absent:** Brittany Applen – Kinesiology, Health & Wellness; Fitness & Athletics; Tony Sanchez – Noncredit Enrollment Service

## NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.  
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.ESPRT-001	History of Interactive Media	"The History of Interactive Digital Media" is an exploratory journey through the complex evolution of video games, where the confluence of board games, Choose-Your-Adventures, Comics and Novels met the manipulated bit for the first time. From that moment, digital experiences captivated millions worldwide. This course is designed to engage students in the multifaceted history of video games, examining how technological innovations, cultural shifts, and creative storytelling have intertwined to shape the gaming landscape we know today.	J. Hunt F. Bobola	TBD
NC.ESPRT-002	Narrative and World Building	This course delves into the intricate relationship between narrative design and gaming mechanics within the realm of video game development. By navigating through the diverse landscapes of mobile games to the complex territories of expansive RPGs, students are guided on a journey of recognizing the tenants of masterfully woven and compelling narratives, creating multifaceted characters, and constructing rich, immersive worlds that are intrinsically linked to and enhanced by the game's mechanics.		
NC.ESPRT-003	Statistical Theory and Probability	This course delves into the intricate relationship between narrative design and gaming mechanics within the realm of video game development. By navigating through the diverse landscapes of mobile games to the complex territories of expansive RPGs, students are guided on a journey of recognizing the tenants of masterfully woven and compelling narratives, creating multifaceted characters, and constructing rich, immersive worlds that are intrinsically linked to and enhanced by the game's mechanics.		

**-Motion to adopt the need for and conduct a full review of NC.ESPRT-001, 002, and 003 (eSports); Motion by Christina Chung, second Yasser Issa. All in favor: Unanimous**

## NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.CAWT-013A	QuickBooks Online: Managing a Service Based Business	0 Units (Noncredit) 10 -15 hours. <b>New SLO. New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	R. Hall	TBD
NC.CAWT-013B	QuickBooks Online: Managing a Service and Product Based Business	0 Units (Noncredit) 10 -15 hours. <b>New SLO. New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	R. Hall	TBD
NC.HLTH-012	Medical Math for Healthcare Careers	0 Units (Noncredit) 24 - 36 hours. <b>New SLO. New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	TBD
NC.HLTH-021	Sexual Assault Defense for Women	0 Units (Noncredit) 9 - 12 hours. <b>New SLO.</b>	W. Hassenpflug	Spring 2025

**-Motion to approve NC.CAWT-013A; Motion by Christina Chung, second Yasser Issa. All in favor: Unanimous**

**-Motion to approve NC.CAWT-013B; Motion by Jessica Edmond, second Justin Hunt. All in favor: Unanimous**

**-Motion to approve NC.HLTH-012; Motion by Jessica Crowley, second Graciella Martinez. All in favor: Unanimous**

**-Motion to approve NC.HLTH-021; Motion by Erika Torgeson, second Justin Hunt. All in favor: Unanimous**

## NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Math and Professional Skills for Healthcare Careers	Certificate of Completion	Required courses: NC.HLTH-012, plus one course from NC.HLTH-001 or 011. 37 – 64 total hours. <b>New PSLO.</b> Workforce Preparation Certificate.	J. George	TBD
QuickBooks Online	Certificate of Completion	Required courses: NC.CAWT-013A & 013B. 20 – 30 total hours. <b>New PSLO.</b> Workforce Preparation Certificate.	R. Hall	TBD

**-Motion to approve the Math and Professional Skills for Healthcare Certificate of Completion; Motion by Jessica Crowley, second Graciella Martinez. All in favor: Unanimous**

**-Motion to approve the QuickBooks Online Certificate of Completion; Motion by Jessie Crowley, second Yasser Issa. All in favor: Unanimous**

## DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.MEA-031	Maya User Certification Training I – 3D Modeling	Course will no longer be offered.	J. Baker	Fall 2025
NC.MEA-035	Maya User Certification Training II – Computer Animation	Course will no longer be offered.	J. Baker	Fall 2025

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The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Autodesk Maya Certified User Exam Preparation	Certificate of Completion	All courses within Certificate are being archived.	J. Baker	Fall 2025

## TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.BCSK-100	GED Preparation	Changing hours to a range of 20 – 160 hours.	G. Rieck	Spring 2025
NC.CGSL-004	Career Exploration	Changing hours to a range of 5 – 16 hours.	G. Rieck	Spring 2025
NC.CSKL-014	Public Speaking in the Workplace	Changing hours to a range of 5 – 16 hours.	G. Rieck	Spring 2025
NC.COMM-001	Strategies and Tactics of Public relations	Changing hours to a range of 12 – 20 hours.	C. Stevenson	Spring 2025
NC.KPET-120	Emergency Procedures	Changing hours to a range of 15 – 24 hours lecture, 40 – 60 hours lab, 65 – 84 total hours.	G. Rieck	Spring 2025
NC.KPET-212	Sports Medicine Clinical Experience	Changing hours to a range of 25 – 48 hours lecture, 40 – 60 hours lab, 65 – 108 total hours.	G. Rieck	Spring 2025

Subject & Number	Title	Type of Delivery	Author	Effective
NC.OAD-007	Theatre Appreciation for Older Adults	Changing hours to a range of 6 – 18 hours.	D. Stears	Spring 2025

## NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CAWT-013A	QuickBooks Online: Managing a Service Based Business	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	R. Hall	TBD
NC.CAWT-013B	QuickBooks Online: Managing a Service and Product Based Business	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	R. Hall	TBD
NC.HLTH-012	Medical Math for Healthcare Careers	Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	TBD

**-Motion to approve 10/15/2024 Consent Calendar as presented above; Motion by Justin Hunt, second Jennifer Paris. All in favor: Unanimous**

### Discussion Items:

-Chair Reports

-Stage 4 (Technical Review) Reviewers