

NONCREDIT CURRICULUM COMMITTEE SUMMARY

October 21, 2025

12:00 pm – 1:50 pm

This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:

<https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu. These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.

Members Present: Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst; Kelly Bronco – Health Professions & Public Safety; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Public Safety; Jessica Edmond – Personal and Professional Learning; Souhaila Elmoukari - Personal and Professional Learning; Jaya George – Health Professions; Justin Hunt – Applied Technologies; Donald Kendall – Applied Technologies; Dora Lozano – Enrollment Services; Graciela Martinez – Enrollment Services/Counseling; Jennifer Overdevest - Visual and Performing Arts; Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Garrett Rieck – Faculty Co-Chair; Tony Sanchez – Noncredit Enrollment Service

Members Absent: Brittany Applen – Kinesiology, Health & Wellness, Fitness & Athletics; Yasser Issa – Business/Personal and Professional Learning; Erika Torgeson – Enrollment Services/Counseling

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.ANTH-001	Culture and Medicine	Completing this 3-part mini course sequence will provide students a Certificate in Cultural Competency and Clinical Care. Each course will provide students with a unique lens to explore how health, illness, and healing are shaped by cultural, social, and environmental contexts. Students gain critical skills to analyze health disparities and apply anthropological insights to real-world issues in healthcare and society.	L. Malley J. Vasquez	TBD
NC.ANHT-002	Comparing Perspectives on Illness and Treatment			
NC.ANTH-003	Exploring Alternative Medicine Practices			
NC.HLTH-009	Dementia Care Training Certificate	Dementia, especially Alzheimer’s disease (AD), is one of the most pressing and fast-growing public health challenges in the United States. Currently, over 6.7 million Americans aged 65 and older live with Alzheimer’s disease—a number expected to more than double by 2060 (Alzheimer’s Association, 2024). California, in particular, faces an urgent demographic shift: by 2030, nearly one in four Californians will be over the age of 60 (California Department of Aging, 2023), significantly increasing the demand for dementia care. The majority of individuals with dementia reside in home or community-based settings, not in medical institutions. This means that non-medical caregivers, including personal care aides (PCAs), family members, and activity staff, provide the bulk of day-to-day care, often without formal training specific to dementia (PHI, 2021). As dementia progresses, caregivers must manage complex behavioral symptoms, communication barriers, and emotional challenges—areas not comprehensively covered in traditional PCA or CNA programs.	M. Pakgohar	TBD
NC.PLGL-003	Mock Trial	The Mock Trial course will provide students in the Paralegal Studies and Pathway to Law School programs as well as students with an interest in a legal career with a practical, performance-based learning experience that directly connects theory to courtroom practice. While existing courses emphasize legal research, writing, and substantive law, this course uniquely focuses on applied trial skills, oral advocacy, and procedural analysis through simulation and role-play.	N. Faudree L. Young	TBD

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.PTA-040	Physiology Review for Movement Professionals	Building on anatomical foundations, the course delves into the functional dynamics of the musculoskeletal system—exploring how bones, muscles, joints, and connective tissues interact to produce movement and respond to therapeutic interventions. Students will study biomechanics, neuromuscular coordination, and physiological responses to manual therapy and exercise, gaining insight into common pathologies and recovery mechanisms.	D. Pevsner K. Almero-Fabros	TBD
NC.PTA-041	Musculoskeletal Anatomy Review for Movement Professionals	This course offers a focused and in-depth exploration of the structural components of the musculoskeletal system, designed to complement and extend the foundational content covered in general Anatomy. It emphasizes the form and organization of bones, muscles, joints, and connective tissues, directly addressing the specialized instructional needs of students in the Physical Therapist Assistant (PTA) and Occupational Therapist Assistant (OTA) programs.		

-Motion to adopt the need for and conduct a full review of NC.ANTH-001/002/003; Motion by Jeremy Patrich, second Jessie Crowley. All in favor: Unanimous

-Motion to adopt the need for and conduct a full review of NC.HLTH-009; Motion by Jeremy Patrich, second Kessie Crowley. All in favor: Unanimous

-Motion to adopt the need for and conduct a full review of NC.PLGL-003; Motion by Christina Chung, second Souhaila Elmoukari. All in favor: Unanimous

-Motion to adopt the need for and conduct a full review of NC.PTA-040 & 041; Motion by Kelly Bronco, second Jerely Patrich. All in favor: Unanimous

NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Screenwriting Fundamentals	Certificate of Completion	Required courses: NC.MEA-108 and 208. 90 – 120 total hours. New PSLO. Workforce Preparation Certificate.	J. Overdevest	TBD

-Motion to approve the Screenwriting Fundamentals Certificate of Completion; Motion by Kelly Bronco, second Fiorella Chauca. All in favor: Unanimous

NEW COURSE PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.
These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.MEA-108	Scriptwriting Fundamentals	0 Units (Noncredit) 45 - 60 hours. New SLO. <i>Mirrored version of NC.MEA-108.</i>	J. Overdevest	Fall 2026
NC.MEA-208	Advanced Screenwriting	0 Units (Noncredit) 45 - 60 hours. New SLO. New advisory of NC.MEA-108. <i>Mirrored version of NC.MEA-208.</i>	J. Overdevest	Fall 2026

NEW INSTRUCTIONAL SERVICE AGREEMENT (ISA) COURSE PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.
These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.LFGD-010A	Rope Rescue Awareness	0 Units (Noncredit) 40 hours. New SLO's (2).	K. Barnes	Winter 2026
NC.LFGD-011A	Rescue Watercraft (RWC) Instructor	0 Units (Noncredit) 30 hours. New SLO.	K. Barnes	Winter 2026
NC.LFGD-025L	Professional Lifeguard In-Service Training Lab	0 Units (Noncredit) 1 – 200 hours. New SLO.	K. Barnes	Winter 2026

DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.FIRT-003	Spring Firefighter In-Service Training	Course will no longer be offered.	D. Breshears	Fall 2025
NC.FIRT-003A	Spring Firefighter In-Service Training	Course will no longer be offered.	D. Breshears	Fall 2025
NC.FIRT-003L	Spring Firefighter In-Service Training Lab	Course will no longer be offered.	D. Breshears	Fall 2025
NC.FIRT-004	Summer Firefighter In-Service Training	Course will no longer be offered.	D. Breshears	Fall 2025
NC.FIRT-004A	Summer Firefighter In-Service Training	Course will no longer be offered.	D. Breshears	Fall 2025

Subject & Number	Title	Type of Delivery	Author	Effective
NC.FIRT-004L	Summer Firefighter In-Service Training Lab	Course will no longer be offered.	D. Breshears	Fall 2025

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.BCSK-003	AI: Research and Study Tools	Changed title (Formerly “Generative AI: Research and Study Tools”).	S. Breshears	Spring 2026
NC.BCSK-004	AI: Critical Evaluation Skills	Changed title (Formerly “Generative AI: Navigating Bias, Evaluation, and Transparency”). Updated description: Explores ethical considerations and practical strategies for evaluating AI-generated content, recognizing biases, navigating privacy and copyright issues, and developing responsible use habits that promote transparency and accountability.	S. Breshears	Spring 2026
NC.CIAC-101	Introduction to Crime and Intelligence Analysis	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-102	Intelligence Analysis	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-103	Computer Applications for Crime and Intelligence Analysis	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-104	Financial Analysis	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-105	Dark Web and Social Media for Crime Analysis	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CIAC-106	Crime Mapping and Spatial Analysis	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-107	Law Enforcement Research and Statistical Methods	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-108	Criminal Behavior and Empirical Profiling	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-109	CIAC Capstone: Analyst Final Reporting and Presentation	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-110	CIAC Capstone: Exam Preparation	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.FIRT-001A	Firefighter In-Service Training	Changed title (Formerly “Fall Firefighter In-Service Training”).	D. Breshears	Winter 2026
NC.FIRT-001L	Firefighter In-Service Training Lab	Changed title (Formerly “Fall Firefighter In-Service Training Lab”).	D. Breshears	Winter 2026
NC.LFGD-025A	Professional Lifeguard In-Service Training	Changed course number (Formerly “NC.LFGD-025”), Changed hours to 1 – 100 hours.	K. Barnes	Winter 2026
NC.OAD-080	Photography for Older Adults	Adding the following disciplines to Faculty Requirements: Photography in Master’s Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred.	G. Reick	Winter 2026
NC.OAD-081	Photographic Presentations for Older Adults	Adding the following disciplines to Faculty Requirements: Photography in Master’s Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred.	G. Reick	Winter 2026

Subject & Number	Title	Type of Delivery	Author	Effective
NC.OAD-082	Photographing Nature for Older Adults	Adding the following disciplines to Faculty Requirements: Photography in Master's Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred.	G. Reick	Winter 2026
NC.OAD-083	Photographing People for Older Adults	Adding the following disciplines to Faculty Requirements: Photography in Master's Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred.	G. Reick	Winter 2026

NEW DISTANCE EDUCATION ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CIAC-101	Introduction to Crime and Intelligence Analysis	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-102	Intelligence Analysis	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-103	Computer Applications for Crime and Intelligence Analysis	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-104	Financial Analysis	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-105	Dark Web and Social Media for Crime Analysis	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CIAC-106	Crime Mapping and Spatial Analysis	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-107	Law Enforcement Research and Statistical Methods	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-108	Criminal Behavior and Empirical Profiling	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-109	CIAC Capstone: Analyst Final Reporting and Presentation	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026
NC.CIAC-110	CIAC Capstone: Exam Preparation	Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Alvarez	Summer 2026

-Motion to approve the 10/21/2025 Consent Calendar as presented above; Motion by Graciela Martinez, second Justin Hunt. All in favor: Unanimous

Discussion Items:

- Chair Report
- Other Business