

COLLEGE OF THE CANYONS FOUNDATION
EXECUTIVE COMMITTEE MEETING

26455 Rockwell Canyon Road
Canyons Hall 211
Santa Clarita, CA 91355
Wednesday, March 6, 2024, at 4:00 pm

**Materials will be available upon request (Gov. Code, § 54957.5.)by calling the
College of the Canyons Foundation office at (661) 362-3434**

PARTICIPATION: Members of the COC Foundation Executive Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location(s) where they will be teleconferencing from. (*Gov't Code § 54953(b).*)

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Executive Committee.

Remote Participants

None

PLEASE NOTE: Executive Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at shawna.lubs@canyons.edu

MEETING AGENDA

1. PRELIMINARY FUNCTIONS

Topic:	Presenter:
1.1 Call to Order/Establishment of a Quorum	Fred Arnold
1.2 Comments by Members of the Audience NOT on the Agenda	Fred Arnold
1.3 Approval of Meeting Agenda	Fred Arnold
1.4 Approval of Meeting Minutes: January 10, 2024	Fred Arnold

2. INFORMATION

Topic:	Presenter:
2.1 2022-2023 990 – IRS Tax Exempt Organization Filing	Shawna Lubs
2.2 Fundraising Update	Jerry De Felice
2.3 Foundation Staffing Update	Jerry De Felice

3. APPROVAL

Topic:	Presenter:
3.1 Approval of Financial Statements as of January 31, 2024 <ul style="list-style-type: none">• Fund 81 Revenue & Expenses• Operating Fund Cash Flow Projections• Fund 82-89 Revenue & Expenses Summary• Cash Balance Summary Fund 81-88 Disbursement Detail	George Reyes
3.2 Professional Service Agreements <ul style="list-style-type: none">• Marriott Westlake Village (Room Block) – Silver Spur – \$0.00 - CANCELLED• Westlake Village Inn (Room & Catering) – Silver Spur - \$22,710.00• Westlake Village Inn (Room Block) – Silver Spur - \$0.00• Dewey Saunders (Graphic Design Lecture and Workshop) – Kevin Jenkins Memorial	Shawna Lubs

Lecture Series - \$500.00

- Anthony Shaw (Auctioneer) – Silver Spur - \$1,000.00
- Brooke Ritter Photography (Photographer) – Silver Spur - \$1,200.00

4. **ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

Topic:

4.1 Adjournment

Presenter:

Fred Arnold