## Mentorship Tracking & Completion Form for FLEX

Document hours of mentoring during the term, and include faculty who attend mentorship events for students such as discussions or training associated with the mentorship goal. At the end of the academic term during which the mentorship is planned, submit the documentation for all mentorship hours and a final report (page 2 of this document) to the Director of Professional Development (Leslie.carr@canyons.edu).

Meeting Date	Meeting Time	Faculty Present	What was accomplished or discussed?

he space below, write a final report stating progress made toward goals/outcomes, reflect what was achieved, any changes in goals/outcomes, and your experiences as a mentor							