1. **Welcome**
   - Daylene Meuschke outlined our next chapter and how (IE)2 committee will evolve with our new setting emphasizing the importance of their work in inclusion, diversity, equity, anti-racism, and accessibility. The group discussed the potential changes to the district's focus, the process of implementation ideas on campus, and the need for clear job descriptions and reporting templates

2. **Level-Setting for Breakout Room Discussion: Background in (IE)2 Committee**
   - (IE)2 Committee Established Spring 2015. First meeting in Fall 2015
   - Sub-committee of the College Planning Team working in partnership with constituencies across campus to ensure commitment to improving the student experience
   - Hold working meetings open to faculty, staff and students interested in supporting student progress and success during the fall and spring semesters
   - COC's Guiding Principles for Redesigning Student Experience. Students are navigating the responsibilities of work, school, and both family and social commitments. It is paramount that we adopt practices that reduce barriers and seamlessly incorporate support services to keep students on their path.
     - Design a valuable, supportive and welcoming environment throughout the student experience at every step of their journey at College of the Canyons
     - Cultivate a student-centered mindset through college
     - Structurally support students to address the broader life challenges that affect their ability to focus on and complete their educational goals
     - Engage all faculty and staff in the Guided Pathways work through a variety of mediums, including monthly forums and podcasts
     - Not let the perfect become an enemy of the good as we redesign the student experience

- The vision for the redesigned student experience
    - We want all degrees, transfer and certificate seeking students to have a dedicated student success team
    - We want students to feel welcomed and to be able to make positive and personalized connections with all college employees
    - We want to create a student-centered and holistic experience that includes reorganizing faculty, services and programs
    - We want students' onboarding and advising experiences to connect to our Canyons Completes (Guided Pathways) framework
    - We want students to have a personalized, long-term connection to their success team
    - We want to purposefully identify essential experiences for all students coupled with individualized support based on student needs

2. **Progress Update on College Participatory Governance & Integrated Planning Model**
    - The new governance model will involve multiple councils and implementation teams feeding into IE2 committee
    - The goal is to be ready to implement the new model by fall semester, with engagement from various campus groups and the Board of Trustees by April
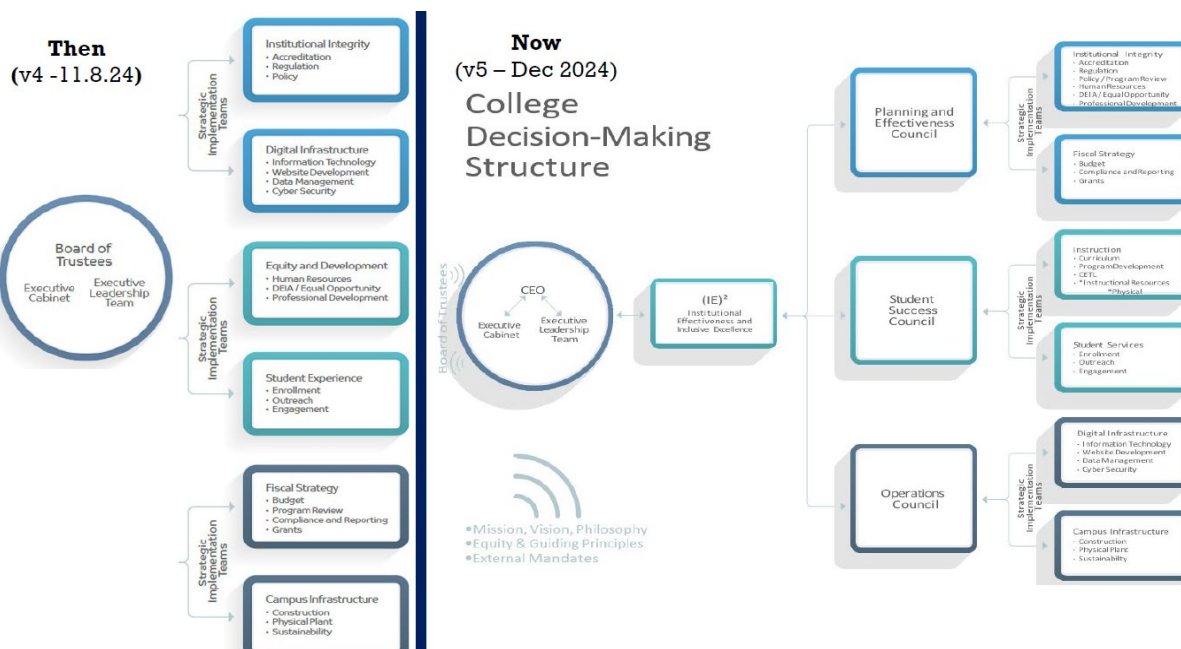
Governance Council – Strategic Implementation Team – Committee Alignment At-a-Glance (v2)		
Council	**Strategic Implementation Team**	**Committee Alignment (tentative)**
Planning and Effectiveness Provides coordination for integrated planning; informs research and decision support; integrates and coordinates institutional professional development; supports governance and accreditation to maximize institutional effectiveness; sponsors project teams **Co-Chairs:** VP, IRPIE (Daylene Meuschke) VP, Instruction (Thea Alvarado) **Meetings:** Planning & Effectiveness: 3rd Monday, 3:00pm-5:00pm PAC-B: 2ⁿᵈ Mondays 3-4:30pm	***Institutional Integrity*** *(Lead: VP, Instruction, Thea Alvarado, and VP, HR)* Accreditation Regulation Policy Program Review Human Resources IDEAA / EEO Professional Development	• Accreditation Taskforce • Admin. Professional Development • Classified Professional Development • Faculty Development • Professional Development Coordinating Committee • Advocacy Team • Academic Staffing • Classified Staffing • College Policy Council • EEO Advisory • Health & Welfare • Institutional Review Board • Management Advisory Council • Policy Review (Academic Senate)
	Fiscal Strategy *(Lead: Interim CBO, Jason Hinkle and AVP, Instruction, Jennifer Brezina)* Budget Compliance and Reporting Grants	• President's Advisory Council-Budget • Grants Development • Apportionment Coordination Team • Enrollment Management
Student Success Develops and implements the Student Success Strategic Action Framework; sponsors project teams; identifies and communicates cross-	***Instruction*** *(Lead: Dean designated by CIO and Faculty designated by Academic Senate President)* Curriculum Program Development CETL	• Field Studies • Friday Night at the Screen Room • Honors Advisory • Instructional Advisory Council • Min. Qualifications & Equivalencies • Noncredit Curriculum

Governance Council – Strategic Implementation Team – Committee Alignment At-a-Glance (v2)		
Council	**Strategic Implementation Team**	**Committee Alignment (tentative)**
functional Operations Council support needs; provides an effective process for leadership development for constituency participants; a critical focus is on leading change and engaging the college community effectively in support of student success outcomes Co-Chairs: VP, Student Services (Jasmine Ruys) Academic Senate President (Lisa Hooper) Meetings: 1st & 3rd Tuesday, 3:00pm-5:00pm	Instructional Resources (physical)	• Curriculum • Faculty Development* • Educational Technology* • CASL • CETL • Program Review • Program Viability • Scholarly Presentation • Matriculation*
	Student Services (Lead: Dean, Counseling -Clinton Slaughter and Dean, Institutional Research, Planning and Effectiveness) Enrollment Outreach Engagement	• Academic Calendar • Academic Standards • Canyons Connects • COC Global • Commencement • Intercultural Center Advisory • DSPS Advisory Board • EOPS/CARE/CalWORKs Advisory • Equity-Minded Practitioners • Grade Review • Scholarship Selection • Star Party Planning • Student Conduct • Transfer Advisory
Operations Conduct planning, problem solving, and oversight for essential CoC operations and facilities functions including budget, capital improvements, technology, public safety, maintenance and similar; responds to support requests from the Student Success Council; sponsors project teams	*Digital Infrastructure* (Lead: Designated by CITO) Information Technology Website Development Data Management Cybersecurity	• Colleague Standup • Information Security • Technology • Web
	Campus Infrastructure (Lead: Designated by VP, Facilities) Construction Physical Plant	• Facilities Planning • Food Services • Workplace Safety • Sustainability

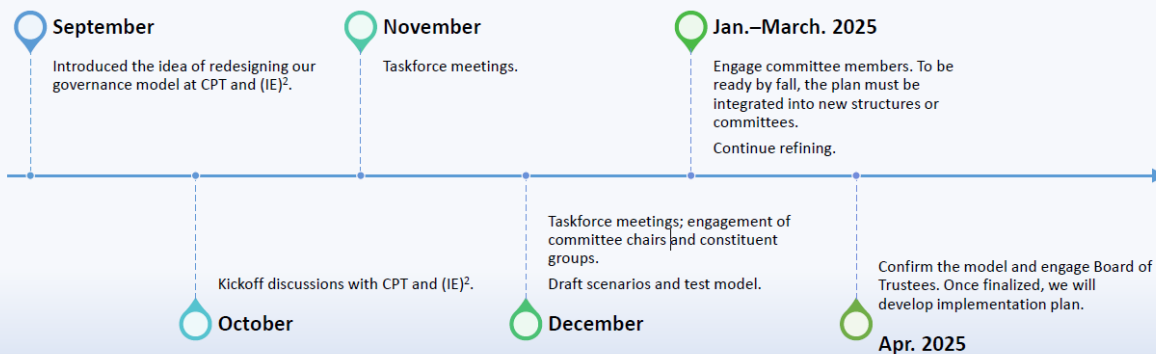| Governance Council – Strategic Implementation Team – Committee Alignment At-a-Glance (v2)		
Council	**Strategic Implementation Team**	**Committee Alignment (tentative)**
Co-Chairs: VP, Facilities (Erin Tague) VP, Information Technology (Jim Temple) **Meetings:** 4th Tuesday, 3:00pm-5:00pm	Sustainability	

Meeting Schedule at a Glance

	Monday	Tuesday	Wednesday	Thursday	Friday
1st	Executive Leadership Team (3-5pm)	President's Executive Staff (9-10:30am) Student Success Council (3-5pm)	ASG (2:30-3:30pm)	Curriculum Committee (3-5pm)	
2nd		President's Executive Staff (9-10:30am) Classified Senate (11am-12pm) (IE)² (3-5pm)*	ASG (2:30-3:30pm)	Academic Senate (3-5pm)	
3rd	Planning & Effectiveness Council (3-5pm)	President's Executive Staff (9-10:30am) Student Success Council (3-5pm)	ASG (2:30-3:30pm)	Curriculum Committee (3-5pm)	
4th		President's Executive Staff (9-10:30am) Operations Council (3-5pm)	ASG (2:30-3:30pm)	Academic Senate (3-5pm)	

*Meets September, October, November, February, March, April, May

TIMELINE 2024-25

September
Introduced the idea of redesigning our governance model at CPT and (IE)².

November
Taskforce meetings.

Jan.–March. 2025
Engage committee members. To be ready by fall, the plan must be integrated into new structures or committees.
Continue refining.

October
Kickoff discussions with CPT and (IE)².

December
Taskforce meetings; engagement of committee chairs and constituent groups.
Draft scenarios and test model.

Apr. 2025
Confirm the model and engage Board of Trustees. Once finalized, we will develop implementation plan.

4.**Breakout Group/Room Discussions–Outlining the Committee's Path Forward**

Discussion Questions:

a. What aspects of the current committee operation are important to retain as the committee transitions to the new governance model?
- Maintain diversity of voices in decision-making
- Flexibility is key – IE2 should be adaptable and evolve as needed.
  - Avoid rigid structures that limit responsiveness
  - The committee's purpose differs from others, as it is tied to state mandates and geopolitical changes
  - IE2 must be able to shift based on community needs
- IE2 committee has always been more collaborative, open discussions, feeling like you are part of the whole and not just a participant
- Diversity is important and want to maintain inclusiveness and flexibility in different projects
- Breakout rooms are effective
- IE2 works and appreciates the collaboration among the committee members
  - With so much information flowing through IE2- will still there be collaboration?

b. What aspects of the committee's operation will need to shift to other a reason campus evolves, or be discontinued?
   - Potential burnout, too many people in diff groups
      - Fewer people are representing committees, yet workload has increased
      - Compensation and reassign time are essential for key committees
   - We need to reinvent ourselves

c. What ideas do you have for efficiently and effectively accomplishing the tasks the committee has for transitioning to the new governance model in August 2025?

   - How will IE2 change? New model same name
   - Clearly define IE2's mission and goals
   - Focus on triage and pivoting to keep discussions relevant and engaging
   - Ensure diverse ideas are consistently considered

d. What other thoughts and questions do you have regarding the committee's transition to the new governance model?
   - If someone runs a committee now, how does the agendas or workload change?
   - What meets the criteria of the governance model?
   - Council- who makes up the councils?
   - What does the committee/implementation team look like?
   - What are the mundane tasks that need to move forward?
   - Is attending additional meetings required to receive updates? If not, how will key information be shared?
   - How can committee-specific content be incorporated into IE2 discussions?
   - If an urgent issue arises, can it be immediately addressed within IE2?
   - Should IE2 have an expedited process for emergencies?
   - Tracking Ideas & Decision Rationales
      - Create a repository documenting ideas that were proposed but not implemented.
      - Ensure transparency in decision-making by recording reasons why certain ideas were not pursued
   - Oversight and facilitation

- o Should there be a dedicated paid position to oversee and facilitate the IE2 or the new governance model?
- o Who would be responsible for managing input, tracking decisions, and ensuring follow-through at each step?
- Need job descriptions more defined
- Can reports live on a website?
- Paid admin position to help process the requests coming in
- Routine matters (In person)
- Workload of what the new IE2 format
- What are the big items that need to move forward to governance model?
- IE2 becomes idea incubations spread across councils
- Reserving space for discussion
- How does it impact the management structure?
- We want to see openness, collaboration and idea sharing

5. **Wrap Up and Next Steps**

- "Black Indian" by Shonda Buchanan books are available for those interested committee members

Next Meeting: March11, 2025 (3:15-5pm)