



**College of the Canyons**  
**Institutional Effectiveness and Inclusive Excellence (IE)2**  
**Steering Committee - Meeting Minutes**  
**May 11, 2021 3:00-5:00pm**

**Welcome/Recognition**

- Special thanks go to our Canyons Completes Action Plan Writing Team

**Canyons Completes Action Plan**

- Overview and update of the work completed by the writing team since the last meeting

**Breakout Room Responses:**

1. *Where within the Action Plan activities committee members would like to help this summer?*

**Group A**

- David Andrus - Faculty Mentorship Plan/Handbook
- Garrett Rieck - Unsure of availability; maybe Faculty Mentorship Plan/Handbook & Mapping
- Catherine Parker – Adult Learners/CE Programs/Institutional Research
- Flavio Medina-Martin– Exempt from all work. He does enough! So says Room #1
- Amy Foote - Pillar 3, MCC and Alliances
- Desiree Goetting– OER/ZTC
- Harriet Happel – Integration/Project Based Learning

**Group B**

- April Barcus- Wants to support with student support and engagement. She notes, we will need people to support students in a hybrid environment. She noted it's difficult to find classes to fit a schedule for many students, since historically major-specific classes were less available online. Her interest is EOPs/Rise and special populations.
- Kathy Bakhit- Wants to get more involved with the connection between majors and careers – how can I help if I am not a counselor I don't work in the career center?
- Chad Peters- Is interested in Canyons Connects (getting athletics more integrated with Canyons Connects in general).
- Diane Avery: Would like to help with part #15 of the plan (helping with the schedule).



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- Brandon Ashford- Has an interest in helping with #13 (e.g. getting into the community to try to make more connections, especially with areas like with the black student alliances). Starting the partnerships before students get to COC is really important.
- Michael Monsour- Interested in #5- will work on the Caring Campus area over the summer to get the ball rolling.

**Group C**

- Pebble Pad - Alexa Dimakos (hope to expand to incoming and more students, to demonstrate learning) - Pillar 4
- Integrative /Project Based Learning-Gary Quire, Harriet Happel, Patty Robinson-creating videos, Patty - student action teams, training teams training this summer Pillar 4
- SLO Team-Andy McCutcheon - Pillar 4
- Videos for career counseling - Alisha Kaminsky-Pillar 2
- Anthony/Preeta-Student Success Teams Alliances - Pillar 3

**Group D**

- Student Support/Engagement/Building Prof. Networks – Keri Aaver
- Student Support/Engagement – Dora Lozano
- Vida Manzo - Pillar 2 Student Support Engagement (alliances) and IR assistance will be needed for Canyons Connects and Student Success (I imagine)
- Julie Johnson - CETL (CRT) and Supporting the College's Call to Action
- Paula Hodge - I'm interested in Integrative Learning and Outreach

2. *Are there any major items/activities missing from the Action Plan?*

**Group A**

- Students with Disabilities (AARC)

**Group B**

- Overall, there was a lot of concern about making sure our plan was supporting students during a Hybrid transition, and the “new normal,” particularly with/for the special populations like EOPS, RISE, and Veterans. Of note, the impact of schedule changes on these populations (we need a better plan to integrate/communicate with instruction during these uncertain times to realize the consequences and impact of changes to special pops). Renard gave the



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example - “if you cancel an online-live course, a VA student could lose their housing as a result”.

- Amber Cole: As a new member, she felt it would be appropriate to learn (have trainings) about how to direct students back to the services they need when they call and check-in with us, even if they need help outside their area of expertise. In other words, a plan for more general training – especially regarding how students can access student services.
- Kathy: The plan needs more areas reflecting on mental health services as it is an integral part of student success. She also felt that, if our goal is to prepare students, there has got to be more exposure for students (and everyone) on topics like sustainability, environmental awareness, diversity, global responsibility/citizenship etc. Regarding the schedule, she believes we should have a plan to design an improved “feedback-loop” for students to tell us what classes they are needing most in a timely way. If we aren’t in touch with students, it’s hard to design course schedules with them in mind.
- Renard and Brandon: We need a clearer plan for how students can find internship and apprenticeship (clarifying the relationship between career and econ-development opportunities for example).
- Brandon: Would like our plan to consider building out more mentorship-type programs, and gave the example of a program he attended at CSUN that was particularly helpful for him in his professional development.

**Group C**

- Pillar 1: Clearly map and communicate course offerings related to DEI-related, African American Studies,
- Pillar 2: Explore UMOJA space. Equity considerations:
- Pillar 3 Student Success Team/ Alliances:
- Next steps: Explore option to bringing Umoja to campus.
- Pillar 4 Ensuring Learning
- Hope to expand to incoming and more students, to demonstrate learning
- Collette Gibson- Math consortium work, this could wait until August.  
My work with the math department website; I’m the one who maintains our website. I prefer to do this in June rather than August if possible; fall registration begins late May. I want our department webpage to do a better job explaining/helping student choose a math course for their path. (Example: the math course that comes to mind for business CSU transfer major v BSTEM



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courses v business degree from 4-year colleges. Sometimes business majors enroll in Math 100 in error.)

**Group D**

- Under Student Support/Engagement added value of LinkedIn, Building Professional Networks per Keri Aaver
  - Under Canyons Connects added “Online \*(some in-person/hybrid) but primarily online delivery. Faculty trainings hybrid” to Planned Delivery under Canyons Connects activity.
  - Under Student Engagement Dora recommended turning on the options for special programs to get notifications for students who are being tapped by professors as needing help.
  - Include a focus with internship and work experience.
  - Added under Pebblepad to utilize Pebblepad to provide samples of work to an employer.
  - Add a Pillar 5: Preparation for and Pathway to Career (as opposed to just Transfer)
3. *Are there any days/times we should avoid to ensure maximum engagement in the work over the summer?*

**Group A**

- Beginning of August is the best time to start working on initiatives.
- Hiring Committees will impact energy and availability.
- Summer Institutes
- Availability will be inconsistent

**Group B**

- Not Weekends and Holidays, and last week in July is out too.

**Group D**

- Dora – Week of July 19, I am out. I will be taking a class on Tuesday, Wednesday, Thursday afternoons beginning June 15 – August 8 from 2:30 pm – 7 pm, RISE Team meetings are 12-1 pm on Thursdays.

**Revisiting the Guiding Principles and Vision for Redesigning the Student Experience**

The purpose of this item is to look at the Guiding Principles and Vision for Redesigning the Student Experience established as part of the College’s participation in the California



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Guided Pathways Institutes in 2017-2019. Specifically, the Guiding Principles and Vision statements were created in 2018 and vetted through the (IE)<sup>2</sup> committee. We would like to get the committee's input on any needed revisions.

Current Statement: We know students are juggling work, school, and family responsibilities. Every moment is a gift and they don't have time to look for supplemental support.

Alternate Statement: Students are navigating the responsibilities of work, school, and both family and social commitments. It is paramount that we adopt practices that reduce barriers and seamlessly incorporate support services to keep students on their path.

We must...

- Design a highly supportive and welcoming environment from the front door to the back door  
Design a valuable, supportive and welcoming environment from the front door to the back door throughout the student experience / at every step of a students' educational/career journey (consider alternates to front door/back door)
- Make the student experience less fragmented
- Structurally support students to address the broader life challenges that affect their ability to focus on and complete their educational goals
- Engage all faculty and staff in the Guided Pathways work through monthly forums and podcasts  
Alternate: Engage all faculty and staff in the Guided Pathways work through a variety of mediums, including monthly forums and podcasts
- Not let the perfect become an enemy of the good as we redesign the student experience

**Vision Statement**

- We want all degree, transfer and certificate seeking students to have a dedicated student success team

[SUGGESTED ADDITION] We want students to feel welcomed and to be able to make positive and personalized connections with all College employees



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- We want the student experience to be less fragmented, including reorganizing faculty, services and programs so that the structures are student-centered.

*Alternate:* We want to create a student-centered and holistic experience that includes reorganizing faculty, services and programs.

- We want students' onboarding and advising experiences to connect to our Canyons Completes (Guided Pathways) framework.
- We want students to have a personalized, long-term connection to their success team.
- We want to purposefully identify essential experiences for all students coupled with individualized support based on student needs.

#### **Announcements**

- Launching this FALL, Adult Reentry Alliance and Native American/Indigenous Student Alliance
- Human Resources are recruiting for Screening Committee Representatives for hiring committees.
- Multicultural Center have multiple events coming up, check website and emails for announcements.

**Next Meeting:** August Retreat, date TBD

#### **Other upcoming (IE)2 subgroup meetings:**

- Equity-Minded Practitioners – Contact Katie Coleman @ [katie.coleman@canyons.edu](mailto:katie.coleman@canyons.edu) for more details
- Multicultural Center – Contact Jasmine Ruys @ [jasmine.ruys@canyons.edu](mailto:jasmine.ruys@canyons.edu) for more details.
- Alliances – see meeting days/times at <https://www.canyons.edu/administration/ie2/equity/alliances.php>