



**College of the Canyons**  
**Institutional Effectiveness and Inclusive Excellence (IE)²**  
**Steering Committee - Meeting Minutes**  
**September 14, 2021 3:00-5:00pm**

**Introductions/ Getting to Know Each Other**

- (IE)² Design Team introduction

**Action Plan and the Focus for 2021/22**

- Call to Action
  - Call to Action coalition came together as a way to harness information from the different groups across campus.
  - We need to make progress on our Call to Action and DEI objectives.
  - One of the first items from the state Chancellor's office was a system wide review of law enforcement officers and first responder training and curriculum as well as campus policing. We are looking at campus safety incident report outcomes and possibly sending a survey to students and staff about campus interactions
  - Campus leaders are having open dialogues to address campus climates.
  - In the process of finding a physical place for the Multicultural Center.
  - Adding video resources on Call to Action, MCC portal, Equity Minded Practitioners and Center for Excellence in Teaching and Learning websites
  - Diversity of thought including race groups in discussions and open dialogues
  - Developing series on women's movement, imposter syndrome, LGBTQIA series and multiple town halls in progress.
  - Auditing campus climate in classrooms.
  - Creating inclusive classrooms and anti-racist curriculum.
  - District boards are required to review their equity plans.
  - Shorten the timeframe for full implementation of the DEI integration plan.
- PebblePad
  - PebblePad is a learning journey platform that we think will help to support students in their academic and personal paths and journeys throughout the years at COC and beyond.
  - Faculty can use PebblePad not only to help students in their journey but to also help with their own professional development.
  - PebblePad is the fabric of Canyons Completes and in order to go through all the pillars or follow the guidelines of the placement, E portfolio is an integral part of the journey.
- Canyons Cares
  - Canyons Cares is a classified professional led initiative that seeks to improve the student experience through student-employee supportive and personalized interactions.



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- Establishes a culture of caring and empathy, improves student satisfaction and breaks barriers.
- Every employee plays a pivotal role in making a positive impact on students.
- We gave out water containers during Welcome Week which ASG helped fund.
- Canyons Cares leader role is to support its essential success and provide resources. Be a positive advocate, encourage staff to engage and address concerns about leadership support.
- There will be Lunch and Learns/Peer Leader Training in the near future to help point students in the right directions.
- ASG's "RE" Campaign
  - RE is a prefix and a symbol. It evolved from Hart District ASB initiatives. Themes for the academic year bring a sense of cohesiveness to both the ASG officers and campus community.
  - RE-engage during September focused on voting and civic engagement initiatives.
  - RE-connect / RE-kindle during fall will focus on peer relationship building.
  - RE-teach – Upcoming TLC event planned to advertise services.
  - (IE)<sup>2</sup> goals – RE-surge, RE-fresh, RE-new
- Student Success Team
  - Student Success Team focuses on equity and on our disproportionately impacted students.
  - We are surrounding our team with counselors, adjunct counselors, Black Student Success Alliance, academic advisors, faculty mentors and student services resources.
- Canyons Connects
  - Actively implementing Canyons Connect program.
  - The program provides instantaneous referral to help connect a student the support they need to succeed.
  - Connects instructors, students and campus services together under one umbrella.
  - For full term courses, faculty will also receive requests to complete progress surveys on their students within the first few weeks and around the midterm point, with several weeks to respond.
  - Power of Canyons Connects – to support students and foster a culture of caring through connections.
  - Faculty can send flags, kudos, referrals at any time.
- Program Mapper



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- Program Mapper explore tool is currently embedded on each of our school website.
- Maps are built based on the paper maps approved by the Academic Senate
- In the process of adding non-credit information.
- This is a great tool for students and faculty to fully understand the degree pathways.

**Action Plan Breakout Room**

- Breakout Room Discussion/Questions:
  - Breakout room facilitators (leads for the project area) can answer any questions or log any comments from room members regarding the activities planned for 2021/22
  - How can committee members help advance the goals/plans for the area of focus (e.g., promoting it in class? Other ways?)?
- Report Out
  - a. Program Mapper
    - Specific programmatic question about Kinesiology mapper/language
    - Website navigation needs to be more evident. Having it in the web banner is not enough. Especially given the scrolling/crawl aspect of the banner
    - How to ensure students use this. Especially given that most students do not avail themselves of counseling
    - Faculty can work with Liz to complete the mapping for outstanding certificates for credit and eventually noncredit
    - IAC, Dept. Meetings, down to the classroom level. Are students given this information in their orientations?
  - b. Student Support Engagement (e.g., outreach efforts, new student advisement, career counseling, alliance, promise program, building professional networks, Canyons Cares, ASG “RE”)
    - Students support inherently starts with a collaborative process and a two way street, in order to move forward with progress it has to start with, intention.
    - Why is there a blockage for students to reach out? Talking about a possibility of an open dialogue with the Classified Senate and Canyon Cares and discuss the root of student hesitancy, especially in a digital format and speaking of digital format.



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- Discussed the difference between student engagement on campus and off campus.
- c. Canyon Connects
  - Adding MATH 100 referral to noncredit options. Use referral process to direct students to the right Math class if misplaced.
  - Clarify and explain the “integration” between Canvas and Canyons Connects -- what it is, what it isn’t. How Canyons Connects is EASY to use and how it works DIFFERENTLY than Canvas to support students. Why use Canyons Connects?
  - Early Alert is ESSENTIAL to our EQUITY efforts to provide support for our most disproportionately impacted students -- wrap around, intrusive support is critical.
  - Interest in Career Advisement Referrals -- using Canyons CONNECTS for this connection of students to Career Center/Internship?
  - TLC support and follow up is critical when a referral is made. Ensure a workflow is in place.
  - AAC workflow/support needed. Students need to be connected to support at AAC (formerly DSPS). Need workflows in place for AAC, EOP&S, and other special populations so they can receive referrals and reach out to support students.
  - Need to schedule School meeting presentations/Q&A by Faculty Liaisons. Must spread the word! Share successes and ask for feedback.
  - Launch the Student Portal! Build out Services ASAP!
  - Encourage faculty use of Office Hours function in Canyons Connects (Need to turn on the Student Dashboard -- Raise My Hand feature).
- d. Student Success Team
  - How will we be doing the onboarding process?
  - Difference between Alliance and Team - how do we make it seamless to students? How do we make an easy process for them to know the difference between being part of the Alliance, the SST, etc?
  - Marketing and promotions.
  - How does the team interact with our other special pops and services?
  - Redoing our orientation and onboarding services for our students over the next year.
  - Testimonials - get students to share the information to students.



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- We need a team for the student success team - we need to make sure we build the team who is willing to be in this group.
  - Redo our onboarding services in the next year.
  - Professional training on getting students connected to the services.
  - Have former students come back to speak to the students.
- e. PebblePad
- Counseling 110 @ Saugus.
  - SLO has been converted from a paper final to a portfolio.
  - Connecting their skills to careers and goals.
  - Students are reflecting via videos and images.
  - Students are currently using PP to complete their assignments and present them within their portfolio.
  - Student from last semester used PebblePad to create a vision board and was accepted into an amazing Internship Program in London.
  - Lori in Paralegal Studies is using PebblePad in her classes this semester.
  - Violeta Kovacev-Nikolic in Math uses the link from ePortfolio in the welcome message, so that students can get to know a bit more about their instructor if they wish. There is a plan to incorporate the use of PebblePad into course projects. She will be expanding to use this in her classes for assessment. Upon program completion, students will have samples of their work from all classes across the program to be shared for accreditation as well.
  - Brittany Applen in Sign Language is using templates to have students complete an Engagement Reflection weekly to connect with students and track engagement.
  - Shared templates that can be used for Professional Development as well.

**Announcements:**

- California Native American Day Film Event- Friday, Sept 24 from 1-2pm

**Next Meeting:** October 12, 2021, 3:00 pm – 5:00 pm

**Other upcoming (IE)<sup>2</sup> subgroup meetings:**

- Equity-Minded Practitioners – Contact Katie Coleman @ [katie.coleman@canyons.edu](mailto:katie.coleman@canyons.edu) for more details



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- Multicultural Center – Contact Jasmine Ruys @jasmine.ruys@canyons.edu for more details.
- Alliances – see meeting days/times at <https://www.canyons.edu/administration/ie2/equity/alliances/>