## Evacuation Procedures

## If you are asked to evacuate, follow these steps:

- Take ALL personal items with you.
- DO NOT USE THE ELEVATORS.
- Walk do not run.
- Assist people with disabilities.
- Head to the designated evacuation site for this building:
- Do not return to the building for any reason until you have been instructed to do so by authorities.
- Promptly report any injuries, or if anyone was left behind, to Incident Command.





