



# How to Add or Update Vehicle Information

(Students must know their MyCanyons login in order to access parking portal)

# Step 1: Scan the QR code or log into your MyCanyons account and click on the parking icon



Step 2: You will need to login using your Canyons email address and password

	COLLEGE OF THE CUNIONS	
	Log In to CanyonsID	
20 Mill March	Username	
	Your My Canyons Email	
ANT THE ASSAULT	Password	
Stewart Barry	Enter your password	States and a state of the states
and the paper	Login	
A CARLES AND A CARL	Forgot Password   Forgot Username?	A La Constanting of the
	Need help or have questions?	© 2025 College of the Canyons <u>Privacy Policy</u> .

Step 3: Select "My Permit"



Step 4: Look for the Permit that you would like to update and select "View"

	<u>·s</u> 💿						
Show Permits	:						
Current							
Export to Exc	el						-
Permit No 🔻	Start Date T	End Date T	Location T				
			Loouton	Flate IIIO	Permit Type	Status '	Action

# **Step 5: Delete existing vehicle**

LECTED VEHIC	LE ?			
To Add a new ve To Add an existi	ehicle, click here. Ing vehicle to this	permit, please select from the dr	op down list and click save.	
No Selection		✓ Save		
Plate Number	Make	Model	Color	Action



### You can select between already added vehicles

To Add a new vehicle, click here.			
To Add an existing vehicle to this pe	ermit, please select from the dr	op down list and click save.	
No Selection	Save		
No Selection			
test 123Test	Model	Color	Action
1234Test	Dedger	Cray	18

#### (to add new vehicle, continue with steps below)

## Step 6: Add New Vehicle Information



VEHICLE INFORMATIC	N
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Select if using Plate or VIN Number		
Plate Number OVIN Number		
Plate Number		
Plate Number		
Make		
Select Make	~	
Model		
Loading	~	
Color		
Select Color	~	
Year		
Year		
State / Province		
Select	~	
		Close Save

Your new vehicle information will be displayed, and permit history will reflect the update.

