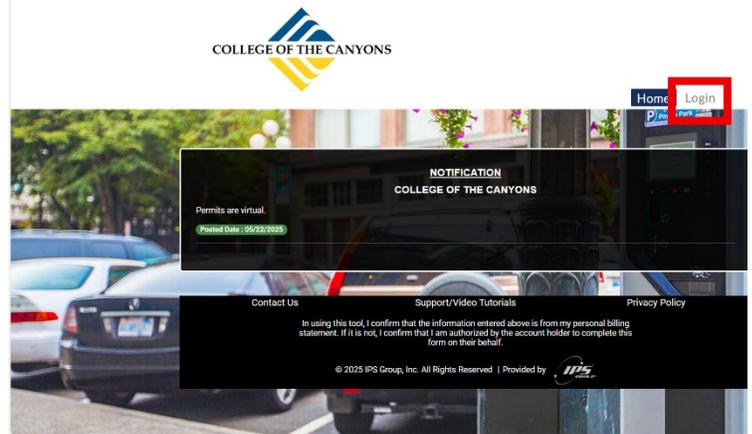




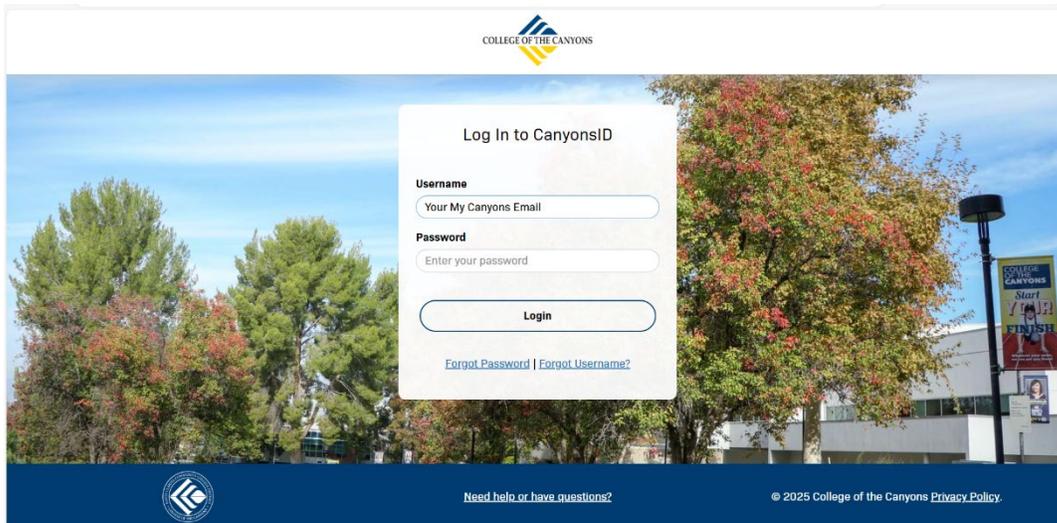
How to Add or Update Vehicle Information

(Students must know their MyCanyons login in order to access parking portal)

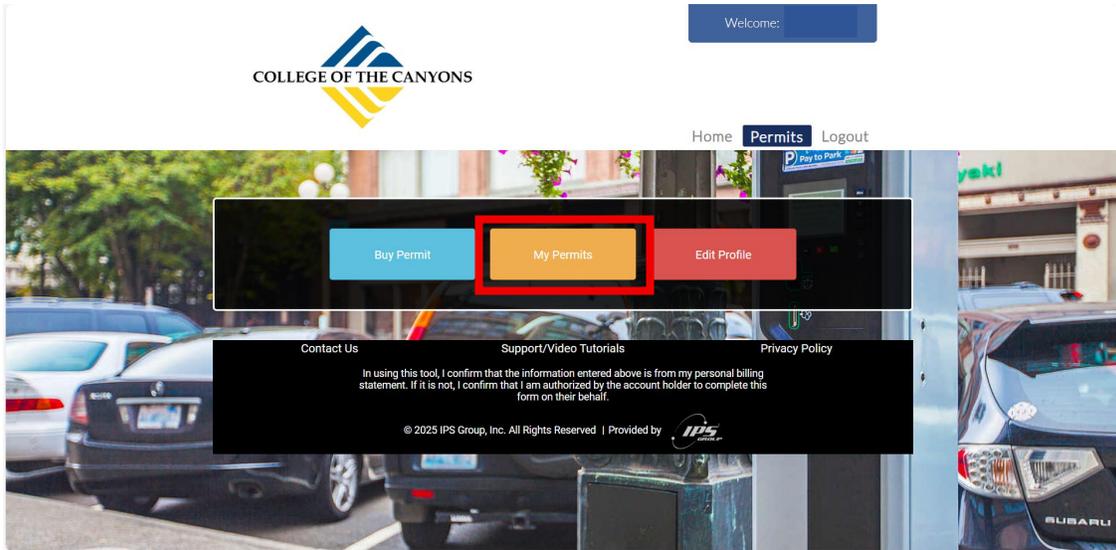
Step 1: Scan the QR code or log into your MyCanyons account and click on the parking icon



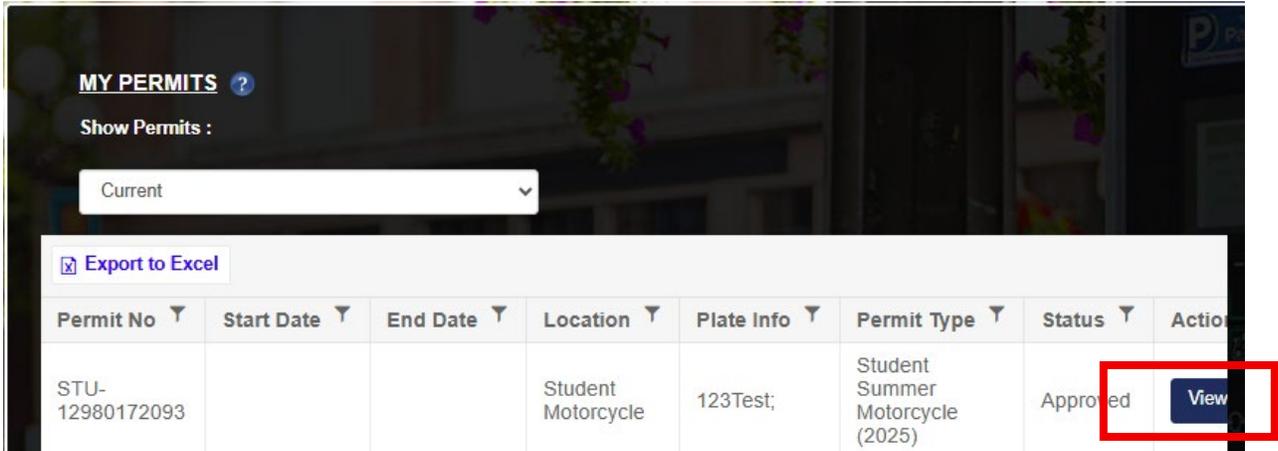
Step 2: You will need to login using your Canyons email address and password



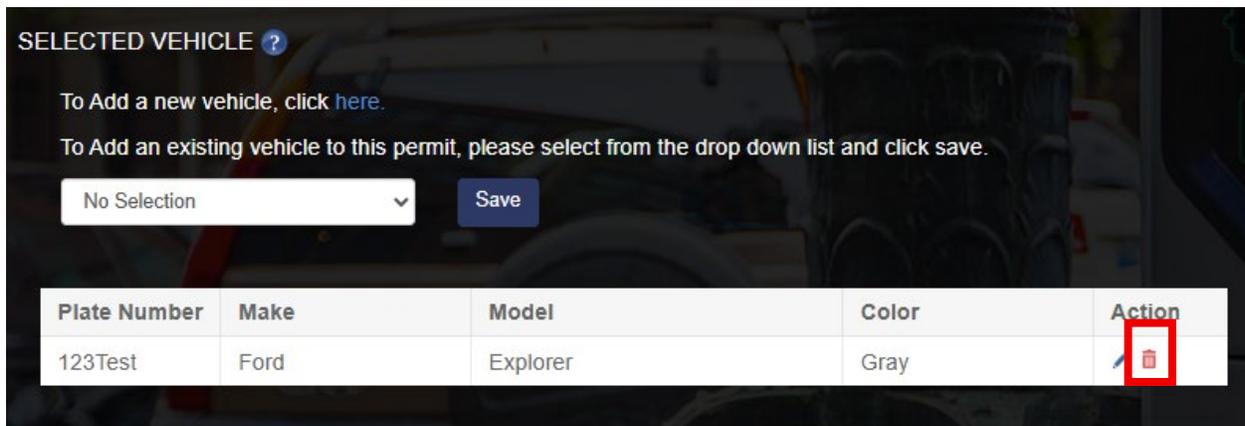
Step 3: Select “My Permit”

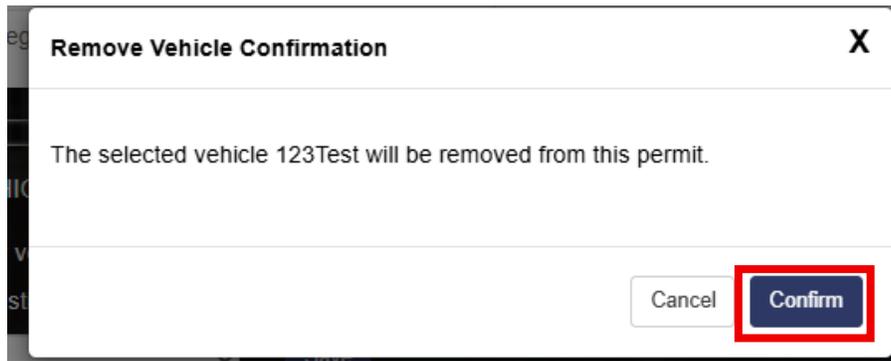


Step 4: Look for the Permit that you would like to update and select “View”

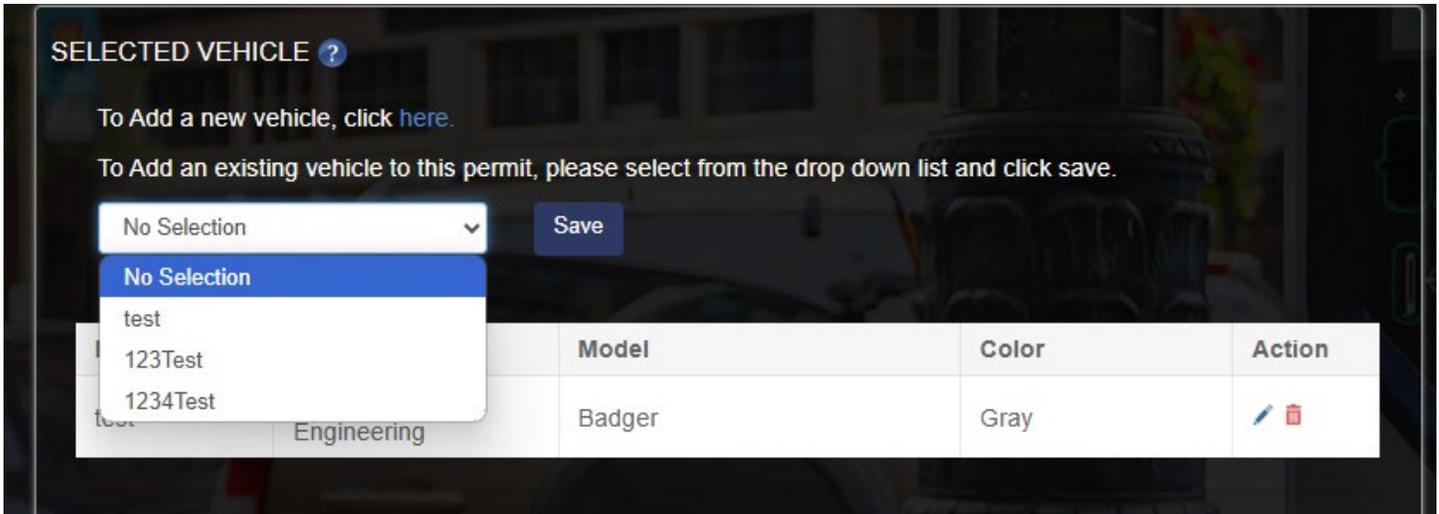


Step 5: Delete existing vehicle



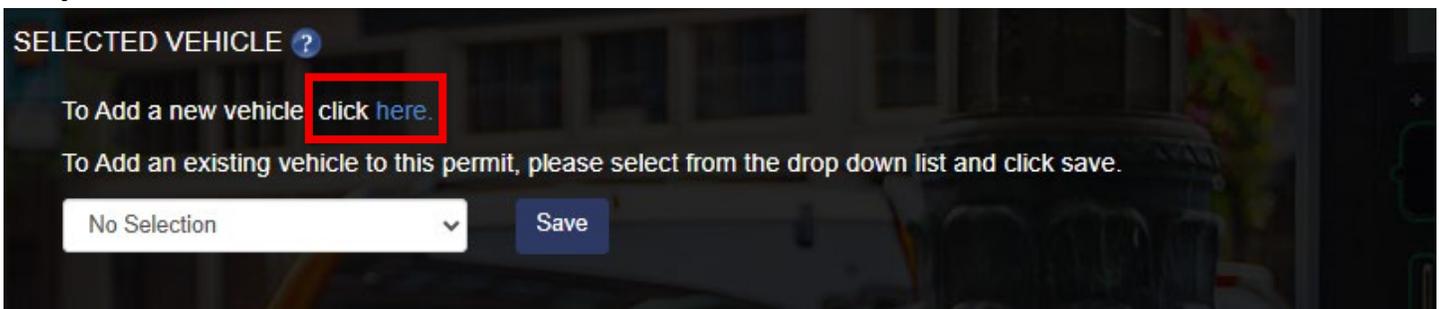


You can select between already added vehicles



(to add new vehicle, continue with steps below)

Step 6: Add New Vehicle Information



+ VEHICLE INFORMATION x

Select if using Plate or VIN Number

Plate Number VIN Number

Plate Number

Make

Model

Color

Year

State / Province

Close

Save

Your new vehicle information will be displayed, and permit history will reflect the update.

SELECTED VEHICLE ?

To Add a new vehicle, click [here](#).

To Add an existing vehicle to this permit, please select from the drop down list and click save.

No Selection

Save

Plate Number	Make	Model	Color	Action
1234Test	Scion	tC	Custom	 

PERMIT HISTORY

Type	Description	Created
Add	Taz Test added vehicle - 1234Test to this permit	6/9/2025 12:05:54 PM by Taz Test
Remove	Taz Test removed vehicle - test from this permit	6/9/2025 12:04:45 PM by Taz Test
Add	Taz Test added vehicle - test to this permit	6/9/2025 12:04:31 PM by Taz Test
Remove	Taz Test removed vehicle - 123Test from this permit	6/9/2025 12:04:22 PM by Taz Test