

Avoiding Plagiarism Worksheet

The Avoiding Plagiarism workshop will help you learn to recognize and successfully avoid plagiarism. We will focus on learning COC's Academic Integrity policy, which defines plagiarism on our campus.

Scan here to access The Learning
Center's website:



<http://www.canyons.edu/offices/TLC>

Objectives:

By the end of this workshop, students will be able to...

- Explain COC's Academic Integrity Policy
- Apply the policy to specific situations

Activity 1: Read and annotate Statement on Academic Integrity (below).

Statement on Academic Integrity at College of the Canyons

Students are expected to do their own work as assigned. At College of the Canyons, we believe that academic integrity and honesty are some of the most important qualities college students need to develop and maintain. To facilitate a culture of academic integrity, College of the Canyons has defined plagiarism and academic dishonesty. Due process procedures have been established when plagiarism or academic dishonesty is suspected.

At COC, we define plagiarism as follows: Plagiarism is the submission of someone else's work or ideas as one's own, without adequate attribution. When a student submits work for a class assignment that includes the words, ideas or data of others, without acknowledging the source of the information through complete, accurate, and specific references, plagiarism is involved. This may include dual submissions of a similar work for credit for more than one class, without the current instructor's knowledge and approval.

To be specific, below are some of the situations that will be considered plagiarism at COC:

1. Use information from any source, online or in print, in one's own writing *without* acknowledging the source in the content and in the reference page of the assignment;
2. Simply list the sources in the reference page, without parenthetical citations in the body of the essay;
3. Take more than one printed line of words consecutively from the source without putting quotation marks around them, even though the student has put the author's name in the parentheses or in the reference page;
4. Turn in work done for other classes, regardless how big or small the assignment may be, without the current instructor's approval—this is considered "self-plagiarism," which is a form of academic dishonesty; or,
5. Turn in work by another student, even by accident.

In addition, COC has strict rules against using electronic devices during exams without the instructor's approval. To be specific, absolutely no cell phones or any electronic devices can be on the desk or in sight during test or exam without the instructor's approval. The presence of electronic devices in sight during exams may be considered as intention to cheat and will be processed as a form of academic dishonesty.

Cases of alleged academic dishonesty, such as plagiarism or cheating, will be referred to the Dean of Student Services for investigation. See your syllabus for course specific policies, rules, and guidelines on plagiarism and academic dishonesty.

Activity 2:

Instructions: Focus on item number 1 2 3 4 5

Reread the item carefully. Then, rewrite it in your own words. How would you explain it to a student who is new to COC?

Activity 3:

Instructions: Read the case studies below. They tell stories about students who may or may not have violated COC's Academic Integrity Policy. For each case study, answer the following questions:

1. Did the student violate the Academic Integrity Policy?
2. Why or why not?

Case Study 1: Marisol is a student in English 91, and it is her first semester at COC. She is writing her third paper, which requires her to do research. When reading articles online, Marisol copied and pasted some sentences from the article into a Word document so she could include them in her paper. These sentences got mixed up in some notes that Marisol took in her own words. When she wrote the paper, she included the sentences as her own. She cited the article on the Works Cited page, but didn't include quotation marks or an in-text citation in the body of the essay.

1. Did Marisol violate the Academic Integrity Policy?

Yes

No

2. Why or why not?

Case Study 2: Charles took a psychology class last semester that discussed motivation in detail. His final assignment was to write about the differences between intrinsic and extrinsic motivation. This semester, he is taking an English 96 class that also discusses motivation and how it applies to the learning process. As he is working on his paper for English 96, he remembered that he really liked a few sentences from his psychology assignment. He uses a few of the same sentences from his psychology assignment in his English 96 paper.

1. Did Charles violate the Academic Integrity Policy?

Yes

No

2. Why or why not?

Citation Resources at TLC

MLA Style (8 th Edition)	APA Style
2 Guided Learning Activities Online Workshops (log in 10-15 mins early) <ul style="list-style-type: none">• Fri, Sept. 9: 11:00-12:30• Sat, Sept. 10: 10:00-11:30 Pop-Up Workshops (weeks 4 and 5, exact dates TBD) Handouts (in print and online) Tutors Trained in MLA style	2 Guided Learning Activities Workshops <ul style="list-style-type: none">• Wed, 9/7 at 5:00 p.m.• Wed, 9/14 at 5:00 p.m. Handouts (in print and online) Tutors trained in APA format

TLC also has handouts on the following citation styles:

- AMA (American Medical Association)
- ASA (American Sociological Association)
- CMS (Chicago Manual of Style)

Reflection: Answer the below questions.

1. Take two minutes to write down everything you learned about plagiarism today.

2. How will you use this information to help you in your classes?