

# College of the Canyons

## Associated Student Government

Senate Meeting Agenda

Wednesday, February 25<sup>th</sup>, 2026; 2:30 pm

HSLH-137

Teleconference Location:

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### 1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of February 25<sup>th</sup>,2026
- 1.5 Open Forum

### 2. Consent Calendar

- 2.1 Approval of ASG Senate Meeting Minutes from February 18<sup>th</sup>, 2025
- 2.2 Approval of the Shift & Drive Auto Club

### 3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 AP 4235 Credit for Prior Learning Agenda Item
- 3.2 AP 5520 Student Discipline Procedures Agenda Item
- 3.3 AP 5521 Grade Penalty Procedures Agenda Item
- 3.4 AP 5530 Students Rights and Grievances Agenda Item
- 3.5 AP BP 4231 Grade Changes Agenda Item
- 3.6 BP 5500 Standards of Student Conduct Agenda Item
- 3.7 BP AP 2015 Student Member Agenda Item
- 3.8 BP AP 2105 Election of Student Member Agenda Item
- 3.9 Basic Needs Center College Assistant Funding - MOU Renewal
- 3.10 Campus Escort Program – MOU Renewal – Second Reading
- 3.11 Approval of Revised ASG Budget 2025-2026
- 3.12 Election Code – 2<sup>nd</sup> Reading

### 4. Reports (Limited to 5 minutes)

#### 4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)

4.1.2 Vice President of Activities.....	Farah Haj Ghaban
4.1.7 Vice President of Inter Club Council.....	Chelsea Yu
4.1.8 Vice President of Communications.....	Ava Hernandez
4.1.9 Vice President of Equity.....	Christina Geuvjehizian
4.1.10 Vice President of Advocacy.....	Taha Saiyed
4.1.11 Student Trustee.....	Areesh Fatima
4.1.12 Executive Vice President.....	Adrienne Dondonay
4.1.13 President.....	Amna Fadel
4.1.14 ASG Technician.....	Robin Herndon
4.1.15 ASG Canyon Country Campus Advisor.....	Joanna Kelly
4.1.16 ASG Activities and ICC Advisor.....	Lynn Suh
4.1.17 ASG Lead Advisor.....	Kelly Dapp

#### 4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Campus Safety Advisory
- 4.2.6 College Planning Team (CPT)
- 4.2.7 College Policy Council (CPC)
- 4.2.8 Curriculum
- 4.2.9 Enrollment Management
- 4.2.10 Facilities Planning
- 4.2.11 Independent Citizens Oversight
- 4.2.12 Institutional Effectiveness and Inclusive Excellence (IE)<sup>2</sup>
- 4.2.13 President's Advisory Council – Budget (PAC-B)
- 4.2.14 Technology
- 4.2.15 Other College Committees

#### 4.3 Standing Committees

- 4.3.1 Elections Committee
- 4.3.2 Finance Committee

#### 4.4 Ad-Hoc Committees

- 4.4.1 Student Housing Taskforce
- 4.4.2 International Students Mentorship Program Committee
- 4.4.3 Alumni Event
- 4.4.4 Cherry Blossom Tree

**5. Open Forum**

**6. Announcement of the next meeting: March 4<sup>th</sup>, 2026**

**7. Adjournment**

*IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING*

**Date:** 2/18/2026

**Item Type:** Action  Information  Discussion

**Agenda Section:** Consent Calendar

**Item Number:** 2.1

**Agenda Item Title:** Approval of the ASG Senate Meeting minutes from February 18, 2026

**Background:** The minutes from the ASG Senate Meeting held on February 18, 2026, need approval. The Senate shall review the minutes and vote. You may [view](#) the minutes to approve on the website.

**Recommendations:** *Move to approve the minutes from the ASG Senate Meeting held on February 18, 2026*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/25/26

**Item Type:** Action    Information    Discussion   

**Agenda Section:** Consent Calendar

**Item Number:** 2.2

**Agenda Item Title:** Approval of the Shift & Drive Auto Club

**Background:**

The purpose of the Shift & Drive Auto Club shall be:

- To provide a welcoming, inclusive, and judgment-free community where student car and motorcycle enthusiasts can congregate and share their passion.
- To foster a supportive environment for members to ask questions, learn, and share technical knowledge about their projects and automotive interests.
- To promote the safe and responsible appreciation of automotive culture.
- To organize club events, such as car meets, group rides, and technical workshops.

The Shift & Drive Auto Club has completed all of the required paperwork and was approved by the Inter Club Council on February 23, 2026.

**COST:** N/A

**Recommendations:** Move to approve charter of the Shift & Drive Auto Club.

Submitted by: Kelly Dapp, Director Campus Life & Student Engagement

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.1

**Agenda Item Title:** Approval of AP 4235 – Credit for Prior Learning

**Background:** The Associated Student Government will review and vote on proposed revisions to AP 4235 – Credit for Prior Learning.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to AP 4235 – Credit for Prior Learning.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.2

**Agenda Item Title:** Approval of AP 5520 – Student Discipline Procedures

**Background:** The Associated Student Government will review and vote on proposed revisions to AP 5520 – Student Discipline Procedures.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to AP 5520 – Student Discipline Procedures.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.3

**Agenda Item Title:** Approval of AP 5521 – Grade Penalty Procedures

**Background:** The Associated Student Government will review and vote on proposed revisions to AP 5521 – Grade Penalty Procedures.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to AP 5521 Grade Penalty Procedures.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.4

**Agenda Item Title:** Approval of AP 5530 – Students Rights and Grievances

**Background:** The Associated Student Government will review and vote on proposed revisions to AP 5530 – Student Rights and Grievances.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to AP 5530 – Student Rights and Grievances.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.5

**Agenda Item Title:** Approval of BP/AP 4231 – Grade Changes

**Background:** The Associated Student Government will review and vote on proposed revisions to BP/AP 4231 – Grade Changes.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to BP/AP 4231 – Grade Changes.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.6

**Agenda Item Title:** Approval of BP/AP 5500 – Standards of Student Conduct

**Background:** The Associated Student Government will review and vote on proposed revisions to BP/AP 5500 – Standards of Student Conduct.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to BP/AP 5500 – Standards of Student Conduct.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.7

**Agenda Item Title:** Approval of BP/AP 2015 – Student Member

**Background:** The Associated Student Government will review and vote on proposed revisions to BP/AP 2015 – Student Member.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to BP/AP 2015 – Student Member.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/18/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.8

**Agenda Item Title:** Approval of BP/AP 2105 – Election of Student Member

**Background:** The Associated Student Government will review and vote on proposed revisions to BP/AP 2105 – Election of Student Member.

**Cost:**

N/A

**Recommendations:** *Move to approve the proposed revisions to BP/AP 2105 – Election of Student Member.*

**Submitted by:** Dr. Jasmine Ruys, Interim Superintendent/President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/25/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.9

**Agenda Item Title:** Basic Needs Center College Assistant Funding - MOU Renewal

**Background:** In 2021, the Associated Student Government established a legacy project to allocate \$20,000 annually to the Basic Needs Center (BaNC) for college assistant funding. They believed that the BaNC is an essential resource for students with basic need challenges and wanted to provide ongoing financial assistance to help support the BaNC. This funding assistance provides much needed staffing support so that the BaNC may continue to provide resources for students throughout the year. This project also upholds ASG’s firm tradition of providing on-campus student employment opportunities while helping to both sustain the program and support student success and retention.

The terms of the current MOU are set to expire on June 30, 2026. ASG will need to discuss whether they would like to continue funding the program for an additional five years.

ASG approved the first reading of the MOU at their Senate meeting on February 18, 2026. A second reading needs to take place before being placed on the Board of Trustees meeting for final approval.

**Cost:**

\$20,000 annually

**Recommendations:**

Move to approve the second reading of the Basic Needs Center College Assistant Funding – MOU Renewal

**Submitted by:** Kelly Dapp, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**SANTA CLARITA COMMUNITY COLLEGE DISTRICT AND**  
**ASSOCIATED STUDENT GOVERNMENT**  
  
**BASIC NEEDS CENTER (“BANC”)**

This Memorandum of Understanding (“MOU”) is between Santa Clarita Community College District (“District”), a California community college district and political subdivision of the State of California, and Associated Student Government (“ASG”), a student body association approved by the District Board of Trustees per education Code 76060. District and ASG are also referred to collectively as the “Parties” and individually as “Party.”

**RECITALS**

WHEREAS, the ASG provides services, programs and events, including a Benefits Program for District students who pay the Student Support Fee; and

WHEREAS, the ASG advocates providing on-campus employment opportunities to students; and

WHEREAS, the ASG and District believe the BaNC provides an important service to students through supplying food, housing, and other basic needs resources to students to help them stay focused on their educational goals; and

WHEREAS, College Assistant funding will help staff the BaNC so that students may continue to access BaNC resources throughout the year; and

WHEREAS, the officers of the ASG recognize and agree that funding this program annually is a service and commitment they would like to provide which furthermore promotes their commitment to student development, wellness, and retention;

NOW, THEREFORE, in consideration of the premises and the mutual covenants set forth in this MOU, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties’ signatures, the Parties agree as provided in this MOU.

1. **Incorporation of Recitals.** The above recitals are incorporated as effective and operative parts of this MOU.

2. **Governance.** The BaNC shall be solely responsible for hiring, supervising, evaluating, and terminating the activities and working conditions of the College Assistants.
3. **Specifications.** The ASG agrees to provide annual funding of **Twenty Thousand Dollars (\$20,000)** to include the hourly salary for College Assistants working in the BaNC.
4. **Term.** District and ASG acknowledge that this Agreement shall commence on July 1, 2026, and shall continue until and including June 30, 2031 (“Term”).
5. **Entire Agreement.** This MOU constitutes the entire agreement and understanding between the Parties, and is a complete and exclusive statement of the terms of the Parties’ agreement pursuant to Code of Civil Procedure Section 1856. This MOU cannot be modified orally, and is to be modified only by a written instrument executed by the Parties.

***In Witness Whereof,*** the Parties have caused this Memorandum of Understanding to be executed on their behalf by their respective duly-authorized representatives.

**Date:** 2/25/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.10

**Agenda Item Title:** Campus Escort Program – MOU Renewal – Second Reading

**Background:** In 2006, ASG established an MOU between the Associated Student Government and the Santa Clarita Community College District to help fund the Campus Escort Program. Since then, the ASG has continued to extend the MOU with the District so that the program could continue to operate. The current MOU expires on June 30, 2026. Discussion needs to take place to determine whether ASG will continue to financially support this program and extend the MOU an additional 5 years.

The MOU stipulates that ASG will agree to provide a minimum amount of \$22,000 per year to the District which shall cover the hourly salary and uniform costs for College Assistants to serve as Campus Escorts at both the Valencia and Canyon Country Campuses. The funding amount may be increased annually, not to exceed 5% of the prior year’s funding amount, to cover the growing cost of salaries or other costs related to this program.

ASG approved the first reading of the MOU at their Senate meeting on February 18, 2026. A second reading needs to take place before being placed on the Board of Trustees meeting for final approval.

**Cost:**

\$22,000 annually

**Recommendations:**

Move to approve the second reading of the ASG Campus Escort – MOU Renewal

**Submitted by:** Kelly Dapp, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**MEMORANDUM OF UNDERSTANDING BETWEEN  
SANTA CLARITA COMMUNITY COLLEGE DISTRICT AND  
ASSOCIATED STUDENT GOVERNMENT**

**CAMPUS ESCORT PROGRAM**

This Memorandum of Understanding ("MOU") is between Santa Clarita Community College District ("District"), a California community college district and political subdivision of the State of California, and Associated Student Government ("ASG"), a student body association approved by the District Board of Trustees per Education Code 76060. District and ASG are also referred to collectively as the "Parties" and individually as "Party."

**RECITALS**

WHEREAS, the ASG provides services, programs and events, including a Benefits Program for District students who pay the Student Support Fee; and

WHEREAS, the ASG advocates providing on-campus employment opportunities to students; and

WHEREAS, the ASG and District believe the Campus Escort Program provides important services to students and staff through employment and training of students as escorts; and

WHEREAS, the ASG and District support Campus Safety programs which provide services to staff and students; and

WHEREAS, the officers of the ASG recognize and agree that funding this program annually is a service and commitment they would like to provide which furthermore promotes their commitment to student development and retention;

NOW, THEREFORE, in consideration of the premises and the mutual covenants set forth in this MOU, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties' signatures, the Parties agree as provided in this MOU.

1. **Incorporation of Recitals.** The above recitals are incorporated as effective and operative parts of this MOU.
2. **Governance.** Campus Safety shall be solely responsible for hiring, supervising, evaluating, and terminating the activities and working conditions for approximately three (3) student Campus Escorts.
3. **Specifications.** The ASG agrees to provide annual funding of **Twenty-Two Thousand Dollars (\$22,000)** to include the hourly salary and uniforms for College Assistants serving as Campus Escorts at both the Valencia and Canyon Country District campus locations.
4. **Term.** District and ASG acknowledge that this Agreement shall commence on **July 1, 2026, and shall continue until and including June 30, 2031** ("Term").
5. **Entire Agreement.** This MOU constitutes the entire agreement and understanding between the Parties and is a complete and exclusive statement of the terms of the Parties' agreement pursuant to Code of Civil Procedure Section 1856. This MOU cannot be modified orally and is to be modified only by a written instrument executed by the Parties.

***In Witness Whereof***, the Parties have caused this Memorandum of Understanding to be executed on their behalf by their respective duly-authorized representatives.

**Date:** 2/25/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.11

**Agenda Item Title:** Approval of Revised ASG Budget 2025-2026

**Background:** A review of the 2025–2026 ASG operating budget was recently conducted to evaluate current income and expenditure levels. As part of this review, it was determined that additional funds are needed to support ongoing WEPA-related expenses. Since the implementation of the WEPA print stations, student utilization of the free printing benefit has increased significantly, resulting in higher printing and paper costs. Additionally, there is a demonstrated need to install an additional WEPA print station at CCC. Melinda and Kelly will present the proposed budget adjustments and address any questions.

**Cost:**

N/A

**Recommendations:** *Move to approve the revised 2025-2026 ASG Operating budget.*

**Submitted by:** Kelly Dapp, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/25/2026

**Item Type:** Action   x   Information   x   Discussion   x  

**Agenda Section:** Regular Board Meeting Items

**Item Number:** 3.12

**Agenda Item Title:** Election Code – 2<sup>nd</sup> Reading

**Background:** The ASG will go over the Election Code to read, discuss, and make any changes necessary.

**Recommendations:** Approve 2<sup>nd</sup> reading of Election Code.

Submitted by: Amna Fadel, President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: