

College of the Canyons

Associated Student Government

Senate Meeting Agenda

Wednesday, May 22nd, 2024; 1:30 pm

HSLH-137

Teleconference Location:

*17200 Sierra Highway
Santa Clarita, CA 91351-1622*

1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of May 22nd, 2024
- 1.5 Open Forum

2. Consent Calendar

- 2.1 Approval of the ASG Senate Meeting minutes from May 15th, 2024

3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 Approval of BP/AP 5420 – Associated Student Finance
- 3.2 Joint ASG/District Employee Salary MOU
- 3.3 Approval of Student Center Fee Funds

4. Reports (Limited to 5 minutes)

4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Executive Vice President of Activities.....Lijuan Zhu
- 4.1.3 Social Student Involvement Coordinator I – Valencia.....Sara Wali
- 4.1.4 Social Student Involvement Coordinator – CCC.....Jesus Martinez Desantiago

4.1.5 Cultural Student Involvement Coordinator I – Valencia.....	Pin-An Lin
4.1.6 Public Affairs Officer.....	Stephanie Ofilada
4.1.7 Vice President of Inter Club Council.....	Ellie Wingo
4.1.8 Officer of Marketing and Information.....	Harrison Kim
4.1.9 Officer of Equity.....	Moussa Hajghaban
4.1.10 Executive Liaison Officer.....	Sanjana Sudhir
4.1.11 Student Trustee.....	Hestia Sartika
4.1.12 Executive Vice President.....	Caitlin Herron
4.1.13 President.....	Chris Bordbar
4.1.14 ASG Technician.....	Robin Herndon
4.1.15 ASG Canyon Country Campus Advisor.....	Joanna Kelly
4.1.16 ASG Activities and ICC Advisor.....	Lynn Suh
4.1.17 ASG Lead Advisor.....	Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan

- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee

5. Open Forum

6. Announcement of the next meeting: TBD (2024-2025 Senate)

7. Adjournment

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING

Date: 05/22/2024

Item Type: Action ☒ Information ☐ Discussion ☐

Agenda Section: 2.0

Item Number: 2.1

Agenda Item Title: Approval of the ASG Senate Meeting minutes from May 15th, 2024

Background: The minutes from the ASG Senate Meeting held on May 15th, 2024, need approval. The Senate shall review the minutes and vote. You may view the [minutes](#) to approve on the website.

Recommendations: *Move to approve the minutes from the ASG Senate Meeting held on May 15th, 2024*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried: ☐

Failed: ☐

Tabled: ☐

Date: 05/22/2024

Item Type: Action _x_ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Items

Item Number: 3.1

Agenda Item Title: Approval of BP/AP 5420 – Associated Student Finance

Background: The Board of Trustees has requested that ASG review the proposed revisions to BP/AP 5420 – Associated Student Finance once more to ensure that these policies have been thoroughly reviewed prior to the Board of Trustees approving the second read.

Cost: N/A

Recommendations: *Move to approve the proposed revisions to BP/AP 5520 – Associated Student Finance*

Submitted by: Dr. Jasmine Ruys, Assistant Superintendent/Vice President, Student Services

Approved By:

Moved By:

Seconded By:

Carried: ☐

Failed: ☐

Tabled: ☐

Date: 05/22/2024

Item Type: Action _x_ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Items

Item Number: 3.2

Agenda Item Title: Joint ASG/District Employee Salary MOU

Background: Over the past year, ASG has worked towards decreasing budget costs through significant reductions in their operating budget due to receiving less revenue from the Student Support Fee. One of the largest expenditures in their budget is payment of staff & administrator salaries. ASG, Campus Life & Student Engagement staff, and administrators have worked together to address the budget situation including reassessing their current budget and identifying alternate streams of funding to help offset expenditures. Part of this process included reviewing existing staff and administrator MOU's established between the District and ASG and to reassess ASG vs. District responsibilities for each staff and administrator position within the Campus Life & Student Engagement department.

At this time, ASG will review an updated staff salary MOU that is a current reflection of ASG and District related duties. If passed, the MOU will alleviate a large strain on the ASG's budget while allowing the organization to continue providing necessary support and opportunities geared towards benefiting students. In addition to ASG reviewing and voting on the MOU, the Board of Trustees will also be doing the same at one of their meetings next month.

Cost: N/A

Recommendations: *Move to approve the revised ASG/District Employee Salary MOU.*

Submitted by: Dr. Jasmine Ruys, Assistant Superintendent/Vice President, Student Services

Approved By:

Moved By:

Seconded By:

Carried: ☐

Failed: ☐

Tabled: ☐

Date: 05/22/2024

Item Type: Action _x_ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Items

Item Number: 3.3

Agenda Item Title: Approval of Student Center Fee Funds

Background: The ASG Budget no longer can fully fund the salaries of the ASG Staff due to rises in cost of living and lower enrollment of students. These factors have depleted the ASG Budget and additional funding is needed to end the year with all expenses paid.

There is a fee called the Student Center Fee that can be used to supplement some of the salary costs of the staff who work in the Student Center.

The District has requested that the ASG use these funds to offset this years salary expenses.

Cost: \$355,000

Recommendations: *Move to approve up to \$355,000 from the Student Center Fee Fund to cover ASG Staff salaries that are eligible for the 2023/2024 Fiscal Year.*

Submitted by: Melinda Ursetta, ASG Technician III

Approved By:

Moved By:

Seconded By:

Carried: ☐

Failed: ☐

Tabled: ☐