

College of the Canyons Associated Student Government

Senate Meeting Agenda

Wednesday, March 12th, 2025; 2:30 pm

HSLH-137

Teleconference Location:

*17200 Sierra Highway
Santa Clarita, CA 91351-1622*

1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of March 12th, 2025
- 1.5 Open Forum

2. Consent Calendar

- 2.1 Approval of the ASG Senate Meeting Minutes from March 5th, 2025

3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 Approval – 2nd reading of the Undocumented Students Resolution
- 3.2 Spring Town Hall
- 3.3 Brew Into Spring Semester
- 3.4 ASG Financial Code 1st Reading
- 3.5 Approval of Travel to CCLC (Community College League of California) 2025 Annual Trustees Conference Revised
- 3.6 Meeting Dr. Thea Alvarado

4. Reports (Limited to 5 minutes)

4.1 Officers Report

4.1.1 Director Reports.....	(Any Directors)
4.1.2 Vice President of Activities.....	Pin An Lin
4.1.7 Vice President of Inter Club Council.....	Kristian Mengistu
4.1.8 Executive Vice President of Communications.....	Ava Hernandez
4.1.9 Vice President of Equity.....	Moussa Haj Ghaban
4.1.10 Vice President of Advocacy.....	Amna Fadel
4.1.11 Student Trustee.....	Sanjana Sudhir
4.1.12 Executive Vice President.....	Jesus Martinez Desantiago
4.1.13 President.....	Harrison Kim
4.1.14 ASG Technician.....	Robin Herndon
4.1.15 ASG Canyon Country Campus Advisor.....	Joanna Kelly
4.1.16 ASG Activities and ICC Advisor.....	Lynn Suh
4.1.17 ASG Lead Advisor.....	Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Campus Safety Advisory
- 4.2.6 College Planning Team (CPT)
- 4.2.7 College Policy Council (CPC)
- 4.2.8 Curriculum
- 4.2.9 Enrollment Management
- 4.2.10 Facilities Planning
- 4.2.11 Independent Citizens Oversight
- 4.2.12 Institutional Effectiveness and Inclusive Excellence (IE)2
- 4.2.13 President's Advisory Council – Budget (PAC-B)
- 4.2.14 Technology
- 4.2.15 Other College Committees

4.3 Standing Committees

- 4.3.1 Elections Committee

4.3.2 Finance Committee

4.4 Ad-Hoc Committees

4.4.1 Student Housing Taskforce

5. Open Forum

6. Announcement of the next meeting: March 19th, 2025

7. Adjournment

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING

Date: 3/12/2025

Item Type: Action ☒ Information ☐ Discussion ☐

Agenda Section: Consent Calendar

Item Number: 2.1

Agenda Item Title: Approval of the ASG Senate Meeting minutes from March 5, 2025

Background: The minutes from the ASG Senate Meeting held on March 5, 2025, need approval. The Senate shall review the minutes and vote. You may view the [minutes](#) to approve on the website.

Recommendations: *Move to approve the minutes from the ASG Senate Meeting held on March 5, 2025*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐

Date: 3/12/25

Item Type: Action x Information x Discussion x

Agenda Section: 3.0

Item Number: 3.1

Agenda Item Title: Approval – 2nd reading of the Undocumented Students Resolution

Background: ASG would like to approve the following resolution to officially stand in solidarity with the undocumented student population especially in this dynamic political climate and the officers have been provided a copy of the 2nd reading of the resolution. The Bluebird Resource Program have already provided their revisions and this reading will go forth towards the Board of Trustees next.

COST:

N/A

Recommendations: Move to approve 2nd reading of the Undocumented Students Resolution.

Submitted by: Sanjana Sudhir, Student Trustee and Harrison Kim, President

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐

Date: 3/12/25

Item Type: Action __x__ Information __x__ Discussion __x__

Agenda Section: 3.0

Item Number: 3.2

Agenda Item Title: Spring Town Hall

Background: To provide a platform for students to come forward and bring their ideas and concerns directly to administration and faculty, ASG proposes to facilitate and mediate Town Hall meetings. The spring meeting shall be Monday, March 24th from 1-2:30pm at Hasley Hall 137 and we have invited the Executive Cabinet, Board of Trustee members, and President Andrus to attend and give their perspective in response to the issues presented. There is set to also include an online Zoom link for any digital responses, as well as anonymous responses read out by a mediator from a student who submitted a comment and cannot attend in person or digitally. Provided will be snacks and water for the public and any administrator who wishes to participate in the event.

COST:

Water bottles

Pastries

Total: Not to exceed \$100

Recommendations: *Move to approve up to \$100 from VC Social and Cultural (001.9813).*

Submitted by: Sanjana Sudhir, Student Trustee and Harrison Kim, President

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐

Date: 03/12/2025

Item Type: Action ___x_ Information ___x_ Discussion _x_

Agenda Section: 3.0

Item Number: 3.3

Agenda Item Title: Brew Into Spring Semester

Background: Brew Into the Spring Semester will take place on Tuesday, March 18th, 2025, at the Canyon Country Campus' Upper Plaza from 2:00-3:00pm and Wednesday, March 19th, 2025, at the Valencia Campus' Flagpole from 1:30-2:30pm. The purpose of this event is to welcome students into the new Spring Semester. We will provide students with the most popular drink at the San Fernando Coffee Company: the Horchata Latte. As well as a post it on their drink with a welcoming/motivating note.

COST:

125 Horchata Lattes

50 - CCC

75 - VC

Total: Not to exceed \$350

Recommendations: Move to approve up to \$200 from VC Social and Cultural (001.9813) and \$150 from CCC Social and Cultural (001.9805).

Submitted by: Amna Fadel, Vice President of Advocacy

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐

Date: 03/12/2025

Item Type: Action ___x_ Information ___x_ Discussion _x_

Agenda Section: 3.0

Item Number: 3.4

Agenda Item Title: ASG Financial Code 1st Reading

Background: The ASG Financial Code is ASG's governing document that outlines guidelines and procedures for the allocation of ASG funds. There are a few changes that need to be made to the document including updating some officer titles and aligning the language to current practices.

ASG Finance Code Changes:

III. INTERPRETATION:

Section 1:

Interpretation of the Financial Code, and therefore authority and supervision concerning the expenditure of ASG funds will rest with the appropriate Student Service/Campus Life & Student Engagement Administrator, being that ~~s/he is~~they are the official designee of the Santa Clarita Community College District Board of Trustees which serves as the controlling authority over all ASG activities and funds as stipulated by California Education Codes 76060, 76062, 76063, 76064, and 76065.

VII. FINANCE COMMITTEE:

Section 1. Finance Committee Membership shall consist of:

A. Voting Members

i. Finance Board

President, Executive Vice President, ~~Executive~~ Vice President

(Activities), Vice President (I.C.C.), Student Trustee,

~~Executive Liaison Officer~~Executive Vice President of Communications, and Officer of Marketing & Information, & Vice President of Equity, and Vice President of Advocacy.

IX. PROCEDURE ON BUDGET REQUESTS

Section 1.

~~A. The person in charge of the program for which the budget request has
—been submitted, or his/her representative, must be present at the
—Finance Committee hearing when the budget requests are discussed.~~

X. ANNUAL BUDGET PROCEDURES

Section 1.

~~C. The Executive Vice President shall send written notification of the
—date of budget hearings to the organizations and their respective
—advisors not less than ten (10) working days prior to the
scheduling—
time of hearing. These budget hearings will provide the
interested—
parties the opportunity to appear before the committee to
explain—
their requests.~~

D. After all parties have been provided the opportunity to be heard,
Once ASG grant applications are received by the deadline, the
Executive Vice President shall direct the committee to begin
deliberations.

XIV. PAYMENT AUTHORIZATION FORMS

Section 1:

ASG funds shall be accessed through a Payment Authorization form must include the
following information:

- A. An ASG Executive Board officer's signature
- B. The club/organization's advisor signature for club payment
- C. ASG Student Services Coordinator signature
- D. The Director of Campus Life & Student Engagement's signature or the
Associated Assistant Superintendent/ Vice President of Student Services
signature in the absence of the Director of Campus Life & Student
Engagement

X. ASG ACCOUNTS

Section 2. ASG Merchant Account

- A. Funds received from the ASG credit card merchant machine shall be deposited in the ASG's ~~merchant~~ [checking](#) account.

Recommendations: Move to approve the 1st reading of the ASG Financial Code.

Submitted by: Kelly Dapp, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐

Date: 3/12/25

Item Type: Action x Information Discussion

Agenda Section: 3.0

Item Number: 3.5

Agenda Item Title: Approval of Travel to CCLC (Community College League of California) 2025 Annual Trustees Conference Revised

Background: On February 12, 2025, the ASG approved expenses for Harrison Kim and Sanjana Sudhir to attend the 2025 CCLC Annual Trustees Conference being held in Lake Tahoe, California, May 8-11, 2025. Only \$5,140 was approved and it did not include flights and Uber. Additional funds are needed to be approved for this conference.

The cost breakdown is the following:

Registration: \$ 1,265 @ 2 - \$2,530
Hotel: \$ \$1,050 @ 3 nights, 2 rooms - \$2,100
Flights: \$ \$1,000
Uber: \$ 300
Parking: \$ 150
Mileage: \$ 100
Meals: \$ 440
Total: \$ 6,620

Recommendations: Move to approve revised travel expenses for Harrison Kim and Sanjana Sudhir to attend the CCLC Annual Trustees Conference from the Student Representation Fee Account 72-65220-00-696000-3000.

Submitted by: Melinda Ursetta, Student Services Technician III

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐

Date: 3/12/25

Item Type: Action ____ Information _x_ Discussion __x_

Agenda Section: 3.0

Item Number: 3.6

Agenda Item Title: Meeting Dr. Thea Alvarado

Background: Dr. Thea Alvarado has been appointed as the new VP of Instruction. This is an open time for the Senate to meet Dr. Alvarado, ask questions, and hear about her role with ASG.

COST:

N/A

Recommendations: N/A

Submitted by: Sanjana Sudhir, Student Trustee

Approved By:

Moved By:

Seconded By:

Carried: ☐ Failed: ☐ Tabled: ☐