

Associated Student Government

Minutes

Wednesday, November 20, 2024

2:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Harrison Kim, President

Jesus Martinez Desantiago, Executive Vice President

Sanjana Sudhir, Student Trustee

Sara Wali, Vice President of Activities

Kristian Mengistu, Vice President of Inter Club Council

Cameron Imperial-Pham, Executive Vice President of Communications

Amna Fadel, Vice President of Advocacy

Moussa Haj Ghaban, Vice President of Equity

Members Absent:

Joanna Kelly, CCC Advisor

Others Present:

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Lynn Suh, ASG Advisor

Hsiawen Hull, Classified Administrator, Executive Director, Infrastructure & Information Security

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Harrison Kim**, calls the Senate Meeting of the A.S.G. to order at 2:30 p.m. with quorum established and 8 ASG Officers present.

1.2 Flag Salute/Trophy Cup:

Harrison Kim, President, leads us in the flag salute.

Harrison Kim, President passes the trophy cup to someone who has done a great job, **Sara Wali**, Vice President of Activities.

1.3 Announcements: none

1.4 Approval of the ASG Senate Meeting of November 20, 2024

Motion: Moussa Haj Ghaban, Vice President of Equity

Second: Cameron Imperial-Pham, Executive Vice President of Communications

Record of Board Vote... 8-0-0 with chair voting

1.5 Open Forum:

Hsiawen Hull is here to first introduce himself and is the point of contact with any technical issues or problems the board may get from any student feedback. Hsiawen runs Canvas, the website, and the log-in portal. He also has an announcement that the college is in the process of the website redesign, a new log-in process and a new mobile app. Would like to integrate student voices and will be holding an open session that the board members may drop in next week over zoom as well as the last week of the semester for any student feedback.

Jesus Martinez Desantiago, Executive Vice President, connected with IT to provide feedback.

Hsiawen is open to any feedback from students because if one student is experiencing a problem, it is likely more students are also experiencing the same problem.

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from November 13, 2024

2.2 Approval of IT Club

Motion: Jesus Martinez Desantiago, Executive Vice President

Second: Moussa Haj Ghaban, Vice President of Equity

Record of Board Vote... 8 -0-0 with chair voting aye

3. Regular Board Meeting Items:

3.1 Action: Approval of Funds for Winter Training

Motion: Jesus Martinez Desantiago, Executive Vice President

Second: Kristian Mengistu, Vice President of Inter Club Council

Background: ASG Advisors are in the midst of planning winter training and would like to have funds for the training.

COST:

Not to exceed \$1,000

The date will be announced once all ASG members submit their winter schedules.

Recommendations: Approve up to \$1,000 from account #001.9350 ASG Retreats and Conferences.

Record of Board Vote...8 -0-0 with chair voting aye

3.2 Action: Approval of Travel to SSCCC 2025 General Assembly

Motion: *Moussa Haj Ghaban, Vice President of Equity*

Second: *Sara Wali, Vice President of Activities*

Background: This ASG Board has chosen to be part of the SSCCC (Student Senate for California Community Colleges). Every spring semester a general assembly is held with members of the SSCCC. The SSCCC covers the expenses for officers that are attending the event. Amna Fadel will be attending as a student representing College of the Canyons. Other members of ASG will be attending but approval is not needed as they are officers on the SSCCC Board, and all conference expenses are covered by the organization. This year the General Assembly is being held at the Westin Hotel, Los Angeles Airport.

The cost breakdown is the following:

Registration: \$425

Hotel: \$800

Parking: \$180

Mileage: \$60

Meals: \$145

Total: \$1,610

Amna Fadel, Vice President of Advocacy, is a separate fund source and registration is free because she is the COC Delegate.

Recommendations: *Move to approve travel expenses for Amna Fadel for SSCCC Spring 2024 General Assembly from the Student Representation Fee Account 72-65220-00-696000-3000.*

Record of Board Vote... *8 -0-0 with chair voting aye*

3.3 Action: Approval of ASG Budget 2024-2025

Motion: *Jesus Martinez Desantiago, Executive Vice President*

Second: *Moussa Haj Ghaban, Vice President of Equity*

Background: Last 22023/2024 school year the ASG Budget was negative due to increasing costs. The ASG and the college agreed on an MOU where the District would take on a larger portion of the ASG staff salaries. The first quarter salary invoices have been created so we now have a better understanding of what is needed to balance the ASG Budget.

The district paid first quarter salaries for the ASG staff.

A negative balance would have been the case if the district did not help with the cost of staff salaries.

Last year, the district agreed to assist with some of this funding.

Valencia salaries has been cut in half for employment for the tentative budget.

Last year, the items that were still owed were removed from the books, so now there are some savings.

Bank charges will stay the same and we are planning to make the credit card machines work using the ones we have.

The Valencia employment cost was increased to provide a buffer for any pay increases.

The Computer Lab employment is looking like the lab will remain open until the end of the spring semester as the new contract will take time to go through.

Currently, have spent about half of the budget for computer lab salaries and federal work study has run out for the year, so the funds were increased.

When looking at the budget to off-set some cost, Last year's Senate decided to pay for the district committees attended.

The issue that came up was the number of units needed to enroll in to qualify for work is 6 units, rather than the minimum 5 units needed for ASG members to qualify.

Proposing to bring back the ASG officer scholarships.

Director scholarships have also had additional funds added to cover the directors.

The numbers needed were received last week to make the tentative budget.

Discuss increasing the amount in the account used for ASG training next semester.

The amounts are just suggestions and open to any feedback for changes.

\$200,000 is the buffer after reviewing the budget.

The Student Support Fee funds increased from last year.

The account used for the Legacy Project may be adjusted if you all want to make it a larger project.

Multicultural Day has a separate account for the event cost.

Jesus met with Campus Safety who mentioned that ASG funds the Campus Escorts and may request for the district to assist with some of the funding to increase the program.

Currently ASG is under an MOU with Campus Escorts and may adjust the amount when the MOU has expired.

Some staff also use this program so this would be a relevant request to the district.

An idea from an officer is to make the budget available with any updates throughout the semester so the board knows the amount of money going into the semester.

Recommendations: Move to approve the updated 2024-2025 ASG Budget

Record of Board Vote... 8 -0-0 with chair voting aye

3.5 Action: Approval of Funds for Club Incentives

Motion: *Jesus Martinez Desantiago, Executive Vice President*

Second: *Kristian Mengistu, Vice President of Inter Club Council*

Background: This item is to ask for a budget in advance in case there are any requests for club incentives from the ICC Points program. Incentives can include purchasing swag for the club, a pizza party, or matching funds. Clubs must acquire a certain number of points in order to claim an incentive.

COST:

Not to exceed \$1,000

This is used for any incentives or matching fund request from clubs.

Recommendations: *Move to approve up to \$1,000 for club incentives from account #001.9203 Clubs & Organizations*

Record of Board Vote... *8-0-0 with chair voting aye*

3.6 Discussion: Student Trustee Report

Motion: *Jesus Martinez Desantiago, Executive Vice President*

Second: *Moussa Haj Ghaban, Vice President of Equity*

Background: The Student Trustee, Sanjana Sudhir, has attended a Board of Trustees meeting in the past week. As stated in the bylaws of the Student Trustee, this is a formal report on the action items discussed in the previous meeting.

Last week attended board meeting and Sebastian's Cazares last day as one of the Board of Trustees.

The next Board of Trustees meeting will take place with the new board.

Discussed FAFSA during the Board of Trustees meeting.

3.7 Discussion: Resignation of VP of Activities

Motion: *Jesus Martinez Desantiago, Executive Vice President*

Second: *Moussa Haj Ghaban, Vice President of Equity*

Background: This item is to inform ASG of the resignation of Sara Wali.

Sara is stepping down from her position and thanks everyone.

Applications for her position as well as for the CCC Activity Board positions that are open will open back up.

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

4.1.1 **Director Reports-** Thank you Sara for your help and for making friends with Taha. Sad to see Sara go and wish best of luck from Aris. Thanks Sara for her help and being sweet from Ava. Sara made time fun and first friend in ASG.

4.1.2 Vice President of Activities—**Sara Wali**- nothing

- 4.1.3 Vice President of Inter Club Council- **Kristian Mengistu**-Miss Sara and doors are open for her. ICC Meetings are done for the fall.
- 4.1.4 Executive Vice President of Communications –**Cameron Imperial-Pham**-The Paw Print is coming out either this week or next.
- 4.1.5 Vice President of Equity- **Moussa A. Haj Ghaban**-Thank you Sara and supported him when first joining ASG and nicest person.
- 4.1.6 Vice President of Advocacy- **Amna Fadel**- She appreciates Sara.
- 4.1.7 Student Trustee- **Sanjana Sudhir** -Attended Printing meeting today about a presentation on the printing Kiosk for students who will have weekly amount of prints that will be replenished weekly. Thank you for attending Lunch with Leaders. So proud of everyone. Will miss Sara and was one of first friends who has grown in position.
- 4.1.8 Executive Vice President – **Jesus Martinez Desantiago**- He looks forward to working with you next semester and will reach out to some over the winter. Next semester will not be as active but can reach out to him with any questions.
- 4.1.9 President- **Harrison Kim** – held one on one meetings with everyone after last week’s meeting and will begin to hold these meetings next semester. All on the same page next semester and have fun break. Next semester will be a lot and will reaffirm commitment and hope to make improvements.
- 4.1.10 ASG Technician- **Robin Herndon** – Will miss Sara.
- 4.1.11 Advisor – **Joanna Kelly**- Absent
- 4.1.12 Advisor- **Lynn Suh**- The link for evaluation sent out to complete and will not receive the scholarship if it has not been submitted. No office hours next week and you may come if you want next week but no eating in the office. Thank you for the great semester and lots of good projects and productivity. Get lots of rest and encourage everyone. Good luck with applications.
- 4.1.13 Lead Advisor- **Kelly Dapp**- Very excited about the meeting, regarding the printing stations. They have everything the lab currently offers on an app. The cost is something that would fit in the budget. To lease a machine per year the cost is \$3,000 per kiosk. The ability to differentiate who is eligible for the free printing benefits. Will discuss the locations, the amount to offer for free printing and how many kiosks to invest in. Excited to bring the service award back and will likely take place in January, if an officer is able to sign off on the PA. Good luck to Sara and she will be missed.

4.2 District Committees

- 4.2.1 **Academic Senate** *Jesus attended* – Lisa reported on student artwork in the room as well as a discussion on student conduct; on the way it is handled and affect students. 3 models with different requirements, including PE and PE along with Social Sciences. Students should be more outgoing and active. *Sanjana attended* - discussed conference from last week and Honor’s Committee and prerequisites from a presentation done by Jasmine Ruys.
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce

- 4.2.4 Advocacy Team
- 4.2.5 **Campus Safety Advisory** *Jesus attended* - reviewed the budget and looked at different abbreviations. Looking at weapons on campus along with service animals.
- 4.2.6 College Planning Team (CPT)
- 4.2.7 College Policy Council (CPC)
- 4.2.8 Curriculum
- 4.2.9 **Enrollment Management** – The Director attended and discussed plans for the spring. Enrollment is good and want to continue.
- 4.2.10 Facilities Planning
- 4.2.11 Independent Citizens Oversight
- 4.2.12 **Institutional Effectiveness and Inclusive Excellence (IE)2-** attended and some ASG did a presentation. Projects on inclusivity were discussed.
- 4.2.13 President’s Advisory Council – Budget (PAC-B)
- 4.2.14 **Technology-** Held a one-on-one meeting where discussed new projects, brought up student feedback and learned that there are 65 cameras in the parking structure alone. Cameras are not actively monitored but recorded. Blue lights were discussed as well.
Cameron attended a one-on-one with Jim Temple to discuss promotions through social media. They are also discussing putting up signs around campus with campus safety contact information. Potential project for installing phones in the parking lot that may have a camera installed.
- 4.2.15 Other College Committees
- 4.3 Standing Committees
 - 4.3.1 **Elections Committee** – meeting after this meeting.
 - 4.3.2 Finance Committee
- 4.4 Ad-Hoc Committees
 - 4.4.1 Student Housing Taskforce

5. Open Forum:

Melinda will miss Sara.

Proposing to hold a Secret Santa like last year for the officers and directors.

Happy birthday to Sara and will miss you, says Lynn.

6. Announcement of the Next Meeting- TBA

7. Adjournment (3:14p.m.)

Motion: *Cameron Imperial-Pham, Executive Vice President of Communications*

Second: *Jesus Martinez Desantiago, Executive Vice President*

Record of Board Vote:8-0-0 with chair voting Aye