

Associated Student Government

Minutes

Wednesday, March 12, 2025

2:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Harrison Kim, President

Sanjana Sudhir, Student Trustee

Ava Hernandez, Executive Vice President of Communications

Aaron Pin-An Lin, VP of Activities

Kristian Mengistu, Vice President of Inter Club Council

Amna Fadel, Vice President of Advocacy

Moussa Haj Ghaban, Vice President of Equity

Members Absent:

Jesus Martinez Desantiago, Executive Vice President

Others Present:

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Lynn Suh, ASG Advisor

Joanna Kelly, CCC Advisor

Melinda Ursetta, ASG Technician

Dr. Thea Alvarado, Interim Assistant Superintendent/Vice President, Instruction

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Harrison Kim**, calls the Senate Meeting of the A.S.G. to order at 2:30 p.m. with quorum established and 7 ASG Officers present.

1.2 Flag Salute/Trophy Cup: Ava leads

Ava Hernandez, Executive Vice President of Communications leads us in the flag salute.

Ava Hernandez, Executive Vice President of Communications passes the trophy cup to Aaron because they were appointed at the same time and growing alongside him.

1.3 Announcements: none

1.4 Approval of the ASG Senate Meeting of March 12, 2025

Motion: Aaron Pin-An Lin, VP of Activities

Second: Moussa Haj Ghaban, Vice President of Equity

Record of Board Vote... 7 -0-0 with chair voting

1.5 Open Forum: none

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from March 5, 2024

Motion: Moussa Haj Ghaban, Vice President of Equity

Second: Aaron Pin-An Lin, VP of Activities

Record of Board Vote... 7 -0-0 with chair voting aye

3. Regular Board Meeting Items:

3.1 Action: Approval – 2nd reading of the Undocumented Students Resolution

Motion: Aaron Pin-An Lin, VP of Activities

Second: Sanjana Sudhir, Student Trustee

Background: ASG would like to approve the following resolution to officially stand in solidarity with the undocumented student population especially in this dynamic political climate and the officers have been provided a copy of the 2nd reading of the resolution. The Bluebird Resource Program have already provided their revisions and this reading will go forth towards the Board of Trustees next.

COST:

N/A

Highlighted the changes from last reading.

Recommendations: Move to approve 2nd reading of the Undocumented Students Resolution.

Record of Board Vote... 7 -0-0 with chair voting aye

3.2 Action: Spring Town Hall

Motion: Aaron Pin-An Lin, VP of Activities

Second: Moussa Haj Ghaban, Vice President of Equity

Background: To provide a platform for students to come forward and bring their ideas and concerns directly to administration and faculty, ASG proposes to facilitate and mediate Town Hall meetings. The spring meeting shall be Monday, March 24th from 1-2:30pm at Hasley Hall 137 and we have invited the Executive Cabinet, Board of Trustee members, and President Andrus to attend and give their perspective in response to the issues presented. There is set to also include an online Zoom link for any digital responses, as well as anonymous responses read out by a mediator from a student who submitted a comment

and cannot attend in person or digitally. Provided will be snacks and water for the public and any administrator who wishes to participate in the event.

COST:

Water bottles

Pastries

Total: Not to exceed \$100

People will write down questions that will first be reviewed by Sanjana during the event.

Recommendations: Move to approve up to \$100 from VC Social and Cultural (001.9813).

Record of Board Vote... 7 -0-0 with chair voting aye

3.3 Action: Brew Into Spring Semester

Motion: Moussa Haj Ghaban, Vice President of Equity

Second: Kristian Mengistu, Vice President of Inter Club Council

Background: Brew Into the Spring Semester will take place on Tuesday, March 18th, 2025, at the Canyon Country Campus' Upper Plaza from 2:00-3:00pm and Wednesday, March 19th, 2025, at the Valencia Campus' Flagpole from 1:30-2:30pm. The purpose of this event is to welcome students into the new Spring Semester. We will provide students with the most popular drink at the San Fernando Coffee Company: the Horchata Latte. As well as a post it on their drink with a welcoming/motivating note.

COST:

125 Horchata Lattes

50 - CCC

75 - VC

Total: Not to exceed \$350

Help is appreciated at CCC for the event.

Wednesday's event will be covered.

Recommendations: Move to approve up to \$200 from VC Social and Cultural (001.9813) and \$150 from CCC Social and Cultural (001.9805).

Record of Board Vote... 7 -0-0 with chair voting aye

3.4 Action: ASG Financial Code 1st Reading

Motion: Moussa Haj Ghaban, Vice President of Equity

Second: Kristian Mengistu, Vice President of Inter Club Council

Background: The ASG Financial Code is ASG's governing document that outlines guidelines and procedures for the allocation of ASG funds. There are a few changes that need to be made to the document including updating some officer titles and aligning the language to current practices.

ASG Finance Code Changes:

III. INTERPRETATION:

Section 1:

Interpretation of the Financial Code, and therefore authority and supervision concerning the expenditure of ASG funds will rest with the appropriate Student Service/Campus Life & Student Engagement Administrator, being that s/he is they are the official designee of the Santa Clarita Community College District Board of Trustees which serves as the controlling authority over all ASG activities and funds as stipulated by California Education Codes 76060, 76062, 76063, 76064, and 76065.

VII. FINANCE COMMITTEE:

Section 1. Finance Committee Membership shall consist of:

A. Voting Members

i. Finance Board

President, Executive Vice President, Executive Vice President (Activities), Vice President (I.C.C.), Student Trustee,

Executive Liaison Officer Executive Vice President of Communications, and Officer of Marketing Information. Vice President of Equity, and Vice President of Advocacy.

IX. PROCEDURE ON BUDGET REQUESTS

Section 1.

- A. The person in charge of the program for which the budget request has been submitted, or his/her representative, must be present at the Finance Committee hearing when the budget requests are discussed.

X. ANNUAL BUDGET PROCEDURES

Section 1.

C. The Executive Vice President shall send written notification of the date of budget hearings to the organizations and their respective advisors not less than ten (10) working days prior to the scheduling time of hearing. These budget hearings will provide the interested parties the opportunity to appear before the committee to explain their requests.

D After all parties have been provided the opportunity to be heard, Once ASG grant applications are received by the deadline, the Executive Vice President shall direct the committee to begin deliberations.

XIV. PAYMENT AUTHORIZATION FORMS

Section 1:

ASG funds shall be accessed through a Payment Authorization form must include the following information:

- A. An ASG Executive Board officer's signature

- B. The club/organization's advisor signature for club payment
- C. ASG Student Services Coordinator signature
- D. The Director of Campus Life & Student Engagement's signature or the Associated Assistant Superintendent/ Vice President of Student Services signature in the absence of the Director of Campus Life & Student Engagement

X. ASG ACCOUNTS

Section 2. ASG Merchant Account

- A. Funds received from the ASG credit card merchant machine shall be deposited in the ASG's merchant checking account.

There is no longer a need to transfer funds with not having a merchant account.

Recommendations: Move to approve the 1st reading of the ASG Financial Code.

Record of Board Vote... 7 -0-0 with chair voting aye

3.5 Action: Approval of Travel to CCLC (Community College League of California) 2025 Annual Trustees Conference Revised

Motion: Moussa Haj Ghaban, Vice President of Equity

Second: Kristian Mengistu, Vice President of Inter Club Council

Background: On February 12, 2025, the ASG approved expenses for Harrison Kim and Sanjana Sudhir to attend the 2025 CCLC Annual Trustees Conference being held in Lake Tahoe, California, May 8-11,2025. Only \$5,140 was approved and it did not include flights and Uber. Additional funds are needed to be approved for this conference.

The cost breakdown is the following:

Registration: \$ 1,265 @ 2 - \$2,530

Hotel: \$ \$1,050 @ 3 nights, 2 rooms - \$2,100

Flights: \$ \$1,000

Uber: \$ 300

Parking: \$ 150

Mileage: \$ 100

Meals: \$ 440

Total: \$ 6,620

Discussion of funds allocated for specific officers, rather than for more opportunities.

Discussion on attendees for General Assembly and timeframe to approve the item.

This specific Item has been resubmitted as the amount have changed.

For future, officers must know the conference they will attend ahead of time to allow enough time to plan.

The conference will take place in May.

Recommendations: Move to approve revised travel expenses for Harrison Kim and Sanjana Sudhir to attend the CCLC Annual Trustees Conference from the Student Representation Fee Account 72-65220-00-696000-3000.

Record of Board Vote... 7-0-0 with chair voting aye

3.6 Discussion: Meeting Dr. Thea Alvarado

Motion: *Amna Fadel, Vice President of Advocacy*

Kristian Mengistu, Vice President of Inter Club Council

Second: *Moussa Haj Ghaban, Vice President of Equity*

Moussa Haj Ghaban, Vice President of Equity

Background: Dr. Thea Alvarado has been appointed as the new VP of Instruction. This is an open time for the Senate to meet Dr. Alvarado, ask questions, and hear about her role with ASG.

Motion to Table Agenda Item 3.6

Motion: *Moussa Haj Ghaban, Vice President of Equity*

Second: *Kristian Mengistu, Vice President of Inter Club Council*

Record of Board Vote.....7-0-0

Dr. Thea Alvarado started here at the college taking additional classes over summer.

History on her education

She is in Omar Torres, VP of Instructions former position.

Feedback from class experiences at the college.

Officers introduce themselves.

She enjoys the fast-paced environment here at the college.

Her role currently is interim Assistant superintendent, CIO chief Information Officer, Chief Instruction Officer.

She also oversees the deans on campus.

Anything that is concerned with classes gets filtered up to her.

She meets with faculty to go over the instructional material that is currently being taught.

Oversees curriculum on campus and changes must be approved by her prior to going to the Board of Trustees.

She selected her major as Sociology because she was already doing and discussing the same things.

Appreciate the relationship that is built with having smaller size classes.

She would like help from ASG by getting feedback from the board on the challenges and experiences on campus.

Please be vocal concerning ongoing issues to address.

Harrison invites her to the Town Hall that takes place on March 24th.

Many of the Executive Cabinet members will also be in attendance for the event.

Her office is on the 2nd floor of Canyons Hall.

4. Reports (Reports are limited to 5 minutes)

4.1 Officer's Reports

4.1.1 Director Reports-

- 4.1.2 Vice President of Activities -**Aaron Pin-An Lin**- nothing
- 4.1.3 Vice President of Inter Club Council- **Kristian Mengistu**- announcements from ASG during the ICC meeting is March 17th.
- 4.1.4 Executive Vice President of Communications-**Ava Hernandez**-nothing
- 4.1.5 Vice President of Equity- **Moussa A. Haj Ghaban**-thank you to elections board and held first info session that went well.
- 4.1.6 Vice President of Advocacy- **Amna Fadel**- Hope to have you attend event
- 4.1.7 Student Trustee- **Sanjana Sudhir** -Joint meeting with board of trustee to discuss the upcoming joint meeting at 2pm. This will be like the meeting from the fall and propose a run-through prior.
- 4.1.8 Executive Vice President – **Jesus Martinez Desantiago**- absent
- 4.1.9 President- **Harrison Kim** – structure like last semester- 3 items: overall Activity update: Social Media paw print- Moussa and Kristian clubs & alliances. Legislative updates will be given and the Legacy Projects will present the Cherry Blossum trees. The Print stations will also be addressed. Housing task force will be presented on from Jesus. Presenters for each item are discussed. Town Hall is coming up and everyone’s help is needed. Help is needed with check-in and operating zoom. April 17th is Alumni night and let him know if you want to help during the event.
- 4.1.10 ASG Technician- **Robin Herndon** – nothing
- 4.1.11 Advisor – **Joanna Kelly**- Last semester, Canyons Cares project installed a friendship bench at CCC. Celebrating student experience and holding lunch next Thursday from 11:30 to 1pm and everyone is welcome to come. Jersey Mikes and cupcakes will also be given out during the event. Will take place where the grassy amphitheater is located. JCI Update- Amna is the liaison and meeting to discuss the next steps.
- 4.1.12 Advisor- **Lynn Suh**- nothing
- 4.1.13 Lead Advisor- **Kelly Dapp**- Next Saturday March 22 is Discover Day where different departments will have tables out and the times will be from 10am until 2pm. ASG should have a table, and Moussa will be present along with Harrison.

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 **Accreditation Taskforce Kristian- talked about the assigned authors and feedback soon may be asked of.**
- 4.2.4 **Advocacy Team- one on one discussion with Eric Harnish with Sanjana and Harrison and will have an item next week on policy stances as students they have adopted along with SSCCC, regarding undocumented students and a couple of bills, along with the budget.**
- 4.2.5 Campus Safety Advisory
- 4.2.6 **College Planning Team (CPT)- IE squared will be merging in the fall and the discussion for the representatives and the amount. Daylene will attend a meeting in the next few weeks.**
- 4.2.7 College Policy Council (CPC)

- 4.2.8 Curriculum- Amna -course proposals/deleted programs related to business.
Non-credit course changes.
- 4.2.9 Enrollment Management
- 4.2.10 Facilities Planning
- 4.2.11 Independent Citizens Oversight
- 4.2.12 Institutional Effectiveness and Inclusive Excellence (IE)2- Aaron-Progress of college participation in committees.
Moussa also attended.
- 4.2.13 President's Advisory Council – Budget (PAC-B) Harrison- reason why lack of funding currently. State taxes and fires have impacted the budget and will not be known until October/November. Operating on a tentative budget currently.
- 4.2.14 Technology
- 4.2.15 Other College Committees
- 4.3 Standing Committees
 - 4.3.1 Elections Committee -2 Information Sessions were held. March 20 is the 3rd session and March 24 is the last one in Student Center, 105. The campaign review materials session will take place after information sessions.
 - 4.3.2 Finance Committee
- 4.3 Ad-Hoc Committees
 - 4.4.1 Student Housing Taskforce

Motion for 10 Minute recess

Motion: Moussa Haj Ghaban, Vice President of Equity

Second: Kristian Mengistu, Vice President of Inter Club Council

Record of Board Vote.....7-0-0

5. Open Forum:

Email invitation from IE squared on April 25 from 11:00 until 3pm at the University Center for the Empowerment Conference. RSVP in the next couple of days to have a table for ASG at the event. Workshops and Keynote speakers will be at the event to build leadership skills. This would count as office hours. The Star Party is also taking place on April 25th. SCCC is holding elections currently and one of the candidates is interested in attending a senate meeting.

6. Announcement of the Next Meeting- March 19, 2025

7. Adjournment (3:42p.m.)

Motion: Kristian Mengistu, Vice President of Inter Club Council

Second: Moussa Haj Ghaban, Vice President of Equity

Record of Board Vote: -0-0 with chair voting Aye