

# Associated Student Government

## Minutes

Wednesday, March 19, 2025

2:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### Members Present:

**Harrison Kim**, President

**Jesus Martinez Desantiago**, Executive Vice President

**Ava Hernandez**, Executive Vice President of Communications

**Aaron Pin-An Lin**, VP of Activities

**Kristian Mengistu**, Vice President of Inter Club Council

**Amna Fadel**, Vice President of Advocacy

**Moussa Haj Ghaban**, Vice President of Equity

### Members Absent:

**Sanjana Sudhir**, Student Trustee

### Others Present:

**Kelly Dapp**, ASG Advisor

**Robin Herndon**, ASG Technician

**Lynn Suh**, ASG Advisor

**Joanna Kelly**, CCC Advisor

## 1. General Business:

### 1.1 ***Call to order/Welcome/ Recognition of Quorum***

ASG President, **Harrison Kim**, calls the Senate Meeting of the A.S.G. to order at 2:30 p.m. with quorum established and 7 ASG Officers present.

### 1.2 ***Flag Salute/Trophy Cup:***

**Aaron Pin-An Lin**, VP of Activities, leads us in the flag salute.

**Aaron Pin-An Lin**, VP of Activities, passes the trophy cup to Jesus because he is doing an amazing job and discussed the suggestion box and offered event ideas.

### 1.3 ***Announcements:*** none

#### **1.4 Approval of the ASG Senate Meeting of March 19, 2025**

**Motion:** *Jesus Martinez Desantiago, Executive Vice President*

**Second:** *Moussa Haj Ghaban, Vice President of Equity*

**Record of Board Vote...** 7-0-0 with chair voting

**1.5 Open Forum:** horchata lattes leftover from Amna's event if you want some.

## **2. Consent Calendar:**

#### **2.1 Approval of the ASG Senate Meeting Minutes from March 12, 2024**

**Motion:** *Jesus Martinez Desantiago, Executive Vice President*

**Second:** *Kristian Mengistu, Vice President of Inter Club Council*

**Record of Board Vote...** 7-0-0 with chair voting aye

## **3. Regular Board Meeting Items:**

#### **3.1 Action: Approval of 1<sup>st</sup> reading for ASG Constitution Changes**

**Motion:** *Jesus Martinez Desantiago, Executive Vice President*

**Second:** *Moussa Haj Ghaban, Vice President of Equity*

**Background:** The Executive Vice President of Communications title will be changed to Vice President of Communications. A change in the ASG Constitution must be voted on by COC students. Once the change is approved by the ASG Senate, it will go on the May 2025 ASG Election ballot for change. There was also one instance in the current ASG Constitution where it says "Officer of Equity" instead of "Vice President of Equity" and that change will be made as well.

COST:

Eliminating the "Executive" word is only change.

**Recommendations:** Move to approve 1st reading of ASG Constitution Changes

**Record of Board Vote...** 7-0-0 with chair voting aye

#### **3.2 Action: Canva Pro Subscription for ASG Use**

**Motion:** *Jesus Martinez Desantiago, Executive Vice President*

**Second:** *Moussa Haj Ghaban, Vice President of Equity*

**Background:** This budget request is to allocate \$150 from the New Software account (001.9340) for the purchase of a Canva Pro subscription. Multiple attempts have previously been made with several "canyons.edu" email addresses to access Canva Pro, which have ultimately been unsuccessful. Canva Pro will provide ASG with advanced design tools, premium templates, and premium fonts that enhance the quality and efficiency of our digital and print media, including social media content and event promotions.

This would be used by the Communications team members.

Multiple attempts have been made to use the Canva pro but unable to.

This would be Utilized for Social Media as well as the Paw Print.

They will try once more to see if there is a way to obtain this feature without the cost.

**Recommendations:** *Move to approve \$150 from the New Software #001.9340 for the purchase of Canva Pro*

**Record of Board Vote...***7-0-0 with chair voting aye*

### **3.3 Action: ASG Financial Code 2<sup>nd</sup> Reading**

**Motion:** *Moussa Haj Ghaban, Vice President of Equity*

**Second:** *Aaron Pin-An Lin, VP of Activities*

**Background:** The ASG Financial Code is ASG's governing document that outlines guidelines and procedures for the allocation of ASG funds. There are a few changes that need to be made to the document including updating some officer titles and aligning the language to current practices. A first reading took place and was approved by the ASG Senate last week. A final review will take place at this time so that the updated Financial Code may be adopted.

ASG Finance Code Changes:

#### **III. INTERPRETATION:**

##### **Section 1:**

Interpretation of the Financial Code, and therefore authority and supervision concerning the expenditure of ASG funds will rest with the appropriate Student Service/Campus Life & Student Engagement Administrator, being that ~~s/he is~~ **they are** the official designee of the Santa Clarita Community College District Board of Trustees which serves as the controlling authority over all ASG activities and funds as stipulated by California Education Codes 76060, 76062, 76063, 76064, and 76065.

#### **VII. FINANCE COMMITTEE:**

Section 1. Finance Committee Membership shall consist of:

A. Voting Members

i. Finance Board

President, Executive Vice President, ~~Executive~~ Vice President (Activities), Vice President (I.C.C.), Student Trustee, ~~Executive Liaison Officer~~ Executive Vice President of Communications, ~~and Officer of Marketing & Information.~~ Vice President of Equity, and Vice President of Advocacy.

#### **IX. PROCEDURE ON BUDGET REQUESTS**

##### **Section 1.**

~~A. The person in charge of the program for which the budget request has  
—been submitted, or his/her representative, must be present at the  
—Finance Committee hearing when the budget requests are  
discussed.~~

## X. ANNUAL BUDGET PROCEDURES

### Section 1.

~~C. The Executive Vice President shall send written notification of the date of budget hearings to the organizations and their respective advisors not less than ten (10) working days prior to the scheduling time of hearing. These budget hearings will provide the interested parties the opportunity to appear before the committee to explain their requests.~~

~~D. After all parties have been provided the opportunity to be heard, Once ASG grant applications are received by the deadline,~~ the Executive Vice President shall direct the committee to begin deliberations.

## XIV. PAYMENT AUTHORIZATION FORMS

### Section 1:

ASG funds shall be accessed through a Payment Authorization form must include the following information:

- A. An ASG Executive Board officer's signature
- B. The club/organization's advisor signature for club payment
- C. ASG Student Services Coordinator signature
- D. The Director of Campus Life & Student Engagement's signature or the ~~Associated~~ Assistant Superintendent/ Vice President of Student Services signature in the absence of the Director of Campus Life & Student Engagement

### ~~X. ASG ACCOUNTS~~

#### ~~Section 2. ASG Merchant Account~~

~~Funds received from the ASG credit card merchant machine shall be deposited in the ASG's merchant account.~~

~~A. Funds received from the ASG credit card merchant machine shall be deposited in the ASG's checking account.~~

### ~~X. ASG ACCOUNTS~~

#### ~~Section 2. ASG Merchant Account~~

~~A. Funds received from the ASG credit card merchant machine shall be deposited in the ASG's merchant account.~~

**Recommendations:** Move to approve the 2nd reading of the ASG Financial Code.

**Record of Board Vote...** 7-0-0 with chair voting aye

### **3.4 Action: Multicultural Budget**

**Motion:** *Moussa Haj Ghaban, Vice President of Equity*

**Second:** *Kristian Mengistu, Vice President of Inter Club Council*

**Background:** Multicultural Day will take place on April 22 1:00 pm-3:00 pm, where participants will creatively decorate booths to share and educate others about their culture.

Items intended for this event should be purchased first by an advisor.

Personal funds should not be used.

6 tables have signed up currently.

Aaron will finalize food items during the next activity board meeting.

\$600 was spent last year during Multicultural Day.

Intercultural Center assisted with some of the food cost during the event last year.

**Recommendations:** Move to approve up to \$1500 from 001.9225 - Multicultural

**Record of Board Vote...** 7-0-0 with chair voting aye

## **4. Reports (Reports are limited to 5 minutes)**

### **4.1 Officer's Reports**

#### **4.1.1 Director Reports-**

4.1.2 Vice President of Activities -**Aaron Pin-An Lin**- none

4.1.3 Vice President of Inter Club Council- **Kristian Mengistu**- Some ASG announcement made at the last ICC and same in future.

4.1.4 Executive Vice President of Communications-**Ava Hernandez**-appreciate everyone who shared and like social media.

4.1.5 Vice President of Equity- **Moussa A. Haj Ghaban**-Podcast update- date rescheduled as it was scheduled at the same day as joint meeting.

4.1.6 Vice President of Advocacy- **Amna Fadel**-Thank you for help at event at both campuses. She met with JCI and gave event ideas and will get email in Friday to have event in May.

4.1.7 Student Trustee- **Sanjana Sudhir** -absent

4.1.8 Executive Vice President – **Jesus Martinez Desantiago**- Ava and Aaron thank you for help with social media and activities. Committees' one-on-ones should be used to voice student concerns during this time.

4.1.9 President- **Harrison Kim** – sent an email to everyone yesterday and should have access for next week's presentation on the joint board meeting. Please have them prepared and the slides are labeled with whom and what the content should be. Kristian will give an update on clubs and Moussa on the Podcast. Everyone will present on their own expertise, and he will present on two legacy projects with Sanjana. Ready by early Monday to rehearse before and how will walk up and make sure know what talking about. If there are any last-minute suggestions, let him know. The Resolution will have a slide during the joint board meeting. My suggestion is to read the Resolution out loud. Slide is

dedicated to resolution for the joint meeting. A recap of what the Executive VP of Communications did during the joint meeting is discussed. Meet in be Room 301 at the University Center at 1:15 to rehearse and should wear polos and badges. ASG's Town Hall is next Monday, in this room from 1 to 3 that would be great if you all could attend. He will be here at 12:30 pm. Progress on Alumni Night as it will be held at night. Invite any COC students and speakers, please send them to Harrison.

- 4.1.10 ASG Technician- **Robin Herndon** – nothing
- 4.1.11 Advisor – **Joanna Kelly**- Good job on your event, Amna, and nice to see students enjoying the drink during the event. Very popular with students.
- 4.1.12 Advisor- **Lynn Suh**-The elections info session is happening tomorrow on both campuses and the following Monday. Mandatory if someone wants to run. 2<sup>nd</sup> reading for Constitution changes will be the week after next, before Spring Break. Remember the agenda items due next Wednesday for the following meeting.
- 4.1.13 Lead Advisor- **Kelly Dapp**- The Joint Board meeting will be at 1:45 pm next week in the University Center. Suggestion to collectively read the resolution with the blue bird group. ASG Grants applications are out and are due May 2<sup>nd</sup> by 5pm. The Finance committee is typically held rather than the Senate meeting but is planning to hold this semester at 1:30 to allow time to have Senate meeting.

#### **4.2 District Committees**

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 **Advocacy Team-Amna attended and discussed Bills that are due by February 21<sup>st</sup> like overnight parking, grants, partnerships, etc. Harrison also attended and discussed the SCCC policies like sleeping overnight in car; less zoom restrictions like not giving location against the Brown Act, Undocumented Students support. Conversation on other policies that the committee is taking a stand on.**
- 4.2.5 Campus Safety Advisory
- 4.2.6 College Planning Team (CPT)
- 4.2.7 **College Policy Council (CPC)-Amna attends where 9 policies are discussed: copyright planning effectiveness, Unites States flags in classrooms, to name a few.**
- 4.2.8 Curriculum
- 4.2.9 Enrollment Management
- 4.2.10 Facilities Planning
- 4.2.11 Independent Citizens Oversight
- 4.2.12 Institutional Effectiveness and Inclusive Excellence (IE)2
- 4.2.13 President's Advisory Council – Budget (PAC-B)
- 4.2.14 Technology
- 4.2.15 Other College Committees

#### 4.3 Standing Committees

- 4.3.1 Elections Committee flyers for info session
- 4.3.2 Finance Committee

#### 4.4 Ad-Hoc Committees

- 4.4.1 **Student Housing Taskforce-** Lynn attended where they discussed that safe parking would cost an annual budget for just staffing and tentatively thinking the parking structure for the location. The language has now been updated, and this has been rejected in the past for multiple reasons. The portion that was rewritten is leaving the funding up to school. Looking into other schools who offers housing at community colleges. Napa college is currently at a 70% vacancy which is a loss of funds. Discuss potential options with hotels for the time being and a corporate rate would be offered but not a sustainable way to offer housing.

#### 5. Open Forum:

Agenda items are due next week.

#### 6. Announcement of the Next Meeting- March 26, 2025

#### 7. Adjournment (3:02p.m.)

**Motion:** *Jesus Martinez Desantiago, Executive Vice President*

**Second:** *Kristian Mengistu, Vice President of Inter Club Council*

**Record of Board Vote:** ....7 -0-0 with chair voting Aye