

# Associated Student Government

## Minutes

Wednesday, April 17, 2024

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### Members Present:

**Christopher Bordbar**, President  
**Caitlin Herron**, Executive Vice President  
**Hestia Sartika**, Student Trustee  
**Lijuan (Judy) Zhu**, Executive Vice President of Activities  
**Sanjana Sudhir**, Executive Liaison Officer  
**Moussa Haj Ghaban**, Officer of Equity  
**Harrison Kim**, Officer of Marketing and Information  
**Ellie Wingo**, Vice President of Inter Club Council  
**Stephanie Ofilada**, Public Affairs Officer  
**Pin-An (Aaron) Lin**, Cultural Student Involvement Coordinator 1- Valencia  
**Sara Wali**, Social Student Involvement Coordinator 1 – Valencia  
**Jesus Martinez Desantiago**, Social Student Involvement Coordinator-CCC

### Members Absent:

**Lynn Suh**, ASG Advisor

### Others Present:

**Kelly Dapp**, ASG Advisor  
**Robin Herndon**, ASG Technician  
**Joanna Kelly**, CCC Advisor

### 1. General Business:

#### 1.1 **Call to order/Welcome/ Recognition of Quorum**

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 12 ASG Officers present.

#### 1.2 **Flag Salute/Trophy Cup:**

**Hestia Sartika**, Student Trustee leads us in the flag salute.

**Hestia Sartika**, Student Trustee passes the Trophy Cup to Caitlin Herron, Executive Vice President for doing a good job on reminding about district committees to attend.

**1.3 Announcements:** none

**1.4 Approval of the ASG Senate Meeting of April 17, 2024**

**Motion:** *Caitlin Herron, Executive Vice President*

**Second:** *Stephanie Ofilada, Public Affairs Officer*

**Record of Board Vote...** 12 -0-0 with chair voting

**1.5 Open Forum:** none

## 2. Consent Calendar:

**2.1 Approval of the ASG Senate Meeting Minutes from April 10, 2024**

**Motion:** *Caitlin Herron, Executive Vice President*

**Second:** *Sara Wali, Social Student Involvement Coordinator 1 – Valencia*

**Record of Board Vote...** 12-0-0 with chair voting aye

## 3. Regular Board Meeting Items:

**3.1 Action: Update on ASG Parking MOU**

**Motion:** *Caitlin Herron, Executive Vice President*

**Second:** *Stephanie Ofilada, Public Affairs Officer*

**Background:** There have been updates on the ASG Parking MOU from Dr. Ruys. We need to re-sign it.

**Cost:** N/A

Changes have been made and will now read the MOU to the board.

10 whereas now included and has been split.

Requirements are included as well as district committee participation.

Event preparation is also mentioned as a need for a parking pass.

The available parking places that may be used with this parking pass are also mentioned.

This is also in an effort to support ASG.

Parking pass will remain in effect as long as ASG is still active at the college.

Requirements to maintain the free pass is mentioned.

The distribution of the parking pass is mentioned and the ASG officer will then need to sign up for the pass.

**Recommendations:** *Move to approve and sign the new MOU.*

**Record of Board Vote...** 12 -0-0 with chair voting aye

## 4. Reports (Reports are limited to 5 minutes)

### 4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- Lijuan Zhu-none
- 4.1.3 Vice President of Activities—Valencia (**Vacant**)
- 4.1.4 Vice President of Activities—Canyon Country (**Vacant**)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- Sara Wali- event today and thank you for helping.
- 4.1.6 Social Student Involvement Coordinator II—Valencia (**Vacant**)
- 4.1.7 Social Student Involvement Coordinator— Canyon Country – Jesus Martinez Desantiago-event went well and thanks Moussa and Aaron for helping him and Moussa for supporting Instagram.
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – Pin-An (Aaron) Lin nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (**Vacant**)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (**Vacant**)
- 4.1.11 Public Affairs Officer –Stephanie Ofilada- nothing
- 4.1.12 Vice President of Inter Club Council- Ellie Wingo- nothing
- 4.1.13 Officer of Equity- Moussa A. Haj Ghaban-Attended Star Party and spoke to many of departments and clubs. Jesus and Aaron made it fun to be a part of the event.
- 4.1.14 Officer of Marketing and Information- Harrison Kim-Thinking of the last podcast idea. Send ideas to him. Sent an email to request the video of officer’s positions. Read the email and make the video that should be 2 to 3 minutes and include day to day and challenges and how they were solved. Working with Robin to see how the video will be relayed to the next officer in each position. Finish in next month.
- 4.1.15 Executive Liaison Officer- Sanjana Sudhir-nothing
- 4.1.16 Student Trustee- Hestia Sartika -nothing
- 4.1.17 Executive Vice President – Caitlin Herron- nothing
- 4.1.18 President- Christopher Bordbar – assistant provided 30 emails of alumni that are faculty and hoping to get 4 or 5 signed up. So far 3 alumni are confirmed and looking for a total of 10 alumni. Hasvita is making posters for the event and will post on Canvas to advertise for the event.
- 4.1.19 ASG Technician- Robin Herndon – nothing
- 4.1.20 Advisor – Joanna Kelly- thank you to Moussa, Aaron, and Jesus for help at Star Party.
- 4.1.21 Advisor- Lynn Suh-absent
- 4.1.22 Lead Advisor- Kelly Dapp- next week will have regular senate meeting but following week will use that time for deliberations for grants. Saturday is Discover Day and a message has been posted on GroupMe. Sanjana will help and Harrison may be able to help in the early morning and this will count as office hours for them. Moussa may be able to attend in the morning and leave in the afternoon. Free lunch from the Habit and 2 tentatively will be attending.

Staff MOU update, a draft has been made to send to Mike and Jasmine and it is being reviewed and adding in some language that is referring to one MOU. Wanted to have this ready to share with the board. Hestia mentioned that this would be nice to have on the board agenda. Met to discuss printing stations where different ideas were mentioned. One way is to load up a card for current students that would provide a certain amount of free prints and would then cost a fee for printing.

#### 4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

#### 4.3 Standing Committees

- 4.3.1 ASG Finance Committee-

- 4.3.2 ASG Recruitment and Election Committee- campaign week begins next week.  
Support but do not endorse and voting starts the following week.

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee – Suggestion Box now has the  
document on the outside of the suggestion box.

5. Open Forum:

Executive Board meeting at 2:30 pm today.

6. Announcement of the Next Meeting- April 24, 2023

7. Adjournment (1:47p.m.)

***Motion:*** Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

***Second:*** Lijuan (Judy) Zhu, Executive Vice President of Activities

***Record of Board Vote:*** .... 12-0-0 with chair voting Aye