

Associated Student Government

Minutes

Wednesday, May 15, 2024

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President
Caitlin Herron, Executive Vice President
Hestia Sartika, Student Trustee
Lijuan (Judy) Zhu, Executive Vice President of Activities
Sanjana Sudhir, Executive Liaison Officer
Moussa Haj Ghaban, Officer of Equity
Ellie Wingo, Vice President of Inter Club Council
Stephanie Ofilada, Public Affairs Officer
Pin-An (Aaron) Lin, Cultural Student Involvement Coordinator 1- Valencia
Sara Wali, Social Student Involvement Coordinator 1 – Valencia
Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Members Absent:

Lynn Suh, ASG Advisor
Harrison Kim, Officer of Marketing and Information

Others Present:

Kelly Dapp, ASG Advisor
Robin Herndon, ASG Technician
Joanna Kelly, CCC Advisor

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 10 ASG Officers present.

1.2 Flag Salute/Trophy Cup:

Lijuan (Judy) Zhu, *Executive Vice President of Activities* leads us in the flag salute.

Lijuan (Judy) Zhu, Executive Vice President of Activities passes the trophy cup to Sanjana for doing really well in her position.

1.3 Announcements: none

1.4 Approval of the ASG Senate Meeting of May 15, 2024

Motion: *Caitlin Herron, Executive Vice President*

Second: *Sara Wali, Social Student Involvement Coordinator 1 – Valencia*

Record of Board Vote... 10-0-0 with chair voting

1.5 Open Forum: none

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from May 8, 2024

2.2 Approval of NEW Club – Filmmaking Club

Motion: *Caitlin Herron, Executive Vice President*

Second: *Stephanie Ofilada, Public Affairs Officer*

Record of Board Vote... 10 -0-0 with chair voting aye

3. Regular Board Meeting Items:

3.1 Action: Approval of BP/AP 5220 – Shower Facilities for Unhoused Students

Motion: *Moussa Haj Ghaban, Officer of Equity*

Second: *Caitlin Herron, Executive Vice President*

Background: The Board of Trustees has requested that ASG review the proposed revisions to BP/AP 5220 – Shower Facilities for Unhoused Students once more to ensure that these policies have been thoroughly reviewed prior to the Board of Trustees approving the second read.

Cost: N/A

Recommendations: *Move to approve the proposed revisions to BP/AP 5220 – Shower Facilities for Unhoused Students.*

Record of Board Vote... 10 -0-0 with chair voting aye

3.2 Action: Approval of BP/AP 5535 – Student Participation in Collegial Consultation

Motion: *Ellie Wingo, Vice President of Inter Club Council*

Second: *Stephanie Ofilada, Public Affairs Officer*

Background: The Board of Trustees has requested that ASG review the proposed revisions to BP/AP 5535 – Student Participation in Collegial Consultation once more to ensure that these policies have been thoroughly reviewed prior to the Board of Trustees approving the second read.

Cost: N/A

Recommendations: Move to approve the proposed revisions to BP/AP 5535 – Student Participation in Collegial Consultation.

Record of Board Vote...10 -0-0 with chair voting aye

3.3 Action: Approval of 2024-2025 ASG Budget – Second Reading

Motion: Caitlin Herron, Executive Vice President

Second: Stephanie Ofilada, Public Affairs Officer

Background: The Associated Student Government will have the opportunity to review the 2024-2025 ASG operating budget. The first reading of the budget took place at last week's meeting and now the ASG Senate will review and vote on the second reading of the 2024-2025 ASG operating budget.

Cost: N/A

Clubs did not meet requirements for grants, which provided \$1,000 extra in funds.

Discussion on allocation of funds.

Some were unhappy with grant results.

Reallocation of funds would call for another finance committee meeting.

Discussion of which account the funds should go in.

Suggestion is to create a line item for Alumni Day budget as its own line item.

Expenses for event was \$685.00 from this year.

The discussion of how Alumni Day went should take place first with the board.

\$500 will be placed in both activities account from the additional funding.

Recommendations: Move to approve the second reading of the 2024-2025 ASG operating budget.

Record of Board Vote... 10 -0-0 with chair voting aye

3.4 Action: Approval of Funds for Club Awards

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Moussa Haj Ghaban, Officer of Equity

Background: At the end of every year, the Inter Club Council hosts club awards. The VP of ICC and the Inter Club Council Advisor discuss which clubs should be awarded funding in their club accounts.

New Clubs – 15 NEW clubs in 2023 – 2024, \$50 each

Wellness Award – Active Minds and Outdoor Adventure, \$100 each

Educational Awareness – Armenian Student Association, Poli Sci, Our People Our Fight - \$100 each

Out of this World – Astronomy and Physics - \$100

Honors Award – Alpha Delta Nu, Astronomy and Physics, Communications, FBLA, Math - \$50 each

Most Reliable – Math - \$100

Getting the Meeting Going – Pre-Health, Our People Our Fight - \$50 each

Most Engaging (Hot Dogs) - Outdoor Adventure - \$100

On Display – Parallax Photo - \$100

Attendance Award – Clubs Present at last ICC Meeting - \$25 each

Clubs also have until May 15 to claim awards with their points.

COST: No more than \$3,800

Determination of clubs that receive more funding are those that are most engaging.

Hestia Sartika, Student Trustee, arrives at 1:42 pm

Recommendations: Move to approve up to \$3,800 from account #001.9203 Clubs and Organizations account to award clubs with incentives claimed through the Incentives Program and recognition completed during the last ICC Meeting on May 13, 2024.

Record of Board Vote... 11 -0-0 with chair voting aye Hestia now present.

3.5 Discussion: ASG Digital Brochure Discussion

Motion: Moussa Haj Ghaban, Officer of Equity

Second: Sanjana Sudhir, Executive Liaison Officer

Background: The Brochure Ad Hoc Committee has created digital versions of the 2023 Student Engagement Guide, which have been translated and reviewed. The Senate will now critique and finalize the current versions of the brochures.

Linking digital versions

The word, Russian will be replaced with Arabic.

An overview of the English version is reviewed.

Everything is hyperlinked within activities.

The athletics section will have the hyperlink in the “are you interested”.

This will be on the website for ASG once it is ready.

QR code to provide easy access.

Most translations were done by officers.

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- Lijuan Zhu- none
- 4.1.3 Vice President of Activities—Valencia (***Vacant***)
- 4.1.4 Vice President of Activities—Canyon Country (***Vacant***)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- Sara Wali- none
- 4.1.6 Social Student Involvement Coordinator II—Valencia (***Vacant***)
- 4.1.7 Social Student Involvement Coordinator— Canyon Country – Jesus Martinez Desantiago- none
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – Pin-An (Aaron) Lin
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (***Vacant***)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (***Vacant***)
- 4.1.11 Public Affairs Officer –Stephanie Ofilada- none
- 4.1.12 Vice President of Inter Club Council- Ellie Wingo- none
- 4.1.13 Officer of Equity- Moussa A. Haj Ghaban-none
- 4.1.14 Officer of Marketing and Information- Harrison Kim-absent
- 4.1.15 Executive Liaison Officer- Sanjana Sudhir-Thank you for coming out to the Transfer Celebration and Alumni Day
- 4.1.16 Student Trustee- Hestia Sartika -apologize not present for the last two meetings.
- 4.1.17 Executive Vice President – Caitlin Herron- will be gone next week. An item will be submitted for next week to have officers write a letter to themselves and the way that the letter will be given or picked up will be discussed.
- 4.1.18 President- Christopher Bordbar – thank you for attending the Alumni Day event. Helps to know what to do next year. Turned out well and Alumni were engaged and Harrison was a great host. Great job to everyone recruiting.
- 4.1.19 ASG Technician- Robin Herndon –
- 4.1.20 Advisor – Joanna Kelly- Door has not been getting closed in ASG office. Next Friday your evaluations are due. Directors will need to complete as well. Paw Print is out and sent through email this morning. A lot of time spent on this issue. Reminder this is last week of office hours. Please complete projects that are being wrapped up. Good luck on finals.
- 4.1.21 Advisor- Lynn Suh-absent
- 4.1.22 Lead Advisor- Kelly Dapp-Great job on Alumni Day and good turn out of Alumni Speakers. Good turn out and shout out to ICC for the set-up. Meeting later today with Dr. Ruys to present the revised MOU for the staff salary before next week’s senate meeting. Wrapping things up and accomplishments from this year are impressive. BP/AP5420 will be voted on next week. Turn in office keys by next week and will still need to meet with a few officers to review Commencement items. Will be closed May 29th -May 31st.

4.2 District Committees

- 4.2.1 Academic Senate

- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 **Institutional Effectiveness & Inclusive Excellence (IE2)- Moussa attended and discussed different projects and what would like to be accomplished next year. Discussed students representing those students that are struggling.**
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference
- Commencement Committee– discussed livestreaming, name readers and RSVP deadline.**

4.3 Standing Committees

- 4.3.1 ASG Finance Committee-
- 4.3.2 ASG Recruitment and Election Committee-

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee – Please review the digital brochure to confirm everything is good to go.

5. Open Forum:

One thing that will be looked at in determining the ASG scholarship award is everyone's attendance in Committee meetings.

6. Announcement of the Next Meeting- May 22, 2023

7. Adjournment (2:00p.m.)

Motion: Caitlin Herron, Executive Vice President

Second: Hestia Sartika, Student Trustee

Record of Board Vote: 11-0-0 with chair voting Aye