



Federal Work Study

Job Description

Kinesiology, Wellness, Athletics, and Fitness

Please note that you must be eligible for Federal Work-Study to apply for this position.

Title of Position:

College Assistant I

\$17.00

Supervisor/Person to Contact:

Matthew Crater

matthew.crater@canyons.edu

(661)362-3545

Will schedule be arranged around student's classes? Yes ☒ No ☐

Dates & Hours:

Dependent on student availability and department needs.

Duties:

- Supports the athletics department through ticket sales, administrative tasks, and game day operations
- Customer service, handling ticket transactions, office support
- Assist with event setup, operations, and breakdown for home contests

Job Qualifications:

- Strong communication
- Customer service and organizational skills
- Ability to work effectively in a fast-paced environment
- Dependable
- Professional
- Available to work flexible hours, including evenings, weekends, and athletic events

Student Employment Office

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