

Delegate Handbook



COLLEGE OF THE CANYONS

MODEL UNITED NATIONS CONFERENCE

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Welcome, Esteemed Delegates!

My name is Samantha Dalton and it is my absolute honor and privilege to serve as your Secretary-General for COCMUN 2022, and furthermore to present you with this fantasmic conference!

A little about me, I am a sophomore in my last semester at College of the Canyons dual-majoring in Political Science and Legal Studies. Additionally, I am the Head Delegate of COC's very own Model United Nations Team as well as a member of a number of clubs and organizations on campus such as the Associated Student Government and Political Science Club. Outside of academia and its relatives, I enjoy traveling, reading, and spending time with those that mean most to me. Amongst these things, I can say that it has truly been a wonderfully crazy experience working with such talented and ideologically diverse group individuals in order to ensure that not only we would host this conference but host it in an in-person medium after many long months of Zoom fatigue.

I am truly excited to see the creative solutions delegates will develop and debate over the course of this two-day conference while partaking in the litany of committees presented at COCMUN this spring. With topics ranging from online extremism within the political realm, the everchanging future of Russian-Ukrainian bonds, and an armed conflict fought in a galaxy far far away, this conference is promised to be the best one College of the Canyons has hosted yet. In closing, I would like to take a moment to express a huge thank you to all of our conference attendees for continuing to support our wonderful program, be our guest!

Kindest Regards,

Samantha Dalton, *Secretary-General*

College of the Canyons Model United Nations 2022

cocmodelun@gmail.com

To all Delegates,

Welcome to COCMUN 2022! After two long years, we can finally welcome all delegations back to the grounds of College of the Canyons to form part of our small, yet richly-developed conference; It is my distinct pleasure to serve as your Under-Secretary-General for the following two days.

Our exciting lineup of committees offers a host of topics that will be sure to light up the debate floor for the following days from the depraved depths of online crime, to the evolving Russia-Ukraine conflict, and finally, a civil war raging in a galaxy far, far away. There is no doubt in our minds that this weekend will serve as a platform for exciting discussions and solutions in our General Assembly and Specialized Body, as well as dramatic twists and turns in our crisis committee: Anything and everything can happen in the following days.

At its core, our Model UN program is built on emphasizing diplomacy and collaboration; Similarly, a key aspect of any conference is the relationships built among members of the committee as a way to resolve the issues presented to them. We strongly believe that our conference will be able to give our visiting delegates, as well as our staff, an opportunity to expand those connections and build those relationships through the highs and lows of the debate floor.

All the best and good luck,

Diego Staben, *Under-Secretary-General*

College of the Canyons Model United Nations 2022

cocmodelun@gmail.com

GENERAL ASSEMBLY

INTERPOL

Topic A: The Globalization of Online Extremism

Topic B: Disrupting Criminal Activity on the Dark Web

Chair: **Amanda Marquez**

Co-Chair: **Brandon Bohrsen**

Rappetour: **Janessa Marquez**

SPECIALIZED BODY

United Nations Security Council

Topic: Russia v. Ukraine

Crisis Director: **Samantha Dalton**

Chair: **Brandon Huetter**

Co-Chair: **Camille Whittaker**

Rappetour: **Olivia Smalley**

CRISIS COMMITTEE

A Star Wars Crisis: *The Clone Wars*

Crisis Director: **Benjamin James**

Chair: **Andrei Mojica**

Co-Chair: **Brandon Francke**

Rappetour: **Lauren Fiero**

Friday, May 6th

12:00 PM - 1:30 PM
1:30 PM - 2:00 PM
2:00 PM - 4:30 PM
4:30 PM - 5:00 PM
5:00 PM - 7:30 PM
7:30 PM - 8:00 PM
8:00 PM - 12:00 AM

Delegation Check-In
Opening Ceremonies
Session I
Break
Session II
Head Delegate Feedback
Delegate Social`

Saturday, May 7th

9:00 AM - 12:30 PM
12:30 PM - 1:00 PM
12:30 PM - 2:00 PM
2:00 PM - 5:30 PM
6:00 PM - 7:00 PM

Session III
Head Delegate Feedback
Lunch
Session IV
Closing Ceremonies/Awards

College of the Canyons
Dr. Dianne G. Van Hook University Center

26455 Rockwell Canyon Road

Santa Clarita, CA 91355

(661) 362-5111 ext. 5111

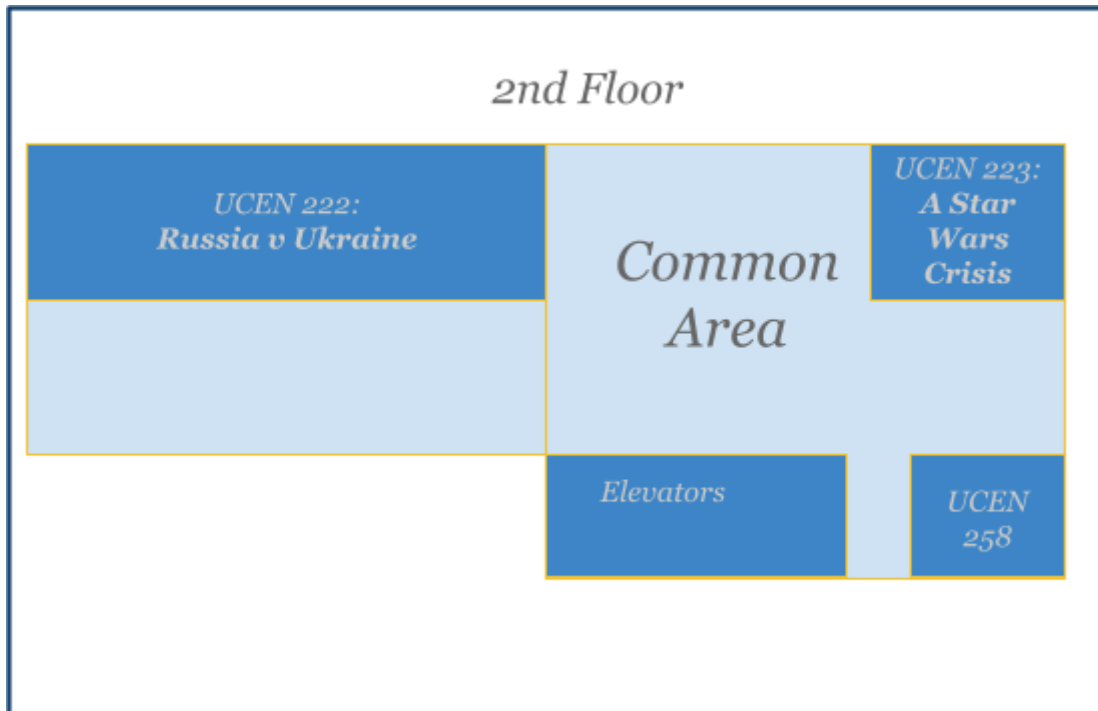
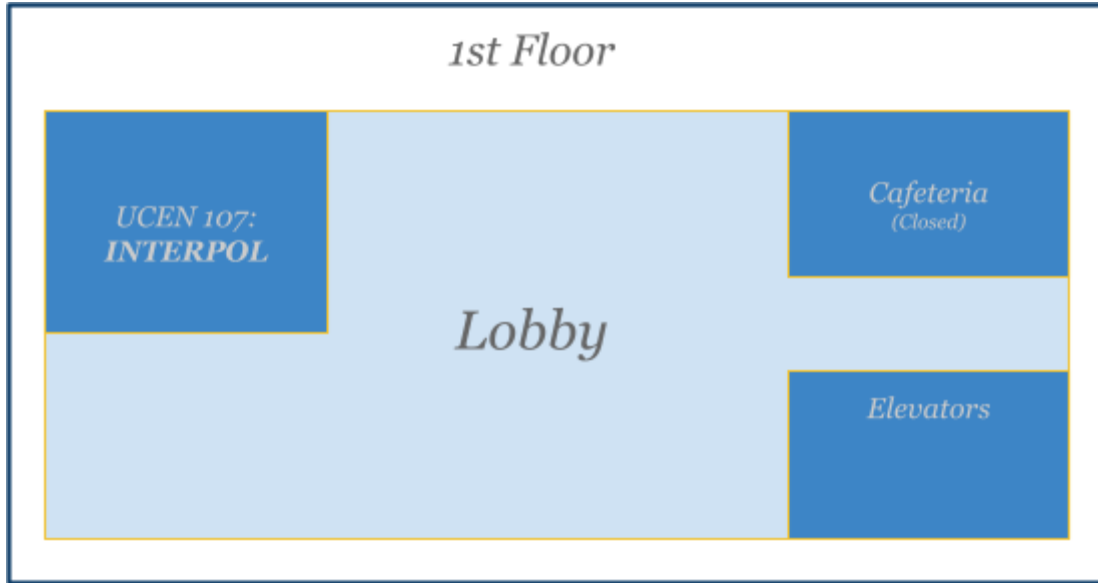
<https://www.canyons.edu/academics/politicalscience/modelun/conference.php>

Conference and Event Rooms

UCEN Lobby	Opening Ceremonies
UCEN - 107	INTERPOL
UCEN - 222	UNSC: Russia v. Ukraine
UCEN - 223	A Star Wars Crisis
UCEN - 222	Head Delegate Feedback
UCEN - 258	Closing Ceremonies/Awards



University Center Entrance



Information regarding COCMUN 2022's Delegate Social will be announced during the first committee session of the conference.

ACCOMMODATIONS

College of the Canyons has acquired discounted hotel rates at two local hotels for delegations to utilize, Holiday Inn Express & Suites, and the Hyatt Regency; You can find the information on the rates and instructions on how to book these particular rates [here](#). While booking, it is critical for delegations to mention that they will be attending COCMUN 2022 and that they would like to use the College of the Canyons discounted rate. Please contact COCMUN's Secretary-General with any issues you may run into.

PARKING

All delegates, advisors, and staff in attendance of COCMUN 2022 are welcome to park anywhere in the Dr. Dianne G. Van Hook University Center Parking Lot (Lot 14) and do not need any sort of parking pass for the conference. Below, delegates can find a campus map with the University Center and Parking for the conference located.

[College of the Canyons - Valencia Campus Map](#)

Delegates may also make use of local rideshare services as the college has a designated drop-off and pick-up area for this directly in front of the Dr. Dianne G. Van Hook University Center where the conference will be located. College of the Canyons would like to note that we have no direct affiliation with any rideshare services and would like to encourage delegates to exercise appropriate caution if they should choose to utilize these services.

DINING

College of the Canyons will not be providing delegates with any sort of concessions or lunch beyond coffee and water. However, there are many dining options that can be found locally within a 10-mile radius of the college, including within the Valencia Mall which is a short five-minute drive from the school. Delegates are also welcome to utilize food delivery services (Postmates, Uber Eats, Doordash, etc.) as they do deliver to the college campus.

LOCAL STAFF DINING RECOMMENDATIONS

Chick-fil-a - \$

Starbucks - \$

Corner Bakery - \$\$

Café Rio - \$\$

Ding Tea - \$\$

Gyromania - \$\$

In-N-Out - \$\$

Slater's 50/50 - \$\$\$

Pacific Kitchen - \$\$\$

Urbane Cafe - \$\$\$

Temakitto - \$\$\$

Kabuki - \$\$\$

Lazy Dog - \$\$\$\$

Cheesecake Factory - \$\$\$\$

COVID-19 SAFETY POLICIES

In order to protect everyone in attendance of COCMUN 2022, and regardless of current Los Angeles County Department of Public Health guidelines, COCMUN 2022 will be requiring all delegates, advisors, and staffers in attendance to either submit a negative COVID-19 test taken within 72-hours of the conference start or provide proof they are fully vaccinated.

College of the Canyons defines “fully vaccinated” as a person who has received both doses of the vaccine (one for J&J) and the booster shot (if eligible) at least two weeks prior to the current date.

Additionally, all delegates will be required to wear a mask that properly covers their entire nose and mouth, at all times while inside any college facilities regardless of vaccination status. If delegates do not have a mask upon arrival, COCMUN staff can provide one for them.

It is important to note that these policies are mandatory and there are no exceptions to any of the procedures above. If delegates arrive at the conference either without having submitted a negative test or vaccine card or either submissions are deemed invalid, they will be prohibited from entering any college facilities and participating in any COCMUN 2022 activities.

An invalid COVID-19 test is defined as one that has a positive result, is from an at-home testing kit, or was taken over 72-hours before the conference start. An invalid vaccine card is classified as one that does not include **both** initial doses, does not have a booster dose (if eligible), or has an initial second dose administered less than two weeks prior to the conference start.

Instructions and a submission portal for vaccine cards or negative tests will be posted on the COCMUN 2022 Conference Webpage within the coming weeks. All submissions will be due by 12:00 PM on Friday, May 6th before delegation check-in opens.

If attendees have any questions or concerns regarding COCMUN’s COVID-19 policies, they should immediately contact the Secretary-General to resolve any issues.

Every year, candy grams are sold over the course of the conference in order to raise proceeds for a charity of the staff's choice. COCMUN Staff has decided to donate all proceeds from COCMUN 2022 to the United Nations-sponsored [Ukraine Humanitarian Fund](#) as our very own Specialized Body is based directly on the current Russia/Ukraine situation. It is important to note here that the Secretariat and Staff of COCMUN 2022 firmly believe in maintaining the sovereignty of one's nation and do not condone the violence that has taken place over the last few months.

The donations that the College of the Canyons Model United Nations Team makes towards the Ukrainian Humanitarian Relief Fund will, "go directly to relief organizations delivering life-saving aid at the front lines of the world's most severe crises. With [our] help, they can reach the most vulnerable people with food, clean water, medicine, shelter, and much more when they need it most."

Candy grams will only be sold during breaks within the conference and fifteen minutes before and after the beginning and end of the conference day. Candy grams will begin being sold directly after Opening Ceremonies, and sales will cease at the start of the conference's final committee session.

Each candy gram will include a customizable note and some candy to a delegate of the purchaser's choice. Each gram will be sold at the price of \$2.00, delegates can either purchase them via cash or COC's Model United Nations Team Venmo. Delegates can purchase candy grams at the same table utilized for delegation check-in processes located in the University Center Lobby. All candy grams will be read to the recipients' respective committees at the beginning of each committee session.

All notes will be read by COCMUN Conference Staff, delegates are advised to keep their notes appropriate. If the staff feels that any of the notes attached to a candy gram are inappropriate the note will be removed and the bag delivered alone. Depending on the nature of the note the Secretariat has the power to address the issue with the purchasing delegate independently.

AWARDS CRITERIA

Though awards are not the purpose of Model United Nations Conferences, COCMUN understands that awards provide recognition for extraordinary effort and diplomacy. COCMUN has established criteria for evaluating delegates on every aspect of participation in the conference. Each aspect is equally important and evenly weighed in the determination process. The number of awards given in each committee will be determined by the dais based on the performance and number of delegates present.

Areas of evaluation are:

- ***Diplomacy:*** Chairs will be looking for delegates who are assertive but not aggressive, seek to cooperate with others (when appropriate), and are inclusive in their resolution writing.
- ***Rules of Procedure:*** Chairs will be evaluating delegates based on their knowledge of the rules of procedures but, more importantly, how well they use the rules of procedure to advance the interests of their country and the progress of the committee.
- ***Formal Speeches:*** When giving formal speeches, chairs will be looking for delegates who (1) are familiar with important past UN resolutions on the topic under consideration and (2) offer major solutions (from their country's perspective) to the issues under consideration.
- ***Resolution Writing:*** Chairs will be looking for delegates who actively participate in the writing of a resolution(s) and add something of substance to it.
- ***Remaining in Character:*** Remaining "in character" is defined as advocating your assigned country's position in a manner consistent with economic, social, and geopolitical constraints. Although being 'in character' involves the accurate representation of your country's diplomatic style, delegates should not model inappropriate stereotypes or character traits. Any undiplomatic behavior is inherently out of character for United Nations delegates. Model UN delegates are to emulate the work of diplomats, not the sometimes more theatrical presentations of Heads of State/Government to the General Assembly (and media) during the general debate each fall; speeches by Heads of State/Government are political in nature and sometimes aimed as much at domestic audiences as at their UN counterparts.

In addition, delegates should remember that any observation, comment, or complaint regarding another delegate's portrayal of his/her country's 'character' is highly inappropriate, and such comments are themselves inherently 'out of character' for a diplomat. Yelling, standing on chairs and other examples of unprofessional behavior are not characteristics of model diplomats. Remaining 'in character' includes consistent and accurate diplomacy and caucusing in a manner consistent with the country's position and power, i.e., behind-the-scenes negotiator vs. in-the-forefront debater. Delegates will not be punished for natural leadership tendencies; however, delegates must recognize that there are limits to what is acceptable in these situations.

BACKGROUND GUIDES

Delegates may access their Committee's Background Guide by visiting the [COCMUN website](#) page and clicking on the "Background Guide" heading underneath their committee. There are no passwords required to access the Background Guides.

RULES OF PROCEDURE

[COCMUN Rules of Procedure: Short Form](#)

[COCMUN Rules of Procedure: Long Form](#)

[Crisis Committee \(ROPs\)](#)

If delegates have any questions regarding Rules of Procedure, they should contact their committee chair immediately for clarification. Committee-specific ROP can be found within each committee's Background Guide.

DELEGATE CONDUCT

While participating in COCMUN 2022, delegates are expected to:

- Remain "in character" by consistently advocating the interests and representing the policies of the country, organization, or individual they are assigned. To act "in character" includes displaying respect for the opinions and ideas of fellow delegates, even if these opinions and ideas conflict with the country, organization, or individual you are representing or the delegate's own personal opinions.
- Collaborate with fellow delegates whenever possible.
- Be courteous and professional towards conference staff and other delegates and advisors at all times.
- Delegates should refrain from any speech or actions that can be perceived as discrimination, harassment, bullying, sexual misconduct, harmful speech, physical harm, disorderly conduct, or any violations of COCMUN's COVID-19

Safety Policies. This list is **not** comprehensive and any actions similar to those listed are subject to investigation and punishment by the COCMUN Secretariat.

- Attend the entirety of all committee sessions, arriving on time.
- **ATTIRE:** Delegates should appear in full western business attire for all committee sessions including Opening and Closing Ceremonies.
- **Delegate Terminology:** Click on the link to view the terminology delegates will be expected to use within COCMUN conferences; Minor deviations from our terminology are not a problem. However, any deviations should not be too widely significant in change.

ANONYMOUS COMPLAINT FORM

At any time over the course of the conference, any delegate may contact any staff member regarding any issues they may be facing in committee or in relation to the conference overall. Members of the staff and Secretariat will do their best to assist the delegate in fixing the issue as quickly as possible and by whatever viable means necessary. If a delegate should feel uncomfortable contacting staff in person at the conference, they may fill out COCMUN's Anonymous Complaint Form [here](#). Regardless of the manner of contact, all complaints will be kept confidential.

