

CURRICULUM COMMITTEE AGENDA

February 13, 2020

3:00 pm – 5:00 pm

Bonelli Hall 330

Curriculum Committee Members

Chairs: Lisa Hooper – Faculty Co-Chair; Omar Torres – Administrative Co-Chair

School Representatives: Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Health Professions; David Brill – Visual and Performing Arts; Tricia George – Humanities; Holly Hitt-Zuniga - Applied Technologies; Julie Hovden – Enrollment Services; Anne Marengo – Social and Behavioral Sciences; Garrett Rieck – Noncredit; Lori Young – Business; Kinesiology, Physical Education & Athletics – Vacant

At- Large Members: Larry Alvarez – Administration of Justice/Ad-Hoc Member; Susan Ling – Counseling; Saburo Matsumoto – Mathematics; Jeremy Patrich – Earth & Space Science; Carly Perl – Earth & Space Sciences/Adjunct Representative; Cindy Stephens – Early Childhood Education

Non-Voting Members: Patrick Backes – Articulation Officer & Curriculum Analyst, Steve Erwin – Admissions and Records

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
MUSIC-187	Commercial Music Ensemble	New ensemble course to be added to the Music Program. Possible match for C-ID MUS 180.	B. McPherson B. Feldman	TBD
NC.VOC-004	Hotel Front Desk Clerk Training	Currently, there is no curriculum in the Hotel and Restaurant Management program that address the vocational skills needed for an individual to be operationally proficient as a hotel front desk clerk. There is a major expansion of the hotel industry in the Santa Clarita Valley that increases the demand for trained front office clerks.	K. Anthony G. Rieck	TBD

NEW PROGRAM PROPOSALS – FINAL READ

The need for the following new program proposals were approved at previous Curriculum Committee meetings. These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new program proposals.

Program	Degree/Certificate	Description of Action	Author	Effective
California Studies	Certificate of Specialization	15 required certificate units, new Program SLO. <i>All required courses in this specialization certificate can be used to satisfy GE areas in both the IGETC and for the CSU transfer requirement, This certificate will also showcase the new proposed Geography of California course. Furthermore; this certificate will also provide a future career with public agencies, local archive and research collections, and private sector firms.</i>	J. Patrich J. Burgdorfer	Fall 2020
Cal-LAW Scholar	Certificate of Achievement	23 – 24 required certificate units, new Program SLO. <i>This program has existed outside of the curriculum process and it has gotten to be of a size that tracking has become difficult. In 2014, COC was one of the first community colleges to sign an MOU with then 6 (now 8) law schools to create a series of courses that lay a strong foundation for students to continue their studies in law at the university level and eventually law school. We have approximately 150 students who have expressed an interest in the program. Thus far we have 33 students complete the program. As they continue their studies, we need to be able to track them better in the system. This certificate assists us in this endeavor.</i>	N. Faudree	TBD
Paralegal Studies	Certificate of Achievement	31 required certificate units, new Program SLO's (3). <i>During the ABA site visit, the team members suggested creating a certificate for our students who come to COC with an AA/AS or a BA/BS. Previously, IR had determined about 40% of our students come to us with a degree already completed. The ABA requires all graduates have their GEs. We cannot have a certificate that omits the GEs. Thus, this certificate would ONLY be for those students with a degree already.</i>	N. Faudree L. Young	TBD

DELETED COURSES– CONSENT CALENDAR

The following course deletions have been recommended for approval as part of the Consent Calendar of this agenda. These course deletions will not be reviewed during this committee meeting, and the author of the following course deletions is not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
BUS-132	Negotiation and Conflict Resolution	Course will no longer be offered.	N. Faudree	Fall 2020

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
ECE-200	Practicum – Field Experience	Removing ECE-105 as a prerequisite. ECE-100, 101, 102, 103 and 104 remain as prerequisites.	C. Stephens	Fall 2020

MODIFIED INSTRUCTIONAL SERVICE AGREEMENT (ISA) COURSES – CONSENT CALENDAR

The following modified courses were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These courses will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
LEPD-073	Arrest and Control Techniques Updates	Correcting hours/units, course is 10 hours lecture for 0.50 units.	I. Yanez	Spring 2020

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs have been recommended for approval as part of the Consent Calendar of this agenda. These program modifications will not be reviewed during this committee meeting, and the author of the following program modifications is not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Human Resources Management	A.S. Degree	Removing BUS-132 (archived course) from required courses. Total major units required decreased to 24 units (formerly 27).	N. Faudree	Fall 2020
Human Resources Management	Certificate of Achievement	Removing BUS-132 (archived course) from required courses. Total certificate units required decreased to 24 units (formerly 27).	N. Faudree	Fall 2020
Entrepreneurship and Small Business Management	A.S. Degree	Removing BUS-132 (archived course) from degree outline. No change in total major units required, BUS-140 is an option to BUS-132 in the required courses.	N. Faudree	Fall 2020
Entrepreneurship and Small Business Management	Certificate of Achievement	Removing BUS-132 (archived course) from certificate outline. No change in total certificate units required, BUS-140 is an option to BUS-132 in the required courses.	N. Faudree	Fall 2020

PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the author of the following program modifications is not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Administration of Justice	A.S. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	L. Alvarez	Spring 2020
Administration of Justice (CSU)	A.S.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	L. Alvarez	Spring 2020
American Sign Language	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	B. Applen	Spring 2020

Fine Art Photography	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	W. Brill-Wynkoop	Spring 2020
Political Science (CSU)	A.A.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	D. Andrus	Spring 2020
Political Science (UC)	A.A.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	D. Andrus	Spring 2020
Social Justice (CSU)	A.A.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	K. Coleman	Spring 2020
Social Justice (UC)	A.A.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	K. Coleman	Spring 2020
Social Science	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	K. Coleman	Spring 2020
Sociology	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	K. Coleman	Spring 2020
Sociology (CSU)	A.A.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	K. Coleman	Spring 2020
Sociology (UC)	A.A.-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	K. Coleman	Spring 2020
Technical Theatre	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	C. Boltz	Spring 2020
Theatre Performance	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	C. Boltz	Spring 2020
Theatre	A.A. Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	C. Boltz	Spring 2020

NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
ECE-200	Practicum – Field Experience	Removing ECE-105 as a prerequisite.	C. Stephens	Fall 2020

Discussion Items:

- Chair Reports

Anne Marengo will be teleconferencing in for this meeting from the Canyon Country Campus Office #700G located at 17200 Sierra Highway, Santa Clarita CA. The teleconference is accessible through the following link: <https://cccconfer.zoom.us/j/482425877>

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Academic Affairs Office at College of the Canyons at least 48 hours before the scheduled meeting.