CURRICULUM COMMITTEE SUMMARY

September 5th, 2019　　　　　**3:00 pm – 5:00 pm**　　　　　**Bonelli Hall 330**

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Non-voting); Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Health Professions; David Brill -Visual and Performing Arts; Tricia George – Humanities; Lisa Hooper – Faculty Co-Chair; Julie Hovden – Enrollment Services; Susan Ling – At large member; Anne Marenco - Social and Behavioral Sciences; Jeremy Patrich – At large member; Carly Perl – Adjunct Representative; Garrett Rieck – Noncredit; Cindy Stephens – At large member; Omar Torres – Administrative Co-Chair; Lori Young – Business

Members Absent: Steve Erwin – Admissions and Records; Saburo Matsumoto – At large member; Applied Technologies - Vacant; Physical Education & Athletics – Vacant

NEW COURSE PROPOSALS – DISCUSSION OF NEED				
The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.				
Subject & Number	**Title**	**Rationale for New Course Proposal**	**Author**	**Effective**
ARCHT-290	Advanced Building Information Modeling (BIM)	Industry is demanding applicants with advanced Building Information Modeling (BIM) skill sets. *See attached documents for demonstrated need.*	J. Oliver	TBD
KPEA-170C	Advanced Soccer	Advanced Soccer is the third level in our soccer series. Adding Advanced Soccer will bring the soccer courses in line with other sport courses offered in Kinesiology and Physical Education which offer Beginning, Intermediate, and Advanced levels. *See attached documents for demonstrated need.*	J. Lundin	TBD

-Motion to adopt the need for and conduct a full review of ARCHT-290; Motion by Garrett Rieck, second by Julie Hovden. All in favor: Unanimous.

-Motion to adopt the need for and conduct a full review of KPEA-170C; Motion by Cindy Stephens, second by Lori Young. All in favor: Unanimous.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at previous Curriculum Committee meetings or are a repackaging or existing curriculum. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
ESYST-121	Iot – Connecting Things	3 units, 36 hours lecture, 54 hours lab, **new SLO's (2).**	L. Hilliard	Spring 2020
ESYST-131	Python Programming	3 units, 36 hours lecture, 54 hours lab, **new SLO's (2).**	L. Hilliard	Spring 2020

-Motion to approve ESYST-121 & 131; Motion by Mary Bates, second by Julie Hovden. All in favor: Unanimous. Lori Young was not present for this vote.

NEW PROGRAM PROPOSALS – FINAL READ

The need for the following new program proposals were approved at previous Curriculum Committee meetings. These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new program proposals.

Program	Degree/Certificate	Description of Action	Author	Effective
Diesel Technician	Certificate of Specialization	6 required certificate units (AUTECH-160 & 165), **new program SLO.**	G. Sornborger/ K. Knight	Spring 2020

-Motion to approve the Diesel Technician Certificate of Specialization; Motion by Mary Bates, second by Jeremy Patrich. All in favor: Unanimous. Lori Young was not present for this vote.

DELETED COURSES– CONSENT CALENDAR

The following course deletions have been recommended for approval as part of the Consent Calendar of this agenda. These course deletions will not be reviewed during this committee meeting, and the author of the following course deletions is not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
LESD-007	Custody Division Force Policy	Course will not be offered.	J. Farhat	Fall 2020
LESD-012	First Aid Recertification	Course will not be offered.	J. Farhat	Fall 2020
LESD-017	First Aid/CPR Update	Course will not be offered.	J. Farhat	Fall 2020
LESD-026	Team Cell Extractions	Course will not be offered.	J. Farhat	Fall 2020
LESD-027	Ground Defense Training	Course will not be offered.	J. Farhat	Fall 2020
LESD-033	Identifying and Interacting with Mentally Ill Inmates	Course will not be offered.	J. Farhat	Fall 2020

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.OAD-001	Issues in healthy Aging for Older Adults	Changing hours to 18 - 54 hours (formerly 15 hours).	G. Rieck	Spring 2020
NC.OAD-008	Health, Fitness, and Wellness: Aquatic Fitness for Older Adults	Changing hours to 18 - 54 hours (formerly 36 hours).	G. Rieck	Spring 2020
NC.OAD-009	Autobiographical Storytelling Through the One Person Show for Older Adults	Changing hours to 18 - 54 hours (formerly 36 hours).	G. Rieck	Spring 2020
NC.OAD-010	Aquatic Fitness for Older Adults	Changing hours to 18 - 54 hours (formerly 72 hours).	G. Rieck	Spring 2020
NC.OAD-020	Current Events and Issues Impacting Older Adults	Changing hours to 18 - 54 hours (formerly 24 hours).	G. Rieck	Spring 2020
NC.OAD-080	Photography for Older Adults	Changing hours to 8 - 27 hours (formerly 16 hours).	G. Rieck	Spring 2020
NC.OAD-081	Photographic Presentations For Older Adults	Changing hours to 8 - 27 hours (formerly 16 hours).	G. Rieck	Spring 2020
NC.OAD-082	Photographing Nature For Older Adults	Changing hours to 8 - 27 hours (formerly 16 hours).	G. Rieck	Spring 2020
NC.OAD-083	Photographing People For Older Adults	Changing hours to 8 - 27 hours (formerly 16 hours).	G. Rieck	Spring 2020
NC.OAD-100	Health and Fitness for Older Adults	Changing hours to 18 - 54 hours (formerly 24 hours).	G. Rieck	Spring 2020

Justification for technical changes above: Hour ranges are standard practice for Noncredit courses as it allows the College to meet the diverse demands of local businesses and organizations. There was a request from local Senior Organizations for the courses above to have flexibility in scheduling so the Noncredit department is adopting a standard range of hours for Older Adult courses.

MODIFIED COURSES – CONSENT CALENDAR

The following modified courses were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These courses will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
ARCHT-084	Digital Illustration for Architecture and Interior Design	**Changed TOP code from 0953.60 "Technical Illustration" to 0953.10 "Architectural Drafting".** Revised description, objectives and content.	J. Oliver	Fall 2020
ARCHT-270	Introduction to Building Information Modeling (BIM)	**Changed title (formerly "Advanced 3-D CAD and building Information Modeling (BIM)").** Revised description, objectives and content.	J. Oliver	Fall 2020
CAWT-036	Microsoft Outlook – Brief	Revised objectives and content.	M. Lipman	Fall 2020
CAWT-082	Adobe Acrobat	Revised objectives and content. Updated textbook.	A. Strozer	Fall 2020
CAWT-110	Keyboarding and Document Processing	Revised objectives and content.	M. Lipman	Fall 2020
CAWT-140	Microsoft Office	Revised objectives and content.	M. Lipman	Fall 2020
COUNS-070	Distance Learning and Strategies for Success	Revised description, objectives and content.	D. Solomon	Fall 2020
ENGL-263	Introduction to Poetry	Revised objectives and content. **Added DLA, 100% online option only.**	A. Terzian	Fall 2020
ENGL-264	Study of Fiction	Revised objectives and content.	A. Terzian	Fall 2020
GEOG-109	Physical Geography with Lab	**New DLA – Hybrid option only.**	J. Patrich	Fall 2020
GEOL-104	Environmental Geology	**Changed title (formerly "Natural Disasters").** Revised description, objectives and content. Revised description, objectives and content. Updated textbooks.	J. Burgdorfer C. Perl J. Patrich	Fall 2020
GEOL-108	Earth Science with Lab	**New DLA – Hybrid option only.**	J. Patrich	Fall 2020
GEOL-111	Physical Geology with Lab	**New DLA – Hybrid option only.**	J. Patrich	Fall 2020
SOCI-101	Introduction to Sociology	Revised objectives and content. Updated textbooks.	R. Wonser	Fall 2020
SOCI-101H	Introduction to Sociology – Honors	Revised objectives and content. Updated textbooks.	R. Wonser	Fall 2020

Subject & Number	Title	Description of Action	Author	Effective
SOCI-102	Introduction to Sociological Research Methods	Revised objectives and content. Updated textbooks.	A. Marenco	Fall 2020
SOCI-108	Thinking Critically About Social Issues	Revised objectives and content. Updated textbooks.	A. Marenco	Fall 2020
SOCI-200	Introduction to Women's Studies	Revised objectives and content. Updated textbooks.	K. Coleman	Fall 2020
SOCI-200H	Introduction to Women's Studies – Honors	Revised objectives and content. Updated textbooks.	K. Coleman P. Williams-Paez	Fall 2020
SOCI-207	Social Problems	Revised objectives and content. Updated textbooks.	H. Ramirez	Fall 2020

MODIFIED NONCREDIT COURSES – CONSENT CALENDAR

The following modified noncredit courses were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These courses will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.NURS-080	Nursing Learning Center	Revised objectives and content, updated repeatability language.	T. Waller	Fall 2020

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs have been recommended for approval as part of the Consent Calendar of this agenda. These program modifications will not be reviewed during this committee meeting, and the author of the following program modifications is not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Advanced Diagnosis and Performance	A.S. Degree	Adding 1 required unit of CWE-AUTO186 or CWE-AUTO188, total major units required now 37 units. *The CWE requirement was mistakenly left off by the department when this program was approved in Spring 2019. The CWE component is a required component of the departments NATEF certification.*	G. Sornborger/ K. Knight	Spring 2020
Advanced Diagnosis and Performance	Certificate of Achievement	Adding 1 required unit of CWE-AUTO186 or CWE-AUTO188, total major units required now 37 units. *The CWE requirement was mistakenly left off by the department when this program was approved in Spring 2019. The CWE component is a required component of the departments NATEF certification.*	G. Sornborger/ K. Knight	Spring 2020
Automotive Technology	A.S. Degree	Adding 1 required unit of CWE-AUTO186 or CWE-AUTO188, total major units required now 38 units. *The CWE requirement was mistakenly left off by the department when this program was approved in Spring 2019. The CWE component is a required component of the departments NATEF certification.*	G. Sornborger/ K. Knight	Spring 2020
Automotive Technology	Certificate of Achievement	Adding 1 required unit of CWE-AUTO186 or CWE-AUTO188, total major units required now 38 units. *The CWE requirement was mistakenly left off by the department when this program was approved in Spring 2019. The CWE component is a required component of the departments NATEF certification.*	G. Sornborger/ K. Knight	Spring 2020

MODIFIED INSTRUCTIONAL SERVICE AGREEMENT (ISA) COURSES – CONSENT CALENDAR

The following course proposals were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, in a technical review session. These courses will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
FIRET-023	GPS Land Navigation	Revised objectives and content, updated text/manual.	D. Breshears	Spring 2020
FIRET-024	L-280 Followership to Leadership	Revised objectives and content, updated text/manual.	D. Breshears	Spring 2020
FIRET-029	S-200 initial Attack Incident Commander	Revised objectives and content, updated text/manual.	D. Breshears	Spring 2020
FIRET-041	S-270 Basic Air Operations	Revised objectives and content, updated text/manual.	D. Breshears	Spring 2020
FIRET-085	All-Hazards Command Training for Incident Management Team	Revised objectives and content, updated text/manual.	D. Breshears	Spring 2020
~~LEPD-001~~	~~Force Option Simulator Instructor~~	~~New – 0.25 units, 5 hours lecture, 11 hours lab.~~ **~~New SLO's (2).~~**	~~J. Dulla~~	~~Spring 2020~~
~~LEPD-002~~	~~First Aid/CPR/AED Instructor~~	~~New – 1.25 units, 20 hours lecture, 20 hours lab.~~ **~~New SLO's (2).~~**	~~J. Dulla~~	~~Spring 2020~~
~~LEPD-003~~	~~Drug Recognition Expert (D.R.E.) Pre-School~~	~~New – 1 unit, 24 hours lecture.~~ **~~New SLO.~~**	~~J. Dulla~~	~~Spring 2020~~
~~LEPD-004~~	~~Bicycle Patrol Tactical Firearms~~	~~New – 0.15 units, 2 hours lecture, 6 hours lab.~~ **~~New SLO's (2).~~**	~~J. Dulla~~	~~Spring 2020~~
~~LEPD-005~~	~~PSL 2 - Building the Confident and Competent Leader~~	~~New – 0.75 units, 16 hours lecture, 24 hours lab.~~ **~~New SLO's (2).~~**	~~J. Dulla~~	~~Spring 2020~~
~~LEPD-006~~	~~Critical Incident Management Update~~	~~New – 0.25 units, 8 hours lecture.~~ **~~New SLO.~~**	~~J. Dulla~~	~~Spring 2020~~
LEPD-141	ICA Burglary	Revised objectives and content, updated text/manual.	J. Dulla	Spring 2020

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that were reviewed in technical review sessions and recommended for approval as part of the Consent Calendar of this agenda. The authors of the following new DLA's are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
ENGL-263	Introduction to Poetry	100% online option only.	A. Terzian	Fall 2020

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that were reviewed in technical review sessions and recommended for approval as part of the Consent Calendar of this agenda. The authors of the following new DLA's are not required to attend this meeting.

GEOG-109	Physical Geography with Lab	Hybrid option only.	J. Patrich	Fall 2020
GEOL-108	Earth Science with Lab	Hybrid option only.	J. Patrich	Fall 2020
GEOL-111	Physical Geology with Lab	Hybrid option only.	J. Patrich	Fall 2020

-Motion to approve the 09/05/2019 Consent Calendar as presented above; Motion by Erin Barnthouse, second Mary Bates. All in favor: Unanimous. Lori Young was not present for this vote.

Discussion Items:

Chair Report, Lisa Hooper

-Please welcome Holly Hitt-Zuniga, new Applied Technologies Representative. Her appointment will be on the next Senate agenda, after her Senate approved appointment, she can vote. Ad Hoc Committee is being formed for additional committee members until Senate Constitution can be modified and ratified –Larry Alvarez and Susan Prior are members.

-PDF software problems, see Lori or Justin Smith in Computer Support.

-Tech Review Checklist is going to be converted into a Course Revision Checklist. Take a look at the document loaded in Canvas and see what you think, if there is anything I've missed, etc. I'm open to any suggestions that you think will make the document usable for faculty.

-Non-Credit discipline assignments. Met with Senate, Human Resources, MQ's chair, Noncredit Dean and Garrett Rieck to discuss our application of disciplines for Noncredit. Best practices include utilizing the OR feature of discipline assignments to allow for both Credit MQ's and Noncredit MQ's to apply to a single course. Chairs can assign those who meet either MQ or both, Credit faculty will meet Noncredit MQ with very few exceptions, Chairs are to assign courses based on expertise.

-We need to provide our rationale for technical changes in more "narrative" format on our agendas, and submit supporting documentation. Technical changes will always pertain to those things that do not substantially change the content of the course.

New Credit Courses	2	Modified Noncredit Courses	11	Modified Prerequisites	-0-
New Noncredit Courses	-0-	New DLA's	4	Deleted Courses	6
New Programs	1	New SLO's	5	Deleted Programs	-0-
Modified Programs	4	Modified SLO's	-0-	Proposals Reviewed in Technical Review Session	28
Modified Credit Courses	20	New Prerequisites	-0-	Proposals Returned from Technical Review Session	5