

**Academic Senate Agenda
November 10, 2005
3:00 p.m. I-330**

I. ROUTINE MATTERS

1. Approval of the Academic Senate summary for October 27, 2005 ([page 2](#))
2. Approval of revised Curriculum and Senate Calendar for Spring 2006 ([page 3](#))

II. REPORTS/INFORMATION

3. Calendar update
4. Clarification on Canyon Country site
5. Holiday Party
6. Community College Initiative

III. ACTION ITEMS

7. New Non-Credit disciplines ([pages 4-5](#))

IV. DISCUSSION ITEMS

8. New Curriculum Committee members

V. Open forum, Adjournment (anticipate time 4:30 p.m.)

Academic Senate Summary
October 27, 2005

Attendance: Audrey Green, Mike Joslin, Pamela Borrelli, Robert Walker, Lea Templer, Jennifer Brezina, Sherrill Pennington, Chelley Maple, Edel Alonso, Miriam Golbert, Denana Davis, Michael Dermody, Joan Jacobson, Ana Palmer, Yvette Barrios, Amy Shennum, Joel Rosiaro, Jill Zubov Schenberger and Lisa Helfrich

The consent calendar was approved. This included the Academic Senate summary for October 13, 2005 as well as the curriculum summary for October 6, 2005. In addition, the curriculum summary for October 20 was approved as well.

There was an update on the Compressed Calendar. The faculty will soon vote on the Compressed Calendar, with samples of possible calendar dates placed on the webpage. The ballots be counted on November 1, anyone interested is invited to attend.

The Calendar Committee will meet on November 8, and, based on the results of the election, will begin a tentative calendar for the next three academic years. There was a reminder that the dates for winter holidays are also in the CSEA calendar, and are subject to negotiations with CSEA.

Academic Freedom committee has been meeting, and hopes to provide a new draft for discussion at the Senate's December meeting. A crucial question is how to define "academic freedom", especially when a controversy emerges that might hinge on that definition.

The Senate concurred with the proposed revisions in Board Policies 541 and 542. However, as discussion on the proposed revision for field trips continued, it became clear that a greater review of field trip policies and procedures is warranted. Deanna Davis, Miriam Golbert, and Amy Shennum all indicated that they were willing to work with Mike Joslin on developing a "field trip handbook" for faculty. Other faculty members are welcome to participate – we would especially appreciate having a representative from Adjuncts, Physical Education, and Service Learning.

PAC-B has started meeting this semester, with its next meeting scheduled for November 7 and continuing through the Fall. PAC-B hopes to have additional information placed on the intranet to help facilitate communication to the faculty and staff on the budget.

The Associated Students are planning to host a statewide forum on the cost of textbooks, probably in January or February. It was noted that the total of new book sales in the bookstore has declined this semester.

There is a proposal to further expand non-credit courses, including an enrichment program for High School students. These non-credit courses will primarily be taught by the high school instructors, with the curriculum being proposed by the high school. It was stressed that these courses are enrichment courses, and are not considered college credit-level courses. More will be discussed at the next Senate meeting.

The meeting adjourned at 4:30 p.m.

2005-2006 Calendar

Spring 2006 REVISED

Curriculum I	Senate I	Curriculum II	Senate II
		January 26 (Special FLEX mtg)	
February 2 (Special FLEX mtg)	<i>February 9 (Tentative - special Focus Meeting)</i>	February 16	February 23
March 2	March 9	March 16	March 23
April 6	April 13	April 20	April 27
May 4	May 11	Open	May 25

Expansion of Non-Credit Programs for COC

Under Board Policy 345, the Board and the Senate have agreed to come to mutual agreement on the development of new educational programs.

It has been proposed that the college expand its non-credit offerings by introducing a new level of non-credit courses: high school enrichment.

Below are the Title V minimum qualifications for the disciplines, as well as some proposed equivalencies.

To: Michael Dermody, Academic Senate President

From: Audrey Green, Associate Dean

Date: September 29, 2005

Re: Request for Academic Senate Approval of Minimum Qualifications and Equivalencies for Noncredit courses

Short-Term Vocational

Minimum Qualifications as stated in Title 5 section 53412-

- A bachelor's degree; and two (2) years of occupations experience related to the subject of the course taught.
- An associate degree; and six (6) years of occupational experience related to the subject of the course taught.
- Possession of a full-time, clear California Designated Subjects Adult Education Teach Credential authorizing instruction in the subject matter.

Proposed Equivalency:

- A bachelor's in a non-related area; and documentation of four (4) years of professional experience in the field related to subject taught.

OR

- Licensure or certificate issued by the State of California, accredited agency or national organization to perform work related to area of assignment and six (6) years of professional Experience in area of specialization in lieu of formal college preparation.

Basic Skills-Mathematics

Minimum Qualifications as stated in Title 5 section 53412-

- A bachelor's in mathematics

Proposed Equivalency:

- A bachelor's in any discipline; and two (2) years experience teaching math at the secondary level.

OR

- A secondary Teaching Credential authorizing the teaching of math and/or a full-time, clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in mathematics, K-12.

Basic Skill-Interdisciplinary

Minimum Qualifications as stated in Title 5 section 53412-

- A bachelor's in any social science, humanities, mathematics, or natural science discipline or in liberal studies, as appropriate for the course.

Proposed Equivalency:

- A bachelor's in business administration or education and at least one (1) year of professional experience related to area of assignment
OR
- A full-time, clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in basic skills, literacy, reading, mathematics, K-12, or an Education Certificate.
OR
- A basic skills, non-credit interdisciplinary bachelor's in any discipline and at least two (2) years of professional experience related to area of assignment.

Basic Skills-Reading/Writing

Minimum Qualifications as stated in Title 5 section 53412-

- A bachelor's in English, literature, comparative literature, composition, linguistics, speech, creative writing, or journalism

OR

- A bachelor's in any discipline and twelve (12) semester units of coursework or classwork in teaching reading taken at an accredited institution of higher education.

Proposed Equivalency:

- A bachelor's in any discipline and two (2) years of experience teaching language arts at the secondary level

OR

- A Secondary Teaching Credential authorizing the teaching of language arts.

Home Economics

Minimum Qualifications as stated in Title 5 section 53412-

- A bachelor's in home economics, life management, family and consumer studies, dietetics, food management, interior design, or clothing and textiles

OR

- An associate degree with one of the majors specified above and four (4) years of professional experience related to the subject of the course taught.

Proposed Equivalency:

- Without an associate degree, faculty will be restricted to teaching specific courses in areas in which they have direct experience. Faculty must possess at least a high school diploma or GED and experience deemed appropriate as evaluated by the Dean, Social Science and Business in consultation with appropriate full-time faculty.