

**Academic Senate Agenda
October 13, 2005 3:00 p.m. I-330**

I. ROUTINE MATTERS

1. Approval of Academic Senate summary for September 22, 2005 ([page 2](#))
2. Approval of Curriculum summary for September 15 and 29, 2005 ([pages 10-19](#))
3. Confirmation of Lisa Helfrich, Adjunct Senator

II. REPORTS/INFORMATION

4. Canyon Country Center (Edel Alonso)

III. ACTION ITEMS

5. Curriculum Handbook changes – Deanna Davis ([page 3](#))
6. Calendar Advisory Vote (additional information to follow)
7. Updated Policies from Michael Joslin ([pages 4-9](#))

IV. DISCUSSION ITEMS

V. Open Forum, Adjournment (anticipated: 4:30/4:45)

**Academic Senate Summary
September 22, 2005**

Attendance: Michael Dermody, Deanna Davis, Jennifer Brezina, Joan Jacobson, John Bartke, Sally Didrickson, Edel Alonso, Tracey Sherard, Wendy Eberle, Patty Robinson, Miriam Golbert, Ana Palmer, Patti Haley, Sherrill Pennington, Sam Salvatori, Chelley Maple, Pamela Borrelli, Marlene Demerjian, Robert Walker, Deborah Rio, Nancy Smith, Fred D'Astoli, Allison Devlin, Anne Yang and Jill Schenberger

The consent calendar was approved. This included the Academic Senate summary was approved (with the correction of faculty name "Golbert"), as well as the curriculum summaries for July 12, 2005 and Sept. 1, 2005.

The confirmation of Adjunct Senators John Bartke and Wendy Eberle were approved. A third nomination is still outstanding.

Board Policy 345 (Senate Rights and Responsibilities) was discussed. This is an annual review of this policy, and it was noted that it should be updated. If there are any comments or questions regarding Policy 345 please contact Michael.

Possible calendar changes were discussed. The largest area of concern seemed to be the question of Spring Break – should there be a break, and when the break should be held. It was noted that this could impact students from the Hart District that are concurrently enrolled here at the college. A decision needs to be made by the end of the month of October.

The ASG conducted a poll of students regarding Spring break. Those students who responded to the poll indicated a strong preference toward keeping spring break. ASG President Annie Yang will be forwarding a complete copy of the results, with "cohort" breakdowns, to the Senate.

The ASG discussed the College Hour. Studies indicate that students who participate in college activities tend to have a greater commitment to the institution, and are thus more likely to persevere in their academic pursuits at the college. To foster this, the ASG would like to introduce a "college hour", a period with no classes scheduled, that would allow for greater participation by students in campus activities. They also felt that a college hour would allow for more opportunities for students to meet with their instructors, as well as provide instructors a more opportune time to hold college committee meetings. Fred D'Astoli and Ana Palmer indicated that they would be interested in representing the Senate and working with the ASG to further review the potential for the College Hour.

The meeting adjourned at 4:45 p.m.

Proposed revisions to the Senate Constitution

The Curriculum Committee is reviewing the Curriculum Handbook, and will be bringing proposed changes to the Senate at a later time. However, it has become obvious that the workload of the current committee exceeds the size of the group. They are therefore asking that the Senate Constitution be revised to include an expanded membership.

If approved, this proposal will be presented to the faculty in ballot form. Substantive changes are **bold**, deletions are ~~struck out~~ (changes in formatting and numbering are for ease of reading, and do not indicate any change of substance or policy).

ARTICLE IV – CURRICULUM COMMITTEE

Section 1 –Curriculum is the heart of the educational mission of the college; as such the Curriculum Committee shall be considered the Academic Senate's primary sub-committee.

- A. As development and oversight of curriculum is a crucial portion of the Senate's responsibility, the chair of the Curriculum Committee will be an ex-officio voting member of the Senate.

Section 2 – The Curriculum Committee chair will be appointed by the President and subject to confirmation by a majority of the Senate.

Section 3 – The Curriculum Committee Chair shall serve for two years, or until his/her successor is appointed.

Section 4 – Membership

- A. The voting members of the Curriculum Committee shall include:

- a. Chair of the Curriculum Committee;
- b. One representative from each division;
- c. **Three At-Large faculty members**
- d. Adjunct Representative.
- e. Chief Instructional Officer or designee;

- B. Faculty voting members shall be elected in a manner prescribed by the Senate**

- C. If they are not already voting members, the following shall be appointed as Non-Voting members:

- a. Curriculum Coordinator
- b. Representative from the Associated Student Government;
- c. Representative of the Counselors (if no elected member is a Counselor);
- d. Matriculation Officer
- e. Articulation Officer
- f. Distance Learning Coordinator

Section 5 – ~~The operating procedures~~ **Curriculum Handbook, which contains all the official policies and procedures** of the Curriculum Committee, as well as a listing of ex-officio, non-voting members of the Curriculum Committee, shall be approved by a majority of the Senate.

PROPOSED POLICY CHANGES

Under Board Policy 345, the Board has agreed to rely primarily on the advice of the Academic Senate on issues regarding “Student Preparation and Success” as well as the “Establishment and Review of grading policies”.

Below are some proposed Board Policy revisions and additions that fall under the category of “student preparation and success”.

508: Grading (revision)

534: Field Trips (revisions)

541 Late Adds (new policy)

As an issue of “rely primarily upon the advice of the Senate, the Board has agreed that “in the above areas, the recommendation of the Senate will normally be accepted. Only in exceptional circumstances or for compelling reasons will the recommendation not be accepted.”

In addition, there is another proposed policy that would fall under the category of other “academic and professional issues”, and so requires only that the Senate and the Board come to mutual agreement.

542 Refunds (new policy)

PROPOSED REVISIONS: 508 GRADING

508.4D: Withdrawal (W)

Withdrawal from a class or classes shall be authorized through 50% of the term.

508.4D (1)

The academic record of a student who remains in a class beyond the time allowed by district policy must reflect a symbol as authorized in this Section other than a "W."

508.4D (2)

Students may withdraw from a class or classes in verifiable extenuating circumstances after 50% of the term upon petition (to the Academic Standards Committee) of the student, or his or her representative, and after consultation with the instructor(s) or appropriate faculty. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.

508.4D (3)

No notation ("W" or other) shall be made on the academic record of the student who withdraws during the first four weeks or 30% of a term, whichever is less ***A student who misses the established deadline to withdraw with no notation ("W" or other) may petition for a complete withdrawal without a "W" by submitting documentation of verifiable extenuating circumstances that occurred during the first four weeks or 30% of the term.***

508.4D (4)

Withdrawal after the end of 50% of a term when the district has authorized such withdrawal in extenuating circumstances, after consultation with appropriate faculty, shall be recorded as a "W."

508.4D (5)

For purposes of withdrawal policies, the term "appropriate faculty" means the instructor of each course in question or, in the event the instructor cannot be contacted, the department chair or division dean.

508.4D (6)

The "W" shall not be used in calculating grade point averages, but excessive "W's" (as defined in District Policy 536) shall be used as factors in probation and dismissal procedures.

508.4D (7)

All petitions for withdrawals without a "W" or withdrawals with a "W" must be completed and submitted to the Academic Standards Committee no later than 180 days subsequent to the end of the term for which the student is requesting the withdrawal.

An exception to the above is for a student who never attended. Petitions for such instances will be accepted up to one year after the term in question.

508.4D (8)

A maximum of 15 cumulative units taken at College of the Canyons may be notated as "W" through the petition process.

PROPOSED REVISION: 534, FIELD TRIPS AND EXCURSIONS

534.1 Authorization of Field Trips and Excursions

The governing board of a community college district may authorize staff to:

(a) Conduct field trips or excursions in connection with courses of instruction or school-related social, educational, cultural, athletic, or college band activities to and from places in the state, or any other state, the District of Columbia, or a foreign country for students enrolled in a college. A field trip or excursion to and from a foreign country may be permitted to familiarize students with the language, history, geography, natural sciences, and other studies relative to the district's course of study for the students.

(b) Engage instructors, supervisors, and other personnel who desire to contribute their services over and above the normal period for which they are employed by the district, if necessary, and provide equipment and supplies for the field trip or excursion.

(c) Transport by use of district equipment, contract to provide transportation, or arrange transportation by the use of other equipment, of students, instructors, supervisors or other personnel to and from places in the state, any other state, the District of Columbia, or a foreign country where the excursions and field trips are being conducted; provided that, when district equipment is used, the governing board shall secure liability insurance, and if travel is to and from a foreign country, the liability insurance shall be secured from a carrier licensed to transact insurance business in the foreign country.

(d) Provide supervision of students involved in field trips or excursions by academic employees of the district.

534.2 Students Not to Be Excluded Due to Insufficient Funds

No student shall be prevented from making the field trip or excursion because of lack of sufficient funds. ~~To this end the governing board shall coordinate efforts of community service groups to supply funds for students in need of them.~~

No group shall be authorized to take a field trip or excursion authorized by this section if any student who is a member of such an identifiable group will be excluded from participation in the field trip or excursion because of lack of sufficient funds.

534.3 District May Not Pay for Student Attendance

No expenses of students participating in a field trip or excursion to any other state, the District of Columbia, or a foreign country authorized by this section shall be paid with district funds. Expenses of instructors, chaperons, and other personnel participating in a field trip or excursion authorized by this section may be paid from district funds, and the district may pay from district funds all incidental expenses for the use of district equipment during a field trip or excursion authorized by this section.

534.4 Crediting Attendance for Apportionment

The attendance or participation of a student in a field trip or excursion authorized by this section shall be considered attendance for the purpose of crediting attendance for apportionments from the State School Fund in the fiscal year. Credited attendance resulting from such field trip or excursion shall be limited to the amount of attendance that would have accrued had the students not been engaged in the field trip or excursion. No more contact hours shall be generated by a field trip or excursion than if the class was held on campus.

534.5 Waiver of Claims by Participants

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. ***All student participants of a field trip or excursion shall sign a statement waiving such claims.*** All adults taking out-of-state field trips or excursions and all parents or guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims.

PROPOSED NEW POLICY : 541 LATE ADDS

541.1 Established Deadline for Late Adds

The deadline to add a semester length class is the end of the second or third week depending on the length of the semester, or for non-standard length classes (either shorter or longer than the semester) the deadline to add is 20 percent of the meeting days of the class.

541.2 Approval for Late Adds

A student who misses the established deadline for a particular class may add the class upon the instructor's approval and successful petition to the Academic Standards Committee.

541.3 Date of First Attendance

The student's first date of attendance for the class in question must be prior to the established add deadline in order for the District to collect apportionment for that student.

541.4 Documentation of Extenuating Circumstances

If the add deadline is missed, the student must demonstrate extenuating circumstances and provide appropriate documentation as part of the petition process. Extenuating circumstances are verified cases of accidents, illnesses, or family or work obligations, or other circumstances beyond the control of the student. The Academic Standards Committee will make the final determination of the validity of the documentation for extenuating circumstances.

541.5 Consideration of Late Add Petitions

Petitions to the Academic Standards Committee for late adds submitted after the established add deadline for a particular class may be considered as long as the student's first date of attendance was prior to the deadline.

541.6 Deadline for Consideration of Late Add Petitions

The Petition to the Academic Standards Committee form and all supporting documentation for late adds must be submitted no later than 50% of the term for which a student wishes to add the class.

PROPOSED NEW POLICY: 542: LATE REFUNDS

542.1 Established Deadline for Refunds

The deadline for a refund for semester length classes is the end of the second week, or for non-standard length classes (either shorter or longer than the semester) the deadline for a refund is 10 percent of the meeting days of the class.

542.2 Approval for Late Refunds

A student who misses the established deadline for a particular class may obtain a refund if a petition to the Student Business Office is approved.

542.3 Documentation of Extenuating Circumstances

If the refund deadline is missed, the student must demonstrate extenuating circumstances and provide appropriate documentation as part of the petition process. Extenuating circumstances are verified cases of accidents, illnesses, or family or work obligations, or other circumstances beyond the control of the student. The Student Business Office will make the final determination of the validity of the documentation for extenuating circumstances.

542.4 Consideration of Late Refund Petitions

The extenuating circumstances must have occurred prior to or up through the established refund deadline for the class and term in question in order for the student to be eligible for the refund.

542.5 Deadline for Consideration of Late Refund Petitions

The Petition for Late Refund form and all supporting documentation for late refunds must be submitted no later than the end of the term in which the class in question is offered.

CURRICULUM COMMITTEE SUMMARY FOR SEPTEMBER 15, 2005

Subject	#	Course/Program	Description of Change/s	Author/s	
COMMITTEE UPDATE:					
Resignation of Physical Education Division rep. Progress on adding more members to the committee.				Davis	
CONSENT CALENDAR: TECHNICAL CHANGE MEMOS					
CIT	132	Medical Office Finances	Remove prerequisite - CIT-010 - Exploring Computers - Brief: APPROVED	K. Clements	1
ESL	060	Reading, Writing and Grammar for Non-native Speakers III	Add text book specifics not included in 9-15-05 proposal: APPROVED	H. Maclean	2
ESL	070	Reading, Writing and Grammar for Non-native Speakers IV	Add text book specifics not included in 9-15-05 proposal: APPROVED	H. Maclean	3
JOURN	105	Beginning News Writing	Modify prerequisite from ENGL-091 to Eligible for ENGL-101: APPROVED	J. Ruebsamen	4
NC.ESL	LEVEL1 to LVL1	Level 1			5
NC.ESL	LEVEL2 to LVL2	Level 2			6
NC.ESL	LEVEL3 to LVL3	Level 3			7
NC.ESL	LEVEL4 to LVL4	Level 4			8
NC.ESL	PLVL01 to PLVL1	ESL Pre-Level 1	Via Technical Change Memo generated by Curriculum Coordinator: Noncredit courses are too long and interfering with California MIS reporting. Courses naming conventions may not exceed 12 characters, this includes "-". Change must occur immediately.: APPROVED - Inquire if Chancellor's Office needs to be notified of change in numbers		9
NC.OAD	HLTH01 to HLTH1	Life Long Learning for Older Adults			10
NC.OAD	HLTH02 to HLTH2	Mobility Through Exercise, Physical Conditioning for Older Adults			11
NC.OAD	HLTH03 to HLTH3	Mobility Through Exercise - Slow Stretch Tai Chi for Older Adults			12
NC.OAD	HLTH04 to	Mobility Through Exercise - Low Impact Aerobics for Older Adults			13

	HLTH4				
NC.OAD	HLTH05 to HLTH5	Mobility Through Exercise, for Older Adults Using Yoga			14
NC.OAD	HLTH06 to HLTH6	Mobility Through Exercise, for the Older Adult Through Water Conditioning			15
NC.OAD	MUSC02 to MUSC2	Creative Expression Through Music Appreciation - Vocal and Instrumental For Older Adults			16
NC.OAD	MUSC03 to MUSC3	Jazz Styles and Performance Technique For Older Adults			17
PSYCH	230	Human Sexuality	Modify existing DLA to allow up to 100% online instruction - class size 35: APPROVED	R. Sheppard	18
CONSENT CALENDAR - MODIFIED COURSES AND PROGRAMS					
LMTECH	107	Library Collections: Non-Print	DELETE 107 & 108: LMTECH 109 is being proposed to combine LMTECH 107 and LMTECH 108 into a single, cohesive course. : APPROVED	I. Uesugi	19
LMTECH	108	AV Equipment Operation	Updated descriptions, Course Content, SLO's, Assignments and Text: APPROVED		20
LMTECH	115	Internet in Libraries	Updated SLO's and Course Content Outline: APPROVED	M. Sherry	21
MATH	058	Algebra Preparation - Lecture	Updated descriptions, Course Content, SLO's, Assignments, Methods of Eval and Text: APPROVED	A. Lowe	22
NURSNG	103	Nursing Bridge	Updated SLO's, Methods of Eval, Assignments and Text: APPROVED		23
WELD	101	Introduction to Arch Welding	Updated SLO's, Methods of Eval, Assignments: APPROVED		24
WELD	165	Pipe Welding Fundamentals	Adds an additional option for the 15 unit core requirement: WELD-165, 166, 167 and 168: APPROVED	T. Baber	25
Welding Technology Associate Degree			Adds an additional option for the 15 unit core requirement: WELD-165, 166, 167 and 168: APPROVED		26
Welding Technology Certificate of Achievement					27
CONSENT CALENDAR - SPECIAL TOPICS - ADDING TO PREVIOUSLY APPROVED UMBRELLA COURSES					
MFGT	098	Special Topics in Manufacturing	change units from 2.00 to variable .5 - 5.: APPROVED	P. Welden	28

MFGT	098B	Introduction to Hydraulics	3 units, not repeatable, class size 35: APPROVED	P. Welden	29
MFGT	098C	Lean Manufacturing: Seeing Opportunity in Problems	2 units, not repeatable, class size 35: APPROVED	P. Welden	30
MFGT	098D	Production Control: Communication and Teams for Precision Measurement and Statistical Process Control	2 units, not repeatable, class size 35: APPROVED	P. Welden	31
MFGT	098E	Programmable Logic Controllers (PLC Programming)	3 units, not repeatable, class size 35: APPROVED	P. Welden	32
WATER	098F	Basics of Water System Hydraulics	.5 units, not repeatable: APPROVED	S. Mclean	33

NEW COURSES:

LMTECH	109	Library Audiovisual Resources: APPROVED , implement fall 2006	I. Uesugi	1
MFGT	060	Introduction to Rapid Prototyping: NOT APPROVED - NO REPRESENTATION	P. Bellas	2
NC.CITZ	01	Citizenship for Naturalization: APPROVED , implement spring 2006	K. Meyers	3
PHYSED	209	American Sports in Film: NOT APPROVED - Return to author to define 1 or 2 SLO's - keep existing SLO's and title "Objectives" - define 1 or 2 over arching SLO's. Also, revise course content outline, which is just film titles.	H. Fisher	4
PHYSIC	101	Introduction to Physics: NOT APPROVED - Return to author to rewrite the SLO and add some "Objectives" under SLO's. This course is going to be articulated with UCLA for their psychology major, lower division major prep. The UC system will not articulate without adequate details about the course. Consider reducing units from 5 to 4 - this is consistent with other physics courses.	T. Lawrence	5
REC	103	Recreation and The Natural Environment: APPROVED , no "Stand Alone" necessary, articulation will submit for course to fulfill AREA E of CSU Cert. Implement fall 2006	A. Green	6
REC	104	Introduction to Therapeutic Recreation and Special Populations: APPROVED , no "Stand Alone" necessary, articulation will submit for course to fulfill lower division major prep. Implement fall 2006	A. Green	7
RTVF	062	Introduction to Grip and Gaff: APPROVED , implement spring 2006	J. Amador	8
RTVF	074	Introduction to Logic Audio: APPROVED , implement spring 2006	J. Amador	9
RTVF	076	Introduction to DVD Studio Pro: APPROVED , implement spring 2006	J. Amador	10
SIGN	112	Creative Uses of Sign: APPROVED , implement spring 2006. no "Stand Alone" necessary, articulation will submit for course to fulfill lower division major prep. Implement spring 2006	D. Gear	11

SIGN	113	Interpreting: Principles and Practices: APPROVED , implement fall 2006 unless Stand Alone approval is received prior to spring 06. Cannot offer until "Stand Alone" is approved and received in Instruction Office.	D. Gear	12
THEATR	127	Improvistional Performance: APPROVED , implement fall 2006 unless Stand Alone approval is received prior to spring 06. . Cannot offer until "Stand Alone" is approved and received in Instruction Office.	S. Hinshaw	13
WELD	167	Intermediate Pipe Welding Techniques and Practices: APPROVED , implement spring 2006	T. Baber	14

COURSE MODIFICATIONS

See "Consent"

NEW PROGRAMS:

PROGRAM MODIFICATIONS:

See "Consent"

PROGRAM DELETIONS:

COURSE

DELETIONS:

See "Consent"

OTHER ACTION ITEMS:

DISCUSSION ITEMS:

Committee Attendance: Curriculum Coordinator

Physical Education Division	No representation
Brezina, Jennifer	Present
Davis, Deanna - Chair	Present
Green, Audrey - Artic	Present
Jacobson, Joan	Present
Lowe, Ann	Present
Patenaude, Robert	Present
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	No representation

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COMMITTEE UPDATE:					
Resignation of Physical Education Division rep. Progress on adding more members to the committee.				Davis	
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COURSE DELETIONS:

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OTHER ACTION ITEMS:

DISCUSSION ITEMS:

Committee Attendance: Curriculum Coordinator

Physical Education Division	No representation
Brezina, Jennifer	Present
Davis, Deanna - Chair	Present
Green, Audrey - Artic	Present
Jacobson, Joan	Present
Lowe, Ann	Present
Patenaude, Robert	Present
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	No representation

CURRICULUM COMMITTEE SUMMARY FOR OCTOBER 6,2005					
Subject	#	Course/Program	Description of Change/s	Author/s	
COMMITTEE UPDATE:					
CONSENT CALENDAR: TECHNICAL CHANGE MEMOS					
HIST	170	Economic History of the U.S.	History 170 course outline: the class enrollment should match the class enrollment for Econ 170: 35 students These two classes are cross listed and are offered as one class. The room where this class meets can only accommodate 35 students. Please make the appropriate change so that the two course outlines match: APPROVED	L. Templer	1
COUNS	090	College Orientation	Make degree applicable from non-degree applicable - need to be implemented summer 2006: APPROVED	J. Jacobson	2
NEW COURSES:					
HIST	193	History of India	APPROVED - add to Diversity List, implement spring 2007, 06-07 ctlg		3
MUSIC	090L	Open Electronic Music Lab	APPROVED - Must submit Stand Alone Application - cannot offer course until application is approved by the Chancellor's Office and received in Instruction Office. Projected offering winter 06 unless application is not received.	B. Feldman	4
MFGT	060	Introduction to Rapid Prototyping Career and Job Search	APPROVED - Must submit Stand Alone Application - cannot offer course until application is approved by the Chancellor's Office and received in Instruction Office. Projected offering spring 06 -if application is not received in time, create same course as special topics until approval is received.	P. Bellas	5
NC.BCSK	01	Preparation	APPROVED	A. Green	6
NURSNG	080	Beginning Nursing Laboratory	APPROVED - Must submit Stand Alone Application - cannot offer course until application is approved by the Chancellor's Office and received in Instruction Office. Projected offering Fall 06.	A. Lowe	7
NURSNG	082	Advanced Nursing Laboratory	APPROVED - Must submit Stand Alone Application - cannot offer course until application is approved by the Chancellor's Office and received in Instruction Office. Projected offering Fall 06.	A. Lowe	8
PHYSED	135	Beginning Surfing	APPROVED with adjustment to lec/act hours. Increased activity hours to allow course to fulfill associate degree physical education requirement Implement summer 2006, with CSU elective credit but not GE credit (Area E), which won't be effective until Fall 2006.	A. Kempler	9

COURSE MODIFICATIONS

NC.OAD	MUSC3	Creative Expression Through Music for Older Adults, Instrumental and Vocal Jazz	Course previously approved at the 9-15-05 CC Mtg needs to be modified to qualify for Chancellor's Office criteria to offer a non credit course: Title changed from "Jazz Styles and Performance Techniques for Older Adults," modified course content, SLO's and schedule/catalog descriptions. APPROVED	K.C. Manji	10
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NEW PROGRAMS:

PROGRAM MODIFICATIONS:

NEW SPECIAL TOPICS COURSES:

MODIFIED SPECIAL TOPICS COURSES:

NEW DISTANCE LEARNING ADDENDUMS:

ANTHRO	101	Physical Anthropology	New DLA - Up to 100% online: APPROVED with increase to class size from 25 to 45 based on size of on-ground course.	L. Malley	11
ANTHRO	103	Cultural Anthropology	New DLA - Up to 100% online: APPROVED with increase to class size from 25 to 45 based on size of on-ground course.	L. Malley	12

DISCUSSION ITEMS:

Brad Reynolds: "Please add to the next agenda of the Curriculum Committee approval of the History 111 and 112 combination to satisfy the American Institutions Requirement." The HIST-111 and HIST-112 combination had been suspended by the CSU system. Per A. Green, the combination had been reinstated. Brad Reynolds is asking the Curriculum Committee to approve the combo as satisfying the American Institutions associate degree requirement: **APPROVED** - Committee reinstated approval for 2004-2005 to be consistent with the CSU system's accepted effective dates.

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Committee Attendance: Curriculum Coordinator

Physical Education Division	Not Represented
Davis, Deanna - Chair	Present
Green, Audrey - Artic	Present
Jacobson, Joan	Present
Lowe, Ann	Present
Robert Patenaude	Absent
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	Present