

**Academic Senate Agenda
September 22, 2005
3:00 p.m. I-330**

I. ROUTINE MATTERS

1. Approval of the Academic Senate summary for September 8, 2005 ([page 2](#))
2. Approval of Curriculum minutes for July 12, 2005 and September 1, 2005 ([pages 5 - 14](#))
3. Confirmation of Adjunct Senators: John Bartke and Wendy Eberle

II. REPORTS/INFORMATION

III. ACTION ITEMS

IV. DISCUSSION ITEMS

4. Board Policy 345: Senate Rights and Responsibilities (tabled from last meeting) ([pages 3-4](#))
5. Calendar Proposals
6. ASG presentations on related Calendar issues
7. Expansion of the curriculum committee.

V. Open Forum, Adjournment (anticipate time 4:45 p.m.)

Academic Senate Summary - September 8, 2005

Attendance: Edel Alonso, Sherrill Pennington, Fred D'Astoli, Lea Templer, Deanna Davis, Miriam Golberg, Joan Jacobson, James Grosslkag, Patty Robinson, Phil Marcellin, John Bartke, Sam Salvatori, Hamoud Salhi, Ron Dreling, Jennifer Brezina, Tracy Sherard, Jia-Yi Cheng-Levine, Stephen Branch, Kelly Natoli, Yvette Barrios, Pamela Borrelli, Michael Dermody, Robert Walker and Wendy Ebele

The Consent Calendar was approved. This included the Senate meeting summary for May 12, and the faculty seniority list (with spelling corrections)

Soup and Surprise will be on a one year hiatus, due to the increased cost and the dwindling attendance. We will revisit the program at a later time to see if it should return.

The date for the Scholarly Presentation has been moved from Fall 2005 to Spring 2006 (April 4, 2006). George Rhys from the Math department will be making a presentation on 3D imaging, (Bob Brode will make his presentation in Fall, 2006). Due to decreased financial support from the Foundation, there will be changes in the reception.

Update on the Summer Curriculum meeting. To respond to enrollment management requests the District, the Curriculum Committee had an extraordinary summer meeting (members of COCFA were compensated according to the COCFA agreement). The focus was on ISA with the police and fire departments.

The Curriculum Handbook is being revised, along with general operating procedures for the curriculum committee. When completed, this will be sent to the Senate for approval.

A proposal to expand the size of the curriculum committee, adding three "at large members", was discussed. This should help reduce the workload on the current committee, enabling it to better respond to faculty and administrator requests.

Minimum Qualifications and equivalencies are based on the education background of the individual, and need to be formally approved by Senate. The MQ for the newly hired faculty were approved. Ron Karlin has assumed chairmanship of the discipline committee. Any faculty members interested in serving on this committee should speak with Michael Dermody.

An over view of on-line courses was provided by James Grosslkag and the Educational-Technology committee. The report, which is available from James, covered four major topics:

- What are we doing at COC?
- How are students doing?
- Faculty training available?
- Why bother with on-line classes?

Some questions emerged from the general discussion - most of the questions dealing with the need to maintain the high quality and standards that on-line courses are currently meeting here at the college. A request was made to the Ed-Tech committee to review the following areas, and return with suggestions or proposals.

He also told the Senate that Special challenge: Accessibility to all our faculty/students with disabilities. Known as section 508 compliance, this is required by federal and state law. Discussions regarding:

- Accessibility/Section 508
- Evaluation procedures for on-line courses
- Hiring Procedures for on-line instructors
- Work Load/Class size issues for on-line courses
- Perceptions and attitudes of our adjunct colleagues toward on-line courses
- "Thorny Pedagogical Issues" (e.g., on-line writing for English, speeches for ComStudies classes)

Discussion on possible Calendar changes was initiated. The next meeting will focus on the specific calendar options available to the college.

Board Policy 345, Senate Rights and Responsibilities, was tabled due to a lack of time - it will return next meeting.. The Senate then adjourned at 4:45

Academic Senate (Faculty) Participation in Shared Governance **Board Policy 345**

A. Definition

For the purposes of this policy Faculty Senate includes full and adjunct faculty members.

B. Level of involvement

Faculty shall be provided with opportunities to participate in the formulation and development of District and College policies and procedures in areas as specified by Title V [Subsection 53200 (c)] and designated as “Academic and Professional Matters”.

1. “Rely Primarily On”

Those areas in which the Board of Trustees will “rely primarily on” the advice and judgement of the Faculty Senate include:

- a. The development of curriculum, including the establishment of prerequisites and planning of course disciplines;
- b. The Determination of degree and certificate requirements;
- c. The establishment and review of grading policies;
- d. The establishment of standards and policies regarding student preparation and success;
- e. The appointment of faculty members to District and College committees;
- f. The establishment of policies, procedures and programs for faculty professional development activities (excluding financial expenditures for faculty development);
- g. The development of processes for program review.

In the above areas, the recommendation of the Senate will normally be accepted. Only in exceptional circumstances or for compelling reasons will the recommendation not be accepted.

When the Board of Trustees does not wish to accept the advice of the Senate on these matters, the Board will send a written communication (or designee) to request that the Senate take into consideration the consensus and issues raised by the Board of Trustees.

If, upon reconsideration, the Senate does not change its initial recommendation and, if it is the opinion of the Board that the exceptional circumstances/compelling reason(s) still exist, the Board may reject the advice of the Senate. In such cases as this, existing policies and practices will remain in place.

This being the case, the final determination with rationale will be communicated to the Senate in writing.

2. “By Mutual Consent”

Areas specified by Title V [Subsection 53200(c)] as “Academic and Professional Matters” where the Board of Trustees and the Senate obligate themselves [or their designee(s)] to reach mutual agreement, resulting in written resolution, regulations, or policy include:

- a. The development of new educational programs;
- b. District governance processes (except 1.e. above);
- c. The delineation of faculty roles and involvement in accreditation processes (including the development of the self-study and strategic plan updates [annual reports]);
- d. Financial policies of faculty professional development activities;
- e. The determination of processes to be utilized in institutional planning and budgeting; and
- f. Other “Academic and Professional Matters” as mutually agreed upon between the Board of Trustees and the Faculty senate.

In the above areas, the recommendation of the Senate will normally be accepted. Only in exceptional circumstances or for compelling reasons will the recommendation not be accepted.

When the Board of Trustees does not wish to accept the advice of the Senate on these matters, the Board will send a written communication (or designee) to request that the Senate take into consideration the consensus and issues raised by the Board of Trustees.

If, upon reconsideration, the Senate does not change its initial recommendation and, if it is the opinion of the Board that the exceptional circumstances/compelling reason(s) still exist, the Board may reject the advice of the Senate. In such cases as this, existing policies and practices will remain in place.

This being the case, the final determination with rationale will be communicated to the Senate in writing

3. Committee Structure

- a. The Master Committee Document will be revised annually. It will include a description of all committees including their purpose, tenure of members, scope of responsibility, membership of each committee and frequency of meetings. The person assigned the responsibility to be the liaison between the committee or the College Council and the Cabinet will communicate these recommendations as appropriate. When a recommendation is to be considered by Cabinet, if the committee chair is not a cabinet member, the committee chair will be included at the Cabinet to present and participate in a discussion of the issue and/or committee recommendation.
- b. Decisions made in College Council will not be forwarded to the Cabinet for review but rather will be shared with the Cabinet.
- c. Decisions of individual committees that have implications for the larger college community (vs. a specific department or area) will be forwarded to College Council. If they have budgeting implications (require additional dollars outside of budgeted amounts), they will proceed to PAC-B. All committee minutes will be posted in designated locations as specified in the Master Committee document.

4. Scope of Regulation

In developing and carrying out policies and procedures pursuant to these regulations, the governing board shall ensure that its actions do not dominate or interfere with the formation or administration of any employee organization, or contribute financial or other support to it, or in any way encourage employees to join any organization in preference to another. Procedures for staff participation shall not intrude on matters within the scope of representation under section 3543.2 of the Government Code. In addition, the Governing Board shall not interfere with the exercise of employee rights to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations. Nothing in this section shall be construed to impinge upon or detract from any negotiations or negotiated agreements between exclusive representatives and governing boards. It is the intent of the Board of Governors to respect lawful agreements between staff and exclusive representatives as to how they will consult, collaborate, share, or delegate among themselves the responsibilities that are or may be delegated to the staff pursuant to these regulations.

Curriculum Committee summary - July 12, 2005

Subject	#	Course/Program	Description of Change/s	Author/s
COMMITTEE UPDATE:				
CONSENT CALENDAR:				
None				
NEW COURSES:				
CWEXP-101		Service Learning 1: Introduction to Service-Learning	Approved: Modified title and changed repeatability to no repeat	J. Hauss
MFGT-020 010		Precision Assembly	Approved: Modified number and units and changed grading option to CR/NC	R. Clark
MFGT-030		Facilities Maintenance	Approved: Modified units and changed grading option to CR/NC	R. Clark
MFGT-412 021		CNC Setup and Operations	Approved: Modified number and changed grading option to CR/NC	R. Clark
COURSE MODIFICATIONS				
None				
NEW PROGRAMS:				
None				
PROGRAM MODIFICATIONS:				
None				
NEW SPECIAL TOPICS COURSES:				
BUS-098 097 BUS-098A 097A		Business Leadership Institute: Special Topics	Approved: Changed number to 097 to identify non-degree applicable special topics. 098 will be reserved for degree applicable special topics courses. Made non-degree applicable and variable units .5-3.	D. Maloney
BUS-098B 097B		Seminar in Communication and Leadership	Approved	D. Maloney
BUS-098C 097C		Applied Negotiation Skills	Approved	D. Maloney
BUS-098D 097D		Applied Conflict Resolution	Approved	D. Maloney
BUS-098E 097E		Financial Statement Analysis	Approved	D. Maloney
BUS-098F 097F		Applied Ethics in Business	Approved	D. Maloney
BUS-098G 097G		Using the Internet as a Business Tool	Approved	D. Maloney
		Seminar in Diversity	Approved	D. Maloney

BUS-098H

097H

Seminar in Business Writing

Approved

D. Maloney

MODIFIED SPECIAL TOPICS COURSES:

None

NEW DISTANCE LEARNING ADDENDUMS:

None

MODIFIED DISTANCE LEARNING ADDENDUMS:

None

NEW REQUISITES:

None

MODIFIED REQUISITES:

None

PROGRAM DELETIONS:

None

COURSE DELETIONS:

None

OTHER ACTION ITEMS:

None

DISCUSSION ITEMS:

Faculty Recommend Curriculum: D. Davis opened discussion with a statement of the role of faculty in recommending of curriculum to be approved by the Board of Trustees. Deanna bulleted facts for clarity:

- The curriculum is formally approved by the Board of Trustees.
- The Curriculum Committee is charged with making recommendations to the Academic Senate for curriculum approval. The Senate then forwards those recommendations to the Board of Trustees.
- The Curriculum Committee is officially a subcommittee of the Academic Senate and recognizes the right of the Senate to advise it on key issues of policy and procedure.
- According to the current by-laws of the Academic Senate's constitution, the Curriculum Committee is co-chaired by a designee of the President. However, this co-chair, like the faculty co-chair and every other member of the committee, has one vote.
- Title 5 states that the Academic Senate has "primary responsibility for making recommendations in the area of curriculum and academic standards."

Special Topics: D. Davis addressed Special Topics and their recent problematic nature. Deanna expressed a need to streamline the approval process, within Chancellor Office guidelines, to create a more manageable process. The following process was presented to and agreed by the committee: New umbrella courses require a full proposal generated through WebCMS and presented through the regular C.C. approval process. Once the umbrella is approved, subsequent special topics will no longer be submitted through WebCMS. Instead, individual focus areas will be submitted to the curriculum coordinator via a Technical Change Memo. The T.C.M. must include: a "letter" identifier, schedule description, unit value and contact hour information. The new special topics will be added to the "Course Content" portion of the umbrella course by the curriculum coordinator. The special topic will be included on the next C.C. agenda under "Consent."

Special Topics 097: The committee agreed that non degree applicable special topic courses should have a separate number. As a result, it was decided that 097 will identify courses as non degree applicable, reserving 098 to allow additional courses within the same subject to be offered as degree applicable.

ISA's: N. Smith provided an overview of Instructional Service Agreements. Nancy recapped that recent ISA curriculum has been an educational experience for everyone. She emphasized that key players in the production process were new and not fully aware of requirements. After research at the state and local level, it was discovered much of the "problems" were a result of lack of knowledge and were not problems at all. ISA curriculum is written and approved by state agencies. Under the new procedures for special topics courses, new special topics for FireTech 098 and Admin 098 will not need supplemental forms in WebCMS. New special topics will be sent to the committee via technical change memos that will normally go on the Curriculum Committee meeting agenda as Consent Calendar items, and these names will be added to the course outline of record by the Curriculum Coordinator.

FIRETC ISA's: The committee gave blanket approval for all fire department ISA special topics currently in the existing folder of curriculum housed in the curriculum coordinator's office.

Discipline – Stage 6: The committee agreed that the discipline stage, stage 6, in WebCMS should be moved to the start of the process. It was decided to move the disciplines review to stage 2 alongside department chair. Proposals will not be moved to stage 3 until both department chair and the disciplines committee representative have approved the proposal. The new process will be implemented and faculty notified of process as soon as WebCMS programming permits.

Efficiency of Curriculum Approval: Additional measures were considered to improve the efficiency of the curriculum approval process. The committee spends a substantial amount of time revising content and SLO's that should have been rewritten at an earlier stage. The committee recommended that department chairs and division deans critique proposals and return to faculty when significant changes to the content are required. An additional remedy was suggested: the district provide release time for a committee member to tutor faculty one-on-one during the writing of curriculum. This would include a proactive position to seek out faculty and arrange meetings and presentations to supplement the Flex workshops conducted by the Curriculum Chair.

Committee Attendance: Curriculum Coordinator

Baytryan, Ruzanna	Absent
Brezina, Jennifer	Present
Davis, Deanna - Chair	Present
Fisher, Howard	Present
Green, Audrey - Artic	Present
Jacobson, Joan	Present
Lowe, Ann	Present
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	Absent

Curriculum Committee summary - September 1, 2005

Subject	#	Course/Program	Description of Change/s	Author/s
COMMITTEE UPDATE:				

Technical Review Committee met on 8-25-05. As a result, deleted course proposals, modified course proposals, new and modified DLA's, modified programs, new special topics and miscellaneous technical change memos were moved to this agenda's Consent Calendar.

D. Davis

Technical Review Committee "Sign Ups" for remainder of the year.

D. Davis

CONSENT CALENDAR:**CONSENT: TECHNICAL CHANGE MEMOS**

GENSTU	094	Supervised Tutoring	Add Title V language to Discipline portion of the course outline to read: Reference Section 53415 of Title V: APPROVED	S. Pennington, M. Mahn	1
ID	107	Board Drafting for Interior Design	Remove Service Learning requirement from course: APPROVED	D. Minarsch	2
CONSENT: NEW DISTANCE LEARNING ADDENDUMS					

ECON	201	Macroeconomics	Adds option for distance learning course; may be offered 100% on-line or require some face contact: APPROVED	L. Templer	3
CONSENT: MODIFIED DISTANCE LEARNING ADDENDUMS					

PSYCH	109	Social Psychology	Modify DLA to allow instruction 100% on-line: APPROVED	D. Riveira	4
PSYCH	240	Abnormal Psychology			5
CONSENT: DELETED COURSES					

ANIM	083	Applications: 3D Studio Max III	Delete courses as part of catalog "clean up project" - courses have not been offered in several years or not at all. : APPROVED	A. Green	6
ANIM	084				7
ANIM	086	Applications: MAYA II			8
ANIM	087	Applications: MAYA III			9
ART	133	History of Graphic Design			10
ART	148	Color Theory			11
ART	250	Fine Art Photography			12
CIT	052	Word Perfect Brief			13
CIT	098F	Quicken Workshop			14
CIT	125	Legal Procedures			15
CIT	152	Word Perfect			16
CMPSCI	101	Intro to Computer Science			17
COUNS	051	Peer Advisement			18

PERDEV	080	Transfer Success		19
PHOTO	199	Experimental Cameras and Digital Editing		20
PHYSED	071	Athletic Condition for Individuals (high school program)		21
PHYSED	099	Coaching Youth Soccer		22
PHYSED	099	Officiating Youth Soccer		23
PHYSED	99	Football Fundamentals		24
SOCI	197	Social Science Practicum		25
SOCI	203	Sociology of Work, Organizations, and Community		26

CONSENT: MODIFIED PROGRAMS

Drafting/Architectural Certificate of Achievement	Change title to Architectural Drafting Certificate of Achievement. Remove DRFT-286 from requirement, change appropriate subject prefixes: DRFT-163 to ID-163, DRFT-262 to ID-262, DRFT-264 to ID-264, DRFT-265 to ID-265, DRFT-282 to ENGR-120, DRFT-283 to ENGR-122: APPROVED	S. Didrickson	27
Drafting/Architectural A.S. Degree	Change title to: Architectural Drafting A.S. Degree. Same subject prefix changes as above : APPROVED	S. Didrickson	28
Drafting/Mechanical -Certificate of Achievement	Change title to Mechanical Drafting Certificate of Achievement. Remove DRFT-286 from requirement, change appropriate subject prefixes: DRFT-150 to ENGR-150, DRFT-252 to ENGR-112, DRFT-253 to ENGR-114, DRFT-282 to ENGR-120, DRFT-283 to ENGR-122: APPROVED	S. Didrickson	29
Mechanical Drafting A.S. Degree	Same subject prefix changes as above: APPROVED	S. Didrickson	30
Instructional Aide Career Preparation Certificate	Add CWEXP-188 - 1 unit, as required course: APPROVED		31
Photography A.A. Degree			32
Photojournalism AA Degree			33
Photojournalism Certificate of Achievement	Add GMD-105 and GMD-271 equivalent alternative options to option PHOTO-165 and PHOTO-205: APPROVED	W. Brill	34
Fine Art Photography Certificate of Achievement			35
Commercial Photography Certificate of Achievement			36
Real Estate A.S. Degree	Add REAL-150 to the 6 unit option requirement. Effective 05-06 catalog though said catalog has already gone to print.: APPROVED		37
Real Estate Certificate of Achievement		R. Brode	38
Sociology - Emphasis on Race, Gender, and Multiculturalism Career Preparation Certificate	Remove SOCI-203 and SOCI-198 as required electives. Certificate unit requirement reduced from 17 units to 15 units: APPROVED	P. Robinson	39

CONSENT: NEW SPECIAL TOPICS

ADMJUS	098AA	Mobile Display Terminal	APPROVED		40
ADMJUS	098AC	Radar Instructors Course	APPROVED	B. Brode	41
ADMJUS	098AD	Aircrew Course	APPROVED	B. Brode	42
ADMJUS	098AE	Basic Bicycle School	APPROVED	B. Brode	43
ADMJUS	098AG	Helicopter Water Rescue	APPROVED	B. Brode	44
ADMJUS	098AH	Basic Mounted Patrol LAPD	APPROVED	B. Brode	45
ADMJUS	098AI	Sex Orientation in Law Enforcement	APPROVED	B. Brode	46
ADMJUS	098AJ	SEMS Standardized Emergency Management Sys	APPROVED	B. Brode	47
ADMJUS	098AM	Tactical Applications LETAC	APPROVED	B. Brode	48
ADMJUS	098AN	Personal Protective Equipment	APPROVED	B. Brode	49
ADMJUS	098AU	Rifle Instructor - Basic	APPROVED	B. Brode	50
ADMJUS	098AV	Shotgun Instructor - Basic	APPROVED	B. Brode	51
ADMJUS	098AW	Handgun Instructor -Basic	APPROVED	B. Brode	52
ADMJUS	098AX	Burglary, Theft, Rsp Invest	APPROVED	B. Brode	53
ADMJUS	098AY	Basic Criminal Investigation, (ICI) (Presley)	APPROVED	B. Brode	54
ADMJUS	098AZ	Basic Homicide School (Presley)	APPROVED	B. Brode	55
ADMJUS	098BA	Civilian Dispatcher Training Update	APPROVED	B. Brode	56
ADMJUS	098BB	Crisis Negotiation	APPROVED	B. Brode	57
ADMJUS	098BD	Legal Update SK 247	APPROVED	B. Brode	58
ADMJUS	098BE	Burg/Theft Investigation for Patrol	APPROVED	B. Brode	59
ADMJUS	098BF	Gang Awareness Update	APPROVED	B. Brode	60
ADMJUS	098BG	Interview and Interrogation	APPROVED	B. Brode	61
ADMJUS	098BH	Stolen Vehicle for Patrol	APPROVED	B. Brode	62
ADMJUS	098BI	Discipline and Civilian Supervisor Update	APPROVED	B. Brode	63
ADMJUS	098BJ	Fundamentals for Civilian Supervisors	APPROVED	B. Brode	64
ADMJUS	098K	Crisis Negotiation - Advanced	APPROVED	B. Brode	65
ADMJUS	098BN	Special Weapons & Tactics for Patrol	APPROVED	B. Brode	66
ADMJUS	098BO	Metro Division School	APPROVED	B. Brode	67
ADMJUS	098BY	ABC's of Call Taking	APPROVED	B. Brode	68
ADMJUS	098BZ	S&W .45 Transition	APPROVED	B. Brode	69
ADMJUS	098BVR	Auto Theft Investigation	APPROVED	B. Brode	70
ADMJUS	098CA	Defense Tactics Update	APPROVED	B. Brode	71
ADMJUS	098CB	Dispatcher - Customer Service	APPROVED		72
ADMJUS	098CC	PROACT (Civil Litigation)	APPROVED	B. Brode	73
ADMJUS	098CD	Arrest & Control Instructor Course Part 2	APPROVED	B. Brode	74

ADMJUS	098CE	NECS (Network Comm System)	APPROVED	B. Brode	75
ADMJUS	098CG	832 PC- Firearms	APPROVED		76
ADMJUS	098CH	Child Victim Interview	APPROVED	B. Brode	77
ADMJUS	098CI	Urban Rifle Night UD	APPROVED	B. Brode	78
ADMJUS	098CL	Arrest & Control Instructor Course Part 1	APPROVED	B. Brode	79
ADMJUS	098CM	LAN (Local Area Network)	APPROVED	B. Brode	80
ADMJUS	098CN	37MM Less Lethal Munitions	APPROVED		81
ADMJUS	098CP	Staff Officer Annual Retreat	APPROVED	B. Brode	82
ADMJUS	098CQ	Supervisory Course	APPROVED	B. Brode	83
ADMJUS	098CR	Firearms - UPR Cadre	APPROVED	B. Brode	84
ADMJUS	098CS	Shotgun Slug Cadre	APPROVED	B. Brode	85
ADMJUS	098CT	Basic Collision Course	APPROVED	B. Brode	86
ADMJUS	098CU	Advanced Collision Course	APPROVED	B. Brode	87
ADMJUS	098CV	Burglary Invest ICI (Presley)	APPROVED	B. Brode	88
ADMJUS	098CW	Instructor Development	APPROVED	B. Brode	89
ADMJUS	098CX	Office Safety/Field Tactics Instructor	APPROVED	B. Brode	90
ADMJUS	098CY	Narcotics Warrant Service UD	APPROVED	B. Brode	91
ADMJUS	098CZ	Dispatcher Wellness	APPROVED	B. Brode	92
ADMJUS	098HT	Firearms Tactical Rifle Update	APPROVED	B. Brode	93
ADMJUS	098IO	Search Arrest Warrant	APPROVED	B. Brode	94
ADMJUS	098IP	Radip Deploy - 1st Responder	APPROVED	B. Brode	95
FIRETC	098V	Defensive and Safe Driving	APPROVED	S. Neunhoffer	96
FIRETC	098W	GPS Land Navigation	APPROVED	S. Neunhoffer	97
FIRETC	098X	S-356 Supply Unit Leader	APPROVED	S. Neunhoffer	98
FIRETC	198A	Introduction to Incident Command System - 100	APPROVED	S. Neunhoffer	99

CONSENT: MODIFIED SPECIAL TOPICS

ADMJUS	098, 198		All ADMJUS ISA courses to be variable unit to allow flexibility for different state law enforcement agencies to use the same course with a variation of contact hours: APPROVED	B. Brode	100
ADMJUS	250	Basic Academy	Changed title from Police Basic Academy LASD to allow both LASD and LAPD to use same course. LASD/LAPD will be added to title at the section level as needed.: APPROVED	B. Brode	101
FIRETC	096D	Jr. Life Train Academy, Junior Lifeguard Instructor Certification	Changed title from Jr. Life Train Academy: APPROVED	S. Neunhoffer	102
FIRETC	098B	S-234 Firing Methods & Procedures, Ignition Operations	Changed title from Firing Methods and Procedures: APPROVED	S. Neunhoffer	103

FIRETC	198SS - 098X	S-356 Supply Unit Leader -	Changed course from 198SS, transferable, to 098X non transferable: APPROVED	S. Neunhoffer	104
FIRETC	198A - 098TT	Intro to ICS - 100	Changed course from 198A, transferable, to 098TT non transferable: APPROVED	S. Neunhoffer	105
FIRETC	202	Incident Command System 300, I-300 Intermediate ICS	Changed title from Incident Command System 300 : APPROVED	S. Neunhoffer	106

CONSENT: COURSE MODIFICATIONS

BIOSCI	107	Molecular and Cellular Biology	Revised SLO's, course content, changed text book, : APPROVED	M. Golbert	107
BIOSCI	201	Introduction to Human Anatomy	Revised SLO's, course content, changed text book, : APPROVED	M. Golbert	108
ENGL	275	Shakespeare	Revised SLO's, course content, changed text book, methods of Eval., assignments, Ctlg Sched descriptions: APPROVED	F. Moos	109
PHILOS	102	Introduction to Eastern Religion and Philosophy	Revised SLO's, course content, changed text book, methods of Eval., assignments, Ctlg Sched descriptions: APPROVED	C. Blakey	110
SPAN	201	Intermediate Spanish I	Revised SLO's, course content, changed text book, methods of Eval., assignments, Sched descriptions: APPROVED	J. Martin	111

PROGRAM MODIFICATIONS:

None see consent portion of agenda

NEW PROGRAMS:

None

NEW COURSES:

None

COURSE MODIFICATIONS: - additional course modifications on consent portion of agenda

BIOSCI	202	Introduction to Human Physiology	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: SLO's, course content outline, textbook - APPROVED	M. Golbert	112
JOURN	105	Beginning News Writing	Notes from 8-25-05 Tech Rvw:Keep on 9-01-05 Agenda: Consider ENGL-091 as a prerequisite : added ENGL-091 as a prerequisite (effective Fall 06), APPROVED	J. Ruebsamen	113
JOURN	205	Advanced News Reporting and Production	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: Consider less "applied" Major revision to schedule/catalog, SLO, updated text -APPROVED	J. Ruebsamen	114
JOURN	210	Newspaper and Magazine Production Staff	Notes from 8-25-05 Tech Rvw:Keep on 9-01-05 Agenda: Descriptions should differentiate between 210 & 215. Different SLO's -same descriptions : Major revision to schedule/catalog, SLO, updated text -APPROVED	J. Ruebsamen	115
JOURN	215	Editorial Workshop	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: Descriptions should differentiate between 210 & 215. Different SLO's -same descriptions : Major revision to schedule/catalog, SLO, updated text -APPROVED	J. Ruebsamen	116

SIGN	101	American Sign Language I	Notes from 8-25-05 Tech Rvw:Keep on 9-01-05 Agenda: Reduce schedule description slightly, provide rational for class size	D. Gear	117
SIGN	102	American Sign Language II	Notes from 8-25-05 Tech Rvw:Keep on 9-01-05 Agenda: provide rational for class size - : Revise schedule/catalog descriptions, class size justification, Course Content Outline, SLO, updated text - APPROVED	D. Gear	118
SIGN	103	American Sign Language III	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: provide rational for class size - distinguish between levels - 103 & 104. SLO different descriptions the same. Revise schedule/catalog descriptions, class size justification, Course Content Outline, SLO, updated text -APPROVED	D. Gear	119
SIGN	104	American Sign Language IV	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: provide rational for class size - distinguish between levels - 103 & 104. SLO different descriptions the same.: Revise schedule/catalog descriptions, class size justification, Course Content Outline, SLO, updated text -APPROVED	D. Gear	120
SIGN	110	American Deaf Culture	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: Text book - date of publication: Revise schedule/catalog descriptions, class size justification, Course Content Outline, SLO, updated text - APPROVED	D. Gear	121
SIGN	111	Fingerspelling	Notes from 8-25-05 Tech Rvw: Keep on 9-01-05 Agenda: Revise schedule/catalog descriptions, class size justification, Course Content Outline, SLO, updated text -APPROVED	D. Gear	122

NEW SPECIAL TOPICS COURSES:

None See consent portion of agenda.

MODIFIED SPECIAL TOPICS COURSES:

None See consent portion of agenda.

NEW DISTANCE LEARNING ADDENDUMS: - additional new DLA's on consent portion of agenda

PHYSED	100	Health Education	Notes from 8-25-05 Tech Rvw: Adds option for distance learning course; may be offered 100% on-line or require some face contact: Keep on 9-01-05 Agenda: Approved	H. Fischer	123
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MODIFIED DISTANCE LEARNING ADDENDUMS:

None See consent portion of agenda.

NEW REQUISITES:

None

MODIFIED REQUISITES:

None

PROGRAM DELETIONS:

None

COURSE DELETIONS:

None

See consent portion of agenda.

OTHER ACTION ITEMS:

None

Discussion Items:

D. Davis - Revision of Curriculum Handbook: the plan is to finalize the changes that had been worked on previously and also add the policy decisions and procedures approved since the last revision of the handbook. Anyone on the committee who would like to be involved in the drafting work should express their interest to the chair. Once a subcommittee has a draft of the revised handbook ready, it will distribute it to the whole committee and ask for approval at a future Curriculum Committee meeting.

D. Davis - Commented on reduced "objectives" and the effects on articulation. Per A. Green, when objectives are removed and replaced by SLO's - articulation is compromised. It was agreed that when course outlines are revised, faculty can keep the old objectives in the SLO section, as long as they have at least one and no more than five Student Learning Outcomes at the top of the section. If the course outline contains enough detail in the other sections (course content outline and assignments) for articulation purposes, then additional objectives besides the SLO's are not necessary.

Committee Attendance: Curriculum Coordinator

Alonso, Edel (substitute for J. Jacobson)	Present
Baytryan, Ruzanna	Absent
Brezina, Jennifer	Present
Davis, Deanna - Chair	Present
Fisher, Howard	Present
Green, Audrey - Artic	Present
Lowe, Ann	Present
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	Present