

**Academic Senate Agenda
March 23, 2006
3:00 p.m. I-330**

I. ROUTINE MATTERS

1. Approval of Academic Senate summary for March 9, 2006 (**page 2**)
2. Approval of Curriculum summary for March 2, 2006 (**pages 8- 12**)

II. REPORTS/UPDATES

3. On-line Instructor Readiness Guidelines
4. Title V Confusion and Clarification
5. Department chair update
6. Ad hoc committees: efficiency
7. Ad hoc committee: stipends/release time
8. Ad hoc committee: chair evaluation

III. ACTION ITEMS

9. Confirm Election of Department Chairs (**page 3**)

IV. DISCUSSION ITEMS

10. Academic Freedom (**pages 4 – 7**)

V. Open forum/adjournment

(Definite adjournment time: – 4:30 p.m.)

**Academic Senate Summary
March 9, 2006**

Attendance: Chelley Maple, Lisa Helfrich, Lea Templer, Edel Alonso, Fred D'Astoli, Joan Jacobson, Ana Palmer, Deanna Davis, Tracey Sherard, Jennifer Brezina, Robert Walker, Marlene Demerjian, Sherrill Pennington, Pamela Borrelli, Collette Gibson, Mike Wilding, Deanna Riveira and Michael Dermody

The Curriculum and Senate summaries were approved with changes to the Senate summary ("deleting *two*" under the compressed calendar roll-out).

Department chair elections are underway. Where there is not a contested election, the chairs will be confirmed at the next Senate meeting, unless there is a formal challenge to the election. Departments with contested elections will have balloting, expected to be concluded by March 23. There will be a general faculty notice for those departments who have no chair nominations at all.

Ad hoc committees are established and starting. Lea Templer will be the faculty chair for Efficiency, Victoria Leonard will chair the committee on Chair Evaluations and Michael Dermody will be the faculty chair for. Stipends & Release time

The Disciplines Committee reported that Service Learning 100, which was approved pending official placement in a discipline, was placed in the Sociology Discipline.

Math and English Graduation Requirements are not yet finalized. Although this passed through the Statewide Senate (with our local faculty strongly supporting the proposal), it has been stalled on the statewide consultation level. Watch here for additional developments and progress reports!

There is an Adjunct Senator Vacancy, since that particular Adjunct Senator does not have a class here this Semester. It was agreed to follow traditional practice of appointing an individual to fill out the remainder of the term.

On-line Instructor Guidelines was discussed. Changes were suggested, and the document was sent back to the Educational Technology Committee for further refinement.

The initial proposal on Academic Freedom was reviewed and discussed. The document was reviewed and sent back for additional changes and clarifications.

Discussion on the revised Statewide Discipline Lists Procedure was tabled until the next senate meeting.

Mike Wilding gave a brief calendar update. It appears that the compressed calendar will be accepted by the Chancellor's office, although there is the possibility of some minor "tweaking" that may still be needed. This included an update/review of the Final Exam pilot (e.g., not having a separate finals week schedule for the Fall semester – akin to what is done with the Intersession and Summer classes).

Senate meeting dates under the compressed calendar were discussed. Since it was late in the afternoon and the meeting was long, no overwhelming general consensus emerged.

The meeting adjourned at 4:45 p.m. Our next meeting is March 23, 2006.

TO: Academic Senate
 FROM: Michael Dermody
 RE: Chair Elections

At the conclusion of the nomination period, the following individuals agreed to accept the nomination for department chair of their respective departments.

Since these are not contested elections, unless there is a formal challenge these individuals will be deemed elected for the two-year term that commences at the end of this semester.

New Chairs are indicated with their names highlighted.

Department	Name
Admin Justice	Bob Brode
Allied Health	Diane Morey
ASL	Deborah Gear
Animation	Sheila Sofian
Anthropology	Roger Basham
Art	James Lorigan
Biology	Don Takeda
Business	RUSSELL WALDON
Chemistry	Kathy Flynn
Cinema	Gary Peterson
Comm. Studies	Victoria Leonard
Comp. Info Tech	Kathy Clements
Comp. Networking	LEE HILLARD
Computer Science	Chris Ferguson
Counseling	EDEL ALONSO
Dance	Phylise Smith
Economics	Lea Templer
Engineering	DAVID MARTINEZ
English	Deanna Davis
ESL	Heather MacLean
Family Studies	CINDY STEPHENS
Fire Tech	Steve Dixon

Department	Name
Foreign Language	Claudia Acosta
Geography/Geology	Win Wutkee
Health Science	PATTY HALEY
History	Brad Reynolds
HRM	Kevin Anthony
Interior Design	Dorothy Minarsch
Journalism	Jim Ruebsamen
Library Tech	Isao Uesugi
Man Tech	vacant
Math	election underway
Multimedia	Kevin Jenkins
Music	Bernardo Feldman
Philosophy	Chris Blakey
Photography	Wendy Brill
Physics	Tom Lawrence
Physical Education	election underway
Political Science	MAJID MOSLEH
Psychology	Rebecca Shepherd
RTVF	Jonathan Amador
Sociology	Patty Robinson
Theatre Arts	vacant
Welding	Tim Baber

PROPOSED BOARD POLICY

614. STATEMENT ON ACADEMIC FREEDOM

Revisions and suggestions from the March 9 version are indicated by underlined, italic type

A. GENERAL PRINCIPLES ON ACADEMIC FREEDOM

1. Freedom of speech is a right granted to all citizens by the First Amendment of the United States Constitution; it is vital to American standards of fairness and intelligent debate, and therefore it extends to the classroom environment for teachers and students.
2. A mature, democratic society functions best when its citizens are permitted and able to exercise their right to discuss, debate, disagree, challenge and engage in dialogue on all topics relating to the welfare of individuals and the larger community.
3. An institution of higher education in such a society is expected to enable its faculty, students and staff to comprehend and value the freedoms and responsibilities inherent in its national culture.
4. Only an academic environment that promotes an open and free exchange of ideas can properly develop the cognitive skills of critical inquiry which promote individual success and societal progress.
5. The College, as an institution of higher education, has an obligation to the community to promote the thoughtful introduction of a full gamut of ideas for discussion. This is facilitated by:
 - a. Establishing a policy promoting the principle of academic freedom and encouraging faculty and students to exercise this practice by developing and accepting opportunities for critical thinking and personal growth.
 - b. Ensuring that the policy of academic freedom successfully guarantees mutual respect by all participants in the educational environment, including the protection from the threat of political or personal attack. Such guarantees include the full scope of professional faculty obligations relative to assigning textbooks, presenting student learning activities, evaluating student performance or achievement and participating in the academic life of the community.

B. ACADEMIC FREEDOM AND THE FACULTY

1. Academic freedom in the course of instruction means that faculty members teaching in the District have the prerogative to present and explore all issues relevant their disciplines which contribute to the education of students regarding the substance of each course's content and the desired learning outcomes.
2. Quality teaching is understood to involve intellectual honesty and academic integrity in the presentation of subjects assigned. Such professional decorum requires the presentation of differing perspectives and interpretations with balanced intellectual rigor.
3. Faculty members are expected to maintain their own scholastic currency in their academic disciplines, and their capabilities as instructors within those disciplines.

4. It is recognized by the District and faculty members that the faculty members are also private citizens, with all attendant rights and responsibilities
 - a. However, when a member of the faculty speaks or acts in his or her capacity as a private citizen, it needs to be made clear to the audience that the faculty member is speaking as an individual citizen.
 - b. It should be clear that any positions taken by faculty members speaking as private citizens are not to be considered as official District policy or positions.
 - c. This provision is not intended to limit the right of a faculty member to disagree publicly or privately with District policy, and to participate in peaceable debate on any subject of interest to academic community or the larger issues of society.
5. As members of a profession that relies on academic freedom, all faculty members have an obligation to exemplify the highest standards of professional conduct in this regard and to promote an understanding of this principle to their colleagues, to students, and the community at large

C. ACADEMIC FREEDOM AND STUDENTS

1. By accepting an academic course of study within the College system, students accept the principle that they will study in an environment that is designed to present the fullest range of academic insight in the subjects they are enrolled in, including contemporary and historical perspectives, and open, thoughtful examination of differing points of view in pursuit of knowledge within general and specific fields of study.
2. Academic freedom allows students to take reasoned exception to the concepts and conclusions presented in any course of study, and may reserve judgment about matters of opinion. Students are, however, responsible for learning the content of any course in which enrolled, and may be tested on their knowledge of such information.

D. ~~DISTRICT~~ INSTITUTIONAL RESPONSIBILITIES AND SUPPORT

1. The freedom of all faculty members to inquire, to teach controversial content, to model and encourage critical thinking, and to present all viewpoints in the teaching and learning process can only be guaranteed by the District's institutional support of academic freedom.
2. The District is committed to the full support of the principle of academic freedom within all its activities. The freedom of all faculty to inquire, to teach controversial content, to model and encourage critical thinking, and to present all viewpoints each discipline is fully encouraged and expected.
3. The District also guarantees the academic freedom of all students to inquire, to have access to the full range of information available, to explore difficult and controversial material, to develop and practice critical thinking skills, and to operate in a classroom climate free of intimidation and conducive to the free exchange of ideas.

4. Under the provisions of the California Education Code, the faculty have the right and the professional responsibility to assign grades. The District recognizes its obligation to ensure that faculty members will be allowed to exercise these responsibilities free from political influence, intimidation, or threat of lawsuit.

E. ROLE OF ACADEMIC SENATE

1. The Academic Senate shall establish a Committee on Academic Freedom to provide clarification and advice on matters relating to academic freedom.

PROPOSED SENATE PROCEDURES

ACADEMIC FREEDOM REPORTS: REQUESTING INTERPRETATIONS ON QUESTIONS PERTAINING TO ACADEMIC FREEDOM

WHO MAY REQUEST AN ACADEMIC FREEDOM REPORT?

Any College committee, District official, faculty member, student, or community member may ask the Senate to convene the Academic Freedom Committee to provide an interpretation, clarification, or opinion on an issue of Academic Freedom.

Any individual making a request must specify whether the request is being made as an individual, or as an authorized representative of a committee or other group.

ESTABLISHMENT OF COMMITTEE ON ACADEMIC FREEDOM

Once the Senate receives a request, it will convene the adhoc committee on Academic Freedom. If several requests address the same or similar issues, the Senate reserves the right to have the Committee combine all similar requests and issues into one unified interpretation or opinion.

COMMITTEE MEMBERSHIP

The committee shall consist of:

- At least three faculty appointed by the Senate;
- A student appointed by the Associated Student Government
- An Educational Administrator appointed by the College President
- The Senate may also choose to appoint individuals with specialize training or expertise to serve as ex officio (non-voting advisors)
- The Senate will designate a faculty member to serve as Chair. The committee will have the option of choosing a vice-chair.
- As far as is possible, the Senate will strive to ensure that the faculty representatives include full time and adjunct faculty.
- No Committee member shall have an immediate interest in the issue(s) being discussed.
- When there is a question involving a particular academic discipline, at least one faculty member will be from the same or a closely related discipline, and at least one faculty member will be from a different discipline.

COMMITTEE OPERATION

As much as possible, the committee shall operate in an open, collegial manner.

However, the committee will have the right to establish guidelines to govern committee meetings and operations.

The committee will work with Human Resources, and other appropriate departments, to ensure that privacy, FERPA, and other related rights are respected for all parties.

COMMITTEE REPORT

The committee will provide an initial report with its interpretations, clarifications, opinions, findings, and/or recommendations to the full Senate, as well as the parties requesting the report, subject to any restrictions required by FERPA and other privacy rules and regulations.

The report is conditional until it is accepted by the full Senate. The Senate may also ask the committee to review portions of the report for additional clarification.

In addition, the Committee will provide a summary of its operating guidelines, with suggestions for future committees.

APPLICABILITY OF THE REPORT

Interpretations and opinions of this Committee are non-binding on the parties involved;; however, it is to be understood by all parties that the final report is the studied interpretation, opinion, recommendations and findings of the Academic Senate. As such it should be should be given due weight and consideration by the parties requesting the report.

Note: Thanks to the entire Academic Freedom Policy Review committee, chaired by Stephen Branch. A special thanks to English Adjunct Carol Prismon-Reed for her skills as a wordsmith.

CURRICULUM COMMITTEE SUMMARY

March 2, 2006

*Items in the Consent Calendar are recommended for approval by a Technical Review Committee that met on 2-23-06.

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ARCHT	260	Advanced CAD -Architecture and Interior Design	Update part of the curriculum revision cycle. Formerly ID-265, prerequisite ARCHT-160, advisory ARCHT-220: APPROVED implement fall 2006	D. Minarsch	1
CIT	080	Microsoft Office Specialist Exam Review		K. Clements	2
CIT	101	Introduction to Computers		K. Clements	3
CIT	105	Microsoft Windows	Changes to the DLAs; see Technical Change memo from CIT Department for specifics. Implement changes for fall 2006 schedule offering. APPROVED with modifications - TCM requested 0-65 in face-to-face hours - however, over 70% time spent in face-to-face hours does not constitute a distance learning course. As a result, D. Davis and J. Brezina established an appropriate range to account for face-to-face hours for online courses that have the option of being 100% online as follows: 1 unit 0-12 hours, 2 units 0-24 hours, 3 units 0-36 hours, 4 units 0-48 hours, and 5 units 0-60 hours. Curriculum Committee advises the CIT Department that only the change in face-to-face hours is being approved (to allow such sections to be offered in Fall 06) and requests that the department undertake further revisions to its Distance Learning Addendums in the future to provide full documentation of course content, teaching methods, and methods of evaluation.	K. Clements	4
CIT	110	Keyboarding and Document Processing		K. Clements	5
CIT	111	Advanced Document Processing & Skill building		K. Clements	6
CIT	115	Business English		K. Clements	7
CIT	116	Business Communications		K. Clements	8
CIT	140	Office Systems and Software		K. Clements	9
CIT	150	Microsoft Word I		K. Clements	10
CIT	151	Microsoft Word II		K. Clements	11
CIT	155	Microsoft Excel I		K. Clements	12
CIT	156	Microsoft Excel II		K. Clements	13
CIT	160	Microsoft Access I		K. Clements	14
CIT	161	Microsoft Access II		K. Clements	15
CIT	171	Web Site Development II		K. Clements	16
CIT	190	Principles of Electronic Commerce		K. Clements	17
MATH	103	College Algebra	Update part of the curriculum revision cycle: APPROVED implement fall 2006	M. Demerjian	18
MATH	212	Calculus II	Update part of the curriculum revision cycle: APPROVED implement fall 2006	B. Tolar	19
MATH	240	Math Analysis for Business and Social Science	Update part of the curriculum revision cycle: APPROVED implement fall 2006	K. Kubo	20

Interior Design Certificate of Achievement			Removes ID-104 in required option and removes ID-212. Adds ID-108 and 109. Units required from 38 to 39 as follows: ID-091, 092, 100, 101, 102, 103, 108, 109, 110, 113, 114, 115, 207, 217 and 295. Recommended electives: ART-124A, ID-104 and ID-219. Implement fall 2006: APPROVED send 'Non Substantial Change' form to Chancellor's Office	D. Minarsch	21
Interior Design Associate of Science Degree			Removes required courses ID-107, ID-212, and DRFT-264. Adds required courses ID-110, 190 and ARCHT-160. Total units required remain the same at 48 as follows: ID-100, 101, 102, 103, 104, 110, 113, 114, 115, 190, 207, 295, and ID-217 or ID-218 and 6 additional units required from ARCHT-180, 260, ID-108, 109 or 219. Recommended electives ART-124A, ARCHT-140 and 200: APPROVED implement fall 2006 send 'Non Substantial Change' form to Chancellor's Office	D. Minarsch	22
Water Systems Technology AS Degree			Program was approved with WATER-098 as required at the 2-16-06. Upon further review it was agreed that it is not appropriate to include a special topics as required - therefore WATER-098 will only be 'recommended' - reducing total units required for degree to 21 Must submit 'Non Substantial Change' form to Chancellor's Office , implement fall 2006.: APPROVED implement fall 2006	P. Coon	23
Certificate of Completion in Web Site Development			Career preparation certificate - removed options of CMPSCI-190, 191, CMPNET-140, 180 or 183 and replace with CIT-175. Reduces units required from 17 to 15. Must submit 'Non Substantial Change' form to Chancellor's Office , implement fall 2006.: APPROVED implement fall 2006	A. Strozer	24
HRMGT	098A	Customer Service	Modified existing 098A - changes title from Hotel and Restaurant Management: Customer Relations and units from 1 unit to .50: APPROVED implement summer 2006	K. Anthony	25
FRNCH	198B	French Culture through Film	.5 - 3 units lecture, offer for .5 units in summer 06, repeat up to 3 times. Schedule description: A view of the social and political situation in contemporary France as seen through two masterpieces of modern French cinema, Pierrot le fou (1965) by Jen-Luc Godard and Chocolat (1988) by Clair Denis. Lectures, film viewing, discussions. Lectures and class discussions conducted in English. All films with English subtitles. CR/NC: APPROVED implement summer 2006	P. Etienne	26

CINEMA	198A	Contemporary French Cinema	1.5 units lecture, 2x repeat, schedule description: This class will explore major and current trends in recent and contemporary French cinema. Viewing films from the major film makers, current genre's, and major themes of the French cinema . Implement summer 2006: APPROVED	G. Peterson	27
BUS	143	International Marketing	Includes DLA: APPROVED implement fall 2006	R. Waldon	28
BUS	152 157	Business Finance	Advisory '100 level math', includes DLA: APPROVED Change number to 157, need an exact course/s for advisory MATH-103, 111, 120, 130 or 140 - implement fall 2006	R. Waldon	29
BUS	153 159	International Finance	Advisory: BUS-157, includes DLA: APPROVED Change number to 159, add supplemental for advisory - implement fall 2006	R. Waldon	30
BUS	214	International Business Law	Includes DLA: APPROVED implement fall 2006	R. Waldon	31
ENGL	122	Literary Magazine Production	3 unit - 1x repeat - APPROVED - add to English associate degree under any 6 units requirement - implement fall 2006	K. Gurnee	32
HLHSCI	051	AHA BLS for Healthcare Providers (CPR)	.50 unit, not degree applicable, unlimited repeat: APPROVED include material fee in schedule - implement summer 2006 must submit Stand Alone form to Chancellor's Office	P. Haley	33
HLHSCI	053	AHA BLS for Healthcare Providers (CPR) Recertification	.25 units, not degree applicable, unlimited repeat: APPROVED include material fee in schedule - implement summer 2006 must submit Stand Alone form to Chancellor's Office	P. Haley	34
HLHSCI	097	Special Topics in Health Science	Was approved at 1-26-06 CC as HLHSCI-070: APPROVED, implement summer 2006	P. Haley	35
MATH	104	Precalculus	Prerequisite: MATH-102: APPROVED - implement spring 2007 or when UC articulation is approved APPROVED - implement spring 2007 or when UC articulation is approved	M. Sherry	36
MUSIC	113	Opera Appreciation	APPROVED - implement fall 2006 and add to Music degree	D. Catan	37
MUSIC	142	Electronic Music Composition	APPROVED - implement fall 2006 and add to Music degree	B. Feldman	38
MUSIC	146	Electronic Music for Stage	APPROVED - implement fall 2006 and add to Music degree	B. Feldman	39
NC.BCSK	E07	English 12: Mythology and Folklore	High school curriculum, implement summer 2006: APPROVED	A. Green	40
NC.BCSK	H14	Physics	High school curriculum, implement summer 2006: APPROVED		41
NURSNG	045	Basic EKG Interpretation	Degree applicable, 1.5 units: APPROVED implement fall 2006	A. Shennum	42
NURSNG	145	Advanced Cardiac Dysrhythmias, Recognition and Management	Advisory: NURSNG-045, and advisory licensed RN-LVN or RN student, 1.5 units: APPROVED - implement fall 2006		43
THEATR	192 191	Technical Theatre Production	Variable unit 1-2, 2x repeat, advisory THEATR-120: APPROVED - implement fall 2006 must submit Stand Alone to Chancellor's Office	B. Steele	44

Modified Courses: 11 APPROVED

ART	111	Art History: Renaissance to Modern	Update part of the curriculum revision cycle: APPROVED with title change from History of Art: Renaissance to Modern - implement fall 2006	R. Walker	45
ART	124A	Drawing I	Update part of the curriculum revision cycle: APPROVED	J. Lorigan	46
ART	124B	Drawing II	Update part of the curriculum revision cycle - adds Advisory "ART-124A": APPROVED implement fall 2006	J. Lorigan	47
ART	140	Beginning Design: 2 Dimensional Media	Update part of the curriculum revision cycle: APPROVED with adjustment to lect/lab hrs from lec 2, lab 3 to lec 1.5, lab 4.5	J. Lorigan	48
ART	224A	Drawing III (Life Drawing)	Update part of the curriculum revision cycle: APPROVED	J. Lorigan	49
BIOSCI	231	Advanced Topics in Biotechnology	Update part of the curriculum revision cycle: Per 2-23-06 Tech Review: Articulation officer recommends BIOSCI-107 as a prerequisite: APPROVED including prerequisite, implement fall 2006	J. Wolf	50
COUNS	070	Becoming a Successful Distance Learning Student	Reduce class size from 40 to 25: NOT APPROVED table per author's request to 3-16-06 meeting	R. Drake	51
ID	110	Architectural Drafting	Update part of the curriculum revision cycle, changed 107, Board Drafting for Interior Design to 110 Architectural Drafting, cross listed with ARCHT-110 - implement fall 2006: APPROVED	D. Minarsch	52
ID	190	Design II - Space Planning	Update part of the curriculum revision cycle, changed 212, Space Planning to 190 Design II Space Planning, cross listed with ARCHT-190 - implement fall 2007: APPROVED		53
MATH	059	Algebra Preparation - Computer Assisted	Update part of the curriculum revision cycle: APPROVED	M. Sherry	54
MATH	420	Mathematical Ideas	Update part of the curriculum revision cycle -changes title from Math for Liberal Arts Students: NOT Approved returned to author - SLO, Course Content and Descriptions inconsistent	G. Rhys	55
MUSIC	125	Studies in Music Composition	Update part of the curriculum revision cycle - units reduce from 4 to 3, from 3 time repeat to 1 time repeat: APPROVED - implement fall 2006	B. Feldman	56
NURSNG	210	Nursing Internship	Update part of the curriculum revision cycle - adds prerequisite NURSNG-120 : APPROVED implement fall 2006	T. Bathke	57
Advanced Technologies Certificate			Low unit certificate - 7 units, CMPNET-153 and 162: PER AUTHOR, DELETE CERTIFICATE	P. Coon	58
International Trade-Finance			Low unit certificate - 15 units: 12 units from BUS-103, 157, 159, 214, and 3 units from BUS-143, 185, 190 or POLISC-270: APPROVED implement fall 2006 - must send "low unit certificate" form to Chancellor's Office	R. Walden	59

International Trade-Marketing	Low unit certificate - 15 units: 12 units from BUS-103, 140, 143, 214 and 3 units from BUS-159, 185, 190, or POLISC-270: APPROVED implement fall 2006 - must send "low unit certificate' form to Chancellor's Office	R. Walden	60
Linux/UNIX Administration Certificate	Low unit certificate - 15 units: CMPNET-132, 133, 191, 192: APPROVED - implement fall 2006 must send "low unit certificate' form to Chancellor's Office		61
Network Associate Certificate	Low unit certificate - 14 units: CMPNET-151 and 152: APPROVED - implement fall 2006 must send "low unit certificate' form to Chancellor's Office	P. Coon	62
Network Engineer Certificate	Low unit certificate - 14 units: CMPNET-251, 252, 253, and 254: APPROVED - implement fall 2006 must send "low unit certificate' form to Chancellor's Office	R. Walden	63
Security Technologies Certificate	Low unit certificate - 14 units: CMPNET-171, 174, 175 and 187: APPROVED - implement fall 2006 must send "low unit certificate' form to Chancellor's Office	P. Coon	64
Systems Administration Certificate	Low unit certificate - 15.5 units: CMPNET-132, 133, 134 and 184: APPROVED - implement fall 2006 must send "low unit certificate' form to Chancellor's Office	P. Coon	65

See Consent - 4 programs

Brezina, Jennifer	Present	Patenaude, Robert	Present
Davis, Deanna-Faculty Co-Chair	Present	Robinson, Patty	Present
Green, Audrey – Administrative co-chair	Present	Solomon, Diane	Present
Hooper, Lisa	Present	Stanich, Diane	Present
Jacobson, Joan	Present	Student Representative	Present
Lowe, Ann	Present		