

**Academic Senate Agenda  
October 12, 2006  
I-330 3:00 p.m.**

**I. ROUTINE MATTERS**

1. Approval of Academic Senate Summary for September 28, 2006 (**page 2**)
2. Approval of Curriculum Summaries for September 21, October 5, 2006 (**pages 3 - 6**)

**II. REPORTS/UPDATES**

**Ongoing:**

3. Pre-requisites
4. Equivalencies
5. Institutional Review Board

**III. ACTION ITEMS**

**IV. DISCUSSION ITEMS**

6. Report: SLO Conference, October 4-7
7. Regulations on Political discussions in the Classroom

**V. Open Forum/adjournment** – our next meeting is October 26, 2006 at 3:00 p.m. in I-330. As always everyone is welcomed.

Projects from earlier Senate Meetings:

<b>Item</b>	<b>Introduced</b>	<b>Status</b>
Review Perquisite Policies	Sept 14	Ongoing
Review Equivalency Policies	Sept 14	Ongoing
Establish IRB	Sept 14	Ongoing
Seniority List	Sept 14	Awaiting list of Educational Administrators
On-Line Instructor Evaluation	September 28	Ongoing

**Academic Senate Summary  
September 28, 2006**

**Attendance:** Fred D'Astoli, Miriam Golbert, Lea Templer, Sherrill Pennington, Deanna Davis, Joan Jacobson, James Grosslkag, Robert Walker, Nancy Smith, Ana Palmer, Mark Rafter and Phil Marcellin

**The Consent Calendar was approved.** This included the Curriculum summary for September 7, 2006 and the Senate summary for September 14, 2006.

**Congratulations Edel!** It was noted that Edel was not at the Senate meeting, since she had the opportunity to visit a new grand daughter. The entire senate wished Edel and her family the best!

**Accreditation workshop review** was given by Deanna Davis and Lea Templer. The Accreditation standards are driving a "Culture of Evidence" across the state. We should be prepared to document everything that we do to show to the accreditation team: what are our goals, how have we met those goals (and how have we not met those goals), and how we are respond to our ongoing internal evaluation. In short, SLOs are not limited to courses! The accreditation standards assume the SLO idea is spread throughout the entire campus community. Stay tuned for ongoing updates and more information on this topic!

**"On-line Instructor Hiring Qualifications"** was approved with grammatical corrections.

**The On-Line Instructor Evaluation Guidelines** received conceptual approval. Michael will now work with the two faculty unions to get consensus.

**Faculty Recognition was discussed.** A few faculty members approached Michael and asked about Faculty Recognition. Although there was a general sense that we do not want the "faculty member of the [month/year/day/minute]" recognition, there was some discussion on a general, faculty-wide recognition. Please take this back to your divisions for input. Discussion will continue with this item.

**Guest Robert Walker**, a teacher at AOC, distributed endorsement forms for the faculty to consider indicating their endorsement for Measure M.

**A Chancellor's Office legal advisory** was shared with the Senate. There are organizations that have requested aggregate grading records from colleges across the country. They then publish those grades on the web, broken down by instructor (e.g., Professor X gave 23 "A" grades; 25 "B" grades, 4 "C" grades, and 345 "F" grades last semester in his course). It appears that these requests are legal under the state public records act. Watch for continued statewide response on this issue.

We adjourned at 4:00 p.m. Our next meeting is **October 12, 2006 at 3:00 p.m. As always everyone is invited.**

## CURRICULUM COMMITTEE SUMMARY

DATE: September 21, 2006

TIME: 3:00 – 5:00

PLACE: I-330

**COMMITTEE UPDATE:****CONSENT CALENDAR:** Items in “Consent” are recommended for approval by a Technical Review Committee that met on 9-18-06.

Subject	#	Title	Description of action	Author/s
Physical Education – Kinesiology AA Degree			Removed PHYSED-146 and 161 as possible activity courses – both were deleted from inventory: <b>APPROVED</b>	R. dos Remedios

**NEW COURSES:****NEW PROGRAMS: NONE**

Subject	#	Title	Description of action	Author/s
CMPNET	041	Introduction to Home Computers: Hardware	.50 units., 4 hrs lect., 4 hrs lab, NDA, no repeat, no prereq., Stand Alone, implement Spring 2007: <b>NOT APPROVED – author agreed to resubmit after he has met with Dr. Capet – these courses may need to be offered in non credit???</b>	L. Hilliard
CMPNET	042	Introduction to Home Computers: Operating Systems	.50 units., 4 hrs lect., 4 hrs lab, NDA, no repeat, no prereq., Stand Alone, implement Spring 2007: <b>NOT APPROVED</b>	L. Hilliard
CMPNET	043	Introduction to Home Computers: Network	.50 units., 4 hrs lect., 4 hrs lab, NDA, no repeat, no prereq., Stand Alone, implement Spring 2007: <b>NOT APPROVED</b>	L. Hilliard
CMPNET	044	Introduction to Home Computers: Security	.50 units., 4 hrs lect., 4 hrs lab, NDA, no repeat, no prereq., Stand Alone, implement Spring 2007: <b>NOT APPROVED</b>	L. Hilliard
CMPNET	045	Introduction to Home Computers: Maintenance	.50 units., 4 hrs lect., 4 hrs lab, NDA, no repeat, no prereq., Stand Alone, implement Spring 2007: <b>NOT APPROVED</b>	L. Hilliard
CMPNET	175	WAN Security 2	3.5 units, 54 hrs lect., 27 hrs lab, no repeat, Prereq – CMPNET-174 WAN Security 1, this course is a required in the “Computer Networking-Securities Technology Certificate of Completion”, new DLA 100% online, Spring 2007: <b>RETURNED TO AUTHOR TO DEFINE EFFECTIVE STUDENT CONTACT HOURS IN THE DLA – UPON RESUBMITTING, PROPOSAL WILL BE REVIEWED BY A TECH REVIEW COMMITTEE:</b>	L. Hilliard

**MODIFIED COURSES: NONE****MODIFIED PROGRAMS: See "CONSENT"****NEW DISTANCE LEARNING ADDENDUMS:**

Subject	#	Title	100% ON-LINE, HYBRID, CTV	Author/s
CMPNET	175	WAN Security 2	100% Online: <b>NOT APPROVED</b>	L. Hilliard

**MODIFIED DISTANCE LEARNING ADDENDUMS: NONE****NEW PREREQUISITES:**

Subject	#	Title	Suggested Prerequisite	Author/s
CMPNET	175	WAN Security 2	Prerequisite: CMPNET-174 WAN Security 1: <b>NOT APPROVED</b>	L. Hilliard

**MODIFIED PREREQUISITES: NONE****DISCUSSION ITEMS: Title V Repeatability guidelines for physical education courses****COMMITTEE ATTENDANCE:**

Bogna, Gina – Curriculum Coordinator Non-voting member	Present	Jacobson, Joan	Present	Solomon, Diane	Present
Davis, Deanna – Faculty, Co-Chair	Absent	Lowe, Ann	Present	Stanich, Diane	Present
Green, Audrey - Administrator, Co-Chair & Articulation Officer	Present	Patenaude, Robert	Absent	Sara Vogler or Steve Pemberton ASG, Non-Voting member	Present
Hooper, Lisa	Present	Robinson, Patty	Present		

**FOR OFFICE USE ONLY ITEMS APPROVED ON THIS AGENDA**

New Courses	-0-	New Non Credit Courses	-0-	New Prerequisites	-0-
New Programs	-0-	Modified Non Credit Courses	-0-	Modified Prerequisites	-0-
Modified Courses	-0-	New DLA's	-0-	Deleted Courses	-0-
Modified Programs	1	Modified DLA's	-0-	Deleted Programs	-0-

**CURRICULUM COMMITTEE AGENDA**  
**DATE: OCTOBER 5, 2006**                      **E-MAIL MEETING**

**COMMITTEE UPDATE: APPROVED None**

**CONSENT CALENDAR: APPROVED** Items in “Consent” are recommended for approval by a Technical Review Committee that met on 9-28-06

Subject	#	Title	Description of action	Author/s
COMS	227	Persuasion and Contemporary Culture	Title change from “Rhetoric and Contemporary Culture,” effective fall 2007class size to 35: APPROVED	V. Leonard
HLHSCI	051	AHA BLS for Healthcare Providers (SPR)	Reduce units/contact hrs from .50 units @ 8.5 hrs lect to .25 units @ 4.0 hours lect – no longer requires a pretest before start date – effective winter 2007: APPROVED	P. Haley
HRMGT	102	Introduction to the Travel Industry	New Online 100% and Hybrid: APPROVED	K. Anthony
PHYSED	109	Emergency Procedures	Update SLO, methods of evaluation and content per disciplines committee discipline should read “Meet Red Cross instructor certification requirements and a Master’s in Physical Education” : APPROVED	S. Pope
PHYSED	118	Red Cross Lifeguard Training	Update curriculum: APPROVED	C. Tripp
PHYSED	128	Spin Cycling Fitness	Update curriculum: APPROVED	R. dos Remedios
PHYSED	145	Step Aerobics	Update curriculum: APPROVED	R. dos Remedios
PHYSED	146	Body Mechanics	This course has not been offered in many years. Remove from curriculum: APPROVED	R. dos Remedios
Culinary Arts Certificate of Achievement		This item is recommended for approval based on CULARTS-085/086 being on this agenda: Reduces required units from 32-35 to 29 as follows: Complete 20 units from CULARTS 121, 123, 125 127, HRMGT-101, 220, 225, and complete 3 units from CULARTS 224, HRMGT-210 235, and complete “at least 6 units” HRMGT-299, and add “Recommended Electives” CULARTS-085, 086, 226, 227. Effective fall 2007, must submit a non-substantial change form to the Chancellor’s Office: APPROVED		K. Anthony

**NEW COURSES: APPROVED****NEW PROGRAMS: None**

Subject	#	Title	Description of action	Author/s
CULARTS	085	Italian Cuisine	1 unit, .75 units lect @ 13.5 hrs, and .25 units lab @ 13.5 hrs, no repeat, no prerequisite, degree applicable, implement spring 2007: APPROVED	K. Anthony
CULARTS	086	Italian Food and Wine Pairing	1 unit, 18 hrs lect, no repeat, no prerequisite, degree applicable, implement spring 2007: APPROVED	K. Anthony

**MODIFIED COURSES: See “Consent”****MODIFIED PROGRAMS: See “Consent”****NEW DISTANCE LEARNING ADDENDUMS: See “Consent”****MODIFIED DISTANCE LEARNING ADDENDUMS: None****NEW PREREQUISITES: None****MODIFIED PREREQUISITES: None****DISCUSSION ITEMS: None****COMMITTEE ATTENDANCE: n/a Email Meeting**

Bogna, Gina – Curriculum Coordinator Non-voting member	n/a	Jacobson, Joan	n/a	Solomon, Diane	n/a
Davis, Deanna – Faculty, Co-Chair	n/a	Lowe, Ann	n/a	Stanich, Diane	n/a
Green, Audrey - Administrator, Co-Chair & Articulation Officer	n/a	Patenaude, Robert	n/a	Sara Vogler or Steve Pemberton ASG, Non-Voting member	n/a
Hooper, Lisa	n/a	Robinson, Patty	n/a		

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 Academics Senate Meeting Date: APPROVED October 12, 2006

Board of Trustee Meeting Date: APPROVED