

**Academic Senate Agenda
February 14, 2008
3:00 p.m. Bonelli 330**

I. ROUTINE MATTERS

1. Approval of Senate Summary for November 29, 2008 (Page 2)
2. Approval of Curriculum summary for December 6, 2007 (pages 11-16)
3. Approval of Curriculum summary for January 17 (pages 17-20)
4. Confirmation, Curriculum Committee membership: Lee Hillard
5. Approval of disciplines for administrators:
 - Susan Crowther (page 3)
 - Dr. Ram Manvi (page 4)
 - Bruce Getzan (page 4)
6. Approval of disciplines, new faculty hires:
 - Susan Ling (page 5)
 - Garrett Hooper (page 5)
 - Coleen Reeves (page 6)
 - Erik Long (page 6)
7. Approval of additional disciplines:
 - Phil Marcellin (page 7)
 - Garrett Tujague (page 7)

II. REPORTS/UPDATES

8. Missing Grades Fall 2007
9. Faculty Survey
10. Smoking policy
11. Intellectual Property Rights

III. DISCUSSION/ACTION

12. Introduction of new Instructional Design Coordinator – John Makevich
13. New legislation impacting Community Colleges (pages 8 - 10)
14. Emeriti Scholarship

IV. ACTION ITEMS

V. Adjournment – next meeting February 28, 2008

**Academic Senate Summary
November 29, 2007**

Attendance: Alto Benedicto, Jennifer Brezina, Deanna Riveira, Deanna Davis, Tammera Rice, Ana Palmer, David Andrus, Chris Blakey, Brittany Appleton, Nancy Smith, Lea Templer, Kelly Cude, Michael Sherry, Fred D'Astoli, Phil Marcellin, Sherrill Pennington, Joan Jacobson, Edel Alonso, James Lorigan, Pamela Borelli, John Garcia and Bob Tolar

The consent calendar was approved, which included the Senate summary for November 8, 2007; Curriculum summary for November 15, 2007; disciplines assignments for James Grossklag and Ron Dreiling; approval of new equivalencies. Equivalency for Speech Language Pathology and Audiology was tabled until the committee could review it.

Accreditation will include "themes". We will be having four standard subcommittees as well as a theme committee to help write the self-study. Contact Michael if you would like to be on a committee. There will be a FLEX accreditation workshop in January.

There was a suggestion for paperwork coming from various offices - it would be helpful if there was a date and a source listed for all forms and missives that come to faculty.

Deanna Davis made a change in one of the Education course numbers, noting that the course was NOT transferable.

The Faculty Club concept was introduced by Kelly Cude. A faculty club would allow for social and intellectual interaction among the faculty. It could serve as a possible "umbrella" for Teaching Topics, Books & Ideas, etc [Although Lea indicated that she would prefer NOT to see Books and Ideas under **this** umbrella]. The Senate authorized Kelly and her group to send out a faculty survey gauging interest in this concept.

On-line Evaluation received formal Senate endorsement, with the proviso that a study be done in a year to review the effectiveness of the evaluation format. Notice of the Senate's endorsement will be sent its endorsement to the two unions and the administration

There is a need for SLO volunteers. Contact Lea Templer.

Ann Lowe was approved as Curriculum Co-chair, effective spring. Congratulations Ann.

COC Philosophy and Goals Survey will be going out and will be on the Academic Senate webpage before Winter break. You will be getting letters with your number in your boxes.

Adjourned at 4:15 p.m. Have a wonderful **holiday** and we will see you February 14, 2008

Date: December 4, 2007

To: Michael Dermody
President, Academic Senate

From: Julianna D. Mosier
Sr. Human Resources Generalist

Subject: Additional Discipline Assignment for Susan Crowther

The following information is provided for discipline assignment:

Ms. Susan Crowther

Current discipline(s) on file: Biology, Chemistry

The following information is provided for Susan Crowther for an additional discipline assignment in Education:

- Master's degree in Biology
- 12 semester units upper division education courses at California State University, Northridge (SED 425 SC – Methods of Teaching Sciences, EED 499B – Independent Study, ELPS 303 – Education in American Society & EPC 499C – Independent Study)
- 18 semester units of graduate level education courses at California State University, Northridge (EPC 607 – Motivation in Learning, SED 514 – Computers in Instruction, SED 646 – Computers in Math and Science Instruction, ELPS 699Z – Independent Study (Research Project), EPC 699C – Independent Study (Research Project) & EPC 605 – Research Principles)
- 4 semester units of lower division education courses at College of the Canyons (EDU 080 – Community College Education & EDU 091 – Case Studies in College Teaching)

Please find attached a brief explanation from Susan on the Independent Study classes.

Equivalency #1 is currently accepted for the discipline of Education – Master's Degree in any discipline and 24 units of course work in the discipline of assignment. At least 12 of these units must be graduate or upper division. (The 24 units may have been either included or taken in addition to the master's degree.)

It would appear that Ms. Crowther meets under equivalency #1 for the discipline of:

- Education

Date: January 2, 2008
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Discipline Assignment

The following information is provided for discipline assignment:

Dr. Ram Manvi

Dr. Manvi has been hired as the Division Dean, Mathematics, Sciences & Engineering Technologies, effective start date January 2, 2008. The following is provided for discipline assignment.

Ph.D., Mechanical Engineering, Washington State University
B.A., Mechanical Engineering, Osmania University (India)

It would appear that Dr. Manvi qualifies for the discipline(s) of:

- Engineering
- Engineering Technology

Date: January 2, 2008
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Discipline Assignment

The following information is provided for discipline assignment:

Dr. Bruce Getzan

Dr. Getzan has been hired as the Dean, Economic Development, effective start date January 28, 2008. The following is provided for discipline assignment.

Doctor of Education, Educational Leadership, University of Delaware
M.A., History, University of Michigan

It would appear that Dr. Getzan qualifies for the discipline(s) of:

- Education

Date: January 2, 2008
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Discipline Assignment – Susan Ling

The following information is provided for discipline assignment:

Ms. Susan Ling

Ms. Ling has been hired as a 60% DSP&S Counselor, effective start date January 28, 2008. The following are the requirements for a DSP&S Counselor:

- **Possession of a California Community College Instructor Credential in the appropriate area; or**
- **Master's degree in rehabilitation counseling; or**
Master's degree in special education and twenty-four or more semester units in upper division or graduate level course work in counseling, guidance, student personnel, psychology, or social work; or
- **Master's degree in counseling, guidance, student personnel, psychology, career development, or social welfare; AND either twelve or more semester units in upper division or graduate level course work specifically in counseling or rehabilitation of individuals with disabilities, or two years of full-time experience, or the equivalent, in one or more of the following: counseling or guidance for students with disabilities or counseling and/or guidance in industry, government, public agencies, military or private social welfare organizations in which the responsibilities of the position were predominantly or exclusively for persons with disabilities.**

The following is provided for discipline assignment.

- **M.S., Counseling/College Counseling & Student Services, California State University, Northridge**
- **3.75 years (full-time equivalent) as an adjunct DSP&S Counselor at COC**

It would appear that Ms. Ling qualifies for the discipline(s) of:

- **DSP&S Counselor (under the 4th bullet listed above)**

Ms. Ling also is qualified for the discipline(s) of:

- **Counseling**

To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Discipline Assignment – Garrett Hooper

The following information is provided for discipline assignment

Mr. Garrett Hooper

Mr. Hooper has been hired as a full-time Counselor, effective start date January 25, 2008. The following is provided for discipline assignment.

M.S., Counseling/Marriage and Family Therapy, California State University, Northridge
B.A., Religious Studies, California State University, Northridge

It would appear that Mr. Hooper qualifies for the discipline(s) of:

- **Counseling**

Date: January 14, 2008
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Discipline Assignment – Colleen Reeves

The following information is provided for discipline assignment:

Ms. Colleen Reeves

Ms. Reeves has been hired as a Nursing Instructor, effective start date January 7, 2008. The following are the requirements for a Nursing Instructor:

- **Master's degree in Nursing**
- **At least one year's experience as a registered nurse providing direct patient care**
- **Completion of at least one year's experience teaching courses related to nursing or a course which includes practice in teaching nursing.**

The following is provided for discipline assignment.

- **M.S., Nursing, California State University, Bakersfield**
- **10+ years experiences as an RN**
- **2+ years experience teaching as an adjunct Nursing Instructor**

It would appear that Ms. Reeves qualifies for the discipline(s) of:

- **Nursing**

Date: January 24, 2008
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Discipline Assignment – Erik Long

The following information is provided for discipline assignment:

Mr. Erik Long

Mr. Long has been hired as a full-time, Political Science Instructor, effective start date January 25, 2008.

The following is provided for discipline assignment.

- **M.A., Political Science, California State University, Chico**

It would appear that Mr. Long qualifies for the discipline(s) of:

- **Political Science**

Date: February 6, 2008
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Additional Discipline Assignment – Philip Marcellin

The following information is provided for an additional discipline assignment:

Mr. Philip Marcellin

Mr. Marcellin is currently a PE Instructor and the Head Coach for the men's and women's soccer teams.

The following is provided for an additional discipline assignment in Health.

- **M.A., Physical Education, The University of Toledo**

It would appear that Mr. Marcellin qualifies for the discipline(s) of:

- **Health**

Date: October 31, 2007
To: Michael Dermody
President, Academic Senate
From: Julianna D. Mosier
Sr. Human Resources Generalist
Subject: Additional Discipline Assignment for Garrett Tujague

The following information is provided for discipline assignment:

Mr. Garrett Tujague

Current discipline(s) on file: Counseling

The following information is provided for Garrett Tujague for an additional discipline assignment in Physical Education:

- MA, Counseling, University of Redlands, July 1997
- Assistant Football Coach, Chabot Junior College – 1993-1995 (2 years)
- Instructor Physical Education Department & Assistant Football Coach, University of Redlands – 2/1996-12/1997 (1 year 10 months)
- 7+ years Coaching at College of the Canyons

It would appear that Mr. Tujague meets under equivalency #2 for the discipline of:

- Physical Education

This is a synopsis of a few key items that impact community colleges. Please check with Dr. Capet for a more detailed list of new legislation that impacts community colleges.

COMMUNITY COLLEGES

AB 1559. (Nursing)

AB 1559 authorizes the use of a multi-criteria screening process for evaluating candidates for admission to a community college nursing program. A community college electing to use the multi-criteria screening process must consider all of the following:

- * Academic degrees or diplomas, or relevant certificates, held by the applicant.
- * Grade-point average in relevant course work.
- * Any relevant work or volunteer experience.
- * Life experiences or special circumstances of an applicant, including disabilities, low family income, first generation of family to attend college, need to work, disadvantaged social or educational environment, difficult personal and family situations or circumstances, and refugee or veteran status.
- * Proficiency or advanced level coursework in languages other than English, including American Sign Language, Arabic, Chinese, Farsi, Russian, Spanish, Tag-a-log, and various languages of the Indian subcontinent and Southeast Asia.

The community college may also, but is not required to, use additional criteria such as a personal interview, a personal statement, letters of recommendation, the number of repetitions of prerequisite classes, or other criteria approved by the chancellor.

SB 139. (Nursing)

SB 139 adds a provision that prohibits any campus of the California State University or the California Community Colleges that operates a registered nursing program from requiring a student to complete general education requirements when the student has already earned a baccalaureate or higher degree from a regionally accredited institution of higher education. Instead, the student need only complete the coursework necessary for licensing as a registered nurse.

SB 139 authorizes any college, university or other entity that operates an accredited registered nursing program to require a prospective student to provide criminal record clearance prior to enrollment.

SB 139 makes a person who has earned a baccalaureate or graduate level degree and who meets other requirements of the State Nursing Assumption Program of Loans for Education (SNAPLE), eligible to enter into a loan assumption agreement under the program. It also makes a person who is currently employed as a registered nurse in a state-operated 24-hour facility ineligible to enter into a loan assumption agreement under the program.

Existing law grants to the Board of Governors and the Chancellor the authority to award grants to community college districts with associate degree nursing program for the purpose of expanding enrollment and reducing program attrition. It also authorizes a community college district, whether or not it participates in the program, to use multi-criteria screening measures for admitting students to the nursing program. It also prohibits a community college district from excluding an applicant from the registered nursing program on the sole basis that the applicant is not a resident of the district or has not completed prerequisite courses for that district.

SB 166 (Emergency Planning)

SB 166 requires the Office of the Chancellor of the California Community Colleges, in consultation with the Governor's Office of Emergency Services and the Office of Homeland Security, to develop emergency preparedness standards and guidelines for community college districts and campuses in the event of a natural disaster, terrorist activity, or hazardous condition. These standards and guidelines must be developed by January 1, 2009.

AB 668 (Increase Pell Grants)

AB 668 enacts the California Community College Student Federal and State Financial Aid Opportunity Act with the express intent of the Legislature to increase the number of students of the California Community Colleges receiving federal Pell Grant awards. It also requires the Chancellor's Office of the California Community Colleges to inform students of the opportunities to participate in the federal Pell Grant Program.

AB 1540 ("Cash for College" program)

AB 1540 establishes the Cash for College Program under the administration of the Student Aid Commission and authorizes the commission to allocate funds for support of local programs. It further creates the Cash for College Fund and appropriates voluntary contributions or donations into the fund for the program's purposes. In addition, the bill expresses the intent of the Legislature to inform California students with financial need of the various state and federal financial aid programs.

AB 1323. (TB tests for employees)

Existing law requires an intra-dermal tuberculin test for employment in a community college district. AB 1323 would authorize the test for tuberculosis to be done by any tuberculin test recommended by the federal Centers for Disease Control and Prevention (CDC) and licensed by the federal Food and Drug Administration (FDA).

AB 1548. (College Textbook Transparency Act)

AB 1548, the College Textbook Transparency Act, requires publishers for all textbooks published on or after January 1, 2010, to print on the outer cover of, or within, the textbook a summary of the substantive content differences between the new edition and the prior edition of the book.

AB 1548 prohibits an "adopter" of an institution of higher education from demanding or receiving anything of value for adopting specific course materials required for coursework or instruction. An "adopter" means any faculty member or academic department at an institution of higher education responsible for considering and choosing course material.

AB 1548 prohibits a publisher or campus bookstore from soliciting faculty for the purpose of the sale of instructor copies or complimentary teacher editions of textbooks which have been provided by a publisher at no charge. It also requires that, for new editions published on or after January 1, 2010, the exterior of an instructor or complimentary copy textbook must note on its exterior that it is an instructor's copy and not for resale.

SB 272. (Priority registration for Armed Services members)

SB 272 requires the California State University and each community college district, to give any member or former member of the Armed Forces of the United States who left active duty within the past two (2) years), priority for registration for enrollment on any campus within their jurisdiction that administers a priority enrollment system. This includes students already enrolled in the institution who were called to active military duty and took an academic leave of absence. SB 272 also provides that, if the Commission on State Mandates determines that SB 272 contains costs mandated by the state, reimbursement of the costs will be made according to the procedures established by statute for those reimbursements.

SB 854 (Voter Registration with class registration)

SB 854 requires every community college and California State University campus that operates an automated class registration system on or before January 1, 2008, to permit students to coordinate with the Secretary of State during the class registration process to receive voter registration information.

The bill further provides that, for community colleges and California State University campuses that do not operate an automated class registration system on or before January 1, 2008, they may implement an automated voter registration system within two years of when they begin to operate an automated class registration system. The bill also encourages the University of California to do the same.

SB 854 requires every high school, community college, and California State University campus to designate a contact person to be contacted by the Secretary of State for the distribution of voter registration cards.

CURRICULUM COMMITTEE SUMMARY

DATE: December 6, 2007 TIME: 3:00 – 5:00 PLACE: BONH-330

TECHNICAL CHANGE MEMO'S

Subject	#	Title	Description of action	Author
COMS	10 1H	Fundamentals of Public Speaking	Per Tech Change Memo: Title change from "Speech Fundamentals", implement fall 2008 - APPROVED	K. Carlson for V. Leonard
HRMGT	12 6	Dining Room Service	Per Tech Change Memo – change course number from "125", and title from "Dining Room Operations", effective spring 2008 - APPROVED	K. Carlson for K. Anthony

CONSENT CALENDAR:

Subject	#	Title	Description of action	Author
ECON	170	Economic History of the U.S.	Modify SLO's and add Objectives and update textbooks - APPROVED	L. Templer
EDUC	080	Community College Education	Delete - APPROVED	R. Richardson
EDUC	084	Microteaching: The Lesson Basics	Delete - APPROVED	R. Richardson
EDUC	091	Case Studies/College Teaching	Delete - APPROVED	R. Richardson
EDUC	092	Structured Observation	Delete - APPROVED	R. Richardson
ENGL	071	Beginning Reading and Writing Skills	Add Discipline and modify course description & texts - APPROVED	D. Davis
ENGL	081	Intermediate Reading and Writing Skills	Add Discipline and Objectives APPROVED -	D. Davis
ENGR	120	Advanced AutoCAD - 2D	Delete - APPROVED	D. Martinez
ENGR	122	Advanced AutoCAD - 3D	Delete - APPROVED	D. Martinez
FIRETC	L1	Ocean Lifeguard Training Academy	Renumbered (from 095), increase to 15 units (210 hours lect, 90 hours lab), reduce cl. size to 35, change from non-degree applicable to AA level, change SLO's and add Objectives - APPROVED	J. Brezina
GMD	044	Introduction to Illustrator	Remove a Discipline, modify SLO's and add Objectives & DLA - APPROVED	K. Jenkins
GMD	047	Introduction to Photoshop	Add a Discipline, reduce cl. size, modify SLO's and add Objectives & DLA - APPROVED	K. Jenkins

HIST	170	Economic History of the U.S.	Modify SLO's and add Objectives and update textbooks - APPROVED	L. Templer
MATH	140	Introductory Statistics	Increase to 5 units (increase contact hours), modify SLO's and add Objectives- NOT APPROVED	A. Morrow
		Biological and Physical Science AS Degree	Add BIOSCI 180, 190 & 208 to allow these new courses as choices in the major - APPROVED	M. Goldbert
		Mechanical Drafting Associate of Science degree	Delete - APPROVED	D. Martinez
		Mechanical Drafting Certificate of Achievement	Modify from 24 to 12 units (requiring ENGR 112,114,150 & MFGT 102) - APPROVED	D. Martinez

NEW COURSES:

Subject	#	Title	Description of action	Author
ADMJUS	098DB	Intermediate ICS	Variable 1-1.5 units, 16 lecture contact hours?, unlimited repeats, not graded? TABLED – no representation	R. Brode
ADMJUS	098DD	ICS 400	Variable 1-1.5 units, 16 lecture contact hours?, no repeats TABLED - no representation	R. Brode
ADMJUS	098DE	Firearms Tactical Shotgun	Variable 1-1.5 units, 24 lab contact hours?, no repeats TABLED – no representation	R. Brode
CULARTS	050	Knife Skills	2 units, 18 hours lect, 54 hours lab, cl size 20, HRMGT-225 rec. prep., no repeats - APPROVED	A. Green
CULARTS	130	Pastry Art	1 unit, 9 hours lect, 27 hours lab, cl size 20, CULARTS 128 & 129 pre-reqs, no repeats APPROVED -	C. Schwanke
CULARTS	131	Chocolates	2 units, 9 hours lect, 81 hours lab, cl. size 20, CULARTS 128 pre-req, no repeats - APPROVED	C. Schwanke
FIRETC	L2	Emergency medical Technician 1 or Lifeguards - Primary	6.5 units, 100 hours lect, 30 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L3	Basic Boating Operations	1.5 units, 25 hours lect, 15 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L4	Personal Watercraft Surf Rescue - Basic	1.25 units, 20 hours lect, 10 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L5	Personal Watercraft Surf Rescue-Operator	.75 units, 10 hours lect, 10 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L6A	Annual Ocean Lifeguard Recertification/Inservice - Permanent	11 units, 170 hours lect, 40 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L6B	Annual Ocean Lifeguard Recertification/Inservice - Recurrent	1.5 units, 10 hours lect, 50 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L7	Junior Lifeguard instructor Certification	1.5 units, 20 hours lect, 30 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L8A	EMT Recertification for Lifeguards - Permanent	1 unit, 16 hours lect, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L8B	EMT Recertification for Lifeguards -Recurrent	1.5 units, 24 hours lect, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina

FIRETC	L9	Rescue Boat Operator	1.5 units, 16 hours lect, 24 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L10	Advanced Diver Inservice Training	4 units, 52 hours lect, 52 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
FIRETC	L11	Lifeguard Cadet	4 units, 36 hours lect, 104 hours lab, cl. size 35, CR/NC grading, Health & Safety pre-req, unlimited repeats - APPROVED	J. Brezina
REAL	140	Real Estate Economics	3 units, 54 hours lect, cl. size 35, no repeats - TABLED – no representation	R. Brode
THEATR	190A	New Plays Workshop & Production	1 – 4 units, 9-36 hours lect, 27-108 hours lab, cl. size 30, 3 repeats - APPROVED	D. Stears

NEW PROGRAM:

TITLE	Required Courses	Author
Baking and pastry Certificate of Specialization	12 units: CULARTS 127,128,129,130,131 - APPROVED	A. Green

MODIFIED COURSES:

Subject	#	Title	Description of action	Author
ADMJUS	101	Intro to Law Enforcement	Full Update - Change SLO's, add Objectives & DLA and update textbook TABLED – no representation	R. Brode
ANTHRO	105	Intro to Archeology & Prehistory	Full Update – Reduce lecture and add lab and activity contact hours(?), change SLO's and add Objectives - NOT APPROVED – returned to author	R. Martinez
BUS	132	Negotiation and Conflict Resolution	Change SLO's and add Objectives & additional Discipline TABLED – no representation	R. Waldon
CMPNET	251	CCNP: Preparation for BSCI	Title change, add CMPNET 157 as pre-req option and add Objectives - APPROVED	L. Hilliard
CMPNET	252	CCNP: Preparation for ISCW & MPLS	Title change, add CMPNET 157 as pre-req option & add Objectives and change textbook - APPROVED	L. Hilliard
CMPNET	253	CCNP: Preparation for BCMSN	Title change, add CMPNET 157 as pre-req option & add Objectives and change textbook - APPROVED	L. Hilliard
CMPNET	254	CCNP: Preparation for ONT & QOS	Title change, add CMPNET 152 & 157 and delete 251,252 & 253 as pre-req options & add Objectives and change textbooks - APPROVED	L. Hilliard
CULARTS	125	Principles of Pantry & Garde Manger	Add CULARTS-050 to pre-req. - APPROVED	A. Green
CULARTS	127	Principles of Baking I	Remove a Discipline and change units from 2 to 3 (and adjust to 27 hours lect, 81 hours lab) - APPROVED	A. Green
SPAN	201	Intermediate Spanish I	Modify SLO's and add Objectives, cl. size? - NOT APPROVED – returned to author	J. Martin
SPAN	202	Intermediate Spanish II	Modify SLO's and add Objectives, cl. size? - NOT APPROVED – returned to author	J. Martin

THEATR	110	Understanding Theatre	Full Update – Change SLO's and add Objectives - APPROVED	D. Stears
THEATR	126	Improvisation	Full Update - Reduce units to 1 (contact hours?), update texts - APPROVED	S. Hinshaw
THEATR	140	Acting Fundamentals	Full Update – Change SLO's and add Objectives - APPROVED	S. Hinsahw
THEATR	192	Theatre for Young Audiences	Full Update - Change to 3 repeats, SLO's and add Objectives and texts - APPROVED	S. Hinshaw & L. Kenicott
WELD	090L	Open Welding Lab	Change <i>pre</i> -req. to co -requisite - APPROVED	T. Baber

NEW PREREQUISITES:

Subject	#	Title	Suggested Prerequisite	Author
CULARTS	050	Knife Skills	HRMGT-225 rec. prep	A. Green
CULARTS	130	Pastry Art	CULARTS 128 & 129 pre-reqs	C. Schwanke
CULARTS	131	Chocolates	CULARTS 128 pre-req.	C. Schwanke
FIRETC	L2	Emergency medical Technician 1 or Lifeguards - Primary	Health and Safety pre-req.	J. Brezina
FIRETC	L3	Basic Boating Operations	Health and Safety pre-req.	J. Brezina
FIRETC	L4	Personal Watercraft Surf Rescue - Basic	Health and Safety pre-req.	J. Brezina
FIRETC	L5	Personal Watercraft Surf Rescue-Operator	Health and Safety pre-req.	J. Brezina
FIRETC	L6A	Annual Ocean Lifeguard Recertification/Inservice - Permanent	Health and Safety pre-req.	J. Brezina
FIRETC	L6B	Annual Ocean Lifeguard Recertification/Inservice - Recurrent	Health and Safety pre-req.	J. Brezina
FIRETC	L7	Junior Lifeguard instructor Certification	Health and Safety pre-req.	J. Brezina
FIRETC	L8A	EMT Recertification for Lifeguards - Permanent	Health and Safety pre-req.	J. Brezina
FIRETC	L8B	EMT Recertification for Lifeguards -Recurrent	Health and Safety pre-req.	J. Brezina
FIRETC	L9	Rescue Boat Operator	Health and Safety pre-req.	J. Brezina
FIRETC	L10	Advanced Diver Inservice Training	Health and Safety pre-req.	J. Brezina
FIRETC	L11	Lifeguard Cadet	Health and Safety pre-req.	J. Brezina

MODIFIED PREREQUISITES:

Subject	#	Title	Suggested Prerequisite	Author
CMPNET	251	CCNP: Preparation for BSCI	New Prerequisite: CMPNET-157 (or 152)	L. Hilliard
CMPNET	252	CCNP: Preparation for ISCW & MPLS	New Prerequisite: CMPNET-157 (or 152)	L. Hilliard
CMPNET	253	CCNP: Preparation for BCMSN	New Prerequisite: CMPNET-157 (or 152)	L. Hilliard
CMPNET	254	CCNP: Preparation for ONT & QOS	New Prerequisites: CMPNET-157 and 152	L. Hilliard
CULARTS	125	Principles of Pantry & Garde Manger	New Prerequisite: CULARTS 050 (and HRMGT-225)	A. Green
WELD	090L	Open Welding Lab	Co-requisites: WELD 100,101,102,103,120,122,124,150,151,165,166,168 or 168	T. Baber

NEW DISTANCE LEARNING ADDENDUMS:

Subject	#	Title	100% ON-LINE, HYBRID, CTV	Author
GMD	044	Introduction to Illustrator		K. Jenkins
GMD	047	Introduction to Photoshop		K. Jenkins

DISCUSSION ITEMS:

Stand Alone courses will now be identified on the agenda (in the same way that New and Modified Prerequisites and Distance Learning Addendums are highlighted) so that the committee is aware they are potentially approving a stand-alone course. And on that note, the Music department will be revising MUSIC 080, 081 and 082 (Santa Clarita Valley Youth Orchestra) to be sure these courses are in line with the college's mission.

The committee also discussed the need for a boilerplate for like courses that cross disciplines (i.e.: 090L) so that we are consisted with how they are offered (if possible).

There is also a movement toward removing high school preparation as an option to enter COC advanced foreign language courses. As SPAN 201 and 202 came before the committee, any mention of prior high school Spanish course completion was removed from the pre-requisite.

The committee talked about how high school foreign language content is difficult to verify, and we will apply this same approach to COC advanced French and German courses when they come through Curriculum in the future.

The committee recognized Deanna's dedication to the Curriculum review process as she chaired this, her last meeting. Deanna will be coming to the next few Curriculum meetings to assist Ann Lowe as she transitions into her role as the new co-chair.

Carlson, Kerry - Curriculum Coordinator Non-voting member	present	Jacobson, Joan - Student Services	present	Robinson, Patty (Not a member)	absent
Davis, Deanna - Co-Chair, Faculty - Humanities	present	Karlin, Ron - Humanities	present	Solomon, Diane - Student Services	present
Green, Audrey - Co-Chair, Administrator, Articulation Officer	present	Lowe, Ann - Allied Health	present	Stanich, Diane - Physical Education & Athletics	absent
Hooper, Lisa - Physical Education & Athletics	absent	Lucy, Nicole - Social Science & Business	present	Vacant - Fine & Performing Arts	
Benedicto, Alto - Math & Science	present	Parker, Catherine - Adjunct Faculty	present		

New Courses Includes ISA's	16	New Non Credit Courses	-0-	New Prerequisites	15
New Programs	1	Modified Non Credit Courses	-0-	Modified Prerequisites	6
Modified Courses	18	New DLA's	2	Deleted Courses	6
Modified Programs	2	Modified DLA's	-0-	Deleted Programs	1

CURRICULUM COMMITTEE SUMMARY

DATE: January 17, 2008 TIME: 3:00 – 5:00 PLACE: BOHN-330

TECHNICAL CHANGE MEMO'S:

Title	Description of action	Author
Basic Word Processing and Computer Skills Certificate of Completion	Per Tech Change Memo: Title change from "Computer Applications Certificate of Completion" - Approved	J. Brezina

CONSENT CALENDAR: Items on "Consent" are recommended for approval by a Technical Review Committee that met on January 10, 2008.

Subject	#	Title	Description of action	Author
BUS	132	Negotiation and Conflict Resolution	Change SLO's and Objectives & add additional Discipline - Approved	R. Waldon
ID	104	Rapid Visualization and Illustration	Full update – add comparable course, change desc., SLO's & texts and add Objectives - Approved	D. Minarsch
ID	114	Architecture and Interiors History: Antiquity – Classical Revival	Change title , increase cl. size to 35, modify SLO's and add Objectives & DLA - Approved	D. Minarsch
ID	115	Architecture and Interiors History: Classical Revival – Post Modern	Change title & SAM code, increase cl. size to 35, modify SLO's and add Objectives & DLA - Approved	D. Minarsch
SRVLR	100	Introduction to Service-Learning	Change Discipline & TOPS code - Approved	A. Morenco & P. Robinson

NEW COURSES:

Subject	#	Title	Description of action	Author
ADMJUS	098DB	Dignitary Protection	.25 units, 4 lecture and 4 lab contact hours, unlimited repeats, CR/NC grading, POST pre-req. – Returned for pre-req. supplemental form and new course number	R. Brode
ADMJUS	098DC	Intermediate ICS	1 unit, 18 lecture contact hours, unlimited repeats, CR/NC grading, POST pre-req. - Returned for pre-req. supplemental form and new course number	R. Brode
ADMJUS	098DD	ICS 400	1 unit, 18 lecture contact hours, unlimited repeats, CR/NC grading, POST pre-req. - Returned for pre-req. supplemental form and new course number	R. Brode
ADMJUS	098DE	Firearms Tactical Shotgun	.5 units, 24 lab contact hours, unlimited repeats, CR/NC grading, POST pre-req. - Returned for pre-req. supplemental form and new course number	R. Brode

ENGR	154	Engineering Economy	3 units, 54 hours lect contact hours, cl. size 35, MATH-212 pre-req, no repeats - Approved	D. Martinez
ENGR	155	Dynamics	3 units, 54 hours lect, contact hours, cl. size 35, ENGR-152 & MATH 212 pre-reqs, no repeats - Approved	D. Martinez
ID	99	Home Staging	No Discipline (?), 1 unit, 18 hours lect, cl. size 35, CR/NC grading, no repeats – Tabled (no representation)	D. Minarsch
KPEA	121	Table Tennis	1 unit, 54 activity contact hours, cl. size 30, 3 repeats - Approved	C. Lyon
KPEA	125	Walking for Fitness	1 unit, 54 activity contact hours, cl. size 35, 3 repeats- Approved	C. Lyon
KPEA	171	Badminton	1 unit, 54 activity contact hours, cl. size 30, 3 repeats- Approved	C. Lyon
NC.OAD	THEATR 1	Creative Expression for Older Adults Through Acting	0 units, 54 hours lect contact hours, cl size 20, Not graded, unlimited repeats- Approved	S. Hinshaw
NC.VESL	06	English for Housekeeping	0 units, 102 hours lect contact hours, cl size 35, Not graded, 3 repeats - Approved	H. Maclean
REAL	140	Real Estate Economics	3 units, 54 hours lect, cl. size 35, no repeats - Returned	R. Brode

MODIFIED COURSES:

Subject	#	Title	Description of action	Author
ADMJUS	101	Intro to Law Enforcement	Full Update - Change SLO's, add Objectives & DLA and update textbook - Approved	R. Brode
ENGR	096	Discover Engineering	Add DLA - Approved	D. Martinez
ENGR	114	Solids Modeling for Mechanical Drafting	List comparable course, modify SLO's and repeatability & add Objectives and text - Approved	D. Martinez
ENGR	152	Statics	Full update – change SLO's and add Objectives and texts - Approved	D. Martinez

NEW PROGRAMS:

TITLE	Required Courses	Author
Basic Microsoft Office Applications Certificate of Completion	0 units: NC.CIT 4, 5 & 6 - Approved	J. Brezina

MODIFIED PROGRAMS:

TITLE	Required Courses	Author
Transfer Studies Associate of Arts degree	Increasing total units required by 18 units of Emphasis in response to Title V changes- Approved	A. Green

NEW PREREQUISITES:

Subject	#	Title	Suggested Prerequisite	Author
ENGR	154	Engineering Economy	MATH-212 pre-req	D. Martinez
ENGR	155	Dynamics	ENGR 152 & MATH 212 pre-reqs	D. Martinez

NEW DISTANCE LEARNING ADDENDUMS:

Subject	#	Title	100% ON-LINE, HYBRID, CTV	Author
ADMJUS	101	Introduction to Law Enforcement		R. Brode
ENGR	096	Discover Engineering		D. Martinez
ID	114	Architecture and Interiors History: Antiquity – Classical Revival		D. Minarsch
ID	115	Architecture and Interiors History: Classical Revival – Post Modern		D. Minarsch

DISCUSSION ITEMS:

Jennifer Brezina substituted for Audrey Green at Nancy Smith's request. Lindy Kane substituted for Diana Stanich. Lee Hilliard has agreed to become the Committee's Member at Large.

It was determined that the Curriculum Coordinator would now be the person responsible for modifying programs (in WebCMS and bringing forward to the Committee for approval) to include new courses that the authors who propose them indicate should be included in an existing major and/or certificate. This will assure that our degrees and certificates are kept current with developments within their respective departments. It also helps to eliminate any confusion about whether a new course is "Stand Alone" at the time the Committee is considering approval.

Academic Senate Meeting Date: February 14, 2008

Board of Trustee Meeting Date: March 12, 2008

Carlson, Kerry - Curriculum Coordinator Non-voting member	present	Jacobson, Joan - Student Services	present	Robinson, Patty (Not a member)	absent
Lowe, Ann - Co-Chair, Faculty - Allied Health	present	Karlin, Ron - Humanities	present	Solomon, Diane - Member at Large	present
Green, Audrey - Co-Chair, Administrator, Articulation Officer	absent	Davis, Deanna (Not a member)	present	Stanich, Diane - Physical Education & Athletics	absent
Hilliard, Lee - Member at Large	present	Lucy, Nicole - Social Science & Business	present	Vacant - Fine & Performing Arts	
Benedicto, Alto - Math & Science	present	Parker, Catherine - Adjunct Faculty	present		

New Courses Includes ISA's	5	New Non Credit Courses	2	New Prerequisites	2
New Programs	1	Modified Non Credit Courses	-0-	Modified Prerequisites	-0-
Modified Courses	9	New DLA's	4	Deleted Courses	-0-
Modified Programs	1	Modified DLA's	-0-	Deleted Programs	-0-
Stand Alone Courses	-0-				