

Academic Senate Summary for February 20, 2020

Voting Members					
Senate President	Rebecca Eikey	X	Business Senator	Gary Collis	X
Vice President	Jason Burgdorfer	X	Learning Resources Senator	Ron Karlin	A
Immediate Past President	VACANT	A	At Large Senator	Garrett Rieck	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Jennifer Paris	X
Policy Review Chair	David Andrus	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	David Brill	X
MSHP Senator	Sab Matsumoto	X	At Large Senator	Mary Corbett	X
VAPA Senator	Wendy Brill-Wynkoop	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Erika Torgeson	X	Adjunct Senator	Jessica Small	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Carly Perl	X
Kinesiology/Athletics Senator	<i>Lisa Hooper proxy for Philip Marcellin</i>	X	Adjunct Senator	Aaron Silverman	X
SBS Senator	Rebecca Shepherd	X	X= Present	A= Absent	

Non-voting Members	
Joe Gerda	X
Marilyn Jimenez	X
Dan Portillo (Warren Heaton AFT Rep)	X
Dr. Wilding	A

Guest			
Christan Marin (ASG Student Rep)	X	Kathy Bakhit	X
Daylene Meuschke	X	Kelly Burke	X
Dianne Fiero	X	Kelly Burke	X
Dianne G. Van Hook	X	Mary Bates	X
Dilek Sanver-Wang	X	Michael Monsour	X
Gary Quire	X	Miriam Golbert	X
Jasmine Ruys	X	Omar Torres	X
Justin Hunt	X	Paul Wickline	X

A. Routine Matters

1. Call to order: 3:04 pm
2. Public Comment:
 - COC Global Campus under ISP: This program aims to help students globally via an interconnected world. There are several programs such as lecture abroad and a faculty member will be sent to Egypt this summer. Most recent MOU is for a program in Japan.

An International Forum for Youth will be hosted soon which will take place during the International week in November 2020. There is a request for a \$3,000 grant to help bring scholars from different parts of the country. This request will come through Senate to gather support.

- Notifying students of Upcoming Emergency Drill: There was a request for information regarding when students would be notified regarding the Emergency Drill next week. There are some students who have not yet received an email or notification. The current emails have only gone out to faculty and staff. There was a request to please have this notification go out to students soon. It would be preferable to provide notification to students several weeks prior to provide students the option to opt out and provide clinical and counseling psychologist. Dr. Dianne Fiero confirmed that the email notification to students will go out today, Thursday, Feb. 20th and will be sent by PIO and Student Services.

3. Approval of the Agenda:

- Motion to approve the agenda by Lisa Hooper, seconded by David Andrus. Unanimous. Approved.

4. Committee Appointments:

- Academic Calendar Committee, Kelly Burke
 - Kelly Burke stated this is an error. Nicole Faudree will provide information regarding who will be appointed to this committee.
- Selection committees (pg. 3)

5. Approval of the Consent Calendar

- Motion to approve the Consent Calendar by Gary Collis, seconded by Carly Perl. Unanimous. Approved.

Academic Senate Summary, Nov. 21, 2019 (pg. 4-12)	Curriculum Committee Summary, Feb. 13, 2019, (pg. 13) • <i>Note: Link to this summary is now available</i>
CASL/PR Summary, Oct. 9, 2019 (pg. 14-15)	Senate Executive Committee Summary, Dec. 3, 2019 (pg. 18-20)
CASL/PR Summary, Oct. 23, 2019 (pg. 16-17)	Program Viability Committee Summary, Nov. 21, 2019 (pg.21-28)

B. Reports (7 minutes allocated for each report)

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Academic Senate Presidents Report, Rebecca Eikey

- Senate President welcomed everyone to the spring 2020 semester. President shared that she taught Chemistry 151 for winter 2020 at the Canyon Country Campus and had a positive experience. The student study groups were also very successful.
- Commencement Committee update: Meeting took place on Wednesday, February 19, 2020. It is not clear if faculty are fully aware of the changes which are taking place this semester regarding the commencement ceremonies. Commencement ceremonies are typically held on the last Friday of the spring semester. The ceremony will be moved to the stadium. This is something the committee had been interested in doing for some time and mostly related to safety concerns for students and guests. This decision was not discussed in committee and was made prior to the meeting. The other change is that the commencement ceremony will held at 7:00pm with processional starting at 6:40pm and students arriving at 5:40pm. The new agenda for the commencement was

shared with Senate. It was stated this information is not found under Graduation on the COC website but under Commencement. If someone searches under Graduation the website will load old information. The decision to move the ceremony to the stadium was made at the end of the last spring semester and faculty were not involved. An email will go out soon to all faculty informing them of the change. There was suggestion to have more vendors and food at the ceremonies as this could be revenue for ASG or the general fund. There is always a need for readers for the commencement and honors receptions. There was also a suggestion to showcase student work at the commencement ceremonies.

- There was a request for a follow up meeting to discuss further the commencement program. Senate President has suggested for Nicole Faudree, Dora Lozano, Michael Leach, Rebecca Shepherd and Michael Dermody to attend the next meeting.
2. Career Education Committee Annual Report, Regina Blasberg & Gary Quire (pg. 29-34)
- Committee meets on Mondays twice a month from 1:30pm-2:30pm.
 - LinkedIn Learning: The committee has been working with LinkedIn Learning which used to be the Lynda.com program. There were some technical issues during the transition period but the program is a great resource. The program also contains resources for faculty to use in the classrooms.
 - Website: Robin Spurs is still on contract and continuing to work on the CE websites until June. If anyone has questions regarding their website they can contact Robin or Gary.
 - Videos: The committee is slotted for 10 videos this semester. There are 7 spots filled, the report also outlines which videos are being worked on. There are three spots for videos that are in progress. Shawn from the video production company has confirmed that final approval for the Fire Technology program will be received soon. All other videos are in progress and Home Staging was recently added. There are 3 spots open.
 - ACUE: Pinning Ceremony was successful with 30 people completing the program. COC is in the lead with 43 faculty members currently in the cohort. Cohorts are broken up by region. COC currently is part of the Southcentral coast Region. This training is open to all full-time and adjunct faculty.
 - Career Trees and Copy Point: These are in the process of being completed and will go back to each department for final approval.
3. Academic Staffing Recommendations Report, Miriam Golbert
- The list includes position by categories, such as Urgent, Strongly Recommended and Recommended. Positions which are listed in bold font are those which were added last semester. Replacements positions are also identified. Currently Chemistry, Biology, Kinesiology and Cinema replacement positions were filled. A second Chemistry, a second Biology (will start fall 2020), Nursing, Computer Science and one replacement for Nick Hernandez in Political Science. These positions were sent to the board Feb. 12th. Due the retirements which are coming soon additional ASC meetings have been scheduled. Meetings will be held in May due to the deadline being April 28th and to accommodate replacement presentations.

C. Action Items

Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Gender Inclusive Restroom Resolution, Rebecca Eikey (pg. 35-36)
 - Jim Schrage sent out an email regarding plans to have gender inclusive restrooms available in every building on campus. Canyon Country Campus (CCC) will also have restroom designations as well. The new Science Center at CCC will include a gender inclusive restroom on the 1st floor in addition to the 700 classrooms.
 - Motion to adopt this resolution by Erica Seubert, seconded by Wendy Brill. Unanimous. Approved.
2. Discipline Memos from HR:
 - Kathy Bakhit, Revised Discipline Memo for (pg. 37)
 - There was clarification that this discipline memo is a revision to what was previously approved. There was a change to the interim position title which prompted a change on the discipline memo.
 - Priscilla Benites, Mental Health Supervisor Discipline Memo (pg. 38)
 - Motion to adopt the discipline memos by Gary Collis, seconded by Sab Matsumoto. Unanimous. Approved.
3. Changes in Faculty Leadership roles (pg. 39)
 - Motion to adopt the changes in leadership roles by David Andrus, seconded by Erika Torgeson. Unanimous. Approved.
4. Resolution to Designate the Canyon Country Science Lab Building to the Don Takeda Science Center (pg. 40)
 - Historical background: There was a reminder that **February 19, 2020 was The Day of Remembrance** for the **Japanese American internment camps during World War II**. The Assembly passed today, February 20, 2020, a [resolution](#) as a formal apology on behalf of the State of California for participating in the interment of the Japanese Americans in California.
 - The Story of Don Takeda: Don Takeda grew up in Fresno California. His family of raisin farmers were swept up as part of the internment camps during WWII. A boy was born in the Arizona Internment Camp located in Gila River. This boy later returned to Fresno and enjoyed growing up on a farm and learning about raisins. This love of farming turned into the love of biology. Don later moved to southern California and studied Biology at Cal State LA. A professor later motivated Don to apply for a position at the then brand new College of the Canyons. In 1972 Don Takeda began as a first time, full-time faculty member at COC. Don's mentor was Boykin and both worked closely together. When Boykin suddenly passed away in 1985 Don pushed for the renaming of the then "L" building to be the "Boykin Laboratory Center." Don retired and served at COC for over 45 years and is the longest serving faculty member in the history of the college, given that the college is serving its 50th Anniversary.
 - The current resolutions outlines all the ways that Don has helped with the growth of the Biology department and Science in general but also all the various contributions which he has done. The majority of the faculty are in support of this resolution as Don Takeda is the longest serving faculty member at COC. COCFA and Rep Council has approved this resolution. There are always faculty that could be honored, in some way, on campus. There is also room to honor other faculty at CCC, such as different rooms, floors and

labs. Recognizing a faculty member who was in an internment campus is a symbol for COC students in this time to demonstrate diversity on campus and the possibility of what you can do with education.

- There was a request made regarding setting up a process for honoring adjunct faculty as well. Currently 75% of the faculty on campus are adjuncts. This will come back as a future agenda item.
- There was a request to have an additional process made to Senate by which faculty service can be recognized. The process can be in the form of a dialogue, framework or structure. It is important to have some sort of recognition for them.
- 50th Anniversary Celebration & Campaign Committee update: The committee has agreed to have a Founders Wall in a public space that will have tiles. The second idea is to have a Builders Walk which will have a walkway with tiles of employees who dedicated a certain amount to the college. The Foundation has had representatives on the 50th Anniversary Committee. There was no commitment made by the COC's Chancellors office due to fundraising plans that COC Foundation developed which includes naming opportunities for future CCC buildings which includes the Student Services, Library and TLC.
- There is concern that there are limited spaces for people to be recognized and there are many people who could be recognized. It was clarified that this resolution did come through Senate Executive Committee per the By-Laws in the fall semester. There is also concern with selling the names of the faculty. There was a deadline regarding the completion of the science building in the spring semester. Therefore, in the fall semester this item was deemed urgent and moved forward. In terms of both the AP/BP Policies this action in alignment. The Board of Trustees has the ultimate decision to approve or not.
- Motion to adopt this resolution by Wendy Brill, seconded by Erika Torgeson. Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. [Guided Pathways Scale of Adoption Assessment \(SOAA\) Review](#), Paul Wickline, Jasmine Ruys & Tara Williams. Links to Resources can be found on (pg. 41)
 - This is a requirement of the Guided Pathways Grant funds which includes a self-assessment to be sent back to the state. This assessment has been an opportunity to collect feedback from Classified Senate, EI2, CPT, Guided Pathways liaisons and students over the past month. This is an iterative document. There is no penalty or reward for measuring and holding the college accountable for what is identified as a selective Scale of Adoption. This document outlines where the college is as far as accomplishment and what are the future goals or plans. There was a reminder that on April 30, 2019 a similar document was submitted which was the Guided Pathways 20 work. The deadline was met and the document was submitted. That document then became the basis for this document and was updated since that time. This document could be submitted to NOVA by March 15th. If the college is part of the CA GAP 20 then the yes this document could be submitted. However, due to changes made to the document it will instead be re-submitted. The goal is have this submitted to the BOT by the March 11th in anticipation of the March 15th submission. If the March 15th deadline is not met there are no consequences.

The Institutional Effectiveness and IE2 Steering Committee had recommended to IE2 that this document become an operational plan. Student feedback has been incorporated into the version included in the agenda, final version will be shared with them. Classified Senate will also receive an updated version. The goal is to have this document be the voice of COC. The document will be analyzed to determine how it's looking in Valencia, CCC and online. One significant change made to the document was to incorporate areas of support needed. There was concern with ensuring enough feedback was solicited by all constituents. Senate was reassured that feedback was received by all groups and will continue to be received.

- It was clarified that the FAQ sheet highlights what is most critical from the 27 page FAQ document. There was another clarification that resources were included within the agenda associated with the plan. The link included on the first page of the agenda contains the most current version of the actual self-assessment. The reason for the March 15th deadline is due to the need to collect data and turn it over to CCRC and report back to the state. There are two signatures required for submission, the College President and the Academic Senate President. If this item returns as an "Action" item on the next agenda Senate will be voting on the process and the content. Final version will be submitted to the Academic Senate by Friday, Feb. 28th to include in the March 5th agenda. A summary sheet could also be submitted.

2. CAGP 2020-2022, Paul Wickline

- a. Project Overview & Application (pg. 42-44)
- b. Cohort One Application Final (pg. 45-46)

- An invitation was received in November 2019. The group of 20 CA Community Colleges who participated, if they choose to participate again, would receive an extended invitation. This allows those colleges to participate until 2020. This would allow for attendance at more institutes, site visits and complete more SOAA type documents. There is no cost associated but travel would need to be paid by the college. Accreditation is coming up and can pull in many human resources for a period of time. There is however, a concerted effort to spread out the work of Accreditation. The recommendation from the Administrators who are leading the Guided Pathways efforts is to not participate due to a tight deadline. However, others felt that the college should participate. If the college participates this would address and analyze many areas that have not been addressed before. There is concern that if Guided Pathways was not in place there would not be conversations relating to equity. For example, Canyons Connects and Program Mapping, which were attempted in the past, failed. There have been thoughtful steps to allow these programs to happen and progress is beginning to be seen. The focus has been on COC and what is best for COC students and not on what other colleges are doing. A concern was brought up that although the college is gaining momentum that another area may be brought up and efforts are then placed in those areas. This would result in current projects not being finished. The need to do good work with current projects was emphasized. The deadline is March 6, 2020. This item could be brought back as an Action item at the March 5th meeting. There was a request to also include in the agenda a travel cost analysis which would outline allocation coming from Guided Pathways funds.

3. BP 4030 & AP 4030 Academic Freedom, David Andrus & Gary Collis (pg. 47-51)

- A version of this BP/AP was approved last year and moved to College Policy Council (CPC). Members of CPC mentioned that there could be a reconsideration of Academic Freedom and how it manifest itself today versus previous years in terms of conventional thinking. There are other colleges which expand Academic Freedom beyond the

traditional notions and that this should be considered. There was an idea proposed of expanding this idea into other areas of research and/or areas of classified staff who are involved in research. The committee choose to adopt a traditional viewpoint from AAUP which would also provide an opportunity draw resources. This definition has also been approved the Academic Senate for California Community Colleges (ASCCC). The document is returning with some revisions which includes the definition from the AAUP document. The AAUP acts as an authority to back up the institution when making decisions rather than drawing from a freeform definition. Therefore, a change is noted in Part B of BP403.

- The main focus was on AP 4030 which was the creation of a standing committee to enforce Academic Freedom questions. A permanent committee would allow faculty to have a permanent definition of what Academic Freedom is and isn't. The committee would also have experts who people could be referred to and provide professional development.
- There was concern regarding BP 4030, C. 1 in which it states "...exposed to conflicting and controversial views as a result" and how this can be used by people.
- This item will return as an action item on the next agenda.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Senator Responsibilities and Communication, Rebecca Eikey

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

- Request for recognition of service for adjunct faculty.
- Request to discuss textbook selection for adjunct faculty and who has authority to do this?

G. In Committee

Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact [David Andrus](#) if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

Existing Policies:
BP 4030 & AP 4030 Academic Freedom (Back in Committee per CPC)
BP 4240 Academic Renewal
BP 4233 & AP 4233 Attendance
BP 4300 & AP 4300 Field Trip and Excursions-Update to title only
BP 534 Field Trips and Excursions-Repeal
BP 7120 & AP 7120 Recruitment and Selection
Student Conduct (Phase 2 - BPs 5529 Student Conduct, BP 5530 Disciplinary Action & 5531 Due Process – Student Disciplinary Action)
BP 6700 & AP 6700 – Civic Center and Other Facility Use
BP 7250 & AP 7250 Administrative Retreat Rights
New Policies:
BP 3535 & AP 3535 Camera Policy (new policy)
BP 3725 & AP 3725 Information & Communication Technology Accessibility & Acceptable Use (new policy)
BP & AP 4231 Digital Badging (new policy)

BP 5517 & AP 5517 Student Clubs, Organizations, Extracurricular Activities & Travel <i>(new policy)</i>
BP & AP Covering Substitute Teachers <i>(new policy)</i>
BP & AP Freedom of Speech, Harassment <i>(new Policy)</i> <ul style="list-style-type: none"> • BP 528 Student Rights to Expressive Activities • BP 804 Distribution of Publications and Other Duplicated Material by Non-Students and Non-Student Groups • BP 808 Non Student Speakers

H. Announcements

- Next Academic Senate Meetings March 5th, March 19th, April 2nd, April 23rd, May 7th & May 21st
- [ASCCC 2020 Accreditation Institute, Feb. 21st – Feb. 22nd](#), San Diego Marriott, La Jolla
- [ASCCC 2020 Spring Plenary Session, April 16th-18th](#), Oakland Marriott City Center
- [ASCCC Career and Noncredit Institute, April 30th – May 2nd](#), San Mateo Marriott – SF Airport
- [2020 Faculty Leadership Institute, June 18th – June 20th](#), Marriott Newport Beach
- [2020 Curriculum Institute, June 8th - July 11th](#), Riverside Convention Center
- Academic Senate President & Vice President Nominations for next 2 year term
 - Note: The nomination period will remain open through the rest of the fall 2019 semester and the first two weeks of the spring 2020 semester, closing at 5:00 pm on Friday, 2/21/2020.
- At-Large position available for term (Spring 2020-Spring 2021)

I. Adjournment: 5:04 pm