College of the Canyons Academic Senate
August 29, 2019
3:00 p.m. to 4:50 p.m. BONH 330
AGENDA

Notification: *The meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.*

A. Routine Matters
1. Call to order
2. Public Comment
   This portion of the meeting is reserved for persons desiring to address the Academic Senate on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.
3. Approval of the Agenda
4. Committee Appointments:
   - Tenure Committees 2019-2020
   - CASL Committee Co-Chair/SLO Co-Coordinator: Jeff Baker
   - Career Education Committee/CE Liaison: Gary Quire, Chair (Fall 2019), Regina Blasberg , Chair (Spring 2019)
5. Approval of the Consent Calendar

Academic Senate Summary, May 23, 2019 (pg. 3-9)	Curriculum Committee Summary, August 22, 2019 (pg. 17-38)
Academic Senate Summary, May 9, 2019 (pg.10-16) Updated Seniority List 2019-2020	Department Chairs: • **Theater**-Chris Boltz, Chair • **Business**- Nicole Faudree, Chair • **Computer Science**-Benjamin Riviera, Chair

B. Reports (time limit 7 minutes each)
These are informational items no discussion or action will be taken. However, clarification questions are welcomed.
1. President Report, Rebecca Eikey
2. Academic Staffing Committee Annual Report, Miriam Golbert

C. Action Items
Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.
1. Discipline Assignment for new Fulltime Faculty & Deans
   - Theresa Winter, Nursing (pg. 39)
   - Christopher "Shane" Ramey, Biology (Microbiology/Molecular Biology) (pg. 40)
   - SB Tucker, EMT (pg. 41-42)
   - Donald Carlson, Dean, School of Bus; Interim Dean, School of Applied Tech., (pg. 43)
   - Jennifer Smolos, Dean, School of Visual and Performing Arts, (pg. 44-45)
2. Part-Time Faculty Minimum Qualifications & Equivalencies for summer 2019, (pg. 46-47)

D. Discussion
Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, CA. 91355

1. Guided Pathways Lessons Learned at Curriculum Institute, Lisa Hooper
2. Academic Mapping Principles and Guidelines, Erika Torgeson (pg. 48-53)
3. Policy Review Committee Statement: Regarding Academic Department Co-Chair Recognition, David Andrus (pg. 54)

E. Unfinished Business
Below is a list of items that can be discussed for a future date.

F. New Future Business
Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

G. In Committee
Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact David Andrus if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

BP & AP 5010 Admission and Concurrent Enrollment
BP & AP 5410 DSP&S
BP 4240 Academic Renewal
Academic Senate Constitution and Bylaws Revisions
AP 7120 Recruitment
BP & AP 4030 Academic Freedom (Back in Committee per CPC - Barry is
Camera Policy
BP/AP Covering Substitute Teachers
Student Conduct (Phase 2 - BPs 5529, 5530 & 5531)
BP & AP 4233 Digital Badging
Freedom of Speech, Harassment
BP & AP – Civic Center and Other Facility Use

H. Announcements
   o   Next Academic Senate Meetings Sept. 12, Sept. 26 & Oct. 10, 2019
   o   2019 Fall ASCCC Fall Plenary Session, Nov. 7-9, 2019, Newport Beach

I. Adjournment
If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Academic Affairs Office at College of the Canyons at least 48-hours before the scheduled meeting.

Academic Senate Summary for May 23, 2019

Voting Members					
Senate President	Rebecca Eikey	X	Business Senator	Gary Collis	X
Vice President	Jason Burgdorfer	X	Learning Resources Senator	Ron Karlin	X
Immediate Past President	VACANT	A	Interim At Large Senator	Erica Seubert	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Gary Collis proxy for Jennifer Paris	X
Policy Review Chair	David Andrus	X	At Large Senator	Benjamin Riveira proxy for Deanna Riveira	X
AT Senator	Regina Blasberg	X	At Large Senator	David Brill	X
MSHP Senator	Sab Matsumoto	X	At Large Senator	Sonny Requejo	A
VAPA Senator	Wendy Brill-Wynkoop	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Erika Torgeson	X	Adjunct Senator	Jessica Small	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Ron Mita	X
Kinesiology/Athletics Senator	Philip Marcellin	X	Adjunct Senator	Aaron Silverman	X
SBS Senator	Rebecca Shepherd	X	X= Present	A= Absent	

Non-voting Members	
Dr. Buckley	A
Marilyn Jimenez	X
Dan Portello (Warren Heaton AFT Rep)	X
Dr. Wilding	A

Guest			
Collette Gibson	X	Mary Corbett	X
Omar Torres	X	Paul Wickline (via Zoom)	X
Michelle LaBrie	X	Claudia Acosta	X
Julianne Johnson	X	Sarah Ehrsam	X
Tara Williams	X	Daylene Meuschke	X
Jaylon Kirk (student)	X	Michael Leach	X

A. Routine Matters
1. Call to order: 3:03 pm
2. Public Comment:
    - There was a request to start a dialogue regarding how faculty can best deal with student athletes missing class for scheduled athletic events. Issue should be addressed in a professional, respectable and equitable manner. This topic may be brought back as a separate discussion item.

3. Approval of the Agenda
   - Request to modify the agenda, moving item "Program Viability Evaluation Rubric: Physical Therapist Assistant Program" from "Unfinished Business" to "Discussion." Item becomes #4 and allows Sarah Ehrsam more time to answer questions pertaining to the program.
     - o Motion to modify the agenda by Philip Marcellin seconded by Lisa Hooper. Unanimous. Approved.
   - On the May 16, 2019 Curriculum Committee summary, a course which had been in tech review, was inadvertently omitted from the consent calendar. Lisa presented and shared a new summary with the addition of this course. It was clarified that these revisions are non-substantive and are automatically added to the consent calendar. The course was originally agendized on April 18th but the faculty member wasn't able to complete the revisions. If this course does not go through the process, as it is scheduled for the fall, it will not be available in the fall semester. The course is **ARCHT-200B**-Architecture. The revised summary was submitted to Marilyn. Lisa Hooper, Curriculum Committee chair stated that all Curriculum Committee members are in agreement with this revision. The description of this Action was as follows:
     - o *Units increased to 3 units (formerly 1 unit). Revised SLO, revised objectives and content. Recommended preparation of ID-103 changed to ARCHT-190.*
   - On page 14 of the Academic Senate agenda this courses would be inserted as the first item listed under Curriculum Committee, Modified Courses-Consent Calendar.
   - Regina requested to pull the Academic Senate Summary for the May 9, 2019 meeting. There are three sections in the summary which may not have captured correctly what was discussed. There was a request to pull the summary, make modifications and bring it back on the next agenda.
   - Motion to amend the agenda understanding the changes noted above by Marco Llaguno, seconded by Lisa Hooper. Unanimous. Approved.

4. Committee Appointments:
   - Selection Committee, Christina Chung
5. Approval of the Consent Calendar
   - Motion to adopt the consent calendar by Lisa Hooper, seconded by Wendy Brill. Unanimous. Approved.
   - New senators where announced and congratulated.

Academic Senate Summary, May 9, 2019 (pg. 3-9)	Curriculum Committee Summary, May 16, 2019 (pg. 10-24)
Adjunct Senator Election Results (pg. 28)	Fall FLEX Schedule, Nicole Faudree (pg. 29-33)
Program Viability Committee Summary (pg. 25-26)	

B. Reports (time limit 7 minutes each)
These are informational items no discussion or action will be taken. However, clarification questions are welcomed.
1. President Report, Rebecca Eikey

- President gave thanks to the Academic Senate for a wonderful year and for all that was accomplished. Certificates of Appreciation where presented for the following senators for serving on the Academic Senate:
    - Ron Mita 2018-19-Adjunct Senator
    - Warren Heaton 2018-19 AFT Representative
    - Deanna Rivera 2017-19 At-Large Senator
    - Sonny Requejo 2018-19 At Large Senator
2. College Planning Team Committee Report, Claudia Acosta
    - The committee meets once a month, on the 3rd Monday of the month. Last meeting of the semester took place on May 20th. The committee met in January to plan a Planning Retreat and to discuss how to best connect with the community and overall partnerships. There was also a proposal to do a Planning Summit in the fall. This summit will help to create a dialogue and motivate people. There will be further discussion on the Committees on Committees. The hope is that every committee provides an evaluation or an annual report summary.
    - CPT oversees the planning efforts of the college district and evaluates the college effectiveness. The focus of CPT is to promote innovation and identify issues and trends that will impact what the college does. CPT receives a lot of input and updates from other planning committees such as Guided Pathways Initiative, Local Goal Settings, Student Equity & Achievement, Strategic Planning, Civic Engagement, ISP, Enrollment Management and IE2. CPT has developed a template form which is filled out by anyone who requests to present a report. This form helps to orient all the request which come through. CPT also reviews research reports and action implication to ensure that the college's strategic plans are carried out.
3. COC Speech Team National Tournament winner - student Jaylon Kirk & faculty Michael Leach
    - Michael Leach introduced student Jaylon Kirk, a student in his speech class. It was emphasized that one of the most underrepresented groups in the Speech community are those with disabilities. Jaylon was in the final round of Pros, one of the most competitive and heavily entered national tournament events. A professional actress by the name of Valerie, with 20 years of acting and writing experience, was on staff this semester. Valerie emphasized the importance of letting students tell their stories in their own words.
    - Student Jaylon Kirk shared his story through a speech which he presented to the Senate. The student was able to develop his speech in the COMS 100. The course is part of the Communications Department and is 3-4 units which can be repeated.
4. Policy Review Committee, David Andrus
    - David shared his Policy Review Committee yearly report. The committee met and discussed how it can become more efficient. The committee functions on a practical rather than a theoretical approach and mostly makes recommendations but has held votes in the past when needed. Unanimous recommendations may be forwarded to the Academic Senate. The Policy Committee receives policies from different members of administration on campus. All Academic Policies (AP's) and Broad Policies (BP's) go through CPC. BP's have to be approved by the Board and AP's do not. For example a

recent Academic Freedom policy was first approved by Senate, was then forwarded to College Policy Council (CPC) and is now back in Policy Committee

- David shared a list of policies which were cleared by Senate and a list of documents in committee, including AP 7120A Faculty Recruitment, which may be broken out into separate procedures. Lastly, the Appendix H, a flow chart on how policies move throughout the campus, was shared. David thanked all the committee members for all their work throughout the semester.

C. Action Items

Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Academic Program Review Prompts- minor edits, Jason Burgdorfer (pg. 34-39)
   - The Program Review Prompts where modified last year. This year was the first year of implementation. No new prompts where added only deleted and language was clarified. On pg. 36 the information was replaced with a table.
   - Motion to approve the Program Review edits to the prompts by David Andrus, seconded by Philip Marcellin. Unanimous. Approved.
2. Discipline Memos:
   - Additional Discipline Assignment for Brittany Applen (pg. 40-41)
   - Britany is meeting the equivalency for Recreation Management. Britany met the equivalency back in 2011. There was an error in terms of how HR was counting her teaching experience. The experience was being counted under the equivalency that would have been valid in 2011. This has now been corrected.
   - Motion to approve the additional Discipline Assignment for Brittany Applen by Regina Blasberg, seconded by Sab Matsumoto. Unanimous. Approved.
3. Starfish/Canyons Connects recommendations, Collette Gibson & Julianne Johnson (pg. 42-45)
   - Approval of the prompt recommendations will allow for the pilot to be tested over the summer. Julianne will then update the Senate on updates and how it will move forward to the fall semester. The "Flag: Low Scores" prompt phrase "Here are your instructor's comments, if submitted:" will be deleted and the Academic Steps option can also be deleted.
   - Motion to approve the prompt recommendations by Erica Seubert, seconded by Philip Marcellin. Unanimous. Approved.
4. Program Viability Rubric:
   - Clinical Lab Science Credit Certificate, (pg. 46-54)
     - o This action item is to create a new Credit Certificate of Specialization program for a Clinical Lab Science. Letters of support for Clinical sites where identified. This creates an opportunity for MLT student to do another level of technical work in the medical field. This program will be for credit.
     - o Motion to inititate this program by Lisa Hooper, seconded by David Andrus. Unanimous. Approved.
   - Law Enforcement Technologies Associates Degree, (pg. 55-60)
     - o This is for the initiation of a new degree program in Law Enforcement Technologies. This program may be offered online. This program is for students

seeking to go into law enforcement related fields but who may not be good candidates for academies.

- o Motion to initiate this new program by David Andrus, seconded by Gary Collis. Unanimous. Approved.
- Crime and Intelligence Analysis Credit Certificate, (pg. 61-69)
  - o This program will be a credit program. This certificate would allow students to work for various federal and local agencies. Students would need to know GIS and computer software. Therefore, the Geology/Geography departments have been in communication regarding sharing computer space.
  - o Motion to initiate the new program by David Andrus, seconded by Lisa Hooper. Unanimous. Approved.

5. Joint Advocacy Letter Regarding Governor's Budget Proposal (pg. 70-73)
- There was a similar letter approved last year. Budget timeline sheets were passed shared. Rebecca and Wendy attended the local advocacy meeting on Tuesday. One request was to revise the letter so it was more prominent in the need to hire more full-time faculty. One committee recommends $20 mill in ongoing funds to hire full-time faculty and the other recommends $40 mill. There is currently $50 million in this year's budget, ongoing, to hire full-time faculty. If there is $40 mill for next year then there will be $90 million. Hiring more full-time faculty will meet the equity marks for the students. It was stated that given that $20-$40 million will be
- There was some concern expressed with the letter stating that "Base Funding allows for the hiring of more full-time faculty...," and that instead it should call attention to the sub-committees stating there are $20-$40 mill ongoing for hiring of full-time faculty.
- COCFA has also put together a letter which will be forwarded to all faculty which could be signed and faxed. In addition, a template letter was created so that anyone could sign and could then be dropped off at Dr. Van Hook's mailbox. The Chancellor's office could then fax those letters.
- Motion adopt the Joint Advocacy Letter by Wendy Brill, seconded by Aaron Silverman. Unanimous. Approved.

6. Resolution in Support of Climate Change and Environmental Sustainability, Marco Llaguno & Jason Oliver (pg. 74)
- The resolutions ask for the Board of Trustees to do change in reducing college's impact on climate change by petitioning for climate friendly food service, such as a food diversion program and some of the elimination of plastics. The impetus was for the students as it will become more important for students to advocate. If this resolution is adopted it would be read and the next board meeting on June 12, 2019.
- Motion to adopt the resolution by Erica Seubert, seconded by Gary Collis. Unanimous. Approved.

D. Discussion
Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Zero Textbook Cost (ZTC) & Low Cost Material (LCM) Categories, Teresa Ciardi & Gina Bogna
- Neither presenter was available for this discussion. This item will return on the next agenda.

2. Mapping and General Education Courses & Meta Majors Proposal, Erika Torgeson (pg. 75-84)
   - The students want the Meta Majors to be the schools. When the new COC website goes live the Meta Majors will be on the home page. If schools were to separate or if there is misalignment within a school then subsequent pages will need to be further developed to show the students the information. The suggestion is to model after Pasadena City College. This work will be done by the Deans as the Deans are responsible for dealing with the webpages for the schools. In order for schools to split a conversation needs to take place in Senate as it will affect Senate sub-committees representation. Taglines have not been approved and will not be going live on the website as these are still being explored. Meta Majors are not schools structure. Meta Majors are based on curriculum. Schools are based on administration. It was clarified that Meta Majors are large groups of programs.
   - There was a question in regards to, is it ok for maps to have basic general education headings? Or does the program mapper have to be uploaded with specific GE courses? The re-certification of the guided pathways grant for year two allocations, which will occur in year three, will happen in September. COC has been accepted into the second pilot for the program mapper which Bakersfield College is using.

3. Academic Calendar 2020-2021, Daylene Meuschke
   - Results of the Academic Calendar 2020-2021 Survey were shared. Students, Faculty, Staff, and Administrators, Full-time and Adjunct faculty were all surveyed. The data demonstrates averages. However, it was clarified that Survey Monkey generated this data and not the Institutional Research Office. The numbers have been reconfigured.
   - Survey Calendar options were:
     - **1st choice, Calendar Version A: adds a fall break.**
     - 2nd choice, Calendar Version B: creates a 6 week winter break and adds a fall break.
     - 3rd choice, Calendar Version C: Only creates a 6 week winter break.
     - **4th choice, Calendar Version D: status quo (leaving existing calendar as is).**
   - Across all of the groups, 2nd choice, Calendar Version B and 3rd choice, Calendar Version C do not come out as a top choice. However, 4st choice, Calendar D does came out as top choice and received the most votes in the student, full-time, adjunct and classified/confidential staff groups. The Classified/Educational Administrators group favored 1st choice, Calendar Version A, coming out as top choice.
   - The Academic Calendar Town Hall meetings discussed topics such as at what length format classes do students succeed best? What is the student population during the day vs night? These ideas where then forwarded the Faculty Calendar Committee. There was a request to revisit these questions and to not change the calendar until these questions are answered along with the data. Due to the Calendar Committee needing a Calendar for 2020/2021 by default the status quo option will be selected.
4. Program Viability Evaluation Rubric: Physical Therapist Assistant Program, Sarah Ehrsam
   - The 2017 Advisory Board Meeting for the Sport Medicine program approached the consideration to have COC offer a Physical Therapist Assistance Program. There is a growing need as data from 2017-2020 demonstrated a 25% increase in jobs. This program was presented to the Program Viability Committee in October. There are two deans, Micah Young and Chuck Lyon who are interested in accepting this program into their schools. There is a question of where will this program live best.

- This program would be similar to the Nursing program in that it will have an external accrediting agency. All Physical Therapy programs must be accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE). CAPTE mandates a director be hired 18 months prior and a clinical coordinator be hired 9 months prior to offering classes. The program director has to be a part of the curriculum development. Grant funds are available for hiring a program director prior to the program being developed. In terms of CAPTE candidacy accreditation the earliest a class could be offered would be for the fall of 2022. A program director would need to be hired by Feb. 2021. There are only two other locations which offer the PTA program, one is Cerritos College receiving over 350 applicants a year. Several letters of commitment from local business such as Vargo Physical Therapy and Henry Mayo Newhall Hospital are offering their clinics as teaching lab sites. There is still a need for a faculty member to continue to move this through the process, such as a chair of a hiring committee. Without CAPTE accreditation students could not sit for the state licensing exam. Lisa Hooper stated she will bring this program through Academic Staffing and request a program director & clinical coordinator position. This item will return in the fall as an action item.

E. Unfinished Business
Below is a list of items that can be discussed for a future date.
1. Program Viability Evaluation Rubric: Physical Therapist Assistant Program
    o   This item was moved to #4 discussion item.

F. New Future Business
Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

G. In Committee
Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact David Andrus if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

BP & AP 7120 – Recruitment and Selection
(Phase 2 – BPs 5529, 5530 & 5531)- Student Conduct
Digital Badges
BP & AP 5010 Admission and Concurrent Enrollment
BP & AP 2410 – COC Board Policy and Procedures
BP & AP 5410 DSP&S
Substitute Teacher Policy/Procedure

H. Announcements
o   Next Academic Senate Retreat, Aug. 15, 2019
o   Next Academic Senate Meetings, Aug. 29, Sept. 12, Sept. 26 & Oct. 10, 2019
o   2019 Faculty Leadership Institute, June 13-15, 2019, Sacramento
o   2019 Academic Academy, Aug. 23, 2019, Long Beach, Queen Mary
o   2019 Fall ASCCC Fall Plenary Session, Nov. 7-9, 2019, Newport Beach

II. Adjournment: 5:20 p.m.
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Academic Senate Summary for May 9, 2019

Voting Members					
Senate President	Rebecca Eikey	X	Business Senator	Gary Collis	X
Vice President	Jason Burgdorfer	X	Learning Resources Senator	Ron Karlin	X
Immediate Past President	VACANT	A	Interim At Large Senator	Erica Seubert	X
Curriculum Chair	Lisa Hooper	A	At Large Senator	Jennifer Paris	X
Policy Review Chair	David Andrus	X	At Large Senator	Deanna Riveira	X
AT Senator	Regina Blasberg	X	At Large Senator	David Brill	X
MSHP Senator	Sab Matsumoto	X	At Large Senator	Sonny Requejo	A
VAPA Senator	Wendy Brill-Wynkoop	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Erika Torgeson	X	Adjunct Senator	Jessica Small	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Ron Mita	X
Kinesiology/Athletics Senator	Philip Marcellin	X	Adjunct Senator	Aaron Silverman	X
SBS Senator	Rebecca Shepherd	X	X= Present	A= Absent	

Non-voting Members	
Dr. Buckley	A
Marilyn Jimenez	X
Dan Portello (Warren Heaton AFT Rep)	X
Dr. Wilding	A

Guest			
Collette Gibson	X	Rick Howe *(via Zoom)*	X
Omar Torres	X	Paul Wickline (via Zoom)	X
Michelle LaBrie	X	Jasmine Ruys (via Zoom)	X
Julie Johnson	X		

A. Routine Matters
1. Call to order: 3:03pm
2. Public Comment: None
3. Approval of the Agenda: Motion to approve the agenda by Gary Collis, seconded by David Andrus. Unanimous. Approved.
   - Committee Appointments: Additional Selection Committee members list:

Alisha	Kaminsky
Heather	Mclean

4. Approval of the Consent Calendar: Motion to approve the consent calendar by David Andrus. Seconded by Sab Matsumoto. Unanimous. Approved.

- Correction will be made to the Academic Senate Summary from April 15, 2019, Action item #4 "Emergency Drill Date of May 2nd at 9:40pm." This item was reported in the minutes as unanimous when in actuality there was one abstention from Erica Seubert.

Academic Senate Summary, April 25, 2019 (pg. 3-8)	Curriculum Committee Summary, May 02, 2019 (pg. 9-28)

B. Reports (time limit 7 minutes each)
These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. President's Report
   - Advocacy for Academic Senate travel funds: Academic Affairs will commit funds to send David Andrus to the 2019 Faculty Leadership Institute. The Chancellors office has also committed to send two additional faculty to attend the Curriculum Institute.
   - Congratulations to the recipient of the Emeriti Scholarship Cameron LaBrie was given. Michelle LaBrie shared appreciation on behalf of Cameron.
   - BOT meeting update: Athletics shared their student success. Several "Pathway to Law" students spoke at the meeting. Brittany Applen spoke about the Deaf/Blind program and the impact the program is making on the Deaf/Blind community.
     - Student Equity Achievement & Local Goals Presentation: Daylene Meuschke shared data information. The board expressed a desire to have more updates on data information in terms of student progress. Board member Joan MacGregor expressed that a separate data meeting is needed.
     - Enrollment Management Meeting: The board is trying to set the budget in thinking about Enrollment Management and how they can cut their own expenses.
     - COCFA contract was ratified.
     - Canyons Completes Guided Pathways: Several reports have come through Senate.
     - April 26, 2019 Canyons Complete Calibration Meeting: The group determined there may be a need to develop a more comprehensive strategic plan for that work.
     - There may be a need for a Design Team meeting to discuss the Calibration and IE2 meeting and determine what the next steps are.
     - Governor Meeting- The governor delivered the May revised budget and is available online as a PDF document. Relative to the January proposal, 8 million to the CSU's to address hunger and housing issues which have been expressed. 32 million, one time funds to the UC's, however, much of these funds where for pensions. CCC's have received 80.8 million increase, of which, $75.2 million will be used for Strong Workforce Funds (SWF) training. Other areas mentioned where Foster Care and College Promise. COLA was reduced. The will also be support and training for Mental Health and increased funding for a Mental Health Hotline. There will also be support for Early Childcare and Early Childhood Education.

2. Guided Pathways Report, Erika Torgeson (pg. 32)
   - For a full summary of this report go to (pg. 27)

Special Note: Item #3 was re-ordered due to presenter arriving towards the later part of the meeting.

3. Minimum Qualifications and Equivalencies (MQ&E) Committee Report, Aivee Ortega

- The first MQ & E Committee of the year is to review and provide an overview of what is MQ&E. This year Department chairs where invited. This may be an ongoing process due to MQ&E state handbook changes.
- Aivee attended the [ASCCC May 8, 2019 MQ&E regional meeting](#). ASCCC is spearheading work to come up with an equivalency to the GE and provide examples of what those equivalencies could look like. It was clarified that this mostly applies to disciplines where a degree is not readily available such as Welding or Automotive Technology. It will be the years of experience that will be the priority in terms of content expertise. There are some people who are experts in their field but do not have an associate's degree. This new third equivalency will prompt changes with HR's job advertisement, generate meetings with department chairs and create FLEX training/credit. ASCCC has created a checklist and rubric to help guide this work.
- The meeting also provided an opportunity to learn about other districts MQ&E committee's practices. COC hires mostly during the summer and Aivee is the only person available to review equivalencies as other faculty committee members are off contract. Other districts hire an off season reviewer such as the President, VP of Senate and department chair to review equivalencies. With all the changes happening there may be a need to update the Administrative Procedures. In addition, approving the third GE Equivalency option may come through Senate soon.

C. Action Items
Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.
1. CASL Spring 19 Recommendations and Guidelines for the Academic Senate, Nicole Faudree (pg. 33)
   - Under item #4 there was a question regarding whether there is a minimum for large courses? It was clarified that there is no minimum but the coordinator is encouraged to send the assessment for as many sections as possible.
   - Motion to adopt the recommendations by David Andrus. Seconded by Phil Marceline. Unanimous. Approved.
2. Progress Standing-Academic Policy, David Andrus
   b. BP 4250 (pg. 34-36)
      - The title to this document may change. It was stated that the first Academic Policy outlines the work the student has made and the Progress Standing outlines the achievement the student is making.
   c. AP 4250 (pg. 37-39)
      - Motion to approve BP/AP 4250 policy by David Andrus, seconded by Rebecca Shepherd. Unanimous. Approved.
3. Academic Standing-Progress Policy, David Andrus
   d. BP 4251 (pg. 40-41)
   e. AP 4251 (pg. 42-45)
      - Motion to approve BP/AP 4251 by Wendy Brill, seconded by Philip Marcellin. Unanimous. Approved.
4. CWEE District Plan January 2019, Nicole Faudree (pg. 46-61)
   - The district plan usually goes through BOT and then through Senate. This is the first time the plan has come through Senate and then BOT.

- Motion to approve by Regina Blasberg, seconded by Deanna Riviera. Unanimous. Approved.

5. Vote of No Confidence Eloy Oakley Survey Results (pg. 62-63)
    - The current by-laws require a faculty vote to ratify a Vote of No Confidence Resolution. A majority of the voting faculty is required for ratification.
    - An electronic survey was used to conduct the ratification vote. There was a small response rate which may have been due to conducting the vote electronically. It was shared that a recent CTE Employment survey conducted online only received a 30% response rate of which 19% was done via phone. The slow response rate may also be attributed to faculty not being well-informed on the Vote of No Confidence issue.
    - Motion to adopt to survey results and acknowledge the resolution by Wendy Brill, seconded by David Brill. Unanimous. Approved.

6. Program Viability Evaluation Rubric:
    - Motion to split both rubrics and approve separately by Erika Torgeson, seconded by Wendy Brill. Unanimous. Approved. Philip Marceline abstained.
    - Physical Therapy Assistant Program (pg. 64-71)
        - A correction was made to read as "Physical Therapist" and not "Therapy."
        - The committee asked for letters for clinical sites. This program will be housed under MSHP. There will be a need to go through a new department initiation process. There are accreditation requirements such as a director must be hired before students are in a classroom. The next step will be for Academic Staffing Committee to determine the academic staffing needs.
        - There was a request to take into consideration how this program would benefit the college and the community and the many jobs it will create. This employment area is projected to increase by 25%.
        - Motion to adopt the Program Therapist Assistant program with the stipulation that a full-time faculty member or a departments takes ownership of the program by Regina Blasberg. No one seconded it, motion did not pass.
        - Motion to table the Physical Therapy Assistant Program by Deanna Rivera, seconded by Wendy Brill, Unanimous. Approved. Philip Marceline abstained.
    - Commercial Music Program (pg. 72-79)
        - Phil MacPherson has been working on this proposal. This is an initiation for a credit Certificate of Achievement. This job listing would find itself in more than one job title. There were some questions regarding the equipment and existing room space. This program would exist in the Music and VAPA departments.
    - It was clarified that a Motion to approve would trigger which faculty and partners need to be identified with the help of Academic Staffing and Micah Young. A no vote would generate more questions regarding supporting new programs.
    - Motion to approve the Commercial Music Program, seconded by Jessica Small. Unanimous. Approved.

Note: Academic Senate President Rebecca "passed the gavel" to Vice President Jason.

7. Program Viability, Rebecca Eikey
    f. BP 4021 (pg. 80-82)
        - Motion to adopt BP 4021 without any modification by David Andrus, seconded by Marco Llaguno. Unanimous. Approved.

g. AP 4021 (pg. 83-84)
- There was concern expressed relating to Section B. "Full Academic Senate Action" and how Senate should weigh in on actions related to program viability. This is in reference to program initiation, modification and discontinuance. Finances are uncertain and there is a move towards program discontinuance. There are philosophical concerns regarding placing recommendations of the committees automatically on the consent calendar. There should be more deference given to the Senate president to have further discussion. For example, with the PTA program proposal it was important to have a discussion and not have it be perfunctory. There is an understanding that anyone can pull an item off of the consent calendar. However, the idea of having an item on the consent calendar is to state that the item is not controversial. Senate should have a discussion before taking action or have a general discussion without taking action. There are certain obligations given to the committees but the ultimate responsibility is with Senate.
- A counter argument was expressed in that much of the committee work is re-done in Senate. Work done in other committees which is placed on the consent calendar can be pulled by any voting member of the senate for further discussion. Part of the motivation for this change was due to the large amount of non-credit work in the Curriculum Committee. Placing these items on the consent calendar would inundate the agenda.
- There was an agreement to amend the language to state that the President of the Academic Senate will place all recommendations of the Program Viability committee on the agenda. Strick out "as consent calendar items on the agenda of the next regularly scheduled meeting of the Senate."
- Motion to approve the modifications to AP4021, understanding that if the agenda is ever inundated the AP can come back, by David Andrus, seconded by Erica Seubert. Unanimous. Approved.

D. Discussion
Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.
1. Mapping and General Education (GE) Courses, Erika Torgeson (pg. 95-97)
- The three mapping workshops will be kept very basic but will include concerns, ideas and considerations. Faculty where told to include specific general education courses for their majors without consideration of the effect on enrollment management.
- An example from the [Academic Program Mapping](#) was shared in reference to what those programs will look like. In regards to Phase 1 Basic Mapping should there be prescriptive GE or should it be changed to just the GE heading? Many major courses in Psychology, Sociology, English Composition and History will double count in GE. Students can then pick from electives. Could it be in certain areas of a certain class which could be identified that would be relevant to the major? Whereas, in another area it is not as important. Mapping could also be done by units and not by semester as some students do not enroll in consecutive semesters. Bakersfield College has an interactive program called Program Mapper which helps provide students with alternative choices. Bakersfield has opened up a 2nd cohort and COC has been accepted to participate.
2. Meta Majors Proposal, Erika Torgeson (pg. 98)
- Meta Major Headings are the schools. Color, icon and tagline have not been finalized. Per a past resolution, Meta Majors have to be faculty owned. Should Meta Majors be further discussed in Senate? Should some sort of action be taken indicating there is an agreement, in principle, of what Meta Majors should be or would become? There is an understanding that the Meta Majors have now landed as the school titles and they are not

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College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, CA. 91355

the career clusters such as at Pasadena City College. There was a question regarding how will the proposed re-organization impact the Meta Majors? Should there be recommendations? Should the Meta Majors stay as blended headings? For example, if the school of MSHP splits, would this create a new Meta Major? These are all principles in which Senate should have a "yes" or "no" say. There are many disciplines that should be in more than one Meta Major due to being valuable to the student. Schools could be seen as administrative organizations and Meta Majors could be seen as a centered need to move through curriculum. In a focus group of over 200 students, the students landed on the blended headings. If MSHP were to split, for example, into three schools there would be a need for 3 Senate, Curriculum and CASL seats. In keeping the schools as Meta Majors in regards to data coaches they will know what data to pull for their schools. In the fall work will be done with faculty mentors attached to success teams.

3. Starfish/Canyon Connects, Colette Gibson (pg. 99-101)
   - Revision where presented regarding the flagging notification templates. There was a request to either allow faculty to create their own notifications or allow editing access the notifications templates. It was also suggested to shorten notifications messages.
   - It was reiterated that there is a need to obtain more buy in from the adjunct faculty as they teach 70% of the courses. More outreach needs to done with adjuncts to help with the developmental phase. There is also a need to incorporate FLEX time for adjuncts. Could Guide Pathways be used to help compensate faculty?
   - The next step is to collect information by the next senate meeting regarding what is working so that Julie Johnson can test out the pilot system over the summer.
4. Resolution in Support of Climate Change and Environmental Sustainability, Marco Llaguno & Jason Oliver (pg. 102-103)
   - Jeannie Chari, Adam Kaiserman & Marco Llaguno are all a part of the Sustainability Committee. Jeannie has lead the way to trying to make the COC campus more sustainable and recognizing that students have a passion for this. There is much room for growth on campus. One example, is the cafeteria has attempted to implement a food waste diversion program and possibly put this into the next contract for a future vendor. The resolution will need to be cleaned up and "resolves" may need to be expanded to hold the board to a higher standard. The resolve could also be added to the Facilities Master Plan. The hope is to adopt the resolution at the next meeting.

E. Unfinished Business
Below is a list of items that can be discussed for a future date.

F. New Future Business
Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

G. In Committee
Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact David Andrus if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

BP & AP 7120 – Recruitment and Selection

(Phase 2 – BPs 5529, 5530 & 5531)- Student Conduct
Digital Badges
BP & AP 5010 Admission and Concurrent Enrollment
BP & AP 2410 – COC Board Policy and Procedures
BP & AP 5410 DSP&S
Substitute Teacher Policy/Procedure

H. Announcements
- o Next Academic Senate Meeting, May 23
- o 2019 Faculty Leadership Institute, June 13-15, 2019, Sacramento
- o 2019 Curriculum Institute, July 10-13, 2019, San Francisco (Burlingame)
- o Open committee positions, Academic Staffing, Program Review/CASL, Civic Engagement, Steering Committee, Minimum Qualifications & Equivalencies & College Planning Team.

III. Adjournment: 5:25 pm

CURRICULUM COMMITTEE SUMMARY

August 22nd, 2019   3:00 pm – 5:00 pm   Bonelli Hall 330

Curriculum Committee Members

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Non-voting); Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Health Professions; David Brill - Visual and Performing Arts; Tricia George – Humanities; Lisa Hooper – Faculty Co-Chair; Julie Hovden – Enrollment Services; Susan Ling – At large member; Anne Marenco - Social and Behavioral Sciences; Saburo Matsumoto – At large member; Jeremy Patrich – At large member; Carly Perl – Adjunct Representative; Garrett Rieck – Noncredit; Cindy Stephens – At large member; Omar Torres – Administrative Co-Chair; Lori Young – Business

Members Absent: Steve Erwin – Admissions and Records; Applied Technologies; Physical Education & Athletics – Vacant

NEW COURSE PROPOSALS – DISCUSSION OF NEED				
The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.				
Subject & Number	**Title**	**Rationale for New Course Proposal**	**Author**	**Effective**
ESYST-121	Iot – Connecting Things	The field of networking is moving in the direction of attaching everything to the network, referred to as the Internet of Things (IoT). This course will provide our students with the opportunity to be ahead of the competition when seeking employment in the field of networking. *See attached documents for demonstrated need.*	L. Hilliard	TBD
ESYST-131	Python Programming	The field of networking is moving in the direction of attaching everything to the network, referred to as the Internet of Things (IoT). The programming language used for these devices is typically python. *See attached documents for demonstrated need.*	L. Hilliard	TBD

-Motion to adopt the need for and conduct a full review of ESYST-121 & 131; Motion by Julie Hovden, second by Mary BAtes. All in favor: Unanimous.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at previous Curriculum Committee meetings or are a repackaging or existing curriculum. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
~~CCE-200~~	~~Introduction to Civic and Community Engagement~~	~~3 units, 54 hours lecture,~~ **new SLO's (4).**	~~P. Robinson~~	~~Spring 2020~~
~~CCE-201~~	~~Introduction to Community Based Learning~~	~~3 units, 54 hours lecture.~~ **New SLO's (2).**	~~P. Robinson~~	~~Spring 2020~~
GEOG-109	Physical Geography with Lab	4 units, 54 hours lecture, 54 hours lab. **New SLO's (2),** ~~**New DLA – Hybrid option only.**~~ *Combination of current GEOG-101 & 101L courses.*	J. Patrich	Fall 2020
GEOL-108	Earth Science with Lab	4 units, 54 hours lecture, 54 hours lab. **New SLO's (2),** ~~**New DLA – Hybrid option only.**~~ *Combination of current GEOL-109 & 109L courses.*	J. Patrich	Fall 2020
GEOL-111	Physical Geology with Lab	4 units, 54 hours lecture, 54 hours lab. **New SLO's (2),** ~~**New DLA – Hybrid option only.**~~ *Combination of current GEOL-101 & 101L courses.*	J. Patrich	Fall 2020

-Motion to approve GEOG-109, GEOL-108, and GEOL-111; Motion by Erin Barnthouse, second by Garrett Rieck. All in favor: Unanimous. Lori Young was not present for this vote, Cindy Stephens abstained from voting as she was away during the review of these courses.

NEW PROGRAM PROPOSALS – FINAL READ

The need for the following new program proposals were approved at previous Curriculum Committee meetings. These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new program proposals.

Program	Degree/Certificate	Description of Action	Author	Effective
~~Civic and Community Engagement~~	~~Certificate of Achievement~~	~~16 total certificate units,~~ **new program SLO.**	~~P. Robinson~~	~~TBD~~

DELETED COURSES– CONSENT CALENDAR

The following course deletions have been recommended for approval as part of the Consent Calendar of this agenda. These course deletions will not be reviewed during this committee meeting, and the author of the following course deletions is not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective

DELETED COURSES– CONSENT CALENDAR

The following course deletions have been recommended for approval as part of the Consent Calendar of this agenda. These course deletions will not be reviewed during this committee meeting, and the author of the following course deletions is not required to attend this meeting.

ID-103	Perspective and Interior Illustration	Course will no longer be offered. *Course has already been removed from Architectural Drafting and Technology A.S. Degree, Interior Design A.S. Degree, Interior Design Certificate of Achievement, and Interior Decorating - Merchandising Certificate of Achievement*	J. Oliver	Fall 2019

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
BUS-201	Principles of Accounting I	Adding 100% online option to existing hybrid only DLA.	N. Faudree	Fall 2020
BUS-202	Principles of Accounting II	Adding 100% online option to existing hybrid only DLA.	N. Faudree	Fall 2020
CULARTS-130	Pastry Art	Changing co-requisite of CUALRTS-129 to a recommended co-requisite.	C Schwanke	Spring 2020
NC.CSKL-009	Personalized Career Planning	Adding Counseling discipline to minimum qualifications, removing Vocational (short-term) discipline from minimum qualifications.	G. Rieck	Fall 2019
NC.CSKL-010	Strategic Job Search	Adding Counseling discipline to minimum qualifications, removing Vocational (short-term) discipline from minimum qualifications.	G. Rieck	Fall 2019
NC.CSKL-011	LinkedIn for Business	Adding Counseling discipline to minimum qualifications, removing Vocational (short-term) discipline from minimum qualifications.	G. Rieck	Fall 2019
NC.CSKL-012	Job Shadowing	Adding Counseling discipline to minimum qualifications, removing Vocational (short-term) discipline from minimum qualifications.	G. Rieck	Fall 2019
NC.HLTH-001	Adult and Pediatric CPR, First Aid, and AED	Changing to 5 – 16 hours (formerly 16 hours).	G. Rieck	Spring 2020

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs have been recommended for approval as part of the Consent Calendar of this agenda. These program modifications will not be reviewed during this committee meeting, and the author of the following program modifications is not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Geography	AA-T Degree	Replace GEOG-101 & 101H with GEOG-109. Adding GEOL-111 as option to GEOL-101 in List B.	J. Patrich	Fall 2020
Geology	AS-T Degree	Replace GEOL-101 & 101L with GEOL-111.	J. Patrich	Fall 2020

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that were reviewed in technical review sessions and recommended for approval as part of the Consent Calendar of this agenda. The authors of the following new DLA's are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
BUS-201	Principles of Accounting I	Adding 100% online option to existing hybrid only DLA.	N. Faudree	Fall 2020
BUS-202	Principles of Accounting II	Adding 100% online option to existing hybrid only DLA.	N. Faudree	Fall 2020
~~GEOG-109~~	~~Physical Geography with Lab~~	~~Hybrid option only.~~	~~J. Patrich~~	~~Fall 2020~~
~~GEOL-108~~	~~Earth Science with Lab~~	~~Hybrid option only.~~	~~J. Patrich~~	~~Fall 2020~~
~~GEOL-111~~	~~Physical Geology with Lab~~	~~Hybrid option only.~~	~~J. Patrich~~	~~Fall 2020~~

NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
CULARTS-130	Pastry Art	Changing co-requisite of CUALRTS-129 to a recommended co-requisite.	C Schwanke	Fall 2020

-Motion to approve the 08/22/2019 Consent Calendar as presented above; Motion by Mary Bates, second Carly Perl. All in favor: Unanimous.

Discussion Items:

- Articulation Report, Patrick Backes

-UC TCA Submissions. Courses will be submitted for UC Transferability Status tomorrow. GEOG-109, GEOL-108, GEOL-111 will be included in the submissions. All UC Transfer courses that had their prerequisites modified due to AB-705 (e.g. the "or higher placement language") also had to be resubmitted. Approvals from these submissions will be effective Fall 2019, which will allow for submission for IGETC for the new courses in December. 2nd UC Transfer submission cycle in October will only be for appeals, no new submissions.

-2019 Five Year List. 301 total courses on this year's list as compared to 277 on last year's.

New Credit Courses	3	Modified Noncredit Courses	-0-	Modified Prerequisites	1
New Noncredit Courses	-0-	New DLA's	-0-	Deleted Courses	1
New Programs	-0-	New SLO's	6	Deleted Programs	-0-
Modified Programs	2	Modified SLO's	-0-	Proposals Reviewed in Technical Review Session	5
Modified Credit Courses	-0-	New Prerequisites	-0-	Proposals Returned from Technical Review Session	-0-

From:	Erick Frias <EFrias@pharmavite.net>
Sent:	Monday, December 10, 2018 1:07 PM
To:	Hilliard, Lee
Subject:	RE: Network Program Changes

Hi Lee,

I agree with the name change to Network Technologies, I think it is more appropriate. The things I mentioned in the Advisory Committee meeting was to eliminate the Network Cabling as a full class which you have done but to incorporate a lesson or two about cabling into the Data Center class.

About the VMware classes, the NETECH-213 provides a solid foundation in virtualization technologies from VMware, NETECH-214 takes the knowledge to a whole new level. Anyone with those two classes would have a good strong understanding of VMware. One thing that I would mention and that it is requested a lot from VMware admins is the knowledge of PowerCLI which is Powershell for VMware.

The NSX class, NETECH-215 is not needed as a VMware admin but it will take their knowledge even further. This class is about Software Defined Networking inside the VMware echosystem.

Overall I think you have put a lot of thought into the changes for the program and it looks really good, it does provide the core of networking in the Cisco program and very relevant technologies to be implemented for the foreseeable future.

I hope this helps,

Thank you,

Erick Frias
Senior Server Engineer, CIT

Pharmavite LLC
8510 Balboa Blvd., Suite 100
Northridge, CA 91325
(818) 221-6200

O: 818-221-6713
M: 661-309-7412
efrias@pharmavite.net
WE ARE MOVING DECEMBER 10, 2018!
Our new building address is:
8531 Fallbrook Avenue

West Hills, CA 91304

Our new mailing address is:
PO Box 8531
West Hills, CA 91309

From: Hilliard, Lee <Lee.Hilliard@canyons.edu>
Sent: Monday, December 10, 2018 12:27 PM
To: Erick Frias <EFrias@pharmavite.net>
Subject: Network Program Changes

Hi Erick,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

The changes to courses required for the Associate Degree are listed in the attached file NETECH- Matrix. I dropped the Network Cabling Infrastructure class and replaced it with the IoT Connecting Things and Python Programming classes. I also added the MCSA: Windows Server OS class needed for the degree.

I am creating three VMware virtualization classes as I think current industry needs justify them. I have

attached the course content files for the new courses for your review.

Please let me know what you think as I will be using your feedback as justification in our curriculum development process.

Thanks Lee

Lee Hilliard
College of the Canyons
Santa Clarita, CA 91351
Phone: (661) 362-5869

From:	Erick Frias <EFrias@pharmavite.net>
Sent:	Monday, December 10, 2018 1:14 PM
To:	Hilliard, Lee
Subject:	RE: Network Program Changes

The next addition I would have made to the program in the future would be a Cloud training class, I know Amazon contracts out some schools and are looking to expand the academies I believe. UCLA extension offers the AWS cloud training that leads to the entry level admin certification, similar to the Cisco and VMware programs.

I am not sure if Microsoft offers anything similar.

That would be for the future though, if any. But the program as you have it today is solid and a good all around technical base.

From: Hilliard, Lee <Lee.Hilliard@canyons.edu>
Sent: Monday, December 10, 2018 12:27 PM
To: Erick Frias <EFrias@pharmavite.net>
Subject: Network Program Changes

WARNING: This email originated outside the organization.
Do Not Click links or attachments unless you recognize and trust the sender.
REPORT this email as Phishing if you suspect the contents may be unsafe.

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Lee Hilliard
College of the Canyons
Santa Clarita, CA 91351
Phone: (661) 362-5869

From:	william@lt-wr.com
Sent:	Monday, December 10, 2018 1:05 PM
To:	Hilliard, Lee
Subject:	Re: Network Program Changes

Good afternoon Lee,

I have reviewed the changes and must say that I am very pleased with the new structure. There are a myriad of devices connected to the network now, including door locks, thermostats, cameras, etc and computer networking is extremely limited in scope and the new name will be much more appropriate to what we actually are involved with in the field.

I agree that network cabling is of much less importance than other classes. True, we need to know how to cable, but usually we have people that can do that for us, as we are more valuable in programming devices, rather than physically cabling.

The new subject matter is very valuable to us in that much of it we have had to pick up on our own through osmosis, rather than being trained in those areas. VMWare has a lot of features that many of us never get into and learning more programming of different varieties will be extremely useful.

I look forward to the new changes and am excited to see this may give us transfer options to lead to a bachelor's degree.

Thank you and I appreciate the opportunity to provide feedback.

William

On 2018-12-10 15:15, Hilliard, Lee wrote:
Hi William,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

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Lee

Lee Hilliard

College of the Canyons

Santa Clarita, CA 91351

Phone: (661) 362-5869

From:	Engelkes, Daniel L <Daniel.Engelkes@wwts.com>
Sent:	Monday, December 10, 2018 12:06 PM
To:	Hilliard, Lee
Subject:	RE: Network Program Changes

Learning Microsoft server os should have been a requirement for any networking environment. Also Having the vmare classes is a plus since companies such as Vxi Global solutions uses vmware to access certain webpages. Python programming is another thing that needs to be taught. My current employer uses python programming language for some of their apps.

From: Hilliard, Lee <Lee.Hilliard@canyons.edu>
Sent: Monday, December 10, 2018 11:39 AM
To: Daniel.engelkes@wwts.com
Subject: Network Program Changes

Hi Daniel,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

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Lee Hilliard
College of the Canyons Santa
Clarita, CA 91351 Phone: (661)
362-5869

From:	Engelkes, Daniel L <Daniel.Engelkes@wwts.com>
Sent:	Monday, December 10, 2018 12:19 PM
To:	Hilliard, Lee
Subject:	RE: Network Program Changes

By reviewing some of the course material for IOT you should make basic electronics a perquisite in order to take the course. Now for python programming I am not to familiar with the structure nor the syntax but I think it would be a good idea if student would already have a good understanding of OOP. Maybe c++ or some of the java programming classes should be a prereq. But then again I am not all to familiar with python.

From: Hilliard, Lee <Lee.Hilliard@canyons.edu>
Sent: Monday, December 10, 2018 11:39 AM
To: Daniel.engelkes@wwts.com
Subject: Network Program Changes

Hi Daniel,

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Thanks Lee

Lee Hilliard
College of the Canyons Santa
Clarita, CA 91351 Phone: (661)
362-5869

From:	THORNTON, STEVEN <st1634@att.com>
Sent:	Monday, December 10, 2018 1:47 PM
To:	Hilliard, Lee
Subject:	RE: Network Program Changes

Hello Lee

Please give me a call to discuss when you have time. I want to make sure I am looking at the matrix correctly and discuss adding the cabling class back into the fold, I use what I learned in that class almost daily so I think you may want to reconsider removing that course.

The Network Technology name change should help with recognition and the addition of the Python course work is a great idea.

Steven Thornton
ASC 3

M: 213.324.3503
st1634@att.com

AFTER HOURS EMERGENCIES: 877-985-4301
AT&T
Rethink Possible

From: Hilliard, Lee [mailto:Lee.Hilliard@canyons.edu]
Sent: Monday, December 10, 2018 12:20 PM
To: THORNTON, STEVEN <st1634@att.com>
Subject: Network Program Changes

Hi Steve,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

The changes to courses required for the Associate Degree are listed in the attached file NETECH- Matrix. I dropped the Network Cabling Infrastructure class and replaced it with the IoT Connecting Things and Python Programming classes. I also added the MCSA: Windows Server OS class needed for the degree.

I am creating three VMware virtualization classes as I think current industry needs justify them.

I have attached the course content files for the new courses for your review.

Please let me know what you think as I will be using your feedback as justification in our curriculum development process.

Thanks

Lee

Lee Hilliard
College of the Canyons Santa
Clarita, CA 91351 Phone:
(661) 362-5869

Hilliard, Lee

From:	AMELI, SHAWN <MA6499@att.com>
Sent:	Sunday, December 30, 2018 4:26 PM
To:	Hilliard, Lee
Subject:	RE: Network Program Changes

Lee – sorry for the late response on this between being sick and work I am just getting to this. I really like what you have done with these courses. One of the most interesting things that has come up lately is the adoption of SD-WAN technology. I think if COC can offer courses in Viptella and NSX (VeloCloud) it would be fantastic. There is a vacuum right now for folks that know these technologies and their implementation. Let me know if you want to discuss further. Hope you had great holiday and would like to actually see you and chit chat.

Shawn Ameli
Engagement Manager
AT&T Consulting & Network Integration
AT&T Business – Global Business

AT&T Services, Inc.
600 E Green St, Pasadena, CA 91101
m 818.687.5323 |f 214.486.1643 | MA6499@att.com

From: Hilliard, Lee <Lee.Hilliard@canyons.edu>
Sent: Monday, December 10, 2018 12:23 PM
To: AMELI, SHAWN <MA6499@att.com>
Subject: Network Program Changes

Hi Shawn,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

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Thanks Lee

Lee Hilliard
College of the Canyons Santa
Clarita, CA 91351 Phone: (661)
362-5869

From:	Thomas Chaney <tchaney@hartdistrict.org>
Sent:	Tuesday, December 11, 2018 11:01 AM
To:	Hilliard, Lee
Subject:	Re: Network Program Changes

I think that looks great Lee!
--
Thomas Chaney
Supervisor of Technology Services William
S. Hart Union High School District
661.259.0033 x279

Need help? Please submit a request at: http://support.hartdistrict.org

On Mon, Dec 10, 2018 at 12:34 PM Hilliard, Lee <Lee.Hilliard@canyons.edu> wrote:

Hi Thomas,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

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Thanks

Lee

Lee Hilliard

College of the Canyons Santa

Clarita, CA 91351 Phone: (661)

362-5869

From:	Shawn Coleman <scoleman@skusd.k12.ca.us>
Sent:	Tuesday, January 8, 2019 7:54 AM
To:	Hilliard, Lee
Subject:	Re: Program Changes

Hello Lee!

It is good to see the program changing to keep up with the way the job environment and technology changes. I applaud those changes.

I strongly agree with the proposed changes, as they line up more and more with what the industry needs. IoT is "infecting" (if I may be so bold as to use that term) every job site. It is something I have to deal with on a daily basis, and often that means having to deal with the security risk that comes with that, not to mention getting the darn thing on the network to begin with, which some of these little gadgets are not intuitive, let me tell you!

I do lament the loss of the data cabling class. That is something that I think most job sites are still going to need. It is something that I do on a weekly basis. Is it more important than, say Python? No. Looking over the proposed matrix it does seem that you have made the correct choices. However, that doesn't mean the loss isn't felt. If you find yourself combining classes in future for whatever reason, I would cheer you bringing back the cabling classes.

Overall the changes you propose are good, and will benefit your students greatly. Thanks!

Shawn

On Mon, Jan 7, 2019 at 3:00 PM Hilliard, Lee <Lee.Hilliard@canyons.edu> wrote:
Hi Shawn,

I am looking to make some changes to the Computer Networking program at College of the Canyons and would like your input. I would like to change the name of the program from Computer Networking to Network Technology as the Internet of Things is now headed toward attaching all types of devices to the network, not just traditional technologies (Computers, printers, multifunction devices, smartphones, etc...). I am also working on creating transfer options for bachelors' degrees in networking with San Jose State University and Northern Arizona University so all the courses will be three units to fit the traditional educational system requirements. This will also work with Assembly Bill 288 (AB288) which was written to provide high school students the opportunity for dual-enrollment in college classes during normal high school hours.

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I have attached the course content files for the new courses for your review.

Please let me know what you think as I will be using your feedback as justification in our curriculum development process.

Tha

nks

Lee

Lee Hilliard
College of the Canyons
Santa Clarita, CA 91351
Phone: (661) 362-5869

HUMAN RESOURCES OFFICE

Date: August 21, 2019

To: Rebecca Eikey
                 President, Academic Senate

From: Yvette Pesina-Vazquez
                 Senior Human Resources Generalist (Faculty)

CC: Rian Medlin, Director, Human Resources
                 Marilyn Jimenez, Administrative Assistant to the Academic Senate

Subject: Discipline Assignment for Theresa Winter

Name: Theresa Winter

Hire Date: August 9, 2019

Position: Full-time Nursing Instructor

Discipline Assignment: Nursing

The minimum qualifications for the discipline of Nursing:

- Master's degree in Nursing

AND

Additional qualifications as required by the Board of Registered Nursing:

- At least one year's experience as a registered nurse providing direct patient care within the last five (5) years OR Completion of one (1) academic year of teaching courses, within the last five (5) years, related to nursing or a course which includes practice in teaching nursing and a current California RN License.

Theresa meets minimum qualifications with:

- Master's degree in Nursing, Nurse Educator from California State University, Dominguez Hills
- 20.67 years of experience as a registered nurse providing direct patient care within the last 5 years
- .57 years of experience as an adjunct at College of the Canyons
- 3.0 years of experience as a full-time faculty member at Ventura College
- Possession of a current California RN License

HUMAN RESOURCES OFFICE

Date: August 7, 2019

To: Rebecca Eikey
               President, Academic Senate

From: Linda Clark
               Senior Human Resources Generalist (Faculty)

CC: Rian Medlin, Director, Human Resources
               Marilyn Jimenez, Administrative Assistant to the Academic Senate

Subject: Discipline Assignment for Christopher Ramey

Name: Christopher Ramey

Position: Full-time Biological Sciences Instructor

Discipline Assignment: Biological Sciences

The minimum qualifications for the discipline of Biological Sciences:

- Possession of an <u>unexpired</u> California Community College Instructor Credential in Biological Sciences.
- ✓ Master's degree in Biological Sciences;
- Bachelor's in any Biological Sciences and Master's in biochemistry, biophysics, or marine science;
- No equivalency

Christopher Ramey meets minimum qualifications with:

- PhD degree in Microbiology, Immunology and Molecular Genetics from University of California, Los Angeles

Santa Clarita Community College District
COLLEGE OF THE CANYONS

HUMAN RESOURCES OFFICE

Date: August 21, 2019

To: Rebecca Eikey
               President, Academic Senate

From: Yvette Pesina-Vazquez
               Senior Human Resources Generalist (Faculty)

Subject: Discipline Assignment for SB Tucker

Name: SB Tucker

Position: Full-time Emergency Medical Technician (EMT) Instructor

Discipline Assignment: Emergency Medical Technologies

The minimum qualifications for the discipline of Emergency Medical Technologies:

- Possession of an unexpired California Community College Instructor Credential in Emergency Medical Technologies (EMT).
- **OR**
  Any bachelor's degree and two (2) years of full-time equivalent professional experience directly related to the faculty member's teaching assignment or the equivalent
- **OR**
  Any associate degree and six (6) years of professional experience directly related to the faculty member's teaching assignment or the equivalent.
  AND
- Shall be qualified by education and experience with a minimum of forty (40) hours of teaching methodology instruction in areas related to methods, materials, and evaluation of instruction and shall meet the following additional qualifications:
  1. Be a Physician, Registered Nurse, Physician Assistant, or a Paramedic currently licensed in California or an advanced EMT or EMT who is currently certified in California;
  AND
  2. Have a minimum of two (2) years of academic or clinical experience in the practice of emergency medicine or pre-hospital care in the last five (5) years.

*Accepted Equivalencies: Equivalencies 1& 2 for the Bachelor's and Equivalencies 1& 2 for the Associate's

SB Tucker meets minimum qualifications with:

- Bachelor's Degree from University of Southern California
- 4.17 years of experience as Medical Trainer with the Army Reserves
- 2.0 years of experience as an EMT, AMR
- 3.5 years of experience as an EMT, Prompt Ambulance
- 1.4 years of experience as an EMT, Hath Ambulance
- .4 years of experience as an EMT, First Med Ambulance
- .90 years of experience as Adjunct EMT, New Mexico State
- .68 years of experience as Adjunct EMT, Ventura College
- Possession of a minimum of 40 hours of teaching methodology instruction in areas related to methods, materials, and evaluation of instruction
- Current Paramedic Licensed in California
- EMT certified in California
- 8.2 years of clinical experience in the practice of emergency medicine

_____Santa Clarita Community College District_____
COLLEGE OF THE CANYONS

HUMAN RESOURCES OFFICE

Date: July 31, 2019

To: Rebecca Eikey
                 President, Academic Senate

From: Linda Clark
                 Senior Human Resources Generalist (Faculty)

CC: Rian Medlin, Director, Recruitment and Employee Services
                 Marilyn Jimenez, Administrative Assistant to the Academic Senate

Subject: Discipline Assignment for Donald Carlson

Name: Donald Carlson

Position: Dean, School of Business, Interim Dean, School of Applied Technologies

Discipline Assignment: Educational Administrator

The minimum qualifications for service as an educational administrator shall be both of the following:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

Donald Carlson meets minimum qualifications with:

- Master's degree in Business Administration, University of Nebraska-Omaha
- 21.25 years of leadership experience as a dean.

Discipline Assignment: Business

The minimum qualifications for the discipline of Business:

- Possession of an <u>unexpired</u> California Community College Instructor Credential in Business;
- ✓ Master's in business, business management, business administration, accountancy, finance, marketing or business education;
- Bachelor's in any of the above; AND Master's in economics, personnel management, public administration, or JD or LL.B degree
- Bachelor's in economics with a business emphasis AND Master's in personnel management, public administration, or JD or LL.B degree;
- No equivalency accepted.

Donald Carlson meets minimum qualifications with:

- Master's degree in Business Administration, University of Nebraska-Omaha

HUMAN RESOURCES OFFICE

Date: August 6, 2019

To: Rebecca Eikey
               President, Academic Senate

From: Linda Clark
               Senior Human Resources Generalist (Faculty)

CC: Rian Medlin, Director, Recruitment and Employee Services
               Marilyn Jimenez, Administrative Assistant to the Academic Senate

Subject: Discipline Assignment for Jennifer Smolos

Name: Jennifer Smolos

Position: Dean, School of Visual and Performing Arts

Discipline Assignment: Educational Administrator

The minimum qualifications for service as an educational administrator shall be both of the following:
- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

Jennifer Smolos meets minimum qualifications with:

- Master of Music degree, vocal performance and musical theatre performance, New York University
- 21.25 years of leadership experience as Interim Associate Director, Head of Music Theatre Department, Director of programs, and Musical Director.

Discipline Assignment: Music

The minimum qualifications for the discipline of Music:

- Possession of an <u>unexpired</u> California Community College Instructor Credential in Music;
- ✓ Master's in music;
- Bachelor's in music; and Master's in Humanities;
- Equivalency: An official transcript documenting successful completion of any Master's degree from an accredited institution of higher education AND official transcripts documenting successful completion of 24 semester units in the discipline at the upper division and graduate level, a minimum of which must be 12 graduate level semester units

Jennifer Smolos meets minimum qualifications with:

- Master of Music degree, vocal performance and musical theatre performance, New York University

Santa Clarita Community College District
COLLEGE OF THE CANYONS

Name	Position Title (Discipline Assignment, if different)	MQ&E for the specified discipline as listed in the current MQ&E state handbook/ Equivalency	Evidence for how the faculty member meets MQ or E
Schultz, Nicholas	Adjunct – Biological Sciences	Master's in any biological science OR Bachelor's in any biological science AND Master's in biochemistry, biophysics, or marine science or the equivalent.	PhD Molecular Biology, University of Southern California, BS Kinesiology, University of Southern California
Mokhnatkina, Alexandra	Adjunct – Biological Sciences	Master's in any biological science OR Bachelor's in any biological science AND Master's in biochemistry, biophysics, or marine science or the equivalent.	MS Biology, California State University, Northridge
Latuno, Timothy John	Adjunct – Computer Science	Master's in computer science or computer engineering OR- Bachelor's in either of the above AND master's degree in mathematics, cybernetics, business administration, accounting or engineering OR- Bachelor's in engineering AND master's degree in cybernetics, engineering, mathematics, or business administration OR- Bachelor's in mathematics AND master's degree in cybernetics, engineering, mathematics, or business administration OR- Bachelor's in any of the above AND master's degree in information science, computer information systems, or information systems OR- Equivalency: An official transcript documenting successful completion of any Master's degree from an accredited institution of higher education AND official transcripts documenting successful completion of 24 semester units in the discipline at the upper division	MS Electrical Engineering and BS Computer Engineering, California Polytechnic State University

			and graduate level, a minimum of which must be 12 graduate level semester units.	
Banks, Charles	Adjunct – Nursing	Bachelor's degree in Nursing or better AND two (2) years of experience in the discipline (At least one year's experience must be continuous, full-time experience in direct patient care practice as a registered nurse within the last 5 years). The BRN defines direct patient care as in a hospital setting. AND A valid, active California RN license	PhD in Nursing Practice and MS Nursing, Walden University plus 12 years of professional experience related to the discipline with at least one year of full-time experience in direct patient care practice within the last 5 years and possession of a California RN License.
Buchanan, Amanda	Adjunct – Nursing	Bachelor's degree in Nursing or better AND two (2) years of experience in the discipline (At least one year's experience must be continuous, full-time experience in direct patient care practice as a registered nurse within the last 5 years). The BRN defines direct patient care as in a hospital setting. AND A valid, active California RN license	BS Nursing, San Diego State University, MBA, University of Phoenix plus 11.7 years of professional experience with at least one year of full-time experience in direct patient care practice within the last 5 years and possession of a California RN License.
Sheridan, Joshua	Adjunct – Nursing	Bachelor's degree in Nursing or better AND two (2) years of experience in the discipline (At least one year's experience must be continuous, full-time experience in direct patient care practice as a registered nurse within the last 5 years). The BRN defines direct patient care as in a hospital setting. AND A valid, active California RN license	MS Nursing, California State University, Dominguez Hills plus 25 years of professional experience with at least one year of full-time experience in direct patient care practice within the last 5 years and possession of a California RN License.

(DEGREE) AA-T (CSU GE TRACK)

Program Description:

Program SLO:

Important Transfer Information: *Connect with a counselor to develop an individualized student education plan through the Counseling Department @ https://www.canyons.edu/counseling or (661) 362-3288. The sequence listed below, may not meet all your transfer admissions requirements.*

*Major courses are sequenced and **BOLDED** based on recommendations by the (department name)*

First Semester (0-16 units)			
Course	Title	Units	Major and GE Courses
Major Course	**Course Description (FA, SP, SU)**	**3**	
Major Course	**Course Description (FA, SP)**	**3**	
*College-level Math	Any 100-level math course (FA, WI, SP, SU)	3-5	Area B4
ENGLISH 101/101H	English Composition (FA, WI, SP, SU)	4	Area A2
Arts Course	Choose one course from the CSU GE Area C1 (FA, WI, SP, SU)	3	Area C1
	Term Total:	16-18	

*Check transfer school information to determine which math course is appropriate.

Second Semester (17-31 units)			
Course	Title	Units	Major and GE Courses
Major Course	**Course Description (FA, SP, SU)**	**3**	
Major Course	**Course Description (FA, SP, SU)**	**3**	
**Critical Thinking	Choose one course from the CSU GE A3 category (FA, WI, SP, SU)	3	Area A3
COMS 105/105H **OR** COMS 120	Fundamentals of Public Speaking (FA, WI, SP, SU) **OR** Small Group Communication (FA, WI, SP, SU)	3	Area A1
American Institutions – Choose Option I or II	Complete first course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU)	3	American Institutions and Area C2
	Term Total:	15	

**Some CSU's will require a second semester of English Composition.

Third Semester (32-46 units)			
Course	Title	Units	Major and GE Courses
Major Course	**Course Description (FA, SP, SU)**	**3**	
Physical Science	Choose once course from CSU GE Area B1 *(if not taking the corresponding lab, will need to add a lab to the Life Science course)* (FA, WI, SP, SU)	3-4	Area B1 (and B3)
Arts **OR** Humanities	Choose one course from either CSU GE Area C1 or C2 (FA, WI, SP, SU)	3	Area C1 or C2
American Institutions	Complete second course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU)	3	American Institutions and Area D

	Lifelong Learning	Choose one course from the CSU GE Area E category that is at least 3-units	3	Area E
		Term Total:	15-16	

Check the Honors website for most recent course offerings. Must be enrolled in the Honors program to take courses - see below

Fourth Semester (46-61 units)			
Course	Title	Units	Major and GE Courses
Life Science	Choose once course from CSU GE Area B2 (if not taking the corresponding lab, will need to add a lab to the Physical Science category)	3-4	Area B2 (and B3)
Social Science	Choose one course from CSU GE Area D (FA, WI, SP, SU)	3	Area D
Social Science	Choose one course from CSU GE Area D (FA, WI, SP, SU)	3	Area D
CSU Elective	Choose any course that is CSU transferable (FA, WI, SP, SU)	3	Elective
CSU Elective	Choose any course that is CSU transferable (FA, WI, SP, SU)	3	Elective
	Term Total:	15-16	

Total Units: 61+

American Institutions Requirement – Select one of the options below and complete a total of 6 units

Option 1	**One course from the following:** Economics 170/170H, History 111/111H, History 112/112H, History 120/120H, or History 130 **AND** Political Science 150/150H (FA, WI, SP, SU)
Option 2	History 111/111H **AND** History 112/112H (FA, WI, SP, SU)

Counseling Resources
(Department name and website link)
CSU General Education Guide:
https://www.canyons.edu/_resources/documents/studentservices/counseling/degrees/CSUGE20192020.pdf
CSU/UC Articulation Agreements: www.assist.org
Cal State University: www.calstate.edu
A Degree with a Guarantee: http://adegreewithaguarantee.com/
(Student Club information, if available)
COC Honors Program: https://www.canyons.edu/academics/honors/index.php
(MESA Program – for applicable programs)

Career Resources
California Career Zone: www.californiacareerzone.com
O*Net Online: www.onetonline.com
Bureau of Labor and Statistics: www.bls.gov
What Can I Do With a Major In… (link info for degree, if available)
Professional Associations: (if available)

(DEGREE) (COC GE TRACK)

Program Description:

Program SLO:

Important Transfer Information: *Connect with a counselor to develop an individualized student education plan through the Counseling Department @ https://www.canyons.edu/counseling or (661) 362-3288. The sequence listed below, may not meet all your transfer admissions requirements.*

Major courses are sequenced and **BOLDED** *based on recommendations by (department name)*

First Semester (0-15 units)				
Course	Title		Units	Major and GE Courses
Major Course	**Course Description (FA, SP)**		3	Major Course
Major Course	**Course Description (FA, SP, SU)**		3	Major Course
ENGLISH 101/101H	English Composition (FA, WI, SP, SU)		4	Area DI
Math Competency	Choose one course from the AA GE Area 3 (FA, WI, SP, SU)		3-5	Area 3 and DII
PE/Wellness	Health 100, 149, 150, or 243 (FA, WI, SP, SU)		3	Area F
		Term Total:	16-18	

Check the Honors website for most recent course offerings. Must be enrolled in the Honors program to take courses, see below.

Second Semester (16-31 units)				
Course	Title		Units	Major and GE Courses
Major Course	**Course Description (FA, SP)**		3	Major Course
Major Course	**Course Description (FA, SP)**		3	Major course
*Social Science Course	Choose one course from the AA GE Area B (FA, WI, SP, SU)		3	Area B
Natural Science	Choose once course from the AA GE Area A (FA, WI, SP, SU)		3	Area A
Arts Course	Choose one course from the AA GE Area C (FA, WI, SP, SU)		3	Area C
		Term Total:	15	

*Courses with an (*) next to them will double-count toward the Diversity Requirement.

Third Semester (32-46 units)				
Course	Title		Units	Major and GE Courses
Major Course	**Course Description (FA, SP)**		3	Major course
Major Course	**Course Description (FA, SP)**		3	Major course
American Institutions – Choose Option I or II	Complete first course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU)		3	American Institutions
AA Elective	Choose any 3-unit course that is 100-level or above (FA, WI, SP, SU)		3	Elective
AA Elective	Choose any 3-unit course that is 100-level or above (FA, WI, SP, SU)		3	Elective
		Term Total:	15	

Fourth Semester (47-60 units)			
Course	Title	Units	Major and GE Courses
Major Course	Course Description (FA, SP)	3	Major course
American Institutions	Complete second course in chosen option – (note: must take both classes within one option)	3	American Institutions
AA Elective	Choose any 3-unit course that is 100-level or above	3	AA Elective
AA Elective	Choose any 3-unit course that is 100-level or above	3	AA Elective
AA Elective	Choose any 3-unit course that is 100-level or above	3	AA Elective
		Term Total: 15	

Total Units: 61+

American Institutions Requirement – Select one of the options below and complete a total of 6 units

Option 1	One course from the following: Economics 170/170H, History 111/111H, History 112/112H, History 120/120H, or History 130 **AND** Political Science 150/150H (FA, WI, SP, SU)
Option 2	History 111/111H **AND** History 112/112H (FA, WI, SP, SU)

Counseling Resources
(Department name and website link)
COC General Education Guide:
https://www.canyons.edu/_resources/documents/studentservices/counseling/top10/AssociateDegreeRequirements20192020.pdf
(Student club information, if applicable)
Honors Program: https://www.canyons.edu/academics/honors/index.php
(MESA program – listed for applicable programs)

Career Resources
California Career Zone: www.californiacareerzone.com
O*Net Online: www.onetonline.com
Bureau of Labor and Statistics: www.bls.gov
What Can I Do With a Major In… (link info for degree, if available)
Professional Associations: (if available)

(DEGREE) AA-T (IGETC GE TRACK)

Program Description:

Program SLO:

Important Transfer Information: Connect with a counselor to develop an individualized student education plan through the Counseling Department @ https://www.canyons.edu/counseling or (661) 362-3288. The sequence listed below, may not meet all your transfer admissions requirements.

*Major courses are sequenced and **BOLDED** based on recommendations by the (department name)*

First Semester (0-16 units)			
Course	Title	Units	Major and GE Courses
Major Course	**Course Description (FA, SP, SU)**	**3**	
Major Course	**Course Description (FA, SP)**	**3**	
*College-level Math	Any 100-level math course (FA, WI, SP, SU)	3-5	Area 2
ENGLISH 101/101H	English Composition (FA, WI, SP, SU)	4	Area 1A
Arts Course	Choose one course from the IGETC GE Area 3A (FA, WI, SP, SU)	3	Area 3A
	Term Total:	16-18	

*Check transfer school information to determine which math course is appropriate.

Second Semester (17-32 units)			
Course	Title	Units	Major and GE Courses
Major Course	**Course Description (FA, SP, SU)**	**3**	
Major Course	**Course Description (FA, SP, SU)**	**3**	
**Critical Thinking	Choose one course from the IGETC GE 1B category (FA, WI, SP, SU)	3	Area 1B
COMS 105/105H	Fundamentals of Public Speaking (FA, WI, SP, SU)	3	Area 1C
American Institutions – Choose Option I or II	Complete first course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU)	3	American Institutions and Area 3B
	Term Total:	15	

**Some UC's will require a second semester of English Composition.

Third Semester (33-47 units)			
Course	Title	Units	Major and GE Courses
Major Course	**Course Description (FA, SP, SU)**	**3**	
Physical Science	Choose once course from IGETC GE Area 5A *(if not taking the corresponding lab, will need to add a lab to the Life Science course)* (FA, WI, SP, SU)	3-4	Area 5A (and 5B)
Arts **OR** Humanities	Choose one course from either IGETC GE Area 3A or 3B (FA, WI, SP, SU)	3	Area 3A or 3B
American Institutions	Complete second course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU)	3	American Institutions and Area 4
Social Science	Choose one course from IGETC GE Area 4 (FA, WI, SP, SU)	3	Area 4

			Term Total:	15-16	

Check the Honors website for most recent course offerings. Must be enrolled in the Honors program to take courses - see below

Fourth Semester (48-62 units)				
Course		Title	Units	Major and GE Courses
	Biological Science	Choose once course from IGETC GE Area 5B (if not taking the corresponding lab, will need to add a lab to the Physical Science category)	3-4	Area 5B (and 5C)
	Social Science	Choose one course from IGETC GE Area 4 (FA, WI, SP, SU)	3	Area 4
	UC Elective	Choose any course that is UC transferable (FA, WI, SP, SU)	3	Elective
	UC Elective	Choose any course that is UC transferable (FA, WI, SP, SU)	3	Elective
	UC Elective	Choose any course that is UC transferable (FA, WI, SP, SU)	3	Elective
		Term Total:	15	

Total Units: 62

Note: Foreign language is required as part of the transfer general education breadth. Please see the Counseling Office for additional information.

American Institutions Requirement – Select one of the options below and complete a total of 6 units

Option 1	**One course from the following:** Economics 170/170H, History 111/111H, History 112/112H, History 120/120H, or History 130 **AND** Political Science 150/150H (FA, WI, SP, SU)
Option 2	History 111/111H **AND** History 112/112H (FA, WI, SP, SU)

Counseling Resources
(Department name and website link)
UC General Education Guide:
https://www.canyons.edu/_resources/documents/studentservices/counseling/degrees/IGETC20192020.pdf
CSU/UC Articulation Agreements: www.assist.org
University of California: www.universityofcalifornia.edu
UC Transfer Pathways: (listed for applicable programs)
(Student Club information, if available)
COC Honors Program: https://www.canyons.edu/academics/honors/index.php
(MESA Program – listed for applicable programs)

Career Resources
California Career Zone: www.californiacareerzone.com
O*Net Online: www.onetonline.com
Bureau of Labor and Statistics: www.bls.gov
What Can I Do With a Major In… (link info for degree, if available)
Professional Associations: (if available)

Policy Review Committee Statement

Regarding Academic Department Co-Chair Recognition

On Thursday, August 22, 2019 the Policy Review Committee discussed the appropriateness of Academic Department "Co-Chair" designation. The following represents the findings of the Committee:

After having reviewed the COCFA contract, as well as the Academic Senate's election procedures, the committee reached a unanimous conclusion that the Academic Senate should not reference in any way the existence of Academic Department Co-Chairs. To do so would be a tacit approval of that title that is not authorized by any COCFA or Senate authority. The COCFA contract makes clear there should be one chair of record for department communication and signatures on District forms. Furthermore, since there is no mechanism for electing co-chairs in our election procedures, to have the Senate set precedent by acknowledging a co-chair in any of its documents would be inappropriate.

How departments allocate chair release time is not a matter for Senate action or involvement. This is a COCFA contract compensation matter. This delineation was previously made clear and agreed upon when the Senate addressed the ESES proposed departmental split that was motivated in part by the need for greater compensation.

Academic departments may decide internally how to allocate their release time as authorized by the COCFA collective bargaining agreement. And none of this prevents academic departments from internally referring to and creating co-chairs within their departments. They can call these positions co-chairs, vice-chairs, etc.... The decision to do so is purely their own. But, the Academic Senate should not endorse in any way those titles unless changes are made to all COCFA and Senate documents to recognize such titles. Thus, as of now, any department chair election that allows for the election of co-chairs would be an election process that falls outside the existing Senate procedure for such elections.