

Academic Senate Summary for October 24, 2019

Voting Members					
Senate President	Rebecca Eikey	X	Business Senator	Gary Collis	X
Vice President	Jason Burgdorfer	X	Learning Resources Senator	Ron Karlin	X
Immediate Past President	VACANT	A	At Large Senator	Garrett Rieck	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Gary Collis proxy for Jennifer Paris	X
Policy Review Chair	David Andrus	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	David Brill	X
MSHP Senator	Sab Matsumoto	X	At Large Senator	Mary Corbett	X
VAPA Senator	Wendy Brill-Wynkoop	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Erika Torgeson	X	Adjunct Senator	Jessica Small	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	<i>Jenni Paria proxy for Carly Perl</i>	X
Kinesiology/Athletics Senator	Philip Marcellin	X	Adjunct Senator	Aaron Silverman	X
SBS Senator	Rebecca Shepherd	X	X= Present	A= Absent	

Non-voting Members	
Joe Gerda	A
Marilyn Jimenez	X
Dan Portillo (Warren Heaton AFT Rep)	X
Dr. Wilding	A

Guest			
Michelle LaBrie	X	Julianne Johnson	X
Justin Hunt	X	Christi Franklin	X
Jeff Baker	X	Stephanie Lee	X

A. Routine Matters

1. Call to order: 3:07 pm
2. Public Comment: none
3. Approval of the Agenda:
 - Motion by Erika Seubert, seconded by Benjamin Riviera. Unanimous. Approved.
4. Committee Appointments: (pg. 3-4)
 - Ad-Hoc Committee Instructional & Student Support Facilities Planning
 - Ad-hoc Accommodating Intercollegiate Student Representatives Committee
 - Dreamer's Together Taskforce
 - This meeting was renamed from the DACA Taskforce based on the first meeting.

5. Approval of the Consent Calendar

- Motion by Aaron Silverman, seconded by Lisa Hooper. Unanimous. Approved

Academic Senate Summary, October 10, 2019 (pg. 5-10)	Curriculum Committee Summary, October 17, 2019 (pg. 14-24)
CASL Summary, September 25, 2019 (pg. 25-27)	

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Academic Senate Presidents Report

- Dreamers Together Taskforce Background: On Sept. 5th, 2017 President Trump announced that his administration would terminate the DACA program. Due to this termination going against the values of the community college system, the Chancellor sent a message declaring Oct. 16th – 20th as the DACA advocacy week. The Academic Senate passed a [Resolution in Support of Dreamers](#) on October 2017 and sent Letters to show support for DACA students. On September of 2018 the Board of Governors declared Oct. 15th -18th as undocumented students week of action as a continued way of demonstrating support for not only DACA students but for all undocumented students. This year, our chancellor's office in collaboration with the league and other organizations have called for additional system wide advocacy. This advocacy includes certain activities and events on campus to help raise awareness and support for our students.
- Dreamers Together Taskforce Meeting: An email was sent out on October 2nd to create the DACA taskforce which was later renamed as the Dreamer's Together Taskforce. A large response rate was received from faculty interested in volunteering. The Chancellor appointed four administrators to serve. In addition, there are classified staff and one ASG student rep. The, [California Community College Dreamers Project](#) was shared at the first meeting This research looks at what other community colleges are doing to support undocumented students, the challenges they are facing and an analyzes of practices which could give COC a model from which to work from. A list of ideas was generated which aligns well with the resolution. For example the resolution from 2017 asks for our board to adopt procedures that wouldn't allow students to be detained, questioned or arrested based on suspected undocumented immigration status. Other resources include the creation of a website with a Spanish page as well as other languages which will publicize resources. There was a request for professional development to help prepare all staff.
- The Campaign for College Opportunity: In the latest brief, [In Their Voices: Undocumented in California Public College and Universities](#) stated that California is home to more than 3 million undocumented residents. Of this group close to 600,000 are 24 years old and younger, this represents 1/5th of our states

undocumented population. Undocumented students are first seen at the community colleges.

- One way to support undocumented students is with adoption of the Monarch butterfly. The butterfly symbol can be placed in emails, classrooms, offices etc.
- Area C meeting at Rio Hondo College: There are several disciplines which are coming through the revision process which includes Film Studies and Registered Behavior Technology (Board Certified Behavior Analyst). All are available on the ASCCC website. Hearings will take place at the Plenary Sessions. If hearings are favorable the new revised disciplines will be presented to the Board of Governors for final inclusion. It was clarified that the discipline list includes all of the MQ's for every recognized discipline in the community colleges in the state of California.
- Resolutions: Several discussion took place at the ASCCC areas meetings regarding the resolutions and several resolutions have been generated based on those area meetings. There are many resolutions relating to how ASCCC operates, equity and infusing anti-racism No-Hate in the community colleges. There is a resolutions to reverse the position against baccalaureate degrees and move towards expanding these degrees towards Allied Health.
- ASCCC Fee membership: This fee that each college has to pay to ASCCC for that membership and this is calculated based on number of full-time equivalent faculty. For fall of 2018 the calculation was for \$577 for COC this correlates to about \$7,000 that the district pays on our behalf.
- Senate Budget: The Senate budget, despite the resolution passed, has remained at \$6,700.
- College of the canyons Recognized as Champions for Higher Education: for the Campaign for Higher Education. We came in #6 on the list.

2. CASL/Program Review, Jeff Baker

CASL Update, Jeff Baker:

- ISL Closing the Loop discussion: On Oct. 10th, GMD, Paralegal and Math 140 lead to close the loop on information literacy. There was a discussion regarding how assignments and rubrics end up matching with the ISLO's rubrics and whether there had to be adjustments to the assignments or rubrics to give a reasonable look at what students assess. Most focus was with GMD and Paralegal. There are two other ISL's closings that will be done in the fall for Critical Thinking and Oral Communication due to Critical Thinking having a large number of courses which map to it. The plan is to do two a semester.
- The CASL committee has looked at re-designing the CASL website. The committee meet to discuss the old and new website. Evis is working on revising the website. The website will be more efficient and clearer regarding where information can be found.
- The faculty handbook is being revised. The next CASL meeting will look at the handbook again and attempt to make revisions. There are still open assessment labs. Those who attend are primarily looking at how they can enter data and how they can access eLumen.

- The disaggregation of data has been looked at. The English department presented their disaggregation data for English 103 to the committee earlier this semester. There was no real disproportionate impact identified.
- Two presentations were made as CASL Chairs. The presentation were related to the Data Coach Training and discussed what might be disproportionate impact, how to identify it and what to do with it.
- Nicole presented to the Synergy group last week.

Program Review Update, Jason Burgdorfer:

- This semester to focus is to get the most recommended changes which came through Senate last semester and implemented those changes. Some of the changes have been tedious as there is many tables which are prefilled and need to be repopulated with data. Some changes will come through this year. One major change is the creation of the Facilities and Master Plan component which will be required to be filled out. The Facilities Master Plan is currently out of date. The plan will include goals from 2016 which will be connect one of three strategic goals such as Access to Success, Engagement and making sure they are still relevant. This information will be available tomorrow, Friday, October 25, 2019.

3. Legislative Liaison Report, Wendy Brill

- [Wendy shared her Academic Senate Legislative Report.](#) Wendy currently sits on two state wide legislative committees in addition to being the legislative liaison for Academic Senate. Wendy has also served in the ASCCC Legislative Committee for several years. Last year from, January through September of 2019, there were a total 2,625 bills proposed by the Assembly of the Senate. Of those bills 166 where higher education and most of these bills list. CSU's and community colleges and some might call out UC's. Others call all areas of higher education.
- The [California Community Colleges Chancellor's Office 2019 Legislative Tracking Matrix](#) (Last Updated: 10/22/2019) was shared. This list includes all the bills which include community colleges. The column under "Chapter" indicates which bills became law. 40% of bills proposed made it to the governor, 870 bills were signed and 172 were voted. Those bills were are stuck in committee will become a 2 year bill if the legislature wants and need to make it out of committee by the end of January.
- Wendy's report included faculty, supporting student, oversight, financial aid, funding/accounting and other bills proposed to Legislation.
- The [2020-21 Budget and Legislative Request](#) report was shared. The chancellor's office sends a system wide request. There is a grid which includes a summary request of all the information in this report. This report will go to the Governor and the Governor will respond in January with their proposal for a budget. The May budget revise will come out and information regarding what the budget will be for the following year.

C. Action Items

Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Canyons Connects: Counseling Referral Message Language, Michelle Labrie & Justin Hunt (pg. 28)
 - Michelle thanked the Senate for the feedback received at the last senate meeting.
 - Several significant changes were made to the Counseling Referral Message Language. The three messages were condensed to one message. The word “Referral” was removed from the email however this message is still called a referral inside of Canyon Connects due to the way the system is built. The student will not see this language. The email language was shared and is what a student would receive if a faculty members makes referral for a student. There is still work being one on how referrals could be made for student to the TLC lab. The prompts are mainly for general counseling. There are also plans to call the students as well depending on the referral language inputted by the instructor.
 - There are currently 37 active faculty using the system, 345 actual flags and 400 kudos. Flags currently consist of low test scores, missing or late assignments and absences. The program will not be opened to all faculty until the language is approved. There is a hierarchy system regarding who gets the notifications first and if a student is a member of a special population. Students would then be referred to that counseling special population. The faculty member will not see if a student is a member of a special population they will only see that a student is referred to a counselor. The email notifications will go to a student’s MyCanyons Email. If a student is not reached an instructor can see notes that for example at least three attempts have been made to reach the student with no response. Before a referral is made it is recommended that an instructor speaks with a student’s so that it a student does not feel surprised or intimidated to see the email.
 - The pilot system will ensure there are counselors rotating and checking the system every hour for any messages.
 - Motion to adopt the Canyons Connect Counseling Referral message by Aaron Silverman, seconded by Lisa Hooper. Unanimous. Approved.

Note: Meeting ended early due to campus emergency closure caused by local wild fires.

2. [Adopt the “Monarch” butterfly as a symbol to show support for undocumented students](#)
3. Revised Discipline memo for Harriet Happel (pg. 29-30)
 - Note: Additional discipline assigned has been added.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. ADT’s Electives, Lisa Hooper
2. ASCCC Exemplary Award, Mary Corbett (pg. 31-35)
3. BP & AP 5410 DSP&S, David Andrus (pg. 36-40)

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Senator Responsibilities and Communication, Rebecca Eikey

2. Accommodating Intercollegiate Student Representatives Form, Albert Loaiza & Phil Marcellin

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

G. In Committee

Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact [David Andrus](#) if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

BP & AP 5010 Admission and Concurrent Enrollment
BP 4240 Academic Renewal
Academic Senate Constitution and Bylaws Revisions
AP 7120 Recruitment
BP & AP 4030 Academic Freedom (Back in Committee per CPC)
Camera Policy
BP/AP Covering Substitute Teachers
Student Conduct (Phase 2 - BPs 5529, 5530 & 5531)
BP & AP 4233 Digital Badging
Freedom of Speech, Harassment
BP & AP – Civic Center and Other Facility Use
Administrative Retreat Rights
Student Attendance

H. Announcements

- Next Academic Senate Meetings Nov. 7th & Nov. 21st 2019
- Academic Senate President & Vice President Nominations for next 2 year term
- [2019 Fall ASCCC Fall Plenary Session, Nov. 7-9, 2019, Newport Beach](#)
- [Resolutions for Discussion at 2019 Fall Plenary Session for November 7, 2019](#)
 - Please contact [Rebecca Eikey](#) with any questions or concerns – we may have the new packet by then

I. Adjournment: 4:04 pm