

## Academic Senate Summary for October 1, 2020

Voting Members					
Senate President	David Andrus	X	Learning Resources Senator	Peter Hepburn	X
Vice President	Lisa Hooper	X	Personal & Professional Learning Senator	Garrett Rieck	X
Immediate Past President	Rebecca Eikey	A	At Large Senator	VACANT	A
Curriculum Chair	Lisa Hooper	X	At Large Senator	Jennifer Paris	X
Policy Review Chair	Gary Collis	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	Rebecca Shepherd	X
MSHP Senator	Shane Ramey	X	At Large Senator	Mary Corbett	A
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Lauren Rome	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Carly Perl	X
Kinesiology/Athletics Senator	Philip Marcellin	A	Adjunct Senator	Aaron Silverman	X
SBS Senator	Tammera Rice	X	X= Present	A= Absent	
Business Senator	Gary Quire	X			

Non-voting Members			
Dr. Omar Torres	X	Dr. Wilding	A
Marilyn Jimenez	X	Nicole Faudree (COCFA President)	X
Dan Portillo (Warren Heaton AFT Rep)	X	ASG Student Representative: David Gonzalez	X

Guest							
Ambika Silva	X	Don Carlson	X	Jennifer Smolos	X	Maral Markarian	X
Ashley Murphy	X	Dr. Jasmine Ruys	X	Joy Shoemate	X	Michelle LaBrie	X
Brittany Huerta	X	Dr. Kathy Bakhit	X	Kelly Burke	X	Miriam Golbert	X
Chloe McGinley	X	Dustin Silva	X	Leslie Carr	X	Shannon Doronio	X
Colette Gibson	X	Hency Chu	X	Lori Marie Rios	X	Teresa Ciardi	X
Dilek Sanver-Wang	X	James Glapa Grossklag	X				

### A. Routine Matters

1. Call to order: 3:05 pm
2. Public Comment
  - Lisa Hooper shared a public comment regarding the FLEX workshop which focused on supporting student athletes on Tuesday. There were more than 70 participants. There was an opportunity to survey some student athletes who were invited to attend at the

end of the workshop. Student athletes stated that they valued synchronous instruction and more live time with their professors.

- David reminded attendees and senators that the participant's window will continue to be used for items on the agenda that will likely and foreseeably have a consensus. David clarified that if there is a need for a roll call vote that Marilyn can make that request. This will help to better capture voting results. Marilyn will also be in charge of clearing the participants voting window as well as taking verbal attendance roll call at the beginning of each meeting.

3. Approval of the Agenda

- Motion to approve the agenda by Aaron Silverman, seconded by Rebecca Shepherd. Votes counted using the zoom participant's window. Unanimous. Approved.

4. Committee Appointments: (pg. 3-5)

- There was a clarification that although the bulk of the committee appointments have been previously approved in past meeting it may take a few meetings to approve all the lists.
- Special thanks was given to Rebecca Shepherd for agreeing to chair the Constitution & Bylaws Committee. Rebecca is highly suited to chair this committee due to her many years serving on Academic Senate and her service at COC.
- Special thanks was also given to Chris Blakey for agreeing to chair the Academic Freedom Committee. Chris is passionate about Academic Freedom. The Academic Freedom committee was created by an administrative procedure in a prior semester. There is an Academic Freedom Board Policy and an Academic Freedom Administrative Procedure. Both of these policies have been in existence for decades. Last year both the Policy Committee and Academic Senate reviewed and revised these documents. The documents were approved last semester by the Academic Senate and College Policy Council. The previous administrative procedure only called for an Ad-hoc Academic Freedom Committee whenever there was an Academic Freedom conflict, incident or question to be answered. What has been decided over the last two years was to create a standing committee which not only handles Academic Freedom issues that can percolate throughout the campus but also committee members can be stewards of all the knowledge through FLEX workshops and other dialogues regarding academic freedom in general.
- David will be working with various committee chairs to see how to build their committees as there are some committees with vacancies. In particular the Bookstore Committee has a faculty chair vacancy. If there anyone who is passionate about equity regarding textbooks, OER and publisher resources this is a great opportunity. The current faculty listed under the Bookstore Committee have all agreed to continue serving on the Bookstore Committee.
- It was clarified that Jesse Vera was previously appointed to the Program Viability Committee on the last Academic Senate agenda from September 17, 2020.
- There was a typo on the Academic Freedom Committee. Karyl Kazenski is misspelled, her name will be corrected to Karyl Kicenski.
- There was also a correction to Jennifer Paris title under the list of ASCCC liaison positions.

- Motion to approve the Committee appointments by Tamera Rice, seconded by Lisa Hooper. Votes counted using the zoom participant's window. Unanimous. Approved.
5. Approval of the Consent Calendar
- There was a reminder that the new At-Large Senator was a result of the At-Large Senator election that Dustin Silva oversaw. Special thanks was given to Jason Amador for participating in this election as well. If anyone wants to see the voting totals please contact Dustin Silva or Marilyn Jimenez for voting tallies.
  - Motion to approve the consent calendar by Peter Hepburn, seconded by Aaron Silverman. Votes counted using the zoom participant's window. Unanimous. Approved.

Academic Senate meeting, Sep. 17, 2020 Summary (pg. 6-13)	<a href="#">Curriculum Committee Summary Sept. 24, 2020</a>
Program Viability Committee Summary, Sep.10, 2020 (pg. 14-18 )	Senate Executive Committee Summary, Sept. 15, 2020 (pg. 19-21)
<a href="#">New! At-Large Senator, Ambika Silva</a>	

## A. Action Items

Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Part-Time Faculty Minimum Qualifications & Equivalencies
  - Part-Time Faculty MQE for Fall 2020 (pg. 22-26)
  - Part-Time Faculty MQE for Summer 2020 (pg. 27-28)
  - ISA MQ list for Academic Senate Spring 2020 (pg. 29-30)
  - ISA MQ list for Academic Senate Fall 2020 (pg. 31-32)
  - ISA MQ list for Academic Senate Summer 2020 (pg. 33)
  - Motion to approve the list of Minimum Qualifications & Equivalencies by Aaron Silverman, seconded by Carly Perl. Votes counted using the zoom participant's window. Unanimous. Approved.
2. Academic Calendar 2021-2022 (pg. 34)
  - Discussion took place last academic year regarding the survey that went out prior to the COVID-19 pandemic. The 2021/22 academic calendar has been discussed twice in Academic Senate last spring 2020. Jason Burgdorfer brought the survey results to Senate for review and discussion.
  - Survey Results: The survey included different options for the 2021-22 academic calendar year. Staff, faculty and students participated in the survey and voted on what their preference would be for the proposed schedules. One proposal was to have a fall break similar to the spring break. The link to the survey results were included at the bottom of the calendar for review. The majority of the students choose option A and everyone else, by majority, preferred option B. Option B is to keep the calendar as is. There was a slight majority of administrators and managers that also preferred Option B. Overwhelmingly the staff constituents prefer to keep the calendar as is. Dr. Jasmine Ruys and administrators have been tasked with moving this item to the Board for adoption so the college can undertake its planning
  - There was a question regarding when the decision is typically made regarding when campus closes in December after the fall semester has ended. Much of this was in concert with the negotiations that have taken place with the Classified Union as well as with the confidential employees. Many classified staff continue to work on campus once the semester ends. Typically the campus closure is negotiated with other groups to

ensure that the maximum number of days that are needed to be working for the district, on behalf of the community. The college receives the calendar from the City around February, March and April of the prior year which will outline when holidays will be.

- The CVA of the COCFA contract does state that the district needs to collegially consult with faculty on the college calendar. This typically occurs through COCFA members participating on the Calendar Committee.
  - Student Enrollment and CANVAS: When students enroll in MyCanyons they are not automatically added to CANVAS shells. Students need to be added by the IT department. If the college is closed for two weeks prior to the winter intersession there will be someone available to pre-populate the CANVAS shells.
  - Adoption of the calendar would be to adopt option B which is the current college calendar the campus is operating under.
  - Motion to adopt the proposed college calendar for the 2021-2022 Academic Year by Gary Quire, seconded by David Brill. . Votes counted using the zoom participant's window. Unanimous. Approved.
3. Academic Senate Statement on Nomenclature Rationale & Interpretation for Course Nomenclature Standing Policy Winter and Spring 2021, David Andrus (pg. 35-36)
- This statement is for the Course Nomenclature Senate Standing Policy which was approved at the last Senate meeting. Four primary categories of course delivery were adopted and will be utilized for the schedule of classes. There was much concern expressed regarding making sure that faculty will be able to deliver their courses within the realm of academic freedom. This relational statement is important not only for legislative history but also so that anyone can reference what the purpose was for the adoption. This policy will impact the winter 2021 intersession and spring 2021 semester. The statement is also important to have for accreditation purposes.
  - There was an agreement at the last meeting to bring back this item and include mockups and other types of explanations or documents that explain the various categories. Several work meetings took place with both CIO Dr. Omar Torres and with various disciplines. Dr. Torres worked well with the various discipline to assure them that the use of the categories is going to be done thoughtfully for each of the disciplines. The statement now includes an interpretation clause in bold text along with an interpretation. No mock schedule mock ups were deemed necessary.
  - There is still concern in terms of the language that states that instructors have to be present for students. There was a clarification that this statement does not state that instructors must stay on zoom. But they have to be available for synchronous contact however they achieve that. While Zoom is the predominant platform for synchronous online instructor/student contact, it is not the only platform allowed. Asynchronous instruction is allowed as a component of a synchronous class provided the instructor is synchronously available. Online live courses are considered synchronous and those may have an asynchronous component. The statement was outlined in a simplified format as adding additional categories to the nomenclature may cause more confusion. Any disciplines which may still have question can contact David, Omar or Paul for further discussion.

- Motion to adopt the rational for the new class scheduled nomenclature with the additional interpretation language by roll call vote by Lisa Hooper, seconded by Regina Blasberg. window: (22 eligible voters)
    - 1 “No” Vote from Erica Seubert
    - 0 Abstentions
    - 18 “Yes” Votes
    - 3 Absent (Mary Corbett, Phillip Marcelin & Rebecca Eikey)
  - Motion passed.
4. Academic Senate Standing Policy Online Instructor Certification for Winter and Spring 2021, David Andrus (pg. 37)
- If an instructor is fully 100% online certified this means an instructor has achieved the traditional permanent training requirements that were adopted by the Senate prior to the Covid pandemic. Those requirements include the 36 hour IOI course. This will mean that an instructor, for winter and spring 2021, will be able to teach the ONLINE or OnlineLIVE course modalities. If an instructor only possess provisional online instructor certification they will not be allowed to teach 100% ONLINE classes. This includes the asynchronous online classes during the winter or spring 2021 semesters. Motion to adopt the Standing Policy for Online Instructor Certification Requirements by Jennifer Paris, seconded by Tammara Rice. Votes counted using the zoom participant’s window. Unanimous. Approved.
5. Academic Senate Statement on Online Certification Standards Policy Rationale for Winter and Spring 2021, David Andrus (pg. 38-39)
- In this statement of rational it is understood that delivering asynchronous instruction means there has to be a robust understanding of all the different methodologies and content that essentially supplants the face to face instructional approach. It is important that instructors not only understand CANVAS technically but that they have the full 36 hours of pedagogical training. The proposal is that if an instructor teaches asynchronously and there are no regular class meeting times then the course outline of record needs to be delivered just as if the course were being taught synchronously. The pedagogical training goes into all the different methodologies of ensuring that the course is delivered online and that it is equivalent to the course being delivered face to face in a synchronous fashion. Lisa Hooper brought forth this policy to the Ed Tech Committee and the committee is in agreement with this policy. AFT is also in full support of this policy. Adjunct are currently using FLEX hours to complete their training as they do not receive the same amount of release time as full-time faculty do. In working with both Dr. Omar Torres and Dr. Diane Fiero the district has agreed to compensate the adjunct faculty over and above their normal flex time in order to complete the training. There was also a discussion that will be revisited in the future regarding applying portion of the training towards permanent certification for online certification.
    - Q: There was a question regarding the language which states that if an instruction is provisionally trained that they cannot teach 100% online. If a course is Online/Online Live are instructors restricted to the 100% Online or to the Online/Online Live as well?

- A: A synchronous component of a synchronously scheduled Online Live class is not meant to replace the entire class. There are many unique instructional delivery methods on campus. If a course has a synchronous component within the Online Live the academic departments will make sure to convey this to the instructor.
- The intent behind this policy is that if someone is only provisionally trained they would have to schedule all of their contact hours of their course outline of record via online live. There would be no portion of the course that would be scheduled online. Many courses will be scheduled as a combination of Online and Online Live. There was a reminder that asynchronous is Online and synchronous is Online Live.
- There are now 98.5% of faculty that are either provisionally or full certified. The percentage is greater on the side of full certified. Dr. Torres gave special thanks to all the faculty for their amazing work, in particular to David Andrus, Lisa Hooper, James Glapa-Grossklag, Paul Wickline, Julie Hovden and Robert Wonser.
- Motion to adopt the Statement of Rational for the Instructor Certification Requirements Policy by Jennifer Paris, seconded by Lauren Rome. Votes counted using the zoom participant's window. Unanimous. Approved.

## B. Discussion

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

### 1. Time, Place & Manner Policy, Gary Collis

- BP 3910: A "clean" version of the current proposal (pg. 40)
- AP 3910: A "clean" version of the current proposal (pg. 41-43)
- BP 808: The existing "Non-Student Speakers" policy (pg. 44-45)
- BP 528: The existing "Student Rights to Expressive Activities" policy (pg. 46-49)
- BP 804: The existing "Distribution of Publications and Other Duplicated Materials by Non-Students and Non-Student Groups" policy (pg. 50-51)
- **Background:** As part of the 1<sup>st</sup> Amendment everyone has certain speech protections that allow the college or any other government entity to implement certain reasonable restrictions on speech. Well established law refers to these restrictions as Time, Place and Manner because they allow the government to restrict the Time, Place and Manner in which people can speak. The college has a policy in place and those policies are attached to the agenda. The policies include BP 528, BP 804 and BP 808. There is a lot of duplication within the current policies. The current policies are divided up by the identity of the speaker. BP 528 pertains to students, whereas BP 804 and 808 pertain to non-students. There is also further division in the way the speech is being communicated, either expressively through words and conduct or through distributing written material. There has recently been a lot of civic action in regards to the campaign and the Black Lives Matter movement. The idea is to take these procedures, update and bring them together in one place. After some discussion with Dr. Michael Wilding the intent was to move these policies forward to College Policy Council and have the three existing 3 digit versions repealed. The new policies now consume all of the current 3 digit policies. The new policy will be the Time, Place and Manner documents that will cover all areas.
- **Colleges Limits to Free Speech:** The college effectively designates a particular set of geographic spaces that are open for expressive activity and which also limits that expression with respect to the Time and Manner in certain respects. The point to this

policy is to denote the limited circumstances under which the college can limit speech. The right to free speech is not embodied in these documents. That right is embodied in State and Federal constitutional law. The documents note the circumstances in which there can be some restrictions.

- **Academic Freedom different than Freedom of Speech:** It is also important to discuss where does, “Freedom of Speech” or “Academic Freedom” live outside of the classroom. There are other First Amendment and Free Speech issues rolled into Academic Freedom that will concern the right of free speech by both faculty members and students inside the classroom that are not included in this policy. Free Speech rights are governed differently.
- **Free Speech Zones on Campus:** Most college campuses do have spaces available for general posting. Some conversations have taken place at the administrative level regarding different possible areas on campus where the public can post material. It was clarified that the Office of Student Development, where people bring in forms to post around campus, has maps where material can be posted. There are, however, restrictions, where the content has to be neutral.
- **Possible Disruptions on Campus:** BP 800 defines a disruption as exceeding 60 decibels. 60 decibels corresponds to normal conversational voice level. There is also some concern with having rally’s or protest on campus which can disrupt instruction or administrative operations. Instruction is defined as that which could be conducted outdoors. The policy does state that rally’s cannot take place inside of buildings or in exits of the college facilities. It is suggested to include language in the policy regarding asking someone to leave due to disruption. There is a difference between something that is written and something that is enforced. How does the district enforce their policies when there is expressive activity that is hindering college functions?
- **Ineffective Free Speech Zones:** This policy is very broad as other colleges have a free speech zone and have been challenged for being overly restrictive. The law requires campuses to have a free speech zone and colleges cannot relegate speech to a place that is so remote that it’s ineffective. Universities and colleges have been challenged in court as this can be a violation of the First Amendment Right if such zones are too limited. The trend in Sacramento has been to encourage colleges to loosen the parameters of Time, Place, and Manner restrictions that many public officials think is too narrow.
- **Preference to District Events:** Once changes are made preference will be given to district events to faculty, staff, and employee students using spaces on campus.
- This policy will return as an “Action” item on the next agenda.

*Note:* David reached out to Sab Matsumoto and Brent Riffel regarding the ISP report due to their time being cut short at the last meeting. David informed both Sab and Brent that they were invited to come back and present to Senate and their report would be listed first. Sab and Brent decided to wait before they return to present their report as they are going to collect more information regarding events for the Youth Forum for the International students.

### **C. Reports (7 minutes allocated for each report)**

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Faculty Professional Development (FPD) Committee report, Teresa Ciardi

- This is the first time that an entirely virtual fall FLEX week was held. The attendance was up and this has now made FPD consider how to move forward once everyone is allowed to return to campus. The plan is to offer a mix of virtual and in person options. Representation on the FPD has also been down. The committee is missing several school representatives. However, there are now 4 new adjuncts on the FPD Committee. There is a proposal to a change to the guidelines and operating policies. There has also been some discussion regarding mentor programs and the Alliance Mentors which brought in ASG Club Advisors. The committee unanimously agreed that there is valuable professional growth that occurs when someone is mentoring someone else. The plan is to follow the Mentor Program Template and come up with something similar the Alliance and ASG Club Advisors. Those mentors will be eligible for up to 41 hours of faculty professional development. There will no longer be an eight hour limit for the Mental Health Program. PPD will also be adding the Alliance in the clubs as valuable professional development. This change will also be coming through in the guidelines.
2. Academic Senate Presidents Report, David Andrus
- **ASCCC Fall 2020 Plenary Session:** David reminded everyone that the deadline to register for the ASCCC Fall Plenary Session which is scheduled for November 5<sup>th</sup> to the 7<sup>th</sup> is October 5<sup>th</sup> for the lower rate. David will be attending the event. There are still funds available to send 2 or 3 other people to attend. If anyone is interested please let David know.
  - **Call to Action Page:** There is now a Call to Action page on the homepage of the COC website regarding Anti-Racism and Diversity and Equity Commitments. Special thanks was given to Dr. Diane Fierro, Dr. Jasmine Ruys, Daylene Meuschke, ASG and students. The college had an internal review and took a public position that lets everyone know what the college's ongoing commitment is on anti-racism issues and efforts. There is also work being done with the IE2 Design Team. There are also many other areas regarding Diversity, Equity and Guided Pathways that people can get involved in. Many have a perception that these areas are relegated to Counseling and Student Services but there is much room for growth inside the classroom as instructors within departments.
  - **Adjunct Advisory Council:** In working with Dr. Omar Torres there was an idea to create an Adjunct Advisory Council, similar to IAC. The idea is to include the three adjunct senators as well as the AFT Senate Designee, Dan Portello (AFT President) and others. This is to ensure that adjuncts are being heard and that they have multiple venues, not just the bargaining table or Senate. This is an adjunct advisory council and not a union issue. There is also an opportunity for adjuncts to hear from department chairs and members of college leadership. The hope is that this can be a resource for everyone and that inclusion in terms of ideas and participations can be expanded.
  - **Constitution & Bylaws Committee:** This committee will be chaired by Rebecca Shepherd. David asked the Senate to share opinions or thoughts regarding various Senate matters or areas that can be revised. In review of the documents many areas did not work out as intended in terms of areas being put into practice. The committee members will work on trying to bring the best document forward with proposed revision. The committee will also look at insidious and racial barriers which prevent the college from living up to those levels of Diversity and Equity it should be living by.



**D. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

**E. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

**G. Announcements**

- Next Academic Senate Meetings Oct. 15, Oct. 29, Nov. 12, Dec. 3
- [ASCCC 2020 Academic Academy, Oct. 8 – Oct. 10, 2020, Virtual Event](#)
- [ASCCC 2020 Fall Plenary Session, Nov. 5 – Nov. 7, 2020, Virtual Event](#)

**H. Adjournment:** 4:45pm