

Academic Senate Retreat Meeting Summary for November 17, 2022

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson <i>via zoom</i>	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	Ambika Silva	X
AT Senator	Regina Blasberg	X	At Large Senator	<i>Erica Seubert proxy for Jennifer Paris</i>	X
MSHP-MSE Senator	Shane Ramey <i>via zoom</i>	X	At Large Senator	Erica Seubert	X
MSHP-HPPS Senator	Tammy Bathke <i>via zoom</i>	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	<i>Gary Quire proxy for David Brill</i>	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Jesse Vera	X
Kinesiology/Athletics Senator	Phil Marcellin	A	Adjunct Senator	Mireya Milian	X
SBS Senator	Tammera Rice <i>via Zoom</i>	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	X	Jeff Gregor	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative	A

Guest							
Collette Gibson	X	Dustin Silva	X	Jeff Gregor	X	Michelle Labrie	X
Desiree Chairez	X	Dr. Jasmine Ruys	X	Jim Scharge	X	Siane Holland	X
Dr. Edel Alonso	X	Dr. Jeannie Chari	X	Markarian Maral	X		X
Dr. Kathy Bakhit	X	Jessica	X	Michael Felix	X		X

A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
 - There have been many conversations with students about the inconsistency of instruction as related to substitute instructors and how to maintain content continuity. A sub is expected to conform to the original syllabus, course outline of record and department policies.
 - Dr. Alonso gave special thanks to the Academic Senate for its part in the leadership to solve various issues in a professional manner. She wished everyone a Happy Holiday Season.
 - There was a discussion regarding Professional Development FLEX credit where the individual presenting did not have the education or experience to speak on a matter. As an institution it is important to maintain integrity across all phases of work.

3. Approval of the Agenda:
 - Motion to adopt the agenda by Tamera Rice, seconded by Rebecca Shepherd. Gary Quire proxy for David Brill, (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
4. Committee Appointments: none
5. Sub-Committee Summaries:
 - I. Senate Executive Committee Summary, October 20, 2022 (pg. 8-11)
6. Approval of the Consent Calendar
 - Motion to adopt the consent calendar by Arshia Malekzadeh, seconded by Garrett Rieck. Gary Quire proxy for David Brill, (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved

Academic Senate Summary, November 3, 2022 (pg. 3-7)	Curriculum Committee Summary, November 10, 2022
Program Viability Committee Programs approved for initiation <ul style="list-style-type: none"> • Paramedic • Supply Chain Logistics Technician 4.0 	Program Viability Committee Pilot Programs approved for permanent status <ul style="list-style-type: none"> • Clinical Laboratory Science • Commercial Music • Law Enforcement Technology

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Academic Senate Presidents Report, David Andrus
 - I. [ASCCC Adopted Resolutions-Fall 2022 Plenary Conference](#)
 - II. This is the perfected packet which has been shared with the entire campus.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Academic Senate MQE Adjunct Lists for FA 2022- Part 3 (pg. 12-19):
 - Motion to adopt the MQE Adjunct list by Mike Harutunian, seconded by Mireya Milian. Gary Quire proxy for David Brill, (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved
2. Academic Senate Standing Policy-Online/Online Live, David Andrus (pg. 20-21):
 - A policy on student facing modalities has been finalized and will be listed on the Dec. 8th agenda as a discussion item. This policy will be adopted at the first meeting of the spring 23 semester.
 - The schedule of classes for fall 23 still reads as hybrid for Online/Online live. The comment section is correct, but the category is incorrect in the Excel spreadsheet shared with dept. chairs. If the term hybrid is still appearing it may be an error. There is concern that may be very confusing for students. If anyone sees errors, please contact the Office of Instruction.
 - Motion to adopt the Standing Policy-Online/OnlineLIVE by Lisa Hooper, seconded by Erica Seubert. Gary Quire proxy for David Brill, (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Face-to-Face Modality Student Contact Hours Reminder, David Andrus:
 - There were reports that came from students that some instructors were taking liberty with how consistently they honored their required contact hours for their face-to-face classes. When teaching a face-to-face class, instructors need to follow that schedule. Senators needs to remind

their Schools and instructors that they are required through the course outlines of record for a number of contact hours. If anyone becomes aware of these types of actions, please notify your dept chair, School dean or Senate leadership.

2. Academic Calendar

- i. 2024-25 Academic Calendar draft (pg. 22)
- ii. 2025-26 Academic Calendar draft (pg. 23)
- iii. This is done in a two read manner and then action.
- iv. No major changes other than June 19th which is the Juneteenth holiday. This day will no longer be recognized on June 3rd. Operating procedures require the academic calendar to have two reads for Senate endorsement before forwarded to the BOT. The Graduation Committee is still discussing possible Grad Walks for next spring. No decision has been made. This will return on Dec. 8th as an Action item.

3. [Curriculum Committee Annual Chair Report](#), Tricia George

- i. CALGETC Discussion, David Andrus & Tricia George
 - a. Curriculum Chair Annual Report: A 2021-2022 Curriculum Productivity Chart and an introduction of committee members slide was shared. There was a 4-hour Curriculum Retreat held. As a reminder the Curriculum Committee brings in new courses, archives and ensures courses are up to date. Once the committee decide a course fits into the catalog the next focus is on the COR. In some areas the committee defers to Academic Freedom.
 - b. Legislative Updates:
 - i. AB 928 (CalGETC): This bill combines GEN Ed pathways with CSU's and UC's. This proposal will reduce required transfer units and requirements. Currently, CCC faculty have until May to collaborate with CCC, UC, and CSU leadership to finalize the transfer pathway. Otherwise, the three system administrators will finalize it on their own by the end of 2023. Every student will be placed in an ADT, unless they opt out, and this will start in fall 2024.
 - ii. AB 1111: This will re-order course numbering for gen ed and transfer courses. At the fall 2022 ASCCC plenary conference, a resolution was adopted to align CIDs to AB 1111.. There is a statewide AB 928 group (ICAS), that is making progress on the collaborative process.
 - iii. Title 5 - 55063: Local degrees now have a diversity requirement. Transfer degrees also have an Ethnic Studies requirement.
 - c. A proposed GE Pathway-CALGETC map was shared: Some areas that are changed include, Art & Humanities reduced from 3-2 classes and SBS also reduced from 3-2 classes.
 - d. The suggestion is to pass a resolution calling on the CSUs to adjust the lifelong learning requirement to a lower division graduation requirement. The hope is to bring a resolution to Senate by Dec. 8th and adopt it so that it can then go to the BoT. The State has allocated \$150M for the work associated with these changes. This will return in May.

4. [Campus Climate Change Initiatives](#), Jim Schrage and Jeanni Chari

- Jim and Jeannie outlined several projects currently being worked at the college which includes focusing on biodiversity, having more buildings designed with natural lighting, new EV charging stations, taking out 2000 sq ft of grass along the Valencia and Rockwell Canyons and replacing with tolerant and native plants, and a student proposal on nonfunctional turf. Jim Schrage explained in detail how campus facilities generate their energy and what has been done to make them as energy efficient as possible. If anyone see anything of concern with water usage

(waste) please contact Sam Weber or Jason Munoz.

5. Academic Senate Standing Policy on Faculty Awards (Proposed Revisions), David Andrus (pg. 24-25)
 - This item was tabled and will return on the next agenda

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Academic Integrity Taskforce
2. CTE Toolkit Rubrics

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Department Chair Training Workshops
2. Tenure Committee Training Workshops
3. Senate Budget Report & Survey Results
4. Academic Senate Standing Policy-Approved Modalities

G. Announcements

- Next Academic Senate Meeting Fall 2022: Dec. 8th, 2022. Spring 2022: Feb. 9th, Feb. 23rd, March 9th, March 23rd, April 13th, April 27th, May 11th & May 25th
- 2023 ASCCC Curriculum Institute-Hybrid Event: July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- 2023 ASCCC Faculty Leadership Institute: June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- 2023 ASCCC Spring Plenary Sessions: April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

H. Adjournment: 5:07 p.m.

The teleconference is accessible though the following link:

<https://canyononline.zoom.us/j/97917495774?pwd=SExPY3UvbUZpUXVCS3F4aEU2VjIPUT09>

Please note:

This meeting will be broadcasted at the following locations via zoom

1. Canyon Country Campus, Don Takeda Science Center, located at 17200 Sierra Highway, Santa Clarita CA. Office #CCLV-336
2. 6405 SW