

Academic Senate Retreat Meeting Summary for October 20, 2022

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	<i>Lisa Hooper proxy for Garrett Rieck</i>	X
Policy Review Chair	Gary Collis	X	At Large Senator	Ambika Silva	X
AT Senator	Regina Blasberg	X	At Large Senator	Jennifer Paris	X
MSHP-MSE Senator	Shane Ramey <i>via zoom</i>	X	At Large Senator	Erica Seubert	X
MSHP-HPPS Senator	<i>Jessica Crowley proxy for Tammy Bathke via zoom</i>	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	<i>Rebecca Shepherd proxy for Benjamin Riveira</i>	A
Student Services Senator	Garrett Hooper	X	Adjunct Senator	<i>Arshia Malekzadeh via zoom</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Jesse Vera	X
Kinesiology/Athletics Senator	Phil Marcellin	A	Adjunct Senator	Jesse Vera proxy for Mireya Milian	X
SBS Senator	Tammera Rice <i>via Zoom</i>	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	A	Jeff Gregor	A
Marilyn Jimenez	X	Jason Burgdorfer (COCA President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative- Nick Nyain	X

Guest							
Amy Foote	X	Dr. Daylene Meuschke	X	Fernando Osorio	X	Michael Felix	X
Ana Palmer	X	Dilek-Sanver-Wang	X	Jennifer Smolos Steele	X	Dr. Preeta Saxena	X
Andy McCutcheon	X	Dr. Kathy Bakhit	X	Dr. Jasmine Ruys	X	Samantha Escalera	X
Anzhela Grigoryan	X	Heather Dotter	X	Leslie Carr	X	Siane Holland	X
Christopher Blakey	X	David Stevenson	X	Maral Markarian	X	Teresa Ciardi	X

**A. Routine Matters**

1. Call to order: 3:06pm
2. Public Comment:
  - a. There will be a Veterans event held next Thursday by the UCEN that will be available for all veterans and their families. There was clarification that members of the armed forces are allowed to recruit students on campus so long as they are set up/registered as a vendor through the appropriate campus office(s).
3. Approval of the Agenda

- a. Motion to approve the agenda by Jesse Vera, seconded by Ambika Silva. Jessica Crowley proxy for Tammy Bathke (yes, vote), Jesse Vera proxy for Mireya Milian (yes). Unanimous. Approved.
- 4. Committee Appointments: none
- 5. Sub-Committee Summaries: none
- 6. Approval of the Consent Calendar
  - a. Motion to approve the consent calendar by Rebecca Shepherd, seconded by David Brill. Jessica Crowley proxy for Tammy Bathke (yes vote), Jesse Vera proxy for Mireya Milian (yes vote), Rebecca Shepherd proxy for Ben Riviera (yes vote). Unanimous. Approved.

Academic Senate Summary, October 6, 2022 (pg. 3-7)	<a href="#">Curriculum Committee Summary, October 13, 2022</a>
<a href="#">Educational Administrators Retreat Rights List</a>	

## B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Program Review Committee Chair Annual Report, Dr. Rebecca Eikey (pg. 8-11)
  - a. Dr. Rebecca Eikey submitted a written report.
2. Academic Senate Presidents Report, David Andrus
  - a. [ASCCC Vice President Report for Area C](#)
    - I. This report was shared at the Area C meeting. This report gives an update on various statewide initiatives coming through.
  - b. [ASCCC Area C Preliminary Resolution Packet Fall 2022](#)
    - I. These packets will be shared at the upcoming Area C Plenary and will be refined and coalesced into one to send out to all senate presidents.
  - c. [ASCCC Additional Area C Proposed Resolutions](#)
    - I. David will send the resolutions packet to the entire campus and welcomes any feedback on resolutions. The packet covers multiple subject matter areas.
  - d. [Educational Facilities Master Plan \(EFMP\)](#): David filled out the non-instructional form for the Educational Facilities Master Plan and filled out all the prompts for the Senate. A request was added for a larger permanent room as the Senate has outgrown its existing conference room in BONH 330.

## C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Discipline Assignment for new full-time faculty hired Fall 2022
  - a. XanTh Stack, Engineering Support (Surveying, Engineering Aides) (pg. 12-13)
  - b. Motion to approve the discipline memo for XanTh Stack by Regina Blasberg, seconded by Erica Seubert. Jessica Crowley proxy for Tammy Bathke (yes vote), Jesse Vera proxy for Mireya Milian (yes vote), Rebecca Shepherd proxy for Ben Riviera (yes vote). Unanimous. Approved.
2. Administrator Retreat Rights Discipline Memos for Spring 2022
  - a. It was clarified that these discipline memos had not previously gone through the approval process.
  - b. Motion to approve the Administrator Retreat Rights Discipline Memos by Mike Haratunian, seconded by Jennifer Paris. Jessica Crowley proxy for Tammy Bathke (yes

vote), Jesse Vera proxy for Mireya Milian (yes vote), Rebecca Shepherd proxy for Ben Riviera (yes vote). Unanimous. Approved.

Dr. Rian Medlin, <i>Educational Administrator; Political Science</i> (pg. 14-15)	Dr. Jasmine Ruys, <i>Educational Administrator, Counseling</i> (pg. 21-22)
John Milburn, <i>Educational Administrator; Psychology</i> (pg. 16-17)	October Ryan, <i>Educational Administrator, Counseling, Psychology</i> (pg. 23-24)
Chad Peters, <i>Educational Administrator; Health; Physical Education; Recreation Administration</i> (pg. 18-20)	Joy Shoemate, <i>Educational Administrator, Business, Business Education, Marketing</i> (pg. 25-27)

3. [Curriculum Approval Certification 2022](#), Tricia George
  - a. The document also allows for local control of courses and course curriculum.
  - b. Motion to approve by Lisa Hooper, seconded by Rebecca Shepherd. Jessica Crowley proxy for Tammy Bathke (yes vote), Jesse Vera proxy for Mireya Milian (yes vote), Rebecca Shepherd proxy for Ben Riviera (yes vote). Unanimous. Approved.

#### D. Discussion

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

1. Student, Equity and Achievement (SEA Plan), Dr. Jasmine Ruys
  - a. [SEA Metric Overview FINAL](#)
  - b. [SEA Plan Overview FINAL](#)
    - I. The purpose of this data is to adopt a plan for the college to direct its resources and focus for the highest level of success. There are 5 metrics of standard data defined by the State which require the setting of goals such as access, persistence and retention, transfer to 4 year & completion. To be identified as a disproportionately impacted student the college looks at the data to compare rates. The SEA work group focused on First Time, First Gen, African American/Black & Hispanic LatinX students. First time non-credit students may be counted in the future. The final plan will be finalized and will return as an action item on Nov. 3<sup>rd</sup>.
2. Academic Freedom Report, Chris Blakey (pg. 28-37)
  - a. This report was created as a foundational guiding principle of Academic Freedom that faculty and the District can rely upon and reference. The next report will focus on textbook adoption as related to academic freedom rights. This current document will be adopted to supplement the BP/AP. Academic Freedom applies to all faculty. Nationally, there have been attacks on faculty regarding their instructional rights in the classroom. This is especially true during a highly charged political environment. Establishing a strong awareness and culture of academic freedom can strengthen teaching and the educational process. Academic freedom is also a core aspect of tenure. Faculty need to preserve Academic Freedom and If there is a violation faculty need to speak out. This item will return as action.
3. Faculty Professional Development Committee (FPDC), Teresa Ciardi (pg. 38-43)
  - a. There was a suggestion to remove the 21-day deadline and instead have it as a recommendation. Under section 12, B. a revision was made to state that, *“A proposal must be submitted within the fiscal year, for which flex credit is requested, by June 30th at the latest.”* The FPDC travel document will be further discussed. The COCFA contract is

referenced regarding eligibility for compensation. AFT will also be referenced. This procedure will be tentatively listed as action on Nov. 3<sup>rd</sup>.

4. [Academic Senate Survey Results](#), David Andrus
  - a. The survey results, budget report and the program review will return on the next agenda.

**Note:** The Academic Senate Adjunct Faculty Newsletter created by Mireya Milian was shared to bring awareness to this new aspect of Senate communication and to acknowledge the hard work of Mireya as new Lead Adjunct Senator.

#### **E. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

1. Academic Integrity Taskforce
2. CTE Toolkit Rubrics
3. Academic Senate Survey
4. Climate Survey

#### **F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Department Chair Training Workshops
2. Tenure Committee Training Workshops

#### **G. Announcements**

- [Next Academic Senate Meeting Fall 2022](#): Nov. 3<sup>rd</sup>, Nov. 17<sup>th</sup>, Dec. 8<sup>th</sup>, 2022.
- [2022 Fall ASCCC Plenary Session-Hybrid Event](#): Nov. 3<sup>rd</sup> – 5<sup>th</sup>, 2022, The Sheraton Grand Sacramento
- [2023 ASCCC Curriculum Institute-Hybrid Event](#): July 12<sup>th</sup> – 15<sup>th</sup>, 2023, Riverside Convention Center in Riverside.
- [2023 ASCCC Faculty Leadership Institute](#): June 15<sup>th</sup>-17<sup>th</sup>, 2023, Westin San Francisco Airport Hotel.
- [2023 ASCCC Spring Plenary Sessions](#): April 20<sup>th</sup> -22<sup>nd</sup>, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

#### **H. Adjournment:** 5:10 pm

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The teleconference is accessible though the following link:

<https://canyonsonline.zoom.us/j/97917495774?pwd=SExPY3UvbUZpUXVCS3F4aEU2VjJPUT09>

#### **Please note:**

#### **This meeting will be broadcasted at the following locations via zoom**

1. Canyon Country Campus, Don Takeda Science Center, located at 17200 Sierra Highway, Santa Clarita CA. Office #CCLV-336
2. 903 Shirley Ave, Northridge, CA 91324
3. 6405 SW Puppy Place, Bentonville, AR