

Academic Senate Meeting Summary for February 9, 2023

Voting Members					
Senate President	David Andrus	X	Business Senator	<i>Regina Blasberg proxy for Gary Quire</i>	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	Ambika Silva	X
AT Senator	Regina Blasberg	X	At Large Senator	Jennifer Paris	X
MSHP-MSE Senator	Shane Ramey <i>via zoom</i>	X	At Large Senator	<i>Gary Collis proxy for Erica Seubert</i>	X
MSHP-HPPS Senator	Tammy Bathke <i>via zoom</i>	X	At Large Senator	Rebecca Shepherd	A
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Jesse Vera	X
Kinesiology/Athletics Senator	Phil Marcellin	A	Adjunct Senator	Mireya Milian	X
SBS Senator	Tammera Rice	X	X= Present	A= Absent	

Non-voting Members				
Dr. Omar Torres	X	Paul Wickline <i>via zoom</i>		X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)		X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative		A

Guest							
Christopher Blakey	X	Jeff Gregor	X	Michael Felix	X	Dr. Jim Temple	X
Collette Gibson	X	Jennifer Smolos Steele	X	Michael Sherry	X	Dianne Avery	X
Donna Brown-Hardnett	X	Dr. Julie Johnson	X	Robert Wonser	X	Erika Torgeson	X
Dr. Edel Alonso	X	Leora Gabay	X	Tammy Bathke	X		X
Dr. Kathy Bakhit		Maral Markarian		Dr. Jasmine Ruys			

A. Routine Matters

1. Call to order: 3:02 pm
2. Public Comment
 - Our thoughts are with the people of Turkey due to the devastating earthquake.
 - There was a proposal to revisit the add authorization process due to the transition period with self-service.

- Discover Day is scheduled for March 18, 2023.
 - Dr. Edel Alonso welcomed all faculty to Spring 2023.
 - Our thoughts and prayers are with the family of BoT member Michelle Jenkins who recently passed away.
3. Approval of the Agenda:
- Motion to approve the agenda by Arshia Malekzadeh seconded by Mike Harutunian. Regina Blasberg proxy for Gary Quire (yes vote). Gary Collis proxy for Erica Seubert (yes, vote). Unanimous. Approved.
4. Committee & Other Appointments:
- Selection Committee Appointments (pg. 3)
 - There will be additional hiring committees appointments listed on the next agenda. Special thanks to all CTE faculty for their hard work. They are serving on multiple hiring committees.
 - Business Department Chair, Gary Quire, appointed upon Ali Naddafpour's resignation.
 - I. Special thanks to Ali for his service as Business Dept Chair.
5. Sub-Committee Summaries: none
6. Approval of the Consent Calendar
- Academic Senate Summary, December 8, 2022 (pg. 4-6)
 - I. A correction will be made as Jesse Vera was absent at the Dec. 8th meeting.
 - II. Motion to approve the consent calendar by Lisa Hooper seconded by Tamera Rice. Regina Blasberg proxy for Gary Quire (yes vote). Gary Collis proxy for Erica Seubert (yes, vote). Unanimous. Approved.

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. [CETL Committee Annual Chair Video Report](#), Julie Johnson & Robert Wonser (pg. 7-8)
2. Academic Senate Presidents Report, David Andrus
 - Enrollment Management: Meeting is scheduled for next week. The enrollment trends that are shifting due to the changing nature of our students and their enrollment decisions.
 - Hayward and Stanback Strauss Award: Congratulation to Liz Shaker and Angeli Francois for being nominated for the Hayward award. Pamela Williams-Paez was nominated for the Stanback Strauss Diversity Award.
 - ASCCC SP Plenary: This event is being held in a hybrid format. There are funds available to send faculty to attend both remotely and in person.
 - Meeting Attendance reminder: If any faculty are going to zoom in to Senate meetings they need to fill out the authorization form in advance of the agenda. Voting members attending virtually need to publish the address.
 - End of Year celebration: Event is scheduled for Thursday, June 1st. Michael Dermody will be asked to MC this event, if his schedule permits.
 - GPT Chat 3 Update: Shane Ramey is chairing the Taskforce on Academic Integrity. There are discussions taking place with Michael Monsour, Dr. Jasmine Ruys, James GG and within faculty groups/workshops regarding the Chat GPT-3 AI platform and all its consequences. This item can be agendaized in the future once there are best practices in place.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Fall 2022 MQE Part-Time Faculty (Academic Senate) Part 4 Final (pg. 9-10)

- Motion to approve the Fall 2022 MQE list by Jesse Vera, second by Tammera Rice. Regina Blasberg proxy for Gary Quire (yes vote). Gary Collis proxy for Erica Seubert (yes, vote). Unanimous. Approved.
- 2. Spring 2023 MQE Part-Time Faculty (Academic Senate) Part 1 Final (pg. 11-13)
 - Motion to approve the Spring 2022 MQE list by Lisa Hooper, seconded by Regina Blasberg. Regina Blasberg proxy for Gary Quire (yes vote). Gary Collis proxy for Erica Seubert (yes, vote). Unanimous. Approved.
- 3. Academic Senate Standing Policy-Approved Modalities, David Andrus (pg. 14-17)
 - This document is not to define modalities but to formally recognize modalities that have already been defined. The Senate will discuss soon what it means to teach in the classroom, in person with CANVAS, assessment and instruction, i.e., web enhanced instruction.
 - Motion to approve the Standing Policy-Approved Modalities by adopt by Lisa H. Seconded my Mike Haratunian. Regina Blasberg. Regina Blasberg proxy for Gary Quire (yes vote). Gary Collis proxy for Erica Seubert (yes, vote). Unanimous. Approved.
- 4. Academic Senate Standing Policy on Faculty Awards (Proposed Revisions), David Andrus (pg. 18-19)
 - Congratulations to Julie and Robert for winning the local award. They were not advanced statewide due to differences in the award parameters.
 - Motion to approve the policy on Faculty Awards by David Brill, Seconded Regina Blasberg. Regina Blasberg proxy for Gary Quire (yes vote). Gary Collis proxy for Erica Seubert (yes, vote). Unanimous. Approved.
- 5. Kinesiology/PE/Athletics Senator Vacancy Declaration ([Article V, Section 4](#))
 - An idea was proposed to allow for a FTF non-credit instructor be nominated to serve as a Senator of the School of PPL. There are not enough faculty in that School to represent at the Senate. Thus, the Senate needs to consider an expanded definition of who would be considered an appropriate faculty member to represent that School, even if they come from a different discipline. There was also a proposal to allow spring and fall coaches to split their time so they can serve as the School of KPEA senator. This would be a future discussion item as this may prompt a change to the Senate Constitution. Due to the resignation David will identify a replacement (if possible) for the School of KPEA to be appointed. There will be no special election.
 - Motion to approve the Kinesiology/PE/Athletics Senator Vacancy by Lisa Hooper, seconded by Garrett Rieck. U.A.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Evacuation Drill discussion, Jim Temple
 - a. In 2022 there were between 51 to 300 school shootings. A shelter in place emergency drill will take place. The Incident command team has checked every classroom to ensure there are emergency supplies. An email with additional information will be sent out soon. More specific training may take place for CCC and larger areas. Suggestion to include emergency training as part of the NFO onboarding. The drill will last no more than 20 minutes. Earthquake drills will now take place during the fall semester to align with the statewide "great shakeout" emphasizing earthquake preparedness.
2. Academic Freedom and Textbook Choice Report, Chris Blakey (pg. 20-23)
 - a. The choice of selecting textbooks for courses rests with each instructor, regardless of whether they are full time or part time instructors. Departments can decide on a

common textbook for multi-section courses, as long as the decision making process is transparent and democratic. See the report for specifics. This issue will part of the Dept chair training and may be an IAC discussion. CAF will discuss and bring back to possibly amend this report.

3. BP/AP 4106 (Nursing Programs), Gary Collis
 - a. BP 4106 (NEW) (pg. 24-25)
 - b. BP 4106 (Current Version) (pg. 26)
 - c. AP 4106 (pg. 27)
 - i. This item will return as action.
4. MOU for Student Services offices at CCC A&R Bldg., Dr. Jasmine Ruys & David Andrus (pg. 28-31)
 - a. This MOU is to determine the best use of office space for the new Student Services building at the Canyon Country Campus. This building and its office space is for the Counseling faculty, classified, adjuncts, program advisors, employment center etc... in the service of students. This was a collaborative process which included all Dept. Chairs to ensure all areas were solidified and codified so that the Senate continues to have a voice in how faculty offices shall be used at the new CCC building. This will be an evolving process that will be revisited as needs and staffing changes on that campus.
 - b. This item will return as action.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Academic Integrity Taskforce
2. CTE Toolkit Rubrics

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Department Chair Training Workshops
2. Tenure Committee Training Workshops
3. Senate Budget Report & Survey Results

G. Announcements

- Next Academic Senate Meeting Spring 2023: Feb. 23rd, March 9th, March 23rd, April 13th, April 27th, May 11th & May 25th
- 2023 ASCCC Curriculum Institute-Hybrid Event: July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- 2023 ASCCC Faculty Leadership Institute: June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- 2023 ASCCC Spring Plenary Sessions: April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

H. Adjournment: 5:06 pm