Academic Senate Meeting Summary for November 2, 2023

Voting Members					
Senate President	David Andrus	X	Business Senator	*Gary Collis proxy for* Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	*Lisa Hooper proxy for* Sab Matsumoto	X
AT Senator	Regina Blasberg	X	At Large Senator	Shane Ramey	X
MSHP-MSE Senator	Erica Seubert	X	At Large Senator	Jennifer Paris	X
MSHP-HPPS Senator	*David Pevsner proxy for* Tammy Bathke	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome *via zoom*	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Linda Beauregard-Vasquez- *via zoom*	X
SBS Senator	*Rebecca Shepherd proxy for* Victoria Leonard	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres via zoom	X	Paul Wickline via zoom	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (Warren Heaton AFT Rep)	X	ASG Student Representative- Hestia Sartika	X

Guest							
Alisha Kaminsky	X	Dilek Sanver-Wang	X	Jaya George	X	Rosario Gonzalez	X
Anzhela Grigoryan	X	Heather Dotter	X	Jennifer Smolos-Steele	X	Ruth Rassool	X
Cindy Leung	X	Hiba Edgheim	X	Lak Dhillon	X	Ted Iacenda	X
Clinton Slaughter	X	James Glapa-Grossklag	X	Michael Felix	X	Dr. Jasmine Ruys	X
Dianne Avery	X						

A. Routine Matters
1. Call to order: 3: 05 pm
2. Public Comment:
    I. Due to the need for additional Ethnic Studies CSU Area F transferable courses two new Political Science 290 sections will be added to the spring, 2024 schedule.
    II. There will be a food truck at CCC for the Star Party.
    III. There is a need for a more sustainable campus, in terms of design and infrastructure of facilities.
3. Approval of the Agenda:

I. Section B. Report #1 was pulled and will return on a future agenda after the next PAC-B committee meeting where the budget parameters will be approved.

II. Section C. Action item #5 was pulled for further developement.

III. Motion to approve the agenda by Arshia Malekzadeh second Rebecca Shepherd. David Pevsner proxy for Tammy Bathke (yes, vote); Rebecca Shepherd proxy for Victoria Leonard (yes, vote); Gary Collis proxy for Gary Quire (yes, vote); Lisa Hooper proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.

4. Committee Appointments:

I. Bavand Karim, Faculty Professional Development Committee (FPDC)

5. Sub-Committee Summaries/Information: none

6. Approval of the Consent Calendar

I. Motion to approve the consent calendar by Gary Collis seconded by Garrett Rieck. David Pevsner proxy for Tammy Bathke (yes, vote); Rebecca Shepherd proxy for Victoria Leonard (yes, vote); Gary Collis proxy for Gary Quire (yes, vote); Lisa Hooper proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.

Academic Senate Summary, October 19, 2023 (pg. 5-8)	Curriculum Committee Summary, October 26, 2023

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. PAC-B Committee Chair Annual Report, David Andrus

   I. This item was pulled.

2. Academic Senate Presidents Report, David Andrus

   i. **ASCCC Update – Fall 2023 Area C Meeting (pg. 9-11):** There is much work on DEIA, Common Course Numbering, CalGETC and Vision 2030. The Common Course Numbering deadline is likely to be extended to July 1st of 2027, but that is not yet official. Area C reviewed the packet of resolutions.

   ii. **Association of CBO's Conference:** David Andrus, Sharleen Coleal and Jason Hinkle attended the ACBO conference in Santa Barbara. A presentation on the new budgetary tool built by Jason was shared by David, Jason and Sharlene.

   iii. **Dept. Chair Training: 3rd session**: Next session is for Nov. 17th from 10:00 am – 12pm and will be run by Miriam Golbert and Omar Torres. It will be held in Mentry 343 only. There is no Zoom option for this particular workshop.

   iv. **Student Center Presentation:** Dr. Ruys will return to Senate to provide a Student Center Presentation and the Student Services Center bldg. redesign.

3. Vice Presidents Report, Lisa Hooper

   I. **Construction Update:** Construction email updates continue to go out. It is not clear how long construction on campus will last.

   II. **Fitness Center:** The center is being well utilized. It is recommended faculty and staff wear a badge if they use the center. People are being asked to not play their own music, as it is disruptive to others. The pool is not as available for use. The Fitness Center is open 7am – 9pm.

   III. **Self-Service Taskforce:** There will be some quick and easy changes. Further updates are to follow.

   IV. **BANC was closed unexpectedly:** The BANC was closed unexpectedly during the lunch hour on 11/02. Many student athletes depend on the BANC. There was a request to have volunteers cover temporarily so that the BANC can stay open during critical times and days. The center will be closed on Nov. 16th from 9:00am to 1:30pm for a student services retreat.

V. **Faculty member in the spotlight:** Next event is scheduled for Nov. 29th 5:30 – 6:30pm in BONH 330 and will host SB Tucker. David Brill's MEA students will be assisting.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Adjunct Senator Elections Results (pg. 12)
    I. Congratulations to the new Adjunct Senators for their nominations/elections. An adjunct senator will be determined soon.
    II. Motion to approve Adjunct Senator Elections by Arshia Malekzadeh, seconded by Garrett Hooper. David Pevsner proxy for Tammy Bathke (yes, vote); Rebecca Shepherd proxy for Victoria Leonard (yes, vote); Gary Collis proxy for Gary Quire (yes, vote); Lisa Hooper proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
2. Curriculum Representative positions for the Schools of Health Professions, Public Safety, and Visual and Performing Arts Nomination Results (pg. 13)
    I. The school senator position for Public Safety remains vacant.
    II. Motion by David Brill, second Lisa Hooper. David Pevsner proxy for Tammy Bathke (yes, vote); Rebecca Shepherd proxy for Victoria Leonard (yes, vote); Gary Collis proxy for Gary Quire (yes, vote); Lisa Hooper proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
3. AP 4060 (Delineation of Functions Agreement), Gary Collis (pg. 14)
    I. There were no changes made to this policy.
    II. Motion to approve AP 4060 by Erica Seubert, seconded by Mike Harutunian. David Pevsner proxy for Tammy Bathke (yes, vote); Rebecca Shepherd proxy for Victoria Leonard (yes, vote); Gary Collis proxy for Gary Quire (yes, vote); Lisa Hooper proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
4. AP 4104 (Contract Education), Gary Collis (pg. 15-16)
    I. There were no changes made to this policy.
    II. Motion to adopt by Erica Seubert, seconded Rebecca Shepherd. David Pevsner proxy for Tammy Bathke (yes, vote); Rebecca Shepherd proxy for Victoria Leonard (yes, vote); Gary Collis proxy for Gary Quire (yes, vote); Lisa Hooper proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
5. Notice Senate Vacancy (Tammy Bathke, Health Professions), David Andrus
    I. This action item was tabled.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Program Mapper Update, Alisha Kaminsky & Clinton Slaughter
    I. https://canyons.programmapper.ws/academics
    II. The software loads different programs, careers, salaries, CSU, UC or IGETC general ed., CCC programs and eventually CALGETC. Student can also print a PDF. Part-Time maps will be added in the future. This software is an external recruitment tool. Faculty are encouraged to review the TOP codes for accuracy of course offerings.
2. AP 45000 (Student News Media), Gary Collis (pg. 17-18)
    I. This policy primarily focuses on student free speech rights and that District does not tolerate constitutionally protected speech violations . This item will return for action.
3. Statement for Guidelines for Use of Web Enhancement Instruction, David Andrus (pg. 19)
    I. Some guidelines emphasized include, "if any faculty are going to have an exam online they must still have their required contact hours" and "faculty need to make sure they adhering to all areas of academic integrity." This item will require additional discussion.
4. Commencement Feedback Report Out, David Andrus & School Senators (pg. 20)
    I. This item will return as the first discussion item on next agenda.
5. BONH 330 Wall Décor/Emeriti Recognition, David Andrus

I. An untallied question regarding Senator preferences resulted in a quick determination that legacy plaques honoring emeriti faculty should not include pictures. This item will continue to be discussed.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Academic Integrity Taskforce
2. CTE Toolkit
3. Academic Senate/COCFA Joint Task Force on Full-Time Evaluations
4. Office of Instruction Policy on Leaving your assigned Instructional Space

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Academic Senate Release Time Memo
3. Staff Training for Classified Absences

G. Announcements

- <u>Next Academic Senate Meeting Dates Fall 2023</u>: Nov. 16th; Dec. 7th
- <u>2023 ASCCC Fall Plenary Session</u>: Nov. 16th – 18th, Westin South Coast Plaza, Costa Mesa, CA.
- <u>2023 Accreditation Institute:</u> Sep. 29th – Sept. 30th, San Mateo Marriot, San Mateo, CA.

H. Adjournment: 5: 08pm