

Academic Senate Retreat Meeting Summary for December 8, 2022

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	Ambika Silva	X
AT Senator	Regina Blasberg	X	At Large Senator	Jennifer Paris	X
MSHP-MSE Senator	Shane Ramey <i>via zoom</i>	X	At Large Senator	Erica Seubert	X
MSHP-HPPS Senator	Tammy Bathke <i>via zoom</i>	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Jesse Vera	A
Kinesiology/Athletics Senator	Phil Marcellin	A	Adjunct Senator	Mireya Milian	X
SBS Senator	Tammera Rice <i>via Zoom</i>	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	X	Jeff Gregor <i>via zoom</i>	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	A
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative	A

Guest							
Alexandra Mokh	X	Dr. Jasmine Ruys	X	Jessica Small	X	Siane Holland	X
Ana Palmer	X	Jennifer Paris	X	Leora Gabay	X		X
Dr. Edel Alonso	X	Jennifer Smolos Steele	X	Michael Felix	X		X

A. Routine Matters

1. Call to order: 3:06 pm
2. Public Comment:
 - i. Dr. Omar Torres & Dr. Edel Alonso gave special thanks to faculty for their continuous student support and wished everyone a happy holiday season.
 - ii. Reminder from Vice President Lisa Hooper, that the student athletes missing class form has not been brought to fruition.
3. Approval of the Agenda:
 - i. Motion to approve the agenda by Arshia Malekzadeh, seconded by Rebecca Shepherd. Gary Collis proxy for Tricia George (yes, vote), Erica Seubert proxy for Jennifer Paris (yes, vote), Lisa Hooper proxy for Garrett Rieck (yes, vote.) Unanimous. Approved.
4. Committee Appointments: none
5. Sub-Committee Summaries: none

- i. Several committee appointments will come forward in spring 23.
- 6. Approval of the Consent Calendar
 - i. Motion by Erica Seubert, seconded by Gary Quire. Gary Collis proxy for Tricia George (yes, vote), Erica Seubert proxy for Jennifer Paris (yes, vote), Lisa Hooper proxy for Garrett Rieck (yes, vote.) Unanimous. Approved.

Academic Senate Summary, November 17, 2022 (pg. 3-7)	Curriculum Committee Summary, December 1, 2022
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B. Reports

These are informational items. No discussion or action will be taken. However, clarification questions are welcomed.

- 1. Academic Senate Presidents Report, David Andrus
 - i. CPT Annual Committee Chair Report: This report was re-scheduled for spring 23.
 - ii. Scholarly Presentation Committee Update: Faculty Member Dr. Michael Habib from the Biology Dept gave a presentation on bird flight and the Giant Pterosaurs dinosaur.
 - iii. BOT Update: Michael Berger will be retiring soon. Chuck Lyon will be sworn in.
 - iv. AFT Strike Update: There was a reminder that the strike is in regards to work conditions. The Academic Senate is there to promote academic standards of instruction throughout the duration of the strike.
 - v. Post IAC meeting with Dept Chairs: David called a meeting to find out if there is a need for resources.
 - vi. Academic Freedom Conditional Report on Textbooks: This report will outline how dept chairs conduct themselves and the ordering of textbooks and what the academic freedom rights are of all faculty and departments related to textbook adoption. This will be a conditional report, initially, and can be amended.
 - vii. COVID Transmission rates are on the rise: Currently LA County is at 10,000 COVID cases. There is also flu and RSV cases. A request to reconvene the Return to Campus Coalition may be made if there are county mandates. Senate members asked that the district provide better quality masks.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

- 1. Academic Calendar
 - i. 2024-25 Academic Calendar draft (pg. 8)
 - ii. 2025-26 Academic Calendar draft (pg. 9)
 - iii. As a reminder the calendar will need to be approved by the Board of Trustees.
 - iv. Motion to adopt both calendars by Tammera Rice, seconded by Ambika Silva. Gary Collis proxy for Tricia George (yes, vote), Erica Seubert proxy for Jennifer Paris (yes, vote), Lisa Hooper proxy for Garrett Rieck (yes, vote.) Unanimous. Approved.
- 2. Life Long Learning CALGETC Resolution (pg. 10)
 - i. The 1st “resolved” language urges CSU’s to take preservation action to lifelong learning as a graduation requirement. The 2nd “resolved” calls upon the BOT to urge the CSU to change the lifelong learning area to serve as a graduation requirement. 1st phase of this issue is advocacy from now until end of May. The 2nd phase is implementation and working with curriculum.
 - ii. Motion by Michael Harutunian, seconded by Rebecca Shepherd. Gary Collis proxy for Tricia George (yes, vote), Erica Seubert proxy for Jennifer Paris (yes, vote), Lisa Hooper proxy for Garrett Rieck (yes, vote.) Unanimous. Approved.
- 3. AP 4022 (Course Approval), Gary Collis (pg. 11-13)
 - i. Course archiving is not new but there is a new tech review piece. Archiving doesn’t mean deleting a course; it is just removed from the catalog and can be brought back.
 - ii. Motion to approve Rebecca Shepherd, seconded by Garrett Hooper. Gary Collis proxy for Tricia George (yes, vote), Erica Seubert proxy for Jennifer Paris (yes, vote), Lisa Hooper proxy for Garrett Rieck (yes, vote.) Unanimous. Approved.
 - iii.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Academic Senate Standing Policy-Approved Modalities, David Andrus (pg. 14-17)
 - i. Faculty need to have clarity to understand course modalities so there is consistency. Several suggestions were presented to help students identify different course modalities such as using emojis and color codes. Need to evaluate universal principles. Technically if a class is advertised a hybrid, it is important to preserve this as much as possible. Request to come up with a FAQ sheet for faculty syllabi. More discussion will take place in spring.
2. Academic Senate Standing Policy on Faculty Awards (Proposed Revisions), David Andrus (pg. 18-19)
 - i. The Senate Executive Committee members feel that it is important to instill as much trust, objectivity, and validity to the award process. Therefore, allowing faculty to nominate themselves was removed. Other minor revisions were included.
3. Academic Senate Planning, David Andrus
 - i. [Academic Senate Survey Results](#)
 1. David will continue to work on the survey results.
 - ii. [Budget Report](#)
 1. An additional budget request will be included in program review for awards and the end of the year faculty collegial celebration, etc. The faculty award process will initiate soon and a call for nominations will go out in late Feb of the spring 2023 semester.
 - iii. [Program Planning & Review](#)
 1. This document will be submitted to Dr. Torres soon along with the additional budget request.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Academic Integrity Taskforce
2. CTE Toolkit Rubrics

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Department Chair Training Workshops
2. Tenure Committee Training Workshops
3. Senate Budget Report & Survey Results

G. Announcements

- Next Academic Senate Meeting Spring 2022: Feb. 9th, Feb. 23rd, March 9th, March 23rd, April 13th, April 27th, May 11th & May 25th
- [2023 ASCCC Curriculum Institute-Hybrid Event](#): July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- [2023 ASCCC Faculty Leadership Institute](#): June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- [2023 ASCCC Spring Plenary Sessions](#): April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

H. Adjournment: 5:08 pm

The teleconference is accessible though the following link:

<https://canyononline.zoom.us/j/97917495774?pwd=SExPY3UvbUZpUXVCS3F4aEU2VjlPUT09>

Please note:

This meeting will be broadcasted at the following locations via zoom

1. Canyon Country Campus, Don Takeda Science Center, located at 17200 Sierra Highway, Santa Clarita CA. Office #CCLV-336
2. 6405 SW Puppy Place, Bentonville, AR.