

Academic Senate Meeting Summary for December 7, 2023

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	Sab Matsumoto	X
AT Senator	Regina Blasberg	X	At Large Senator	Shane Ramey	X
MSHP-MSE Senator	Erica Seubert	X	At Large Senator	<i>Erica Seubert proxy for Jennifer Paris</i>	X
MSHP-HPPS Senator	David Pevsner	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	<i>Lauren Rome proxy for Linda Beauregard-Vasquez</i>	X
SBS Senator	Victoria Leonard	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres via zoom	X	Paul Wickline via zoom	A
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (Warren Heaton AFT Rep)	X	ASG Student Representative- Hestia Sartika	X

Guest							
Alexandra Mokh	X	Dianne Avery	X	Lak Dhillon	X	Todd Brookes	X
Anthony Michaelides	X	Dr. Jasmin Ruys	X	Michael Felix	X	Wendy Brill-Wynkoop	X
April Marin	X	Erin Tague	X	Dr. Rian Medlin	X		
Chad Peters	X	Jason Hinkle	X	Rosario Gonzalez	X		
David Vakil	X	Jennifer Smolos Steele	X	Ruth Rassool	X		

A. Routine Matters

1. Call to order: 3:05pm
2. Public Comment:
 - Many syllabi are in various modalities and not in a collectable format. This is now creating an issue to collect and store.
 - Due to the recent shooting at UNLV a survey and focus group will be conducted to gather feedback. Need more security officers especially once dorms are built. There are plans to offer FLEX training for emergencies.
 - There is concern with doing away with student spaces due to building redesign.
 - Dr. Torres gave a special thanks to all faculty for their amazing work and advocacy and wished all a wonderful holiday.

3. Approval of the Agenda:
 - Agenda was modified to move the discussion item section above the reports section.
 - Motion to approve the agenda with the modifications stated above by Rebecca Shepherd, seconded Arshia Malekzadeh. Lauren Rome proxy for Linda Beauregard-Vasquez (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
4. Committee Appointments:
 - Selection Committee
 - Christina Chung
 - Howard Fisher
 - Phil Marcellin
5. Sub-Committee Summaries/Information: none
6. Academic Senate Release Time Memo 2024/25 (pg. 6)
 - The new leadership team outline in the memo has been confirmed for 24/25. Memo has been forwarded to Dr. Torres for processing.
7. Approval of the Consent Calendar
 - Motion to approve the consent calendar by Victoria Leonard, seconded by Lisa Hooper. Lauren Rome proxy for Linda Beauregard-Vasquez (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved

Academic Senate Summary, November 16, 2023 (pg. 3-5)	Curriculum Committee Summary, November 30, 2023
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B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Legislative Update Report, Wendy Brill
 - Wendy serves as the FACCC President. There is legislation to push transfer rates. AB 2884 (Berman) was revised allow lottery funds to be spent on basic needs. The 50% law, that asks that half of funding be spent on the salaries of people in the classroom in K-14, may be coming to an end. With the elimination of this law class size could be as large as 350 students. There will be an audit of data with the hope to eliminate this law. More legislative reports may come through Senate.
2. Academic Senate Presidents Report, David Andrus
 - [PAC-B Report Discussion](#)
 - The committee worked on new budgetary parameters, goals and adopted the 2023-24 budget. Many details of the budget parameters and values were taken and placed into a parallel "guidelines" document to reduce the size of the parameter document. There will be an emergency PAC-B meeting in January to adopt the new parameters and then they will be presented to the Board in January for approval.
3. Vice Presidents Report, Lisa Hooper
 - Self-Service Taskforce Discussion/Update

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Adjunct Curriculum Representative Election Results (pg. 7)
 - Motion to approve the Election Results by Erica Seubert, seconded by Mike Harutunian. Lauren Rome proxy for Linda Beauregard-Vasquez (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
2. [Faculty receiving Emeriti status December 2023](#) (pg. 8)
 - Jennifer Hauss, *English/Journalism*
 - Motion to bestow Emeriti status to Jennifer Hauss by Mike Harutunian, seconded by Rebecca Shepherd. Lauren Rome proxy for Linda Beauregard-Vasquez (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved.

- James “Jim” Wolf, *Biological Sciences*
 - Motion to bestow Emeriti status to James “Jim” Wolf by Shane Ramey, seconded by Erica Seubert. Lauren Rome proxy for Linda Beauregard-Vasquez (yes, vote). Erica Seubert proxy for Jennifer Paris (yes, vote). Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. EEO Plan, Dr. Rian Medlin
 - AP 3420 (Equal Employment Opportunity (pg. 9-10)
 - [2023 SCCCD EEO PLAN Draft Clean](#)
 - The actual EEO plan used to serve as the AP, however an AP is now also needed and the EEO plan should be its own, separate document apart from the related AP. The State Chancellors office now reviews EEO plans. The plan will go to the Board on Jan. 17th for review/approval. Much of the EEO plan data was collected during time of hire. If anyone has any questions or complaints reach out Dr. Rian Medlin.
2. [Student Center Renovation Update](#), Dr. Jasmine Ruys & Erin Tague
 - Every structural wall in the building will stay. The proposed floor plan will not change. The plan was submitted to the DSA in July 2023. The project will take 18 months. There will be café style seating. There is a suggestion to set up a regular cleaning schedule and to hire additional cleaning staff. For outdoor seating the suggestion was to not install umbrellas but a large awning. There is concern with removing high ceiling space as this may put more burden on the air-conditioning system. Staff will be moved out in summer of 2024. All student services will continue to function.
3. [Food Service Discussion](#), David Andrus & April Marin
 - Vendors on campus are not necessarily or always making a profit. There was a suggestion to contact Yasser to help vendors hire student workers. There may be additional BANC bucks for students with the use of lottery funds. Due to building renovations there may be food available via food trucks, mobile apps, mobile kitchens and online menus.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Academic Integrity Taskforce
2. CTE Toolkit
3. Senate Policy on Web Enhancement
4. Academic Senate/COCFA Joint Task Force on Full-Time Evaluations

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Senate Faculty Office Procedures
3. Staff Training for Classified Absences

G. Announcements

1. [Next Academic Senate Meeting Dates Spring 2024](#): Feb. 8th, Feb. 22nd, March 7th; March 21st; April 11th; April 25th; May 9th; May 23rd
2. [2024 ASCCC Spring Plenary Session](#): April 18th – 20th, San Jose Marriot, San Jose, CA.
3. [2024 ASCCC CTE Regional Consortium](#): May 3rd, 2024, Los Angeles, CA. area
4. [2024 ASCCC Faculty Leadership Institute](#): June 20th – 22nd, Location TBD
5. [2024 ASCCC Curriculum Institute \(Theme: Curriculum Unmasked: Revitalize, Revamp and Reignite!\)](#):
July 10th – July 13th, Pasadena Convention Center, Pasadena CA.

H. Adjournment: 5:04 pm.