

Academic Senate

Career Education Committee Meeting Summary

September 25, 2023, 1:00 p.m. to 2:00 p.m.
(In Person Bonelli 330 and Zoom Virtual Meeting)

Attendees: Dr. Hency Chu, Gary Quire, Heather Dotter, Jaya George, Jeffrey Baker, Juanita Jaramillo, Justin Hunt, Justin Wallace, Larry Alvarez, Marilyn Jimenez, Nadia Cotti, Paula Hodge, Regina Blasberg, SB Tucker and XanTh Stack

Start time: 1:04 pm

Note: Agenda item #4 "Program Review" will be moved to the next meeting to allow more time to debrief. The next meeting October the Program Review agenda item will return.

1) Approve Previous Minutes

a) September 11, 2023 Meeting

- i) Motion to approve the minute by XanTh Stack, seconded by Justin Hunt. Unanimous.
Approved.

2) Odessa College 8-week class schedule – Gary

- a) This is a day in half conference and will cover "building your team". There will be other colleges involved and break out sessions. A draft plan will be shared. The conference will work with those in CTE to get feedback on all programs. Some questions will include:

- i) How to set up 8-week courses when there are pre-requisites and students need to pass it.
- ii) If students don't pass the class are they now left behind?

- b) **Accounting:** In Accounting there are pre-requisites. In the Enrollment Management plan, if there are 8-week courses this means increasing the number of sections offered as there needs to be more entry points for students. If a student falls out during the first 8 weeks, more courses offered will mean they don't have to wait 8 months for the next term. In a regular semester where there was only one section a semester there now needs to be one section offered each 8 weeks for every class. This way students can start again if they don't pass.

- c) **Construction:** There are already many 8-week courses in Construction. There are entry points in other options. The program is working on creating more space at CCC to offer more courses. Need to look at facility and instructor space and time.

d) Additional Questions:

- i) Can you offer courses more than once?
- ii) As some instructor can only teach some courses. How can more faculty be hired to teach these courses?

- iii) What programs should more faculty be hired in to teach certain course? For example, should 10 CE program be selected and offered at CCC and hire more faculty in these areas?
 - iv) If some courses do not fill will the college be ok with running courses with only 5 students.
- e) **Health Profession:** The department has been offering 8-week courses and has been breaking them apart. With this format many students had better success as the structure of the courses makes the courses more attractive. Some students liked having 8-week courses and there is not much difference in the attrition rates.
- f) **Odessa College Class Size Format:** Odessa has a similar class size of 35 students as COC.
 - i) Did having 8-week courses help lower the class load?
 - ii) Hency Chu stated there is no noticeable difference in student retention and completion. A request was made to ask Odessa College about their rate?
- g) **MEA:** Is looking to convert some classes to 8 weeks. There is concern that there was not much difference between the 8- and 16-week schedule. There is no more ability to add classes and the schedule is full. For MEA there was no benefit as students are still taking the same number of courses and units. At the school division meeting there was also a discussion that Odessa is a different college as there is no other college in a 45-mile radius. This college is located in a rural. If there is additional space identified more faculty could be found to teach these courses. If 10 8-week classes of animation are offered, after 8 weeks an additional 5 more classes could be scheduled.
 - i) If 8-week courses are offered should 5 and 5 courses be offered?
- h) **8 Week course Goal:** the goal is to have students finish their program faster. However, for some programs there is no difference between 8- and 16-week courses. Students are still taking the same amount of time to complete their program. It is understood that the 8-week format may not work for all programs. The transfer rate at Odessa College is only 17 % and this may be due to their demographic. This may lend Odessa College to a more CTE focus.
 - i) What is there transfer and student success rate?
- i) **Curriculum Changes:**
 - i) If curriculum changes need to be made could the Curriculum Committee expediate those changes?
 - ii) The suggestion is to reach out Tricia George after the Odessa Conference.
 - iii) For Health Sciences there was no curriculum change with having many exams at the end of the 16 weeks. The students in this program are from all over the area and not

just SCV and they attended labs all day on campus. This is not a solution for all programs.

- j) **Success Coaches:** This is to support the instructional side. It would be great to have mediators to help students such as ASC , job placement and interviews. This has not been well defined. If students can have someone as a go to for resources that would be great. The college would need to bring in coaches. COC is much larger student population. Will it be 200 students to one success coach? In regards to Guided Pathways this was discussed however, district stated there was no funding to bring in more FT faculty counselors. This does not need to be discipline focused but more so about supporting other areas such as employment.
- 3) SCCRC Regional Meeting with ASCCC Date 10/06/23 from 10:00AM – 2:00PM Location Ventura
 - a) County Community College District Office in Camarillo – Gary & Harriet
 - i) Regina and Gary will be attending this conference. If anyone wants to sign up they still can as the deadline is this Friday. The regional representatives have been working with ASCCC and the focus CTE. Harriet and Gary sit on the board and the goal is to get more faculty involved as it is now mostly administrators attending. There have also been classified who have attended. There used to be an ASCCC CTE Non-credit Institute and this has faded away. Last year there were changes made, and the conference was turned into a 1-day event and was not heavily attended. There is now a roadshow presentation for the region. This helps faculty learn what is happening statewide. The idea is to bring the ASCCC concept and have break out sessions as ASCCC has their statewide representatives involved. The idea is also to get all who sit on the statewide legislature together. Justin Hunt is interested in attending.
- 4) Program Review Debrief (Set up for October’s Program Review Meeting) – Harriet
 - a) Daylene covers Program Review training and the suggestion is to cross reference with CASL training so that faculty do have to attend the same training twice. All who attend will have their program review document open on the computer and everyone will go through the steps together. The Chairs Corner and the Program Review training are both scheduled for Oct. 23rd. Daylen’s Program Review Training is scheduled from Thursday, Oct. 26th to Friday, Oct. 27th.
 - b) This item will return on the next agenda.

Announcements: Open Forum for Discussion

Agenda Item #4:

SCCRC CTE Deans, CTE Liaisons, and CTE Faculty:

This year, the Academic Senate for California Community Colleges (ASCCC) and SCCRC are collaborating to bring a CTE mini-conference to our region on **Friday, October 6th from 10am to 2pm**, with lunch included. *There will be a*

remote option available, however be advised it is a whole different experience in terms of catching live audience participation.

This workshop is intended to empower CTE faculty and other CTE professionals by providing participants with the knowledge, skills, and insights needed to be effective advocates and problem-solvers on issues impacting CTE students.

Location will be at the VCCCD District Office in Camarillo (probably in the Lakin Boardroom).

CTE faculty, academic senate leaders, curriculum chairs, classified professionals, administrators and students are all welcome to join.

ACTION NEEDED!

- 1) Please take the poll [here](#) to determine those topics you feel are highest priority for this meeting.
- 2) Please Register on the ASCCC website here: [October 6, 2023 South Central Coast Region](#)

On behalf of SCCRC,

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Future Agenda Items:

Adjournment: 2:02 pm