

Academic Senate

Career Education Committee Meeting

Summary

August 29, 2022 1:00 p.m. to 2:00 p.m. (Zoom Virtual Meeting)

Attendees: Andrew LaFave, Daylene Mueschke, Dr. Kathy Bakhit, Garrett Rieck, Gary Quire, Harriet Happel, Heather Dotter, Jeff Baker, Jeff Gregor, Jennifer Paris, Justin Hunt, Justin Wallace, Larry Alvarez, Mary Daybell, Nadia Cotti, Dr. Omar Torres, Regina Blasberg, SB Tucker, Tammy Bathke, Tina Waller

Start Time:

- 1) Approve Previous Minutes
 - a) May 23, 2022
 - b) Minutes will be approved at the next meeting.
- 2) CCAOE Fall 2022 Conference October 4-7, 2022 (Gary)
 - a) This conference will be both in person and online and will be the only conference hosted online for this year. The spring conference will be in person and the fall will be hybrid format. This will be helpful as many classified staff cannot leave to attend in person. There are no more spots available at the Omni Hotel. There are some surrounding hotels such as the Hilton Garden Inn that may be able to accommodate attendees. If anyone wants to attend please let Harriet know. The conference will cover Perkins and ACUE, Catapult and Mark Perna group. The conference starts with a full day Tuesday and Wednesday, ending by 12pm on Friday.
- 3) Meetings with Harriet regarding funding, program review, master facility plan, and staffing (Harriet)
 - a) Funding: Equipment funding request need to be purchased by December.
 - b) Program Review: This will take place in October.
 - c) Master Facility Plan: Faculty are working on the Master Facility Planning with their Deans. It is important to capture new high technology programs in the Master Facility Planning and start thinking 5 years down the line. What is 2028 going to look like?
 - d) Staffing: The plan is to hire many full-time faculty by spring 23. It is recommended that faculty have conversations with their school deans to be able to capture those requests for new faculty.
 - e) Employment Center (formerly the Career Center):
 - Employment Center hours: Now that students are on campus the center is open 5 days a week. Students can make appointments various modalities to create a Job Speaker profile. The center can also do in class or zoom drop in's during an online live course.
 - Employers: Many employers are not posting jobs as students are not applying. There is an event bulletin in Job Speaker however there is not

enough staff available to take information off a flyer and create a job posting. US Productivity hasn't been this low since WWII. This is a new issue. For example, Disney posted two openings and over 30 students applied. Two students were chosen and one student, a week into the internship, did not show up. The student was preferring to work remotely and did not like the hours. Many students have a lack of maturity and many faculty are finding it difficult to motivate them. The suggestion is to get a smaller group of employers to create job speaker profiles. Many larger employer entities want applicants to apply through their system and will not register for Job Speaker. One reason a Director of Employer Engagement was hired as they can put job descriptions into Job Speaker. When an employer adds a job posting it goes to the local system and the regional system, Career Connects.

- Services: The Employment Center has services such as, *"Now that you are employed, what do you do?"* There are many students who do not understand that they should not give their direct deposit information to an employer until their first day of work.
- Internships: The center will continue to reach out to faculty regarding internships opportunities. Anyone can go to the center for help with Job Speaker. There are also videos being developed.
- Open House: This is scheduled for September 29th from 11:30 – 1:30pm. Students can drop by and there will be computers and staff available. The Job Speaker profile can also be set up on the phone. Students who create a profile that day they will get a piece of pizza. Students are encouraged to first create a job speakers' profile and then a LinkedIn Learning profile. Both profiles will automatically create a resume.
- There was a suggestion to have the Job Speaker profile be a requirement of the enrollment process at COC for all students.
- Citywide Job Fair: A citywide job fair will be hosted on Thursday, October 20th from 6am – 1pm at the Canyon Country Community Center off Sierra Highway by Toppers Pizza. This event will be in collaboration with the City of Santa Clarita, Santa Clarita Valley Economic Development Corporation, and the American's Job Centers of CA. The hope is to have a large group of employers who are looking to hire not only students but community members. Students can begin registering for the job fair.

4) COC to Employment Day (College to Career Day) Harriet

- a) Historically this has been a difficult day as a student will come up to a table looking for employment but who are not interested in applying to become a student at COC. This event is now the COC to Employment Day. This is the same idea in that employers will be identified that want to hire COC students. Paula, Justin, and Harriet will work with a program to identify those two to three employers who want to hire a COC student. The message will be that if students attend COC and acquire skills the employers will want to hire them. This event is scheduled for January 28th.

5) P3BL (Project Base, Problem Base and Place Base) (Harriet & Gary)

- a) There are over 12 sections in both CE and Gen Ed that are doing Project Base Learning assignments as a prototype. This is being called P3BL for project-based learning, problem-based learning and place-based learning. The last idea has come out of the Place Project in which student have worked hard around defining the homelessness issue in Santa Clarita. The idea is to keep the civic engagement piece. In this realm COC is emerging as the state leader and will be hosting a Project Base Symposium on March 17th. There will be speakers from Worcester Polytechnical Institute and ACUE from the foundation in Sacramento. There is also a handbook and rubrics in the works and this will give faculty everything they need to Project Base Learning within their curriculum. Gary Quire will be adding a homework assignment to his Entrepreneurship class relating to Project Base learning. Student will go and find a local business owner and interview them. The students will then create a reflection report. The idea is to bring the students into the community and bring the community back into the classroom. If the students find an industry they like perhaps the entrepreneur will hire them. The key to learning is the reflection piece. The hope is to have some transdisciplinary projects that will be available.

Announcements: Open Forum for Discussion

- 1) Nadia Monosov, Harriet Happel and Jason Oliver have been making great progress on the baccalaureate degree in Sustainable Architecture. As per the Accrediting Commission there is a requirement to submit the approved substantive change proposal through the Chancellors office to be able to offer the program. This then is approved by the Board of Governors for COC to offer the baccalaureate degree. This will be submitted in October. COC is 1 of 15 colleges chosen. There have been an additional 10 colleges that have applied and these colleges will need to make adjustments to their applications submitted in January. These colleges are expecting to hear back by the end of the semester. The idea is to re-submit in early 2023.
- 2) All CE committee meetings for fall 22 will continue online via zoom.

Future Agenda Items:

Adjournment: 1:50 pm