

Academic Senate

Career Education Committee Meeting Summary

October 25, 2021 1:00 p.m. to 2:00 p.m. (Zoom Virtual Meeting)

Attendees: Brittany Applen, Dr. Omar Torres, Daylene Meuschke, Gary Quire, Harriet Happel, Jeff Baker, Jennifer Paris, Justin Hunt, Justin Wallace, Marilyn Jimenez, Mark Daybell, Nadia Cotti, Nicole Faudree, Regina Blasberg Tim Baber & SB Tucker

Start Time: 1:05 pm

- 1) Approve Previous Minutes
 - a) October 11, 2021: This item was tabled.
- 2) Short Update CE Committee CTE Tool Kit Option 3 Discussion (Gary)
 - a) An ad-hoc committee has been created and will include members from CE and MQE committee. The 1st meeting will be scheduled for Thursday, Oct. 28th from 11am – 12pm. The CE committee began to narrow down to which programs this CTE Toolkit would pertain too and those people have been asked to join this group, these include CE faculty, CE and MQE Committee members. David Andrus will also be a member of this ad-hoc group. If there are any others who are interested in joining this group please contact Gary. It is possible the ad-hoc committee will have some process finalized by March or April 2022. This new process will only impact CE departments/disciplines with MQ's that have the associate degree and the 6-years of experience.
 - b) Regina confirmed that several other CCC's are using the CTE Tool kit. These include AUTO at Oxnard College and they have hired 3 P/T faculty with the toolkit. In addition, Southwestern College is in the process of using Option #3. There are colleges within the region and across the state who are using the CTE Toolkit. COC will not be the first college to use this toolkit.
 - c) As reminder when a faculty member chairs an Academic Senate sub-committee they also serve as members of the Senate Executive Committee. Gary made sure to share an update to the Senate Executive Committee regarding the creating of the new ad-hoc committee.
- 3) SWP Allocations (Harriet)
 - a) SWF Round 6 Funding Review: There was a \$42 million increase and these funds are to be available starting July 1st. A plan is being put together based on funding from last year, however this may change once the final funding comes through. The Program Review worksheets will be reviewed.
 - b) Historical Overview: The current funding that is in NOVA is the same funding from round 5. Between the base allocation and the incentive for local share, which is 60% of the SWF funding, it is \$1,700,000 and some change. For the regional share, the base allocation is \$742,265.00 with \$174,967.00 in incentive funding. A correction will be made to the second slide from 2020/21 to 2021/22.
 - c) Proposed Funding: For SWF Round 6 the majority of funds will go to Salaries and Benefits as SWF does support many CE faculty. This will be a fund allocation of \$1.3 million and will include supplemental services as there are activity's faculty are asked to participate in. The other portion of funding is for Contract Services and includes contract services such as the website contract and Robin Spurs. There is still funding with Round 5 due to the COVID and production of the videos. There are 50,000 from SWF in Professional development.
 - d) Incentive Funding: This supports COC Representatives (Career Coaching) there are 8 of them and work with supporting high schools, doing AB 288, College Now or matriculation to the college. This may change as Harriet has not met with Jasmine and Keri yet. The first barrier to completion is the CA CCC application.

- e) Regional Funding: This funding has supported LinkedIn and LinkedIn Learning. All students through Career Services have access to both of these software programs. It is important for student to create a LinkedIn profile as they are getting job ready. Job Speaker is the employer platform and is tied to the regional software Career Connect. This tracking is now required due to the state mandate. The lease facility will be secured soon for the ATC. There are several funding sources including SWF.
- f) Legislation Applied Baccalaureate: This has been signed into legislation and will be available for all 116 CCC's. There will be conversations about what this program will entail with Academic Senate President, Curriculum Chair, CE faculty and others. Nothing has been decided, however there are some ideas. The college will be putting forth the application that there is funding for the equipment and the Learning Management System. This system will be imbedded into CANVAS by way of instruction. There will need to be more dialogue forthcoming.
- g) Industrial Maintenance Technician: Harriet discussed with Program Viability 2 years ago for Advance Manufacturing and include there would curriculum added for the Industry Maintenance Technician. There are companies such as AMAZON, Drink Pad and several Pharmaceutical companies which have assembly lines and need industrial technicians. This is in discussion with the Business department as there is the possibility of a logistics program. If COC applies for this program with the state, funding information will need to be included. "IMT Applied Baccalaureate" will be listed as a suggested Baccalaureate. Will MQ's change for this program? This will depend on the discipline. The Baccalaureate must focus on Career Education and cannot complete with other local 4-year programs. The core classes for Career Education will not change. For core coursework and accompanying course work this may have some restrictions. It will be necessary to have the appropriate qualified faculty. CSUN has many faculty who teach with a Master's degree. There may already be faculty at COC who will be able to teach the upper division GE courses with their Master's degree. This will allow for some departments to teach a 300-level course. The colleges are not to compete with CSU's. It is still not clear how the state will outline this new legislation. There is a large supply gap for employers as they are in a need of supply technicians. The state will look at LMI and employers which support these programs. There is an importance for the CRM as what industry support goes a long way. If this program move forwards will employers be willing to interview those students who go through this program? There are currently 15 colleges participating in this pilot program. There are some colleges that are offering duplicate programs. The state may not allow for duplication within the same region and the state may want to eliminate duplication but also create different pockets for students. Each college will only be offered one opportunity to offer one baccalaureate program. Harriet will be the project lead on behalf of Instruction.
- h) Fire Academy: This is in the process of being developed with LA County Fire Department at the De Valle Training Center.
- i) Contracts: There are \$100,000 in contracts. Justin Wallace is now working on building business and leadership teams to help obtain more industry partnership, increase industry representation on the on the Advisory Board and build industry consortiums to support CWEE, internships and apprenticeship.
- j) Intersect Labs: Will be adding Film Production and MEA. Intersect labs create in-house creative agencies that are faculty lead and help students obtain skills for the gig economy.
- k) Revision of the Plan:

4) CWEE (Harriet)

- a) There are new internships with Teresa Ciardi with NASA and with Tim Baber in Manufacturing. There is a differentiation of both paid and unpaid internships. The state is requesting to offer both paid and unpaid internships at 60 hours. There is a need to look at other Learning Learn Models and to identify employers for every area of CTE program that are willing to offer internships. The request to CE faculty is to keep the CWEE requirement for now. Apprenticeship is a more robust relationship and may have more challenges in terms of accomplishments. If anyone has an idea for an internship please bring those forward to Harriet.

- b) CADENCE Grants: These grants will provide for 6 internships for students and 4 externships for faculty. This grant pays for 75 hours for each student and up to 100 hours for each faculty member. This grant may be going away by the end of the year. This project will be launched in the spring semester. The goal is to get more individuals involved in this area to create more internships.
- c) Career Ed is very supportive of both externships and internships. Gary's group of students will be required to do a presentation to showcase what they have learned.

Announcements: Open Forum for Discussion

5.) None

Future Agenda Items:

- 1) Program Review (November 8, 2021 meeting)
 - a. Harriet will share information on Program Review.
 - b. The Educational Facilities Master Plan group met and there were some questions. The information in the Educational Facilities Master Plan should also be in the Program Review. There will be some prompts in the program planning that will lend themselves to the planning which will be a course of 3 years. The prompts should inform what is being done for the Facilities Master Plan. This plan is from 2022-2027. There will also be integration with consultants and deans and looking at projects and how this will provide additional input for goal setting and review process. This is not being included in year 1 due to the interviews with the consultants. This was the decision of the committee to only include as tentative. For year two the interview information will be included in the models. The consultants, as part of their process, will also be able to review this. There also needs to be objectives to complete the plan. The strategic plan, the Facilities Masters plan and other different plans and many people get confused. The data for program review has been prepared for all departments and there will be training for Nov. 12th and Nov. 16th. The data is there which includes 2021 forward. The Retention Success Data has also been included and includes pre-COVID data. There is a separate tab for data and retention success. If anyone has request for other data they can reach out to Daylen Meuschke. The intent from DVH was to ensure people are not duplicating information.

Adjournment: 2:00 pm