



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

December 3, 2019
10:00 a.m. to 11:00 a.m. BONH-330

SUMMARY

Attendees: Regina Blasberg, David Andrus, Wendy Brill, Lisa Hooper, Jason Burgdorfer, Nicole Faudree, Rebecca Eikey, Marilyn Jimenez, Miriam Golbert (*via zoom*), Dustin Silva (*via zoom*)

A. Routine Matters

1. Call to order: 10:08 am
2. Public Comment: none
3. Approval of the Agenda: Motion to approve the agenda by Wendy Brill, seconded by David Andrus. Unanimous. Approved.

B. Reports

1. Guided Pathways Report, Rebecca Eikey
 - Erika Torgeson has resigned as Guided Pathways Student Services liaison. Garrett Hooper in Counseling will replace Erika as the GP liaison to finish up the year. Tara Williams will remain as the Guided Pathways Instructional liaison.
 - There will be a FLEX presentation available every day for Q&A regarding the SOAA self-assessment. The FLEX sessions will ensure equity is interwoven.
 - Academic MAPS were approved in Senate and as result this will increase the work load of the Articulation Counselor, Julie Hovden, who is serving on the Curriculum Committee. Her re-assigned time will be increased to 40%. The Articulation officer will verify that the MAPS conform to the program which is cataloged in the Chancellors Office. A CANVAS shell has been created so that faculty or the TA's have access to the MAPS. An addition or modification to a course triggers an automatic program MAP change or review. Curriculum needs to have a role in process. This may be a discussion which will need to come to Senate.

C. Action

1. Dreamers Together Taskforce, Rebecca Eikey
 - Note: This item will be discussed with the knowledge that action will be taken.
 - No action was taken for this item.
 - Rebecca did an update at CPT. Jasmine Ruys is now the administrative co-chair this taskforce due to her currently being the Dreamer's liaison for the college. Three areas were identified needing progress and improvement. Those areas include "Raising Awareness", "Providing Resources" and "Collaboration." Each of these areas will include strategies on how to support faculty, staff and students. There is also a need for an Advisory Committee with community members and students to determine what the actions will be in regards to the website, training, workshops and legal panel in the spring. Adjunct instructor Esther Villegas has a FLEX presentation on Friday

called “The identities of undocumented students from masked to unmasked.”

- Current laws states CCC’s should have policies in place for protecting student data. Rebecca will meet with Jasmin Ruys and follow up with David Andrus.

D. Discussion

1. Partnership Resource Team (PRT) update, Rebecca Eikey

- [California Community Colleges/IEPI PRT Plan, Dec. 2, 2019](#)
- The first part of the plan is for outreach to help develop a Customer Relationship Management system. There is also a student resource guide. As part of the Perp Development process the team provided some ideas to include in the plan. The team then divided in smaller sub-groups and created the action plan.
- The following suggestions were discussed to include in the plan:
 - Bring in an outside entity to conduct a climate survey. The outside entity needs to create an action plan. Funds then need to be allocated to implement an action plan. The action plan must also be agreed upon.
 - Section E. should be removed as this area needs to be work on separately.
 - A separate meeting needs to take place with more faculty and those identified on the plan as the “Responsible Person.”
- The action plans and objectives are flexible and can change so long as it matches the original intent of the request. The emphasis is on appreciative inquiry to help identify what is currently being done and which areas could be improved.

2. Statement on Plagiarism, Rebecca Eikey

- Academic Senate [Statement on Academic Integrity at College of the Canyons](#), Approved by Academic Senate May, 2010
- Discussion needs to take place regarding what support services are being provided to train faculty on what defines plagiarism. Should assignments be changed? An Ad-hoc committee will be formed in the spring to being these discussions. A list of research will be collected regarding which groups of students are more prone to making plagiarism mistakes.

3. [Resolution to name the new Science Building at the CCC after Don Takeda](#), Rebecca Eikey

- The Biology department faculty would like to name the new science building at CCC after Don Takeda. Don Takeda is the longest standing faculty member of the institution who was hired back in 1973. Another idea was presented regarding having a commemorative plaque in the entrance to the building.
- However, the goal is to pass the resolution both at COCFA and Senate. The draft resolution was discussed in the COCFA Rep council meeting. An electronic petition will be sent to all full-time and adjunct faculty to collect signatures from those in support. The resolution will be listed as a discussion item on the first senate meeting scheduled for Feb. 20th. The resolution will also be discussed at the Feb. 19th Rep Council meeting. In addition, discussion will take place regarding a possible joint resolution with ASG. The By-Laws allow for a resolution to be adopted after one read [“if extenuating circumstance exist.”](#) Due to building completion estimated around May 2020 the one read seems justifiable. Once passed Rebecca will read the resolution to the board.

E. Adjournment: 11:07 am