



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

March 10, 2022
11:00 a.m. to 12:15 p.m.

SUMMARY

Attendees: Alisha Kaminsky, Claudia Acosta, David Andrus, Garrett Rieck, Gary Collis, Gary Quire, Julie Johnson, Lisa Hooper, Marilyn Jimenez, Nicole Faudree, Rebecca Shepherd, Robert Wonser & Teresa Ciardi

A. Routine Matters

1. Call to order: 11: 03am
2. Public Comment:

I. The CA Guided Pathways Institute is scheduled for April 27th – 29th in Costa Mesa. Garrett Rieck is looking for a representative from CE and non-CE disciplines who would be willing to attend. The focus for this event will be on equity, onboarding students in a program of study and on the scale of adoption framework. Anyone interested can contact Garrett Rieck.

3. **Immediate Action Item - Adoption of March 10, 2022 of the Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Executive Committee) (pg. 3-4)**

I. Per AB361 a Teleconferencing resolution is needed as this suspended parts of the Brown Act. A similar resolution will be passed at today's Senate meeting. The LA Country institution's guidelines on higher education came out yesterday which state that everything will be going away. There is a chance that any vaccine or testing requirement will no longer be in effect. Nothing will change at COC until the BOT decides to pass their own resolution for the remainder of the semester. The ability to continue to meet in a teleconferencing modality is premised on the existence of an emergency declared by Gov. Newsom. It is possible that Gov. Newsom will not lift the declared state of emergency. If this resolution is not passed meetings will resume on campus and people can zoom in. However, for Senate meetings people will have to publish their home addresses.

II. Motion to adopt this resolution by Gary Quire, seconded by Gary Collis. Unanimous. Approved.

4. Approval of the Agenda

I. Motion to approve the agenda by Alisha Kaminsky, seconded by Claudia Acosta. Unanimous. Approved.

B. Consent Calendar

1. Adoption of November 18, 2021 Ex. Comm. Summary (pg. 5-7)
2. Adoption of February 10, 2022 Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Executive Committee) (pg. 8-9)
3. Adoption of March 10, 2022 Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Executive Committee) (pg. 10-11)
 - I. There was a clarification that the resolutions listed on the consent calendar are for

Academic Senate and not for Senate Exec Committee. As a reminder, per the By-Laws, resolutions are first approved by Senate Exec. However, this requirement may be going away due to revisions to the Const. & By-laws.

- II. Motion to adopt the consent calendar by Julie Johnson, seconded by Claudia Acosta. Unanimous. Approved.

C. Reports:

1. Academic Senate Presidents Report

- I. David will be attending the ASCCC Spring 22 Plenary session and the ASCCC Area C meetin. The plenary session will take place at the Burbank Marriott Hotel and will be a hybrid session. As a reminder Saturdays are for voting, attendees get to see people's positions throughout the state on various items.
- II. All sessions are offered in hybrid format in the event they need to be switched to fully online. However, if the sessions are changed to fully in person this may affect attendance. ASCCC adopted last semester a resolution to host all events in hybrid format. In the event of a change ASCCC will notify attendees in advance. CPT has also embraced the idea of hybrid meetings moving forward as there is a need for a physical campus environment but also for a remote environment.
- III. ASCCC itemized the cost to show that fees have gone up. If anyone is interested, please contact David and Marilyn as there is budget available.

D. Action: None

E. Discussion

1. Spring, 2022 Committee Surveys

- I. Academic Senate and Committee surveys will be developed soon. Surveys will be developed annually for all committees across campus. The surveys will go out at the end of the academic year to evaluate committee work. All committee chairs are encouraged to survey their committees. The survey can also be modified for each committee. The Academic Senate survey link will be sent out soon and results will be reviewed at the fall Senate retreat.

2. COC Academic Senate Local Awards and Processes

- a. COC Faculty Award Process Timeline - Spring 2022 (pg. 12)
 - i. The timeline is unique to this semester as this process has not been adopted. Once Senate adopts for spring 2023 there will less of a time rush. The goal is to approve this process this academic year. This item will be on the next Senate agenda as a first read. The entire purview of this process will be entirely the Senate Exec committees. David and Rebecca Shepherd will ensure the award process will be governed by Senate Exec in the By-laws. This item will also return on the next Senate Exec. Agenda as an "action item." The next Senate Exec meeting will take place on March 31st at 11:30am. – 12:00pm and will be for only action with no discussion items.
- b. COC Faculty Awards Criteria/Summaries (pg. 13-19)
 - i. David solicited feedback from chairs for approval of the descriptions, rubric, and number of award recipients.
 - ii. Local & State Awards: There are three awards which overlap with statewide awards. A statement was included for those overlapping awards stating that recipients for spring will also be forwarded in the fall to the state. The state will be awarding these awards annually. These awards should mimic the statewide award.
 - iii. Group Award Nominations: Regarding the College of the Canyons Diversity Award the description and rubric was taken from the state award. Similar to the Multicultural Center there were several people who worked on opening the

center and this was a team effort. If a group of faculty put something together there should be a group nomination. As a reminder the group nomination should include only faculty. The group approved the description and rubric.

- iv. Excellence in Teaching Award: The ASCCC Hayward Excellence in Education Award is similar to the COC Excellence in Teaching. Clarification is needed to determine if the work of the award will be looked at in the classroom or outside the classroom. This award description was discussed in CETL. While excellence in the classroom is important, CETL had some concerns and wants to ensure that the Library, Counseling, TLC, and online educators are also eligible. If the focus of this award changes nominations cannot be submitted to the state. Another suggestion is to have one award instructional and one for non-instructional faculty. The rubric will need to be written to include other educators There was also a suggestion to have recognition or perhaps a separate award for non-credit faculty as there are 70+ non-credit faculty. There are also some faculty who are teaching dual enrollment. Others feel one category of excellence in teaching suffices. There was also a suggestion to have one award for FTF and one for adjunct faculty or have one for FTF and three for adjunct due to large pool of faculty. For adjuncts being awarded an award helps them stand out in final interviews. There is concern with having too many awards. David will draft a proposal and bring this back for discussion. The description will go back to CETL,
- v. Exemplary Program award: This award will mimic the state award.
- vi. International Education award: This award was run by COC Global. David will work with Claudia on this award and a rubric.
- vii. Governance Award: This award is important as there are many faculty involved in governance such as committee members. Per AB1725, CA faculty have a unique ability to weigh in on the operation of the institution. There is concern that the Governance title implies that the awards will be awarded to those in Academic Senate by Academic Senate. However, there are many other faculty who are actively involved at the college. The description will need to be revised.
- viii. Collegiality and Campus Citizenship Award: Faculty agree that this award is needed and is important as it shows that his area is valued. This award could also be for one FTF and one adjunct.
- ix. Application Process: This process will include an application and nomination process via a letter of interest. AFT will be able to weigh in on the recipient process. David will create a CANVAS shell so that others can view applications.

3. Committee Needs? Future Business?

E. Unfinished Business

F. Announcements

- a. Next Academic Senate Meeting Spring 2022: March 24th, April 14th, April 28th, May 12th & May 26th
- b. [ASCCC Area C Meeting Spring 2022](#), March 19, 2022, Virtual Meeting
- c. [ASCCC 2022 Spring Plenary Session](#), April 7th-9th, 2022-Hybrid Event
- d. [ASCCC 2022 Career and Noncredit Education Institute, May 12th-14th, 2022](#)-Hybrid Event *Subject to change*
- e. [ASCCC 2022 Faculty Leadership Institute](#)- June 16th – 18th, 2022, Hybrid Event *Subject to change*
- f. [ASCCC 2022 Curriculum Institute](#)- July 6th – July 9th, 2022, Hybrid Event *Subject to change*

G. Adjournment: 12:15 pm