



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

May 12, 2020
2:30 p.m. to 3:30 p.m. via Zoom

SUMMARY

Attendees: Claudia Acost, Michelle LaBrie, Teresa Ciardi, Saldeh Behhood, Wendy Brill, Lisa Hooper, Garrett Rieck, Gary Quire, Rebecca Eikey, Marilyn Jimenez, Aivee Ortega, Edel Alonso, Miriam Golbert, Dustin Silva, Lisa Mott, Ana Palmer, Brittany Huerta, Patti Haley, Nicole Faudree, David Andrus, Anthony

Note: Reminder that this meeting is open to all. Those who are invited to attend the meeting are those who are chairing key Senate sub-committees. Those committees are related to the collegial consultation processes such as College Planning Team and PACB

A. Routine Matters

1. Call to order: 2:32pm
2. Public Comment:
 - **Canyons Connects:** Michell LaBrie shared a public comment relating to the Canyons Connects. Progress surveys are send out between weeks 3 and 5. There is also a survey sent out for weeks 9-11. The language that was approved by Academic Senate last spring was very generic. The language has been recently changed in order to accommodate the unique circumstances of students moving to remote learning. The current language was not accurate and did not provide the resources needed. Progress surveys will be launched for summer. The current language is not adequate but the modified language maybe is too much because it address the server disruption. The language that was approved by Senate was meant for face to face courses. The language was updated with the help of the Counseling department. Language was incorporated that included the pass/no pass grading options and direct links to the Counseling department. There was a suggestion change the following language to *“The move to continued distance education may be affecting your academic performance.”* Will the current withdrawal options still be available for summer and fall?
 - This item was moved to be part of the discussion item, “Preparing for Academic Year 2020-21.”
3. Approval of the Agenda:
 - Motion to approve the agenda, with the understanding that the public comment item will continued to be discussed as part of the discussion item, by Nicole

Faudree, seconded by David Andrus. Unanimous. Approved.

B. Reports

1. Academic Senate President Report, Rebecca Eikey

- Rebecca will be part of the virtual commencement ceremony and filmed a speech as part of the valedictorian ceremony. The office of Institutional Research provided data relating to the graduating class. This year has had one of the most diverse groups of students. There are more student graduating with two degrees than there was as a total of graduates for the year 2010. The number of students graduating with one degree is 10% of all the graduates that has ever been seen in over the past 20 years. Currently, LatinX students make up 45% of the graduating class. There are 80 students who have a 4.0 and who are valedictorians. Many of the honor students are majoring in the following programs Psychology, Communications, Business Administration and Nursing for transfer. An Academic Senate Special Celebration meeting is scheduled for May 28th in which both emeriti and tenured faculty will be recognized.

C. Action: none

D. Discussion

1. Preparing for Academic Year 2020-21, Rebecca Eikey

- This discussion is to help determine options that will be available for students and how the college prepare for the next academic year.
- **Pass/No Pass Grading Option:** There is an executive order for the excused withdrawal and the pass/no pass grading option for the spring semester. The extension for this option was extended locally for summer and fall. For the summer term a student can still ask for an EW. This information can be found on the Student Services website. There are three “W” options which includes the standard withdrawal, the “EW” and the remove the “W” from the transcript option. Students can request a withdrawal option after they fill out the COVID-19 form. There was an email sent by Jasmine Ruys which indicates that for spring 2020 grades the withdrawal options are good until spring 2021. In terms of summer grades it has not been determined if these same grading options will be available for students.
- **Canyons Connects (Discussion continued):** In order to help determine what communication to provide to students and what will be needed for summer and fall as far as “P/NP” and “W” grading options an Ad-hoc group will need to be formed. This ad-hoc group can include Michelle, members from the Canyons Connects team, counseling faculty, Jasmine and one or two Senate leaders. This Ad-hoc group will also help clarify what type of actions Senate needs to take.
- There was a question regarding if students can know what their grade will be before they make their decision to do a P/NP? It was clarified that any request made by a student for a P/NP is not automatically submitted to Admission but instead filtered through a Counselor. A P/NP is not an option to all students as

there can be various underlying issues with these options. If a student is not satisfied with the grade they are receiving in a class, they can request an "EW." There is also the expansion for repeatability where the executive orders lifted the limit on repeatability for students who are affected by the pandemic.

- In terms of faculty teaching synchronously or asynchronously will this be on the fall class schedule? If a faculty member chooses to teach asynchronously then class meeting dates/times will be removed from the schedule. There are concerns that students are taking 5 classes online when will office hours be allowed? An FAQ will be sent out to all faculty. For classes that were already scheduled to be online they would continue to be listed as 100% online. The orientation letter would also communicate to students if a course is going to be synchronous or asynchronous. Faculty would be qualified to each using the provisional requirements for summer.
- **Provisional DLA's:** Faculty need to decide for fall semester if they are going to teach online. The provisional DLA will only be enacted in an emergency situation. Courses should remain face to face and then be pulled to become 100% online and have a provisional DLA applied. If faculty want to teach synchronously and then want to offer synchronous testing times that needs to be clear in the schedule. It was clarified that in the provisional DLA the synchronous meeting times will also include assessments. There is concern that if faculty have already chosen to teach all of their courses online and then suddenly they are now told to teach face to face via zoom they may want to switch back to 100% online.
- **Privacy Issue Concern with zoom recordings:** There are concerns with recording students and then posting those class meetings. In the state of California permission must be received first before someone can be recorded. Some faculty also do not like for students to record their lectures. It should be explicit and noted on the Orientation letter that classroom meetings could be recorded. There could also be issues with FERPA. A disclaimer could also be added to the syllabus.
- An Ad-hoc group will be formed to help identify privacy issues from Academic Affairs standpoint.

E. Adjournment: 3:30 pm