



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

November 17, 2022
11:00 a.m. to 12:00 p.m.

Join Zoom Meeting

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Meeting ID: 879 2345 2060

Passcode: 065867

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+12532158782,,87923452060# US (Tacoma)

AGENDA

According to Article 6 of the By-Laws of the Academic Senate the purpose of the Executive Committee is to foster coordination among the principal subcommittee chairs of the Academic Senate, to advise the President, and the overall strategic development and planning of matters before the Academic Senate.

A. Routine Matters

1. Call to order

2. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. Public questions or comments can be submitted via email at academicsenateinfo@canyons.edu or asked via zoom chat feature.

3. Approval of the Agenda

B. Consent Calendar

1. Adoption of October 20, 2022 Ex. Comm. Summary (pg. 3-6)

C. Reports:

1. Academic Senate Presidents Report

D. Action:

1. Local Faculty Award Documents

a. Academic Senate Standing Policy on Faculty Awards (Proposed Revisions) (pg. 7-8)

b. 2022/23 Proposed Award Timeline (pg. 9)

c. Executive Committee Deliberations Guidelines (Adopted Spring, 2022) (pg. 10)

2. [2023 ASCCC Hayward Award](#)

a. Liz Shaker (FT)

b. Angeli Francois (PT)

3. [2023 ASCCC Stanback Stroud Diversity Award](#)

- a. Pamela Williams-Paez (FT)
- b. Angeli Francois (PT)
- c. Preeti Saxena (PT)

E. Local Award Criteria/Announcements (Proposed Revisions)

F. Unfinished Business

G. Announcements

- [Next Academic Senate Meeting Fall 2022](#): Nov. 17th, Dec. 8th, 2022. [Spring 2022](#): Feb. 9th, Feb. 23rd, March 9th, March 23rd, April 13th, April 27th, May 11th & May 25th
- [2023 ASCCC Curriculum Institute-Hybrid Event](#): July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- [2023 ASCCC Faculty Leadership Institute](#): June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- [2023 ASCCC Spring Plenary Sessions](#): April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

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COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING
October 20, 2022
11:00 a.m. to 12:00 p.m.

Summary

Attendees: Alisha Kaminsky, Christopher Blakey, Dr. Claudia Acosta, David Andrus, Garrett Rieck, Gary Collis, Gary Quire, Jason Burgdorfer, Julie Johnson, Lisa Hooper, Marilyn Jimenez, Miriam Golbert, Sarah Etheridge, Tricia George.

E. Routine Matters

1. Call to order: 11:05 am
2. Public Comment: none
3. Approval of the Agenda
 - a. Motion to approve the agenda by Gary Quire, seconded by Gary Collis.
Unanimous. Approved

F. Consent Calendar

2. Adoption of Sept.22, 2022 Ex. Comm. Summary (pg. 3-5)
 - a. Motion to approve the consent calendar by Miriam Golbert, seconded by Chris Blakey. One abstention by Dr. Claudia Acosta. Approved.

G. Reports:

1. Academic Senate Presidents Report
 - a) [ASCCC Vice President Report for Area C](#)
 - I. This report includes an update from the Common Course Numbering Task Force. In addition, there is mention of various initiatives coming from the state.
 - b) [ASCCC Area C Preliminary Resolution Packet Fall 2022](#)
 - I. This is the full resolution packet that will be discussed at plenary. The packet will be shared with everyone on campus via e-mail.
 - c) [ASCCC Additional Area C Proposed Resolutions](#)
 - I. This document includes last minute resolutions that various colleges proposed. This will be moved statewide to be included as part of the final resolutions packet. David welcomes feedback from faculty as to how to vote for resolutions.
 - d) Facilities Master Plan Update: A request was included in the plan for a possible larger Senate meeting conference room.
 - e) Regular meetings with Committee chairs: David is meeting regularly with committee chairs to learn about their committee work and needs.

H. Action: None

I. Discussion

1. 2022 ASCCC Exemplary Program Award

- a) Theme: *Walk a Mile in Someone Else's Shoes: An Ethnic Studies Approach to California Community Colleges Curriculum*
- b) Standard: *Excellence in this area will be demonstrated by understanding the experiences, challenges, and thought processes of students, and the promotion of efforts to teach ethnic studies centered on African American, Chicano/Latino, Asian American, and Native American courses which enable students to learn about their own stories*

- I. The idea is to improve our local awards process. Originally, 3 out of the 6 awards were modeled off the statewide awards and rubric. The awards at the statewide have a thematic approach that is different every year. This year's Program Award is related to Ethnic Studies. Past local Program Award recipients were Robert Wonser and Julie Johnson. The Program Award now includes an open nomination period that ends on Nov. 6th. There is concern that some of our local award honorees may not be as competitive statewide if their candidacy does not reflect the 2023 ASCCC thematic criteria. How does the Senate address multiple candidates if only one name can be forwarded? There may not be a program to promote that relates to the ASCCC Ethnic Studies 2023 theme. However, if anyone feels different, they can let David know. CETL may not meet this theme (this year). If the ethnic studies class is approved for Area F, this may be one area to promote.

2. Local Faculty Award Documents for Review

- a) Academic Senate Standing Policy on Faculty Awards (Proposed Revisions) (pg. 6-7)
 - II. This policy was adopted by the Senate and is now being proposed with revisions. There is now a new nomination criterion stating someone cannot nominate themselves. All mention of the word "shall" were changed to "may."
- a) [Local Award Criteria/Announcements](#) (Adopted Spring, 2022)
 - I. There are some areas that are very focused. As a reminder, Garrett Rieck was the recipient for the Program Award the program focused on equity in an online environment.
- b) 2022/23 Proposed Local Award Timeline (pg. 8)
 - I. The new call for nominations is 02/27/2023 and the closing time is 04/13/2023. Nominations will close after spring break to give people an extra week to review.
- c) Executive Committee Deliberations Guidelines (Adopted Spring, 2022) (pg. 9)

- I. This document has not changed and is what was adopted last year only by Senate Exec. This document can be changed at any time. As a reminder there is a Senate Executive Committee Canvas shell where these documents are housed.
- II. Should people be allowed to submit a letter of support?
- III. Award Rubric: The committee agreed with jettisoning the rubric. However, there was some concern with removing rubrics. This may be important when dealing with colleagues to quantify a decision to avoid being seen as a popularity contest. The idea is to develop the committees own rubric. Rubrics would need to be publicized. David will draft a rubric and will bring this document back. The document may be done by end of the semester to review in spring. Need to distinguish nominating criteria vs a rubric being used internally.
- IV. Governance Award: The rubric can be cut down and reworded into different criteria. This will no longer be called a rubric. The rubric will instead be the internal process for review (for all awards). The criteria will be used for public distribution (for all awards).
- V. Collegiality and Campus Citizenship Award: There may be some areas of overlap if faculty are in governance, and they are working with others for shared collegial outcomes. What are the criteria for measuring subjective ideas such as positive attitude or courage? The description states positive input towards students. This will be difficult to measure without the student voice. Students should be allowed to nominate someone for specific awards (such as the educator award). There needs to be a way to enter this into the rubric as objectively as possible.
- VI. International Education Faculty Award: The suggestion is to add, “the nominee has shown a commitment to international education in the following way....” What if the candidate only meets 4 out of 6 requirements, would that qualify? Another suggestion is to reword to read as, “Has achieved some or all” and have those on Senate Ex. Comm. deliberate based on the number of criteria met.
- VII. Excellence in Education (called this to include non-instructional faculty): This award is not just about teaching in the classroom. DEI is important and it seems to be the major focus. This is the same as in teaching in education. DEI is omnipresent everywhere. The emphasis of DEI is on how many students have been left behind because they can’t relate to the subject matter. Support for open access has reverberations of OER. There is a lot in the description that may be very ambiguous. Maybe helpful to update DEI with IDEAA. As a reminder the acronym IDEAA stands for Inclusion, Diversity, Equity, Accessibility & Anti-racism. The open access means a lot more than OER and 508. OER can be good or very bad and just because someone is using OER doesn’t mean they are a good educator.

- VIII. Gary will share pages 8-9 of the policy. The last sentence under nominating, states, "Any member of the academic senate exec committee that is nominated for an award must recuse themselves." The idea is to prohibit members of the Senate Ex. Comm. from engaging in the deliberation process and for being nominated. The Senate Exec Committee's role is to administer the deliberations. David will work on a rubric and the remaining awards will be reviewed.

E. Unfinished Business

F. Announcements

- [Next Academic Senate Meeting Fall 2022](#): Nov. 3rd, Nov. 17th, Dec. 8th, 2022.
- [2022 Fall ASCCC Plenary Session-Hybrid Event](#): Nov. 3rd – 5th, 2022, The Sheraton Grand Sacramento
- [2023 ASCCC Curriculum Institute-Hybrid Event](#): July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- [2023 ASCCC Faculty Leadership Institute](#): June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- [2023 ASCCC Spring Plenary Sessions](#): April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

G. Adjournment: 12:10 pm.



ACADEMIC SENATE FOR COLLEGE OF THE CANYONS STANDING POLICY Faculty Awards

The Academic Senate at College of the Canyons hereby formally establishes the following annual faculty awards:

1. Academic Senate Excellence in Education Award*
2. Academic Senate Diversity Award*
3. Academic Senate Exemplary Program Award*
4. Academic Senate International Education Award
5. Academic Senate Governance Award
6. Academic Senate Collegiality and Campus Citizenship Award

Academic Senate Executive Committee Authority

The award descriptions, criteria and application guidelines shall be established and approved by the Academic Senate in appendices to this policy. The awards are to be administered and determined solely by the Executive Committee of the Academic Senate on behalf of the Academic Senate. The Executive Committee will publicly report out to the Academic Senate and the campus community its annual determination of award recipients. The Executive Committee shall follow all established award guidelines and rubrics when making its recipient determinations. The Executive Committee shall have the authority to organize its deliberative process in the manner it prescribes. All COC award recipient determinations shall require majority votes from a quorum of the Executive Committee. All awards shall be administered and determined annually during the spring semester of the academic year.

ASCCC Equivalent Awards

Those awards having an asterisk next to their titles are awards **closely** modeled after the ASCCC annual statewide awards. The recipients of those three designated awards ~~shall~~ **may** be forwarded for consideration by the ASCCC of the statewide equivalent award in the subsequent fall/winter semester. If there are multiple COC recipients of any of the equivalent awards, the Executive Committee will convene to determine which award recipient to forward for statewide consideration. Further limitations might apply. Additional information will be included in the individual award descriptions and information sheet. Any determination by the Executive Committee regarding which nominee will be forwarded for statewide award consideration shall require a majority vote from a quorum of the Executive Committee. The Executive Committee will report out to the Academic Senate any such determinations. ~~If any of the statewide award criteria or information changes at any time, the COC equivalent award shall be amended to reflect such changes.~~ Those recipients forwarded for statewide consideration might be required to complete further nominating documentation per ASCCC guidelines.

ASCCC awards often have thematic criteria that changes annually. If the ASCCC award differs significantly from the COC award criteria, or if no COC honoree aligns with the ASCCC award theme

and standards, the Executive Committee may decide not to submit any COC local award honoree for consideration of the statewide award. In such cases, the Executive Committee may nominate any qualifying COC candidate for the ASCCC award, even if such candidate has not been locally honored.

Nominating Criteria

The nominating criteria for each award shall be listed in each individual award announcement publicized annually to the campus community. Faculty may not self-nominate for any award. Any member of the Academic Senate Executive Committee that is nominated for an award must recuse themselves from the deliberation for the award in which they have been nominated.

Adopted by the Academic Senate, April 14, 2022

COC FACULTY AWARD TIMELINE
2022/23 Academic Year

1. Call for Nominations - 02/27/2023
2. Nominations Close - 04/13/2023
3. Academic Senate Executive Committee Screening/Deliberations - 04/27/2023 Action at that meeting. No need for second read. 90 minute meeting.
4. Announcement of Award Recipients - 05/11/2023 or 05/25/2023 (3pm Senate Agenda - Information Only. Award Recipient and Congratulations email sent out separately from Agenda in the morning.)
5. Award Presentations - June 1, 2023
Valencia Campus Academic Senate Collegial Celebration Event.
6. Academic Senate President forwards those recipient names that also qualify for statewide awards to ASCCC in the subsequent fall/winter semester. Senate President will use the same application materials for statewide submission that were used for local awards.

**EXECUTIVE COMMITTEE
of the
ACADEMIC SENATE**

Faculty Award Deliberation Guidelines

1. Executive Committee members will maintain the confidentiality of all nomination/application materials and deliberations.
2. All awards deliberations will be conducted by cross referencing the submitted nomination evidence against the award rubric.
3. All awards nominations require deliberation, even if there is only one nominee for an award.
4. Abstentions will be counted as no votes unless there are more than two nominees for one award.
5. If there is only one nominee for an award, the nominee must receive a majority vote of a quorum of the Executive Committee to be determined the award recipient.
6. If there are two nominees for an award, a nominee must receive a majority vote of a quorum of the Executive Committee to be determined the award recipient. The vote will be cast between the two candidates.
7. If there are more than two nominees for one award, the vote will be cast among all candidates and the nominee receiving the plurality of votes will be determined the award recipient.
8. If an award allows for two adjunct recipients, and there is more than one nominee, each of the two adjunct awards will be voted on separately. After the first adjunct recipient is determined, remaining adjunct recipients will be voted on for the second adjunct award.
9. Proxy votes are allowed. Proxy votes will not count toward quorum unless the proxy is held by a person not already serving as a voting member of the Executive Committee and that is in attendance.
10. Adjunct Senators shall be invited to deliberate as voting members of the Executive Committee for the purpose of determining award recipients.
11. The Chair of the Executive Committee shall only vote in the case of any outcome that results in a tie.
12. The Administrative Assistant of the Academic Senate shall oversee and record all votes.
13. Vote tallies will not be published in the meeting summary but will be available for public inspection upon request.