



COLLEGE OF THE CANYONS  
ACADEMIC SENATE  
EXECUTIVE COMMITTEE MEETING

**October 21, 2021**  
11:30 a.m. to 12:30 p.m.

**SUMMARY**

**Attendees:** Alisha Kaminsky, Christopher Blakey, Claudia Acosta, David Andrus, Dustin Silva, Garrett Rieck, Gary Collis, Gary Quire, Jason Burgdorfer, Julie Johnson, Lisa Hooper, Marilyn Jimenez, Miriam Golbert, Nicole Faudree, Rebecca Shepherd, Robert Wonser and Teresa Ciardi.

**A. Routine Matters:**

1. Call to order: 11:34 am
2. Public Comment:
  - I. New! Ad-Hoc CE Committee: Gary Quire shared that the CE Committee has created a sub-committee to discuss Option #3 with the CTE Toolkit. The first meeting will be scheduled for next Thursday. There will be representatives from the MQE and CE. David may be part of this group as well. A report out on this ad-hoc committee will also be shared at the Academic Senate meeting also scheduled for Nov. 4<sup>th</sup>.
  - II. Online Live Training update: There was a question regarding if there is a process for department chairs being notified of who has completed the Online/Live courses. This will be important as this will determine who can teach Online/Live. David will follow up with Paul Wickline, Dr. Omar Torres and James Glapa-Grossklag. Joy has provided an update to David and stated there are about 72 faculty who have completed the training. The majority of these faculty may be those who were provisionally trained and their provisional certification will be ending at the end of the calendar year. This certification would be need by those faculty in order to continue to reach Online/Live. Anyone who is IOI certified can reach Online/Live up until fall.
3. Approval of the Agenda:
  - I. Motion to approve the agenda by Miriam Golbert, seconded by Garrett Rieck. (1 abstention from Jason Burgdorfer) (1 “yes” proxy vote for Wendy Brill) (1 verbal “yes” vote from Miriam Golbert). Approved.

**B. Action:**

1. Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Executive Committee) (pg. 2-3)
  - I. The Executive Committee must approve resolution before they go the Academic Senate. The customary practice is to have two years, however exigent circumstances allow for one read. This resolution has come about after further interpretation of AB 361 which was essentially signed into law by the CA Gov. Newsome a few weeks ago. This bill extends in some manner the previous Executive Orders regarding the Brown Act that Gov. Newsome had established at the outset of the pandemic. There are some changes regarding the new executive order the previous emergency order. The new law allows for the continuation of remote meetings as a Senate, as a Curriculum Committee and as an Executive Committee. If there is a determination that there is a public health emergency

which requires distancing from others this law extends the possibility of meeting remotely all the way to January 2024. This would only be allowed if there is continued declared state of emergency that is also contingent on local establishing that there is a need to so. Academic Senate does have the autonomy to decide if there is a current emergency situation. It was clarified that if this resolution is not adopted then meetings will need to take place in person and/or telecon fence in the manner that is original to the original Brown Act language.

- II. The BOT passed their own resolution that was similar to the one that is included in this agenda. The law states that there has to be an initial finding that there is an emergency situation, in this case a public health situation, that required social distancing. This resolution needs to be adopted and needs to do every 30 days to continue meeting in a teleconferencing environment.
  - III. Hybrid Rooms: Jim Temple attend a recent Executive Committee meeting and discussed Hybrid rooms. There was discussion about being on campus and hosting Senate meetings in a hybrid room. There would also be the option to have people teleconference in. This is no longer valid.
  - IV. David was told by Eileen O'Hare, who is the Council for the District, that this resolution is an all or nothing proposition. Once the Senate and the Senate Executive Committed declares that there is a public health emergency which requires social distancing then that needs to take place. This would apply to voting members as they cannot meet at the same location however they can be in their office on campus. Given so much uncertainty with the current public health crisis, county orders and the current situation on campus, it would unattainable to return back to the original Brown Act language. Legal language was included in the resolution that the board used and which was advised by the attorneys if the district is to declare an initial state of emergency.
  - V. There is some question regarding this AB for example, what do extended periods mean? What happens if a group does not re-declare in 30 days? David will get some answers for these questions. The second resolution is to be adopted by the Senate. By having the Executive Committee adopt this resolution it will then apply to all Academic Senate sub-committees. The next meeting will be set for less than 30 days from now.
  - VI. There were representatives from the ASCCC Area C who did not have much information on this law and advised to have local senates rely on their own district council. David did suggest to Area C that it would of benefit to have a point person who can serve as a quasi-general counsel for everyone. The Curriculum Committee has requested additional guidance as to what the 30-day window will look like if Curriculum committee meets prior to Academic Senate. It may be possible that Curriculum Committee will need to adopt a resolution first. There is possibility that Administration may ask the Policy committee to meet over the winter break to review policy. David will obtain additional information.
    - I. Motion to adopt the Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Executive Committee) by Chris Blakey, seconded by Rebecca Shepherd. (1 "yes" proxy vote for Wendy Brill), (3 abstentions from Teresa Ciardi, Dustin Silva & Teresa Ciardi) Approved.
2. Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Academic Senate) (pg. 4-5)
- I. This resolution include Academic Senate language rather than the Executive Committee language.
  - II. Motion to adopt the Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Academic Senate) by Rebecca Shepherd, seconded by

Gary Quire. (1 “yes” proxy vote for Wendy Brill), (2 abstentions from Teresa Ciardi & Dustin Silva) Approved.

3. Adoption of September 16, 2021 Ex. Comm. Summary (pg. 6-10)

- I. Motion to adopt the September 16, 2021 Ex. Comm. Summary by Alisha Kaminsky, seconded by Gary Collis. (1 “yes” proxy vote for Wendy Brill & Nicole Faudree), (2 abstentions from Dustin Silva) Approved.

**C. Reports:**

1. Academic Senate President Report

- I. Ribbon cutting Ceremony in Honor of Don Takeda: There is a tentative date of Wednesday, December 1<sup>st</sup> at 11am. The details are being worked out and David has reached out to Miriam Golbert in Biology and Nicole Faudree about faculty involvement. There will be more details soon.
- II. COCFA/Senate Townhalls: There are two more townhalls scheduled. The first meeting took place last Monday and there were about 60 people present. There is one meeting scheduled for Friday from 10:00am – 11:30am and there is second meeting scheduled for Friday, Oct. 28<sup>th</sup> from 3:30-5:00pm. These meetings are to provide a space for faculty to talk about how they see the COC academic and workplace environment moving forward, post Covid. There are different opinions and viewpoints about being back on campus and not being in Online/Live as this can have different limitations and benefits. What are the impacts and changes in the classroom, on campus, with students and with faculty. There is still much uncertainty and anxiety.

**D. Discussion:**

1. Fall, 2021 ASCCC Resolution Packet, David Andrus

- I. The resolution packet was discussed during the ASCCC Area C meeting on Saturday. There is now an updated packet that will be send out soon for everyone to review. In previous years there have been attempts to review all the resolution however, this is not feasible. There are only two more Academic Senate meeting left in the semester due to the Thanksgiving Holiday. The Senate Executive committee represents many areas through liaisons and as committee chairs of the Senate that is important for the group to beware of the packet of resolutions. If there are any resolutions in the packet that any committee members have strong opinions please contact David before the deadline. Any non-controversial resolution may be listed on the consent calendar; however, this is not always the case and resolutions can be pulled form consent.
  - Resolution #7.02 F21 HyFLEX Modality Accounting and Apportionment: This resolution has been forwarded to Regina Blasberg as the college is currently working towards defining HyFLEX. There is no current Title 5 definition or understanding. This has been discussed at Area C and amongst other colleges. This resolution asks the Senate to work with the chancellor’s office to adopt a definition. Teaching via HyFLEX can increase workload and there are concerns with students who are learning via a HyFLEX modality. There is also a recognition that this can also include asynchronous modality. At the Regional Curriculum Committee meeting there was concern regarding recording synchronous lectures and if there will be a reason for student to show up to a live class. There may be some language suggested for synchronous instruction regarding not allowing recording. There is a work group being formed on campus and there is a draft policy that was included in this resolution by David for review. If the BOG adopts changes to Title 5 then the college will need to adjust as there may be an articulation issues.

- Resolution #17.01 F21 Local Senate Policies Regarding Textbook Adoption: Chris Blakey's Committee on Academic Freedom is currently working on some of the issues with textbook adoptions. Victoria Leonard who is chairing the Instructional Resources Committee will also have some opinions regarding this resolution.

## 2. ASCCC Awards

- I. [Stanback-Stroud Diversity Award](#)
- II. [Hayward Award \(focuses on Excellence & Teaching\)](#)
- III. [Exemplary Program Award](#)
- IV. There was a suggested at the last meeting by Gary Quire to have break out rooms. This will be done at a future meeting and the meeting may be scheduled for more than an hour and will focus solely on awards. Both the Hayward and the Exemplary Award are out and David will be circulating this information to the campus for anyone who wants to nominate someone for these awards. The practice statewide is to selected one person to forward to the ASCCC for consideration. Last year there was discussion regarding having the Senate Executive Committee serve as overseers of this process if there are multiple nominations received. The deadlines for some of these awards may not allow for review but David will report out the status to everyone via email.

## 3. [COC Academic Senate Local Awards and Processes](#)

- I. Proposed Local Awards: There are three section on this document. The suggestion is to create a *Diversity Award* which would mirror the statewide awards. This would include one F/T award and two for P/T faculty given the number of adjuncts. The suggestion is for a *Teaching and Excellence award* which would include one F/T award and two for P/T. Does the Senate Executive Committee want to create a local award for *Outstanding Program*? There is also the possibly of having an *International Education Award* through COC Global/E-Tech. There is also a suggestion to have a *Governance Award* which would include one F/T award and one P/T award. There are many people who are part of this group and which serve in governance not just through Senate subcommittee but through Collegial Consultation Committees.
- II. Proposed Award Timelines: Once a list of awards is established nomination call outs can begin in the beginning of the spring. The Senate Executive Committee would have the final say regarding winners. Sub-committees can be created and break out rooms can be set up. The local award recipients would be honored at the year end celebration which used to be a regular occurrence on campus. David is in the process of reconstituting this event. Emeriti faculty will also be honored at this celebration. The local award recipients would move forward for statewide consideration as well. The only determination would be if these would be full-time or part-time awards as many times only two people can be advanced.
- III. Award Names: The awards will honor both current and retired faculty. A naming convention for awards can be determined. David will share this document with the committee. A recommendation was made to keep the award names generic and revisit renaming awards at a later date.
- IV. CETL Committee Awards: CETL has been asked to develop some sort of Excellence in Teaching Awards. CETL is in full support of developing a local award process. Another suggestion was made to perhaps to consult with CETL on determining winners. It is important to have some consistency over who is being honored locally and who is being moved forward for a statewide nomination. CETL has a meeting on Nov. 16<sup>th</sup> and will bring back information regarding their award criteria to the Senate Executive Committee.
- V. The next meeting can be scheduled for 75 minutes, from 11:00am – 12:15pm and set up

break out rooms. The prompts for the breakout rooms can be developed in advance. Any with idea can also send an email to David. An agreed upon list of awards can be confirmed. Breakout rooms can be assigned based on the awards themselves and have groups work on the criteria for the awards. David can also set up a poll to determine who would want to be in each break room.

- VI. There was a suggestion for a Good Citizen Award or a Community Builder Award as many have become distant from each other and there are some who are working on connecting people together, being ambassadors on campus. Another name could be the Collegial Citizenship Award. This will be explored as a possible award option. The statewide award criteria will be shared with all committee members for review prior to the next meeting. The Academic Senate will also have an opportunity to vote on the new awards, process and on having Senate Executive Committee have the final word.

4. Committee Needs? Future Business?

- I. The next Senate Executive Committee meeting is scheduled for **Thursday, Nov. 18<sup>th</sup>, 2021** from **11:00am – 12:15pm**.

**E. Unfinished Business**

**F. Announcements:**

- Next Academic Senate Meeting Fall 2021: Oct. 21<sup>st</sup>, Nov. 4<sup>th</sup>, Dec. 6<sup>th</sup>
- [ASCCC Fall 2021 Academic Academy – Virtual Event](#), Oct. 7<sup>th</sup> – Oct. 9<sup>th</sup>, 2021.
- [ASCCC Fall 2021 Plenary Session – Hybrid](#), Nov. 4<sup>th</sup>- Nov. 6<sup>th</sup>.
- Fall Meeting Dates TBD – Likely Thursdays 11am to Noon.

**G. Adjournment:** 12:30 pm