



Special Joint Meeting with Academic Senate, Classified Senate and Associated Student Government: Campus Safety & Emergency Preparedness

Summary

February 28, 2019

5:00-6:00 p.m.

Aliso Hall Lecture (ALLH) -101

Attendees: Deanna Riveira, Andrea Varney, Nicole Faudree, Justin Hunt, Mark Garcia, Jerry Buckley, Jennifer Paris, Joy Shoemate, Jim Schrage, Lein Smith, Micah Young, Wendy Brill, Paul Wickline, Regina Blasberg, Juan Renteria, Siane Holland, Jeremy Patrich, Marilyn Jimenez, Miriam Golbert, Patti Haley, Isabelle Saber, Kathy Bakhit, Catherine Parker, Arlete Hernandez, Holli Willibey, Benjamin Riveira, Jason Burgdorfer, Barry Gribbons, Tyler Clark, Yvonne Quach, Kelly Dapp, Brandon Gelfand, Michael Monsour, Bruce Fortine, Lisa Malley, David Brill, Annie Effinger, Sarah Farnell, Jasmine Ruys, Rebecca Eikey, Michael Joslin, Vera Barcega-Ramirez

Attendees via Zoom: Jim Temple, Eric Harnish, Anthony Michaelides, Oliver Sumanpong, Caroline Trujillo, Monique Moreno

A. Routine Matters

1. Call to order: 5:10pm
2. Public Comment: none
3. Approval of the Agenda

B. Discussion

1. **Campus Safety and Emergency Preparedness:** This dialogue will provide an opportunity for the college campus community and the public to discuss views and experiences regarding the recent campus emergency lockdown. This dialogue will help create future processes for a safer campus environment.
 - Introductions were made.
 - Special note was made that this is the first time a meeting has taken place in collaboration with Academic Senate, Classified Senate and Associated Student Government (ASG). February 28, 2019 will serve as a historical meeting date.

- Ground Rules pertaining to the function of the meeting were outlined. It was emphasized that the purpose of the meeting is to come up with ideas that will be constructive and beneficial to the district and students.
- Attendees were paired off into groups of two and given an opportunity to share and express their emotions regarding the recent campus emergency lockdown.
- Some emotions noted where:

Emotions	
Abandonment	Frustration
Anger	Hopelessness
Confusion	Inability to show emotion (in particular for those responsible for student's safety)
Disbelief	Irritability
Distrust	Isolation
Empathy	Maternal Instinct
Facing Mortality or dying	Question whether one want to continue to work on a campus
Fear	Relief
Feeling Lucky	Traumatization
Feelings of Strength in the aftermath	Worry

- Future Proof of Safety were discussed and outlined. Questions were discussed such as, what improvements are needed? What do we need in the classrooms? How do we help students?

Physical Space	
A tab on the main COC website with Emergency Procedures	Improve lights on campus
ADA evacuation	Installment of Intercom system
Bathroom buckets	Medications/First Aid Kit with instructions
Better method of mass communication with entire campus community.	Mobile barriers (ensuring barriers are in compliance with Fire Code & ADA regulations.
Blackout or Concealment of Windows	Phone boxes with texting capability
Blue Emergency Phones in Parking Lots	Phone chargers
Defibrillator in spaces	Public Safety (Safe Haven Areas)
Emergency notifications on the computers	Re-install phones away from main doors.
Emergency Procedures on Wall (<i>for all types of Emergencies such as Earthquakes, Fires & Active Shooter.</i>)	Stair chair
Fix issues with phone connectivity at the Canyon Country Campus.	Upgrade door locks
Food	Water

2. Training/Awareness:

- There should be different training procedures, responses depending on the level of threat such as the active threat, active shooter, earthquake, fire, flood etc...
 - **Active Threat:** The recent case of the escaped felon/convict.
 - **Active Shooter:** A shooter of campus
- There should be lock down drill at least every 2 years. Training should be offered for different types of populations such as:
 - **Drill 1:** Students/Faculty Presence
 - **Drill 2:** Sheriffs/Police Presence
 - **Drill 3:** Sheriffs should do a campus walk through training to familiarize themselves with the entire campus.
- A campus wide uniformed plan or policy should be established which includes all partnered Universities and the AOC campus located in the University Center. Also keeping in mind the Child Care Center on campus.
- **Emotional Training:** to help people deal with various emotions that can arise such as Freeze, Fight, Flee, etc.
- **Mental Health Awareness Training or Mental Health Forum:** to help identify or flag potential at-risk students
 - Train all staff on how to connect with the BIT team when addressing student behavioral issues.
 - 1 in 92 students will commit suicide. Ensure a two way communication to keep students mentally fit to reduce the likelihood of a campus shooting.
 - There has been an increase in passive aggressive behavior in classrooms.
 - Student report feeling isolated
 - **COC Friends Program:** A student support group that could train students to connect with other students to help students feel included and to prevent isolation.
 1. This can be similar to the Hart Districts Welcoming Program, “**Friends & Inclusiveness Common Sense**” at Saugus High School. Or partnering with other organization such as the [Youth Project run by Kim Goldman](#).
 2. Student demographic is diverse. Veteran students may react different when in an emergency situation.
- **Student Emergency Training/Awareness orientation:** Make this part of the new student orientation.
 - Offered on the first day of class or noted on the syllabus.
 - Students can be asked for the feedback regarding ideas for emergency preparedness/training.
- Similar to the Sexual Harassment Prevention training made mandatory to all staff an Emergency Training should also be made available.
- Have actual policy presence on campus such as other local community colleges/universities.
- **Communication:** Cellular emergency notifications should also include reminder instructions such as:
 - Turn off lights

- Cover windows
 - Turn of ringer on cellphone, etc.
 - **Closing the Loop:** If fire alarms go off a notification must go out to everyone informing them of what is happening.
 - **Post Event Support/Debrief Meeting:** Opportunity for people to engage and council each other after an emergency event such as Peer Comfort Counseling group.
 - What steps should be taken next?
3. **Develop an Action Plan:** Write out the ideas and make them public to show people the progress. Possible email dialogue blog where people can get involved and share their thoughts.

C. **Adjournment:** 6:28pm.